CITY OF BLACK DIAMOND

December 18, 2008 Meeting Agenda

25510 Lawson St., Black Diamond, Washington

7:00 P.M. – CALL TO ORDER, FLAG SALUTE, ROLL CALL

PUBLIC COMMENTS: Persons wishing to address the City Council regarding items of new business are encouraged to do so at this time. When recognized by the Mayor, please come to the podium and clearly state your name and address. Please limit your comments to 3 minutes. If you desire a formal agenda placement, please contact the City Clerk at 253-631-0351. Thank you for attending this evening.

PUBLIC HEARINGS:

1.) AB08-136 – Ordinance Adopting Stormwater Utility Tax — Ms. Miller
(Council action may follow public hearing)

2.) AB08-137 – Ordinance Adopting Comprehensive Park Plan — Mr. Nix
(Council action may follow public hearing)

3.) AB08-138 – Ordinance Extending Master Plan Development, Subdivision Moratorium
(Council action may follow public hearing) — Mr. Combs

APPOINTMENTS, PRESENTATIONS, ANNOUNCEMENTS:

4.) AB08-139 – Confirmation of Mayor's reappointments to Civil Service Commission — Mayor Botts

UNFINISHED BUSINESS: None

NEW BUSINESS:

5.) AB08-140 – Resolution Authorizing Memorandum of Understanding with Puget
Puget Sound Energy for Powerful Choices Program — Mayor Botts

6.) AB08-141 – Resolution Authorizing Memorandum of Understanding with Olympic
Environmental Resources for Spring Recycling Event — Mr. Nix

7.) AB08-142 – Resolution Granting "Treasured Status" to Cahill Short Plat — Mr. Nix

8.) AB08-143 – Resolution Authorizing Truck Purchase — Mr. Williamson

9.) AB08-144 – Resolution Authorizing Police Records System- Spillman Technology — Chief Kiblinger

10.)AB08-145 – Ordinance Authorizing Interfund Loan for Police Records System — Ms. Miller

11.)AB08-146 – Ordinance Authorizing 2008 Budget Amendment — Ms. Miller

12.)AB08-147 – Ordinance Adopting 2009 Budget — Ms. Miller

13.)AB08-148 – Ordinance Repealing Water Surcharge — Ms. Miller

14.)AB08-149 – Resolution Authorizing Mayor to Execute Fuel Tax Agreement — Mr. Boettcher

15.)AB08-150 – Ordinance Revising Water Connection Fees — Mr. Boettcher

DEPARTMENT REPORTS:

MAYOR'S REPORT:

COUNCIL REPORTS:

ATTORNEY REPORT:

PUBLIC COMMENTS:

CONSENT AGENDA:

16.) Minutes – Special Council Meeting of December 2, 2008, Council Meeting of December 4, 2008, and Workstudy Notes of December 4, 2008.

17.) Claim Checks – December 18, 2008. No. 32541, No. 32653 through No. 362696, No. 32701 through No. 32726 (voided checks No. 32697 through No. 32700) in the amount of $182,390.99.
18.) Payroll Checks – November 2008, No. 15375 through No. 15448 in the amount of $284,892.06.

EXECUTIVE SESSION:
ADJOURNMENT:

CITY COUNCIL AGENDA BILL

City of Black Diamond
Post Office Box 599
Black Diamond, WA 98010

ITEM INFORMATION

SUBJECT:
Public Hearing
Ordinance No. 08-883, amending section 5.08.030 and 5.08.050 of the Black Diamond Municipal Code to add a six percent utility tax on the City's Stormwater Utility

Cost Impact: $18,452 General Fund Revenue
Fund Source: Stormwater Utility Fund
Timeline: 2009 Budget

Agenda Date: December 18, 2008 **AB08-136**

Department/Committee/Individual	Created	Reviewed
Mayor Howard Botts		
City Administrator –Gwen Voelpel		
City Attorney – Loren D. Combs		X
City Clerk – Brenda L. Streepy		
Finance – May Miller	X	
Public Works – Seth Boettcher		
Economic Devel. – Andy Williamson		
Police – Jamey Kiblinger		
Court – Kaaren Woods		
Community Devel. – Steve Pilcher		
Natural Resources – Aaron Nix		

Attachments: Ordinance No. 08-883 and red line version

SUMMARY STATEMENT

Council has created a stormwater utility to assist in management of stormwater flows and compliance with state and federal water quality regulations. Currently, the utilities that operate in the City of Black Diamond are assessed a 6 percent utility tax. It is fair and reasonable that the stormwater utility be assessed the same tax.

The attached ordinance adds section H, authorizing the 6 percent utility tax on the stormwater utility. The ordinance also standardizes the language in all sections. The ordinance also adds the stormwater deduction to the list of deductions in section 5.08.050.

The utility tax will not be added to the customers' utility bills, but it is a tax obligation of the stormwater utility funds. The tax expenditure and revenue have already been included in the Proposed 2009 Budget, which had a public hearing December 4th.

The utility tax will be effective on the first month of stormwater revenue received in 2009.

COMMITTEE REVIEW AND RECOMMENDATION:

RECOMMENDED ACTION: **MOTION to adopt Ordinance No. 08-883, amending section 5.08.030 of the Black Diamond Municipal Code to add a six percent tax on the gross revenues of the City's Stormwater Utility and 5.08.050 to add the stormwater utility deduction.**

RECORD OF COUNCIL ACTION

Meeting Date	*Action*	*Vote*
December 18, 2008		

ORDINANCE NO. 08- 883

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, KING COUNTY, WASHINGTON, AMENDING SECTION 5.08.030 OF THE BLACK DIAMOND MUNICIPAL CODE TO ADD A SIX PERCENT TAX ON THE GROSS REVENUES OF THE CITY'S STORMWATER UTILITY, AND 5.08.050 TO ADD THE STORMWATER UTILITY DEDUCTION

WHEREAS, the City of Black Diamond recently created its own stormwater utility to assist in management of stormwater flows and compliance with state and federal water quality regulations; and

WHEREAS, the City currently levies a tax of six percent on other utilities operating within the city limits, with the monies collected going to support the city's operating expenses, services and programs; and

WHEREAS, it is fair and reasonable that the stormwater utility not be exempt from the same tax that other utilities must pay.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. Section 5.08.030 of the Black Diamond Municipal Code is hereby amended to read as follows:

5.08.030 Taxes levied.

Upon every person, firm or corporation engaged in carrying on the following types of business for hire or for sale of a commodity or a service within or partly within the corporate limits of the city shall be levied the following tax:

A. Upon any telephone business there shall be levied a tax equal to six percent of the total gross income, including income from intrastate toll, derived from the operation of such businesses within the corporate limits of the city.

B. Upon the sale, delivery or distribution of electricity and electrical energy and for the privilege of carrying on the business, there shall be levied a tax equal to six percent of the total gross operating revenue derived from sales of such electricity to ultimate users within the corporate limits of the city; provided, however, that there shall not be any tax levied for the installation charges of electrical units.

C. Upon the sale of natural, manufactured or mixed gas for residential, commercial or industrial consumption and for the privilege of carrying on the business, there shall be levied a tax equal to six percent of gross operating revenues from such sales of natural, manufactured or mixed gas within the corporate limits of the city.

D. Upon any sewerage system business, there shall be levied a tax equal to six percent of the total gross income derived from the operation of such business within or partly within the corporate limits of the city.

E. Upon any water distribution system, there shall be levied a tax equal to six percent of the total gross income derived from the operation of such business within or partly within the corporate limits of the city.

F. Upon every person or entity engaging in the business of providing solid waste collection service, there shall be levied a tax equal to six percent of the total gross income derived from the operation of such business within or partly within the corporate limits of the city.

G. Upon any cable service there shall be levied a tax equal to one percent of the total gross income derived from operation of such service within the corporate limits of the city. Such tax shall be in addition to any cable franchise fee paid the city by such person, firm, or corporation.

H. Upon any stormwater utility there shall be levied a tax equal to six percent of the total gross income derived from the operation of such utility within or partly within the corporate limits of the city. This tax shall be levied on services provided after January 1, 2009.

Section 2. Section 5.08.050 of the Black Diamond Municipal Code is hereby amended to read as follows:

5.08.050 Deductions from gross operating revenues--Electricity, natural gas, sewerage system business, water distribution system and solid waste collection.

In computing the tax imposed under Section 5.08.030(B), (C), (D), (E), (F) and (H), there shall be deducted from the gross operating revenues or gross income the following items:

A. The amount of credit losses and uncollectibles actually sustained by the taxpayer; and

B. Amounts derived from transaction in interstate or foreign commerce or from any business in which the city is prohibited from taxing under the Constitution of the United States or the Constitution of the state; and

C. Amounts derived by the taxpayer from the city.

Section 3. Each and every provision of this Ordinance shall be deemed severable. In the event that any portion of this Ordinance is determined by final order of a court of competent jurisdiction to be void or unenforceable, such determination shall not affect the validity of the remaining provisions thereof, provided the intent of this Ordinance can still be furthered without the invalid provision.

Section 4. This Ordinance shall be in full force and effect five (5) days after publication as required by law. A summary of this Ordinance may be published in lieu of the entire Ordinance, as authorized by State law.

Introduced on the 18th day of December, 2008.

Passed by the City Council on the 18th day of December, 2008.

_____
Howard Botts,
Mayor

ATTEST:

_____
City Clerk

APPROVED AS TO FORM:

_____
Loren D. Combs, City Attorney

Published: _____
Effective Date:_____

ORDINANCE NO. 08- 883

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, KING COUNTY, WASHINGTON, AMENDING SECTION 5.08.030 OF THE BLACK DIAMOND MUNICIPAL CODE TO ADD A SIX PERCENT TAX ON THE GROSS REVENUES OF THE CITY'S STORM WATER UTILITY, AND 5.08.050 TO ADD THE STORM WATER UTILITY DEDUCTION

WHEREAS, the City of Black Diamond recently created its own storm water utility to assist in management of storm water flows and compliance with state and federal water quality regulations; and

WHEREAS, the City currently levies a tax of six percent on other utilities operating within the city limits, with the monies collected going to support the city's operating expenses, services and programs; and

WHEREAS, it is fair and reasonable that the storm water utility not be exempt from the same tax that other utilities must pay.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. Section 5.08.030 of the Black Diamond Municipal Code is hereby amended to read as follows:

5.08.030 Taxes levied.

Upon every person, firm or corporation engaged in carrying on the following types of business for hire or for sale of a commodity or a service within or partly within the corporate limits of the cityshall be levied the following tax:

A. Upon any telephone business there shall be levied a tax equal to six percent of the total gross income, including income from intrastate toll, derived from the operation of such businesses within the corporate limits of the city.

B. Upon the sale, delivery or distribution of electricity and electrical energy and for the privilege of carrying on the business, there shall be levied a tax equal to six percent of the total gross operating revenue derived from sales of such electricity to ultimate users

Deleted: From and after the effective date of the ordinance codified in this chapter, there is levied upon and shall be collected from

Deleted: ,

Deleted: for the privilege of so doing business as follows

Deleted: There is levied a tax

Deleted: to be

within the corporate limits of the city; provided, however, that there shall not be any tax levied for the installation charges of electrical units.

C. Upon the sale of natural, manufactured or mixed gas for residential, commercial or industrial consumption and for the privilege of carrying on the business, there shall be levied a tax equal to six percent of gross operating revenues from such sales of natural, manufactured or mixed gas within the corporate limits of the city.

Deleted: There is levied a tax on

Deleted: to be

D. Upon any sewerage system business, there shall be levied a tax equal to six percent of the total gross income derived from the operation of such business within or partly within the corporate limits of the city.

E. Upon any water distribution system, there shall be levied a tax equal to six percent of the total gross income derived from the operation of such business within or partly within the corporate limits of the city.

F. Upon every person or entity engaging in the business of providing solid waste collection service, there shall be levied a tax equal to six percent of the total gross income derived from the operation of such business within or partly within the corporate limits of the city.

G. Upon any cable service there shall be levied a tax equal to one percent of the total gross income derived from operation of such service within the corporate limits of the city. Such tax shall be in addition to any cable franchise fee paid the city by such person, firm, or corporation.

H. Upon any storm water utility there shall be levied a tax equal to six percent of the total gross income derived from the operation of such utility within or partly within the corporate limits of the city. This tax shall be levied on services provided after January 1, 2009.

Section 2. Section 5.08.050 of the Black Diamond Municipal Code is hereby amended to read as follows:

5.08.050 Deductions from gross operating revenues--Electricity, natural gas, sewerage system business, water distribution system and solid waste collection.

In computing the tax imposed under Section 5.08.030(B), (C), (D), (E), (F) and (H), there shall be deducted from the gross operating revenues or gross income the following items:

Deleted: and

A. The amount of credit losses and uncollectibles actually sustained by the taxpayer; and

B. Amounts derived from transaction in interstate or foreign commerce or from any business in which the city is prohibited from taxing under the Constitution of the United States or the Constitution of the state; and

C. Amounts derived by the taxpayer from the city.

Section 3. Each and every provision of this Ordinance shall be deemed severable. In the event that any portion of this Ordinance is determined by final order of a court of competent jurisdiction to be void or unenforceable, such determination shall not affect the validity of the remaining provisions thereof, provided the intent of this Ordinance can still be furthered without the invalid provision.

Section 4. This Ordinance shall be in full force and effect five (5) days after publication as required by law. A summary of this Ordinance may be published in lieu of the entire Ordinance, as authorized by State law.

Introduced on the ____ day of _____, 2008.

Passed by the City Council on the ____ day of _____, 2008.

_____
Howard Botts,
Mayor

ATTEST:

_____
City Clerk

APPROVED AS TO FORM:

_____
Loren D. Combs, City Attorney

Published: _____
Effective Date:_____

V:\SnapDocs\Black Diamond - General ('18256')\ORDIN\Stormwater

CITY COUNCIL AGENDA BILL

City of Black Diamond
Post Office Box 599
Black Diamond, WA 98010

ITEM INFORMATION

SUBJECT:
Ordinance 08-884, adopting a "Parks, Recreation and Open Space Plan" for the City

Agenda Date: December 18, 2008 **AB08-137**

Department/Committee/Individual	Created	Reviewed
Mayor Howard Botts		X
City Administrator –Gwen Voelpel		
City Attorney – Loren D. Combs	X	
City Clerk – Brenda L. Streepy		
Finance – May Miller		
Public Works – Dan Dal Santo		
Economic Devel. – Andy Williamson		
Police –		
Court – Kaaren Woods		
Natural Resources – Aaron Nix	X	

Cost Impact: $6,450,200 over 6 yrs
Fund Source: REET, grants, general fund
Timeline: 6 years

Attachments: Ordinance 08-137, Attachment "A"-Parks, Recreation and Open Space Plan

SUMMARY STATEMENT:

Ordinance 08-884 would adopt the "Parks, Recreation and Open Space Plan" that is attached as Exhibit "A" to the ordinance as an official parks, recreation and open space plan for the city. Adopting this plan will assist the city in qualifying for certain grants and other funds that can be used to achieve the goals outlined in the Plan.

The expected cost of the projects outlined in the Plan is $6,450,200 over six years. These projects are identified in the City's approved Capital Improvements Plan. Funds for these projects are expected to come from a combination of Real Estate Excise Tax (REET) revenues, grants, and the City's general fund. Approval of this Parks Plan does not obligate the City to approve any particular project contained in the Plan that may come before the City Council for consideration at a future date.

COMMITTEE REVIEW AND RECOMMENDATION: Recommend Council approval.

RECOMMENDED ACTION: **MOTION to adopt Ordinance 08-884, which adopts a "Parks, Recreation & Open Space Plan" for the City.**

RECORD OF COUNCIL ACTION

Meeting Date	*Action*	*Vote*
December 18, 2008		

ORDINANCE NO. 08-884

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, KING COUNTY WASHINGTON ADOPTING A COMPREHENSIVE PARKS, RECREATION & OPEN SPACE PLAN FOR THE CITY

WHEREAS, although a Comprehensive Park Plan was created for the City in 1989, at that time School Park was the City's only existing active public park. Since that time, new areas have been annexed into the City and expected future growth means that the City will need to establish new parks and recreation areas; and

WHEREAS, planning for future parks and recreation areas needs to occur now because once significant development begins to occur, areas that are currently available for recreation and park use may no longer be available for such purposes; and

WHEREAS, the proposed Comprehensive Parks, Recreation & Open Space Plan provides a prioritized list of parks and recreation projects that can serve as a guide for developing city policies and assist City officials in making acquisition and use decisions in future.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, KING COUNTY, WASHINGTON, ORDAINS AS FOLLOWS:

SECTION 1. The City of Black Diamond hereby adopts a "Parks, Recreation and Open Space Plan" as set forth in Exhibit A attached hereto and by this reference incorporated herein.

SECTION 2. Severability. If any provision of this Ordinance is determined to be invalid or unenforceable for any reason, the remaining provisions of this Ordinance shall remain in force and effect.

SECTION 3. Effective date. This Ordinance shall be in full force and effect five days after its passage, approval, posting and publication as provided by law. A summary of this Ordinance may be published in lieu of publishing the Ordinance in its entirety.

Introduced the 18th day of December, 2008.

Passed by a majority of the City Council at a meeting held on the 18th day of December, 2008.

_____

Mayor Howard Botts

Attest:

_____
Brenda Streepy, City Clerk

APPROVED AS TO FORM:

_____
Loren D. Combs, City Attorney

Published: _____
Posted:_____
Effective Date: _____

CITY OF BLACK DIAMOND WASHINGTON

Jones Lake, Black Diamond, WA

PARKS, RECREATION AND OPEN SPACE PLAN

ADOPTED
DECEMBER 18, 2008

Table of Contents

Section	Page(s)
Introduction	2 - 3
Planning and Public Involvement	3
Goals, Policies and Objectives	4 - 5
Parks, Recreation and Open Space Inventory	6 - 7
Overall Level of Service	8 - 9
Current Level of Service	10 - 11
City of Black Diamond Park's Capital Improvement Plan	12 - 20
Funding (Options) Parks, Recreation and Open Space	21 - 23
Appendix A	24
Appendix B	42
Appendix C	43
Appendix D	44

Introduction

Black Diamond is in the foothills of the Cascade Range, 30 miles southeast of Seattle.
The City of Black Diamond was incorporated in 1959 and consists primarily of single-family dwellings on residential lots varying in size.

Although a Comprehensive Park Plan was created in 1989, park development has been virtually nonexistent due to budget and personnel constraints. At that time, School Park was Black Diamond's only existing active public park. In 1998, the boat launch and adjacent park were transferred from King County to the City of Black Diamond when Lake Sawyer was annexed into the city. The 150 acres designated for Lake Sawyer Regional Park were acquired from King County in 2006. With anticipated growth and development predicted in the near future, the City anticipates a need for the development of additional parks and playfields, as well as repair, renovation, and construction at the few properties that already exist in the city.

This Plan is a guide for capital investments in property, facility, and programs for the planning period 2008-2013. It represents an effort to address maintenance, safety, aesthetics, and service standards for exiting parks as well as acquisition and development of future parks. It also provides a prioritized list of park and recreation projects and should be used as a guide when developing citywide policy and documents affecting parks and recreation now and into the future.

Growth Projections

The city's population has basically remained relatively stable for decades. The only significant population increase in the past several decades was a result of annexing the Lake Sawyer area. Because of the environmental sensitivity of adjacent land areas and the presence of resource extraction activities (forestry and mining), growth through annexation has been restricted. In 1994, the City annexed 783 acres located near Black Diamond Lake, followed by annexation of an additional 338 acres in the West Annexation Area north and west of the city (2005). The proportion of these areas that is considered "developable" is substantial. In 2005, the City amended its development regulations to establish a Master Planned Development process and criteria for development of these newly annexed areas, along with other large sites within the City, and entered into a number of Pre-Annexation and Development Agreements. Development is expected to take the form of residential, recreational, commercial and mixed-use development with substantial active and passive open space. In addition, the conversion of land currently zoned for Mineral Extraction and Forestry will add new developable land for residential and employment uses in the future.

Figure 1-1 indicates the City's internally generated growth projections and those of the Potential Annexation Area (PAA) during the 20-year planning period. Of the 2025 projected population of 16,980, 13,075 are anticipated to be living in areas within the 2006 City limits.

Black Diamond Growth Projections **Figure 1-1**

Year	Total Population	Total Households
2006	4,085	1,578
2010	4,868	1,901
2015	10,437	3,740
2020	15,770	5,776
2,025	16,980	6,302

Planning Process and Community Involvement

Considerable efforts have been made to encourage public participation during the development of a park plan. The methods used have included meetings with established groups, public meetings and hearings, community-wide surveys, and direct involvement of residents in planning committees and groups. Surveys were conducted in 1988 and in 2008 and there has been ongoing comment by the public on existing and future parks (2008 survey and results are in Appendix A of this document).

Goals, Objectives and Policies

Goal: Develop a system of parks, walking trails, and recreation facilities that are financially sustainable, meet public recreation needs, and incorporate and enhance the natural environment.

Objective 1
Maintain an updated and financially viable plan for meeting park and recreation needs.

Policy 1.1. The Parks Improvement Program contained within this document shall be updated annually and included in the annual budget process.

Policy 1.2. The Parks Improvement Plan shall be incorporated into the City's Comprehensive Plan during the next update process.

Policy 1.3. The City shall establish criteria for the acquisition of new parkland and incorporate those criteria into the next Comprehensive Parks Plan update.

Objective 2
Enhance and maintain existing parks to provide a greater level of public enjoyment.

Policy 2.1. Park design shall be compliant with the Americans with Disabilities Act (ADA) when feasible.

Policy 2.2. Restrooms and other convenience features shall be incorporated into the design and development of "destination parks."

Policy 2.3. The cost of operation and maintenance shall be considered when enhancing parks.

Policy 2.4. Ensure adequate annual funding for general and preventative maintenance of existing parks.

Objective 3
Open undeveloped parks in a safe, timely, and fiscally responsible manner.

Policy 3.1. High priority of available funding shall be accorded to projects that result in the elimination of a safety hazard or the opening of a new park.

Policy 3.2. Operation and maintenance costs associated with the opening of new parks shall be considered during project design and the annual budget process.

Objective 4
Park design shall protect and improve the functions of the natural environment and strike a balance between public use and preservation.

Policy 4.1. Park design shall incorporate features that enhance the existing environment and educate users of the presence and functions of environmental amenities.

Policy 4.2. Development and maintenance of parklands shall utilize eco-friendly methods and products.

Policy 4.3. Park development and management shall, where appropriate, incorporate natural resource conservation, restoration, and preservation.

Policy 4.4. Park design shall maximize retention of vegetation around ball fields for both environmental and aesthetic purposes.

Policy 4.5. Design for new parks will minimize road construction and utilize low-impact engineering techniques to soften the imprint of roads and trails on the land.

Objective 5
Park design shall provide a wide variety of recreation opportunities to serve multiple interests and a broad cross-section of the area population.

Policy 5.1. Park design shall incorporate play areas and sports courts to serve a range of age group interests from young to old.

Policy 5.1. Park design shall accommodate both large groups and small groups or single families by developing play areas and sports courts in different sizes.

Policy 5.2. Park design shall maintain continuity in design and appearance among park features and elements.

Park, Recreation and Open Space Inventory

The City of Black Diamond has limited park and recreational lands, facilities and programs. The City owns two parks on Lake Sawyer. The 168-acre Lake Sawyer Regional Park (undeveloped), located at the south end of the lake was established by King County in 1999, shortly after Lake Sawyer was annexed by the City of Black Diamond. The County transferred the park to the City in 2005, but retained an easement for a regional trail. A Comprehensive Park Plan was developed for the park and is included in Appendix A. The City also owns a public access boat launch facility on the northwest shore of Lake Sawyer.

The City maintains an outdoor BMX track next to the Old City Hall. In addition, as a component to the development of the Eagle Creek Plat, the City acquired a basketball court and grassy open space area at the entrance to the plat off of Roberts Road. Several park benches were installed as well as a concrete trail section for walkers.

Two passive "parks" are formed from public right-of-way, both incorporating historical markers and City gateway signature elements -- Coal Car Memorial Park and "Union Stump." The Coal Car Memorial Park at the intersection of SR 169 and Roberts Drive contains a coal car marker reminiscent of the city's mining history. "Union Stump", which is near Morganville, served as the speaker platform during the union/mining era. Each site is less than .10 acres and do not provide recreation. In-town recreational programs are minimal due to the lack of facilities.

Table 1-1: Parks, Recreation and Open Space Inventory

Facility	Type	Acreage	Features
Union Stump	Passive	0.1	Historical Marker
Eagle Creek Community Park	Active	0.43	Basketball Court and Benches
Coal Car Triangle	Passive	0.1	Historical Marker
Lake Sawyer Regional Park	Undeveloped	168	Undeveloped
BMX Park	Active	3.1	BMX Track, City Maintenance Facility
Lake Sawyer Boat Launch	Active	1.8	Boat Launch
Total Parks		**173.5**	
Jones Lake Open Space	Passive	14	City acquired portion of Jones Lake Trail and Park
Ginder Creek Open Space site	Passive	27.3	Undeveloped city-acquired park site
Total Open Space		**41.3**	
Total Parks and Open Space		**214.8**	

In 1995, the City of Black Diamond acquired 14 acres of land adjacent to Jones Lake. County open space funds were used in the acquisition. A trail around the lake is part of the future construction for this open

space park. The City has also acquired the Webb (Ginder Creek) open space parcel and is planned as a future passive park.

Area (Non-City) Parks, Recreation and Open Space

Washington State Parks

Kanaskat-Palmer State Park

Located 11 miles northeast of Enumclaw, WA.

Kanaskat-Palmer State Park is a 320-acre camping park on a small, low plateau in a natural forest setting. The park has two miles of shorelines on the Green River. Boat and raft launching is by hand only. River rafting and kayaking down the Green River Gorge is for expert-level enthusiasts only. Shoreline activities include nature appreciation, trout fishing and picnicking.

Nolte State Park

Located north of the town of Enumclaw, WA.

Nolte State Park is a 117-acre day-use park with 7,174 feet of freshwater shoreline on Deep Lake in the Green River Gorge. Covered with forests and blessed with water, the land was a resort for many years before it was donated to State Parks.

Flaming Geyser State Park

Located between Auburn, WA, and Black Diamond, WA.

Flaming Geyser State Park is a 480-acre day-use park with more than three miles of freshwater shoreline on the Green River. The park's most unique feature is its "geysers" (methane seeps). Park activities include whitewater rafting, tubing, and model airplane flying.

King County Parks

Black Diamond Natural Area
Maple Valley Black Diamond Rd and 241st Ave SE Black Diamond WA 98010

The Black Diamond Natural Area is 611 acres of undeveloped open space consisting of non-formal trails, in its natural state. Facilities such as bathrooms and parking areas do not currently exist.

Kentlake Athletic Fields
21401 SE 300th Street, Kent

This King County Park facility is located directly next to Kentlake High School. The facility contains 2 baseball diamonds, 1 softball facility and a regulation length soccer field. All fields are lit for night time play.

Overview of Level of Service (LOS) Conditions

Applying the LOS standards with the current numbers, Black Diamond has a number of park and recreational facility deficits, which can be seen in Tables 1-5 and Table 1-6. Currently, 52 percent of the households are within 1.5 miles of a community park, well below the 90 percent standard (see Exhibit 2). The City has a fair amount of designated open-space (6%), but still below the 10 percent designated open-space standard, and no existing neighborhood parks or trails. Recreational facility needs include a second youth baseball or softball field, two soccer fields, a second tennis court, and an adult baseball diamond.

Capital Facilities

Standards present the framework for which local LOS measures may be developed, but ultimately, local LOS measures should be a reflection of the community and the unique characteristics and values that are important to its residents and businesses.

Redefined Park Types
More comprehensive park classification systems, in place of the old "active" and "passive" classifications, will better meet the diversity of user needs in the community. The proposed new park types include:

• **Regional Parks** - large parks, two or more acres in size, capable of accommodating large numbers of people that offer facilities and activities for a wide service area. They include features such as parking areas, waterfront access, large natural areas, gardens, and/or amphitheaters.

• **Community Parks** - large parks, one to five acres in size that provide active recreation facilities for the broader community. They include features such as parking areas, baseball or softball diamonds, soccer fields, aquatic facilities and/or natural areas.

• **Neighborhood Parks** – small pedestrian-oriented parks, one acre or less, that serve residents of the immediate, usually residential, area. They include features such as play areas, basketball courts, community gardens and/or open areas.

• **Pocket Parks** – small pedestrian-oriented areas, one-half acre or less, that provide greenery and open-space in higher-density developed areas. They include features such as play equipment, community gardens, historical/information markers, landscaping, seating and public art.

• **Trails (Non-motorized)** - a network of pedestrian or bicycle-oriented paths for recreational and transportation uses. They can be within an existing park or open area or separate. Ideally, they should create a well connected city or region-wide system. They include features such as parking areas, paved or graveled paths, picnic areas and/or historical/informational markers.

• **Open-Space** - undeveloped areas or areas with limited development intended to preserve natural areas within the City for environmental, health, and/or aesthetic reasons. They include features such as picnic areas, trails, and/or interpretive facilities.

The new LOS standards focus on the percent of population with easy access to park and recreational facilities. Table 1-2 shows the proposed park types and associated LOS standard, while Table 1-3 shows how existing facilities have been reclassified.

New Park LOS Standards

Table 1-2

Park Types	LOS Standard
Regional	Lake Sawyer Regional Park
Community	90% of population within 1.5 miles of community park
Neighborhood	75% of population within 0.5 miles of a neighborhood park
Pocket	None
Trail (Non-motorized)	75% of population within 0.5 of a trail
Open-Space	10% of City's land area

Park Type Reclassification

Table 1-3

Facility	Type	New Type	Features
"School Park"	Active	Community	Basketball court, tennis court and skate park (privately owned)
Eagle Creek Park	Active	Community	Basketball court
Little League ball field	Active	Community	Baseball diamond (privately owned)
Lake Sawyer Boat Launch	Active	Boat launch	N/A
Union Stump	Passive	Pocket	Historical marker
Coal Car Park	Passive	Pocket	Historical marker
Jones Lake Open Space	Passive	Open Space	City acquired portion of Jones Lake Trail and park
Ginder Creek Open Space Site	Passive	Open Space	Undeveloped City-acquired park site
Lake Sawyer Park	Undeveloped	Regional	Undeveloped

Recreational Facility Standards

In addition to new park LOS standards, recreational facility standards are being proposed to ensure specific community recreational needs are met. These are citywide recreational needs that are usually met through the development of new or existing community parks. The combination of the recreational facilities standards and the park LOS standards will serve as a comprehensive guide for park and recreational development for the City of Black Diamond. Table 1-4 shows the proposed recreational facility standards.

Recreational Facility Standards

Table 1-4

Facility Type	Minimum Units per Population
Youth Baseball/Adult Softball Field	1:2,000
Soccer Field	1:2,000
Tennis Court	1:2,000
Basketball Court	1:2,000
Adult Baseball Diamond	1:5,000
Gymnasium	1:5,000
Youth Football Field	1:10,000
Track	1:10,000
Community Center	1:10,000
Swimming Pool	1:20,000

Current LOS Conditions

An analysis of Black Diamond's current parks inventory based on the new park type classifications and LOS standards indicate the City is lacking community and neighborhood parks, trails and dedicated open-space, and a number of recreational facilities. Currently, 52 percent of the households are within 1.5 miles of a community park, well below the 90 percent standard. Only one park, "School Park," provides recreational facilities for the community. The Black Diamond Elementary School playfields and the baseball diamond adjacent to the school are being considered part of the "School Park" recreational facilities. However, the property is owned by the Enumclaw School District, but conditioned that it remains a school facility or the land reverts back to Palmer Coking and Coal Company. The City currently has no existing neighborhood parks or trails. The City of Black Diamond has a fair amount of designated open-space, but is still below the 10 percent designated open-space LOS standard. Three parks have been designated open-space: Lake Sawyer Regional Park, the Ginder Creek site, and the Jones Lake site, for a total of 239 acres, or 6 percent of the City's land area.

Existing Parks LOS

Table 1-5

Type	LOS Standard	Existing LOS
Regional	None	N/A
Community	90% of population within 1.5 miles	52% within 1.5 miles
Neighborhood	75% of population within 0.5 miles	0% within 0.5 miles
Pocket	None	N/A
Trail (Non-motorized)	75% within 0.5 miles	0% within 0.5 miles
Open-space	10% of City land area	6% of City

Existing Recreational Facility Standards

Table 1-6

Facility Type	Minimum Units per Population	Existing Units per Population
Youth Baseball/Adult Softball Field	1:2,000	1:4,120
Soccer Field	1:2,000	0
Tennis Court	1:2,000	1:4,120
Basketball Court	1:2,000	1:2,060
Adult Baseball Diamond	1:5,000	0
Gymnasium	1:5,000	1:4,120
Youth Football Field	1:10,000	0
Track	1:10,000	0
Community Center	1:10,000	0
Swimming Pool/Beach	1:20,000	0

Parks and Recreational Facility Needs

To meet the current LOS deficit, new parks and trails will have to be added in the City, in addition to more extensive development of existing park land. The City's existing needs are 157 acres of additional dedicated open-space, one additional community park, at least four more neighborhood parks, and four or five segments of non-motorized trails. Recreational facilities needed include: a second youth baseball or softball field, two soccer fields, a second tennis court, and an adult baseball diamond.

Facility Development and Location

The location of new parks and facilities needs to account for the "geographic deficit" in certain areas of the city. For example, the City needs an additional community park to meet the community park LOS standard of having 90% of the population within 1.5 miles. To meet this standards a new park would have to be located in the northern end of the city where there is a large amount of housing but no community park facilities. Other options include the development of Lake Sawyer Regional Park or the Boat Launch with recreational facilities typical of a community park, such as soccer fields or baseball diamonds. Extensive development of a trail system will be required to bring the City up to the proposed LOS standard. There are a number of proposed and conceptual trails, but even if all these trails were built, only 52% of the current population would be within the 0.5 mile standard. Again, the northern end of the City around Lake Sawyer was the primary area lacking access. The City currently has no neighborhood parks and it will need to assess potential sites for new parks within or near existing neighborhoods. Additional open-space areas also need to be added and/or protected within the City's boundaries, 157 acres total.

Future Development

In addition to the existing park and recreation needs, the City needs to consider the effects of future development. Notably, Yarrow Bay Communities' proposed development would add 6,000 new housing units (about 16,080 people) to Black Diamond over a 15 year period starting in 2010.
Development of this scale, a possible 200% increase in population, would significantly increase in the number of facilities needed in the city. A development the size of Yarrow Bay Communities' alone would require the addition of two adult baseball diamonds under the proposed recreational facility standards, in addition to the existing need for a diamond already.

City of Black Diamond Park's Capital Improvement Projects

Current Needs

Data in both 1988 and 2006 surveys indicate that trails and nature paths were of the highest priority. Picnic facilities, ball fields, and playgrounds were also seen as important. The other major need is for support of existing parks. Restrooms and benches for resting are important for encouraging use and increasing enjoyment.

The following inventory of parklands and facilities describe the facilities and a needs analysis for each park as expressed in public surveys, workshops, and hearings:

Table 1-7. City of Black Diamond Parks, Recreation and Open Space Capital Improvement Program

Facility	Acreage	Current Features	Proposed Improvements	Cost Estimate
Years 2008-2013				
School Park	3.5	Skate Park, tennis/basketball court and baseball field	Facility needs to be made more family friendly with a swing set, benches and picnic tables.	$25,000
Union Stump Historical Site	0.1	Historical marker, benches	Improved parking facilities, fencing and signage	$112,000
Coal Car Historical Triangle	0.1	Bare land	N/A	$0
Eagle Creek Community Park	0.43	Basketball court, benches and grassy open space	Playground equipment	$25,000
BMX Park	3.1	Off road bicycle course	General expansion and provide use area for street bicycles.	$260,000
Lake Sawyer Boat Launch	1.8	Boat launch facility, parking, barbeque facilities and benches	Rehabilitate boat launch facility, increase parking area, add restrooms and provide access dock	$948,000
City-Wide Trail System Development	N/A	N/A	Begin land acquisition and preliminary design work	$340,000
Lake Sawyer Regional Park (Phase I)	40	Bare land	Trail system, improved access, parking, restrooms and athletic fields	$4,200,000

Current Needs Project Descriptions

1. School Park

Type, Location and Description

Located at 25314 SE 323rd Street

Facility and Equipment

The park maintains a tennis, basketball court, skate park and baseball playfield next to Black Diamond Elementary. Swing sets as well as a picnic table have been provided at the facility.

Principal Recreation Uses

Baseball, basketball, tennis and skate boarding

Need Analysis

Additional park benches and picnic tables needed in order to accommodate increased family use.

Cost Estimate of Improvements

$25,000

2. Union Stump Historical Site

Type, Location and Description

Small park located at the corner of Cemetery Road and Roberts Drive.

Site is a historical location where miners voiced their opinions and objections to activities associated with the Black Diamond Coal Mine. Old Douglas Fir stump has been encased in concrete to preserve the location where these conversations took place.

Facility and Equipment

Several benches and an informative kiosk tells the history of the site and the events that occurred there.

Principal Recreational Uses

Observation and remembrance

Needs Analysis

The entirety of this small facility continues to be in fairly good shape. Modernization of the existing facility might include installing a low impact parking area, restrooms, better signage, identifying the park as an historical landmark, and replacing the existing split rail fence that is degrading. Sewer as well as water currently exists along the frontage of the existing park.

Cost Estimate of Improvements

Design -		$50,000
Construction -		
	Fencing (500 LF)	$10,000 ($20 LF)
	Parking (500 LF)	$50,000 ($100 SF)
	Signage	$2000
Total Cost		**$112,000**

3. Coal Car Historical Triangle

Type, Location and Description

Located to the south of the intersection between Roberts Drive and State Highway 169

Facility and Equipment

The facility currently maintains a spigot for water use and landscaped area that includes an old coal car as the central theme.

Principal Recreation Uses

Observance and remembrance

Needs Analysis

The facility currently lacks any parking facilities. Foot traffic is very limited. The site lacks signage or any information pertaining to the significance of the site ingress and egress could be significantly challenging

Cost Estimate of Improvements

None proposed at this time

4. Eagle Creek Community Park

Type, Location and Description

Located at the corner of Roberts Drive and Bruckners Way

Facility and Equipment

This facility currently maintains a park bench and basketball court. A concrete trail provides access through the park to the Eagle Creek housing development off of Roberts Drive.

Principal Recreation Uses

Walking, picnicking and playing basketball

Needs Analysis

Parking is very limited at this facility and is limited to the street along Bruckners Way. Addition of play equipment would make park more conducive to younger children.

Cost Estimate of Improvements

$25,000

5. BMX Park

Type, Location and Description

Located at 32802 4th Avenue

Facility and Equipment

Dirt mounds integrated into a round BMX track. Site is fully fenced around the track area.

Principal Recreation Uses

Circuit riding for BMX enthusiasts

Needs Analysis

Currently, the site does not maintain any seating area. Some benches are needed, as well as repair to the existing fencing. Further expansion could include the integration of a street bicycle course.

Cost Estimate of Improvements

Construction		
	Fencing (300 LF)	$6,000 ($20 LF)
	2 Park Benches	$5,000 ($2,500 Each)
		$11,000.00

6. Boat Launch Park – 296th Avenue

Type, Location and Description

The existing boat launch park is on the west side of Lake Sawyer.

Facility and Equipment

This site has a boat launch, which is in need of repair, paid parking spaces for vehicles with boat trailers, a "sani-can", picnic tables, and elevated barbecue facilities.

Principal Recreational Uses

Boat launching, fishing, swimming, picnicking

Needs Analysis:

- Modernize and repair the existing boat launch
- Provide a public pier for boat access and fishing
- Add playground equipment
- Add restrooms
- Reconfigure parking to provide for vehicles without trailers (southwest edge of property)
- Adequate swimming facilities

Cost Estimate of Improvements

Design -		$80,000
Permitting -		$100,000
Construction -		
	Launch Improvements	$200,000
	Dock (150'x10')	$18,000 ($120 LF)
	Restrooms (1,000 SF)	$200,000 ($200 SF)
	Parking Area (2,000 SF)	$200,000 ($100 SF)
	Playground Area & Equipment	$150,000

Total Costs **$948,000**

7. Lake Sawyer Regional Park- South End of Lake Sawyer

Type, Location, and Description

In the late 1990's, King County purchased 165 acres of land on the south shore of Lake Sawyer for the future development of a regional park. The property was purchased from Palmer Coking Coal, who had acquired the property in 1988 from the Black River Quarry. King County paid $9.3 million for the property. The money was assembled from a variety of grants and county funding sources. The land acquisition was completed in 1999. Shortly thereafter, the county began a master planning process but a final plan was never completed due to funding issues.

In 2001, King County announced that it would be working to transfer ownership of many of its park sites to local cities to address financial shortfalls. The City of Black Diamond and King County entered into negotiations soon thereafter for the transfer of the property, until 2003 when the transfer was included as part of the larger implementation agreement for the Black Diamond urban growth area.

These negotiations resulted in an open space agreement known as the "Black Diamond Area Open Space Protection Agreement" and allowed for the Lake Sawyer Park site to count toward the Black Diamond urban growth area open space requirements in exchange for additional consideration aimed at furthering the open space and recreation objectives of the City.

The open space agreement was finalized in June 2005, and included a provision to convey ownership of approximately 150 of the original 165 acres of the Lake Sawyer Park site to Black Diamond. The transfer was completed in April 2006 at no cost to the City. All 150 acres are located within the city limits. The 15-acre parcel retained by King County was held in County ownership for the future development of a regional trailhead parking area.

It is important to note that King County originally acquired the property utilizing a combination of grants and county funding sources, some of which required legal contractual commitments to develop and/or manage parts of the property in certain ways. These conditions and requirements transferred to the City of Black Diamond with the property and the city is legally bound to comply.

A Development Concept Plan was developed by the Lake Sawyer Park Citizen Advisory Committee with community input, as the first step in fulfilling the terms of the agreement and contains the following information:

- The community vision for developing the park
- The type of use and proposed facilities to develop in different areas of the park
- Maps, illustrations, and graphics
- A description of potential funding sources
- Implementation recommendations

In May, two former members of the Citizen Advisory Committee started a “Friends of Lake Sawyer Park” group. The intent of this group is to get nonprofit status, which will make it easier to get certain grants, and to solicit funds and expertise from various sources.

Facility and Equipment

Currently the park exists as raw land

Principal Recreation uses

Hiking and sightseeing

Needs Analysis

Please refer to Lake Sawyer Regional Park Plan in appendix B.

Cost Estimate of Improvements

Design - Construction		$500,000
	Restroom facility (2000 SF)	$600,000 ($300 SF)
	Grass Athletic Fields (5)	$2,500,000
	Trail System (3 Miles)	$47,520 ($40 LF)
	Roadway (1 Mile)	$750,000
	Parking Facilities (5,000 SF)	$500,000 ($100 SF)
	Total	**$4,547,520**

Full 6-year capital improvement project program is included in Appendix C.

Future Projects

Years 2008-2021
Lake Sawyer Regional Park (Phase II & III)
Jones Lake Park
Ginder Creek Open Space and Trail
The Villages
Lawson
Black Diamond Regional Trail System (Planning and property acquisition funded by 2008 CIP in the amount of $340,000)

Funding Mechanisms to Reach Parks Needs

City of Black Diamond Transfer of Development Rights (TDR) Program

The Transfer of Development Rights (TDR) Program is a program that allows individuals to purchase and sell residential development rights from lands that provide a public benefit. Such lands include farm, forest, open space, regional trails and designated urban separator lands and habitat for threatened or endangered species. Landowners receive financial compensation without developing or selling their land and the public receives permanent preservation of the land. Transferred development rights can be used to build additional houses on other parcels in more appropriate areas.

A permanent conservation easement is placed on the sending site before density may be transferred off to maintain the property in forestry, farming or other uses consistent with the policy goals of the Program. Development rights may be transferred through private party transactions or under limited circumstances they may be purchased by the TDR Bank.

The City of Black Diamond initiated its TDR program in the summer of 2005. To date, there has been limited activity in the program, but the expectations are that this program will grow in order to benefit the public with more park and open space land in the near future (A TDR map that outlines receiving and sending for the program is included in Appendix D of this document).

Local jurisdictions face a growing demand for new recreational opportunities as they serve an increasingly diverse population and a large cohort of aging citizens. Unfortunately, this increased demand is coupled with diminishing tax revenues, federal funds, and other traditional resources.

This section summarizes traditional local funding options, state, and federal funding programs available to Washington cities and counties to fund parks and recreation planning, programs and projects. Several citizen's initiatives and referendums (e.g. I-695, Referendum 47, and Proposition 747) have taken a toll on several of the major traditional funding sources available to local governments since the Growth Management Act (GMA) was first adopted in 1990. As a result, local jurisdictions are turning increasingly to several new funding sources created as a part of the growth management legislation, including impact fees and increased real estate excise taxes. Because of the heightened anti-tax climate, local jurisdictions may encounter resistance to such new forms of taxes. Even so, residents of many communities recognize the contribution that parks and recreation amenities make to the quality of community life. Residents of some communities have supported taxes increases, conservation futures levies, or bond referendums targeted for these purposes. Even in communities supportive of parks and recreation programs, it is clear that local jurisdictions must be alert to cost savings opportunities. They will likely need to supplement limited funds with some creative approaches to park finance. This section also describes public, private, and user group partnerships and cost sharing approaches, cost reduction measures, and other creative funding approaches used by some local jurisdictions to fill the funding gap.

Park Impact Fees

Impact fees are charges assessed by local governments against new development projects that attempt to recover the cost incurred by government in providing the public facilities required to serve the new development. Impact fees are only used to fund facilities, such as roads, schools, and parks, that are directly associated with the new development. They may be used to pay the proportionate share of the cost of public facilities that benefit the new development; however, impact fees cannot be used to correct existing deficiencies in public facilities.

In Washington, impact fees are authorized for those jurisdictions planning under the Growth Management Act (RCW 82.02.050 - .100), as part of "voluntary agreements" under RCW 82.02.020, and as mitigation for impacts under the State Environmental Policy Act (SEPA – Ch. 43.21C RCW). GMA impact fees are only authorized for: public streets and roads; publicly owned parks, open space, and recreation facilities; school facilities; and fire protection facilities in jurisdictions that are not part of a fire district. Setting fee schedules for impact fees is a complex process typically involving rate studies; generally, impact fees do not recover the full cost of a new facility since these fees must be directly and proportionately related to impacts associated with new development.

Traditional Local Funding Sources Authorized by Statutes

Most of these funding sources, such as property tax and sales tax, flow into the general fund and may be used to finance a wide variety of public programs and projects. As a result, funding requests for proposed parks and recreation programs will face stiff competition from other departments seeking to win limited general fund dollars.

User fees (fees charged to users of the park and recreation facilities) are becoming an increasingly important source of funding for park operation and maintenance costs, but are not always popular. Enterprise funds may be created for a park or recreation activity that has a revenue source sufficient to finance all costs. The enterprise revenues, derived from user fees and service charges, are used to pay operating costs, retire capital facility debt, and plan future replacement and expansion projects. Enterprise funds have been used on a limited basis for golf courses, marinas, and similar self-financing operations.

Several Newer Funding Sources Adopted as a Part of GMA Legislation

Recognizing the need for additional revenue sources for the funding local capital facilities, the Legislature included authority for park impact fees and additional real estate excise tax (REET) monies as a part of GMA legislation. The act authorizes counties and cities planning under the GMA to impose impact fees on development activity to finance public facility improvements needed to serve the new development. These facilities must be included in the Capital Facilities Element of a comprehensive land use plan. Impact fees are specifically authorized for publicly owned parks, open space, and recreation facilities in additional to several other types of facilities [RCW 82.02.090(7)].

The state of Washington is authorized to levy a REET on all sales of real estate, measured by the full selling price (including the amount of any liens, mortgages and other debts given to secure the purchase) at a rate of 1.28 percent. These tax revenues may be used to fund certain park and recreation facilities that are included in the local jurisdiction's capital improvement plan (Capital Facilities Element). However, the rate at which it can be levied and the uses to which it may be put differs by city or county size and whether the city or county is planning under the GMA. A locally imposed REET tax is authorized in

addition to the state REET tax. All cities and counties may levy an optional quarter percent tax (described as the first quarter percent of the real estate excise tax or REET 1) – RCW 82.46.010. Cities and counties that are planning under GMA have the authority to levy a second quarter percent tax (REET 2) – RCW 82.46.035(2). Note that this statute specifies that if a county is required to plan under the GMA, or if a city is located in such a county, the tax may be levied by a vote of the legislative body. If, however, the county chooses to plan under GMA, the tax must be approved by a majority of the voters. San Juan County has imposed a 1 percent tax for acquisition and maintenance of conservation areas under RCW 82.46.070. Limitations on uses, levy rates, and other information related to the optional REET taxes are covered in greater detail at *www.mrsc.org/Subjects/Finance/reet/reetweb.aspx*.

Interlocal Cooperation

Intergovernmental cooperation may offer one of the most promising opportunities for local governments to do more with less to meet these changing recreational needs. Cooperative efforts and a pooling of resources can eliminate unnecessary duplication of services, reduce overall park and recreation costs, and can more effectively employ limited tax revenues to meet the recreational needs of a region.

Appendix A

CITY OF BLACK DIAMOND

24301 Roberts Drive- PO Box 599
Black Diamond, WA 98010
360-886-2560
www.ci.blackdiamond.wa.us

Please send completed survey to address listed above

The City of Black Diamond is in the process of updating its parks and open space plan. As the City grows, we anticipate the need for additional parks and playfields, as well as the repair, renovation and construction of existing park land. To guide that development and assist the City Council in prioritizing projects, we are seeking citizens' input. Please take a few minutes to fill out and return the following survey to help the City plan park and recreation projects.

1. **Which parks and facilities do you or a member of your household use in the City of Black Diamond? Please check all that apply:**

   - ☐ Union Stump
   - ☐ In-city Forest (Near Jones Lake and Lawson Street)
   - ☐ Tennis Courts
   - ☐ Skate Park
   - ☐ Little League Ball Field (Adjacent to elementary school)
   - ☐ Lake Sawyer Park (South end of Lake Sawyer)
   - ☐ Lake Sawyer Boat Launch
   - ☐ Eagle Creek Drive Basketball Park (Near Bruckners Way and Roberts Drive)
   - ☐ BMX Bike Track (Lawson Street next to gym)

2. **Which park do you visit most often? Check one:**

   - ☐ Union Stump
   - ☐ In-city Forest (Near Jones Lake and Lawson Street)
   - ☐ Tennis Courts
   - ☐ Skate Park
   - ☐ Little League Ball Field (Adjacent to elementary school)
   - ☐ Lake Sawyer Park (South end of Lake Sawyer)
   - ☐ Lake Sawyer Boat Launch
   - ☐ Eagle Creek Drive Basketball Park (Near Bruckners Way and Roberts Drive)
   - ☐ BMX Bike Track (Lawson Street next to gym)

3. **How would you rate the following in the City of Black Diamond?**

	Excellent	Good	Fair	Poor	Don't Know
Amount of park land	1	2	3	4	5
Variety of park facilities	1	2	3	4	5
Open spaces/natural areas	1	2	3	4	5
Park maintenance	1	2	3	4	5
Ease of access to parks	1	2	3	4	5
Recreational programming	1	2	3	4	5
Arts and cultural events	1	2	3	4	5

4. How important are the following?

	Very Important	Somewhat Important	Not Important	Don't Know
Amount of park land	1	2	3	4
Variety of park facilities	1	2	3	4
Open spaces/natural areas	1	2	3	4
Park maintenance	1	2	3	4
Ease of access to parks	1	2	3	4
Recreational programming	1	2	3	4
Arts and cultural events	1	2	3	4

5. How would you rate existing parks and recreational offerings for the following ages?

	Excellent	Good	Fair	Poor	Don't Know
Pre-School	1	2	3	4	5
Elementary School	1	2	3	4	5
Middle School	1	2	3	4	5
High School	1	2	3	4	5
Adults (under 55)	1	2	3	4	5
Adults (55 and over)	1	2	3	4	5

6. How important are developing additional parks and recreational offerings for the following ages in Black Diamond?

	Very Important	Somewhat Important	Not Important	Don't Know
Pre-School	1	2	3	4
Elementary School	1	2	3	4
Middle School	1	2	3	4
High School	1	2	3	4
Adults (under 55)	1	2	3	4
Adults (55 and over)	1	2	3	4

7. **What facilities, equipment or programs are you interested in seeing more of in Black Diamond? Please check all that apply:**

Outdoor Activities:	
☐ Bicycling	☐ Volleyball
☐ Power boating	☐ Badminton (outdoor)
☐ Water skiing	☐ Basketball
☐ Scuba diving	☐ Motorcycling
☐ Canoeing/Kayaking	☐ Shuffleboard
☐ Sailing	☐ Tennis
☐ Family camping	☐ Soccer
☐ Group camping	☐ Picnicking
☐ Fishing	☐ Swimming (outdoor)
☐ Trail hiking	☐ Golf
☐ Nature walking	☐ Ice skating
☐ Horseback riding	☐ Jogging
☐ All-terrain vehicle riding	☐ Archery
☐ Baseball	☐ Horseshoes
☐ Softball	☐ Non-amplified music (outdoor)
Indoor Activities:	
☐ Gymnastics	☐ Basketball
☐ Arts and Crafts	☐ Badminton (indoor)
☐ Photography	☐ Volleyball
☐ Drama	☐ Handball
☐ Library	☐ Playing table games
☐ Music listening	☐ Swimming (indoor)
☐ Dancing	☐ Gourmet Cooking
☐ Bowling	☐ Roller skating
☐ Pool or Billiards	☐ Playing instruments
☐ Wrestling	☐ Squash

8. **Which facilities, equipment or programs are the *most important* to you? Please check three (3) that apply:**

Outdoor Activities:	
☐ Bicycling	☐ Volleyball
☐ Power boating	☐ Badminton (outdoor)
☐ Water skiing	☐ Basketball
☐ Scuba diving	☐ Motorcycling
☐ Canoeing/Kayaking	☐ Shuffleboard
☐ Sailing	☐ Tennis
☐ Family camping	☐ Soccer
☐ Group camping	☐ Picnicking
☐ Fishing	☐ Swimming (outdoor)
☐ Trail hiking	☐ Golf
☐ Nature walking	☐ Ice skating
☐ Horseback riding	☐ Jogging
☐ All-terrain vehicle riding	☐ Archery
☐ Baseball	☐ Horseshoes
☐ Softball	☐ Non-amplified music (outdoor)
Indoor Activities (continued on next page)	

Indoor Activities (cont'd)

- ☐ Gymnastics
- ☐ Arts and Crafts
- ☐ Photography
- ☐ Drama
- ☐ Library
- ☐ Music listening
- ☐ Dancing
- ☐ Bowling
- ☐ Pool or Billiards
- ☐ Wrestling
- ☐ Basketball
- ☐ Badminton (indoor)
- ☐ Volleyball
- ☐ Handball
- ☐ Playing table games
- ☐ Swimming (indoor)
- ☐ Gourmet Cooking
- ☐ Roller skating
- ☐ Playing instruments
- ☐ Squash

9. Indicate you level of interest in the following amenities for existing and future parks.

	Very Important	Somewhat Important	Not Important	Don't Know/No opinion
Picnic Areas	1	2	3	4
Covered picnic areas for groups	1	2	3	4
Roped-off swimming areas	1	2	3	4
Playgrounds	1	2	3	4
Paved running and walking trails	1	2	3	4
Natural footpaths, nature trails and boardwalks	1	2	3	4
Wildlife viewing areas	1	2	3	4
Dog walking areas	1	2	3	4
Open lawn areas	1	2	3	4
Areas for canoes/kayaks/un-powered boats	1	2	3	4
Fishing docks	1	2	3	4
Youth athletic fields	1	2	3	4
Softball fields	1	2	3	4
Soccer/football fields	1	2	3	4
Regulated lights on fields	1	2	3	4
Activity centers/multiple use buildings	1	2	3	4
Interpretive signs	1	2	3	4
Environmental education centers	1	2	3	4
Concessions stands	1	2	3	4
Other:	1	2	3	4

What is your gender?

- ☐ Male
- ☐ Female

What is your age?

- ☐ Under 25
- ☐ 25-35
- ☐ 36-44
- ☐ 45-54
- ☐ 55-64
- ☐ 65 and over

How long have you lived in Black Diamond?

- ☐ Under two years
- ☐ Two to five years
- ☐ Six to 10 years
- ☐ 11 to 20 years
- ☐ 21 years and over

What is the number of people living in your household?

- ☐ 1-5
- ☐ 6+

What are the ages of persons living in your household? Check all that apply:

- ☐ Under 5 years
- ☐ 5-9 years
- ☐ 10-14 years
- ☐ 65+ years
- ☐ 15-19 years
- ☐ 20-24 years
- ☐ 25-34 years
- ☐ 35-44 years
- ☐ 45-54 years
- ☐ 55-64 years

Add any additional comments below.

_____

_____

_____

_____

_____

Please return completed survey to the City of Black Diamond at
24301 Roberts Drive or by mail at PO Box 599, Black Diamond, WA 98010.

Thank you for your participation!

CITY OF BLACK DIAMOND

Interoffice Memorandum

TO: CITZENS OF BLACK DIAMOND

SUBJECT: PARKS SURVEY RESULTS

DATE: 8/25/08

Dear Residents of Black Diamond,

It's with great excitement that we submit to you the results from the recently completed City-wide park survey. To date, we've had a little over 150 responses to the survey that was mailed out June 1st of this year. You'll find as you go through the results that many people placed emphasis on enhancing our natural paths and hiking trails throughout the City. There is a significant need for more playgrounds as well as picnic amenities at our current facilities.

As discussed with the Park's Committee, we believe that the City has several options when it comes to maintaining our current parks, while planning for future growth. Staff will be bringing to the Council, within the next month or so, a six-year capital improvement program, that is meant to provide guidance to staff on areas of interest and upkeep of existing facilities. Several funding options will be presented to the Council. In addition, staff is nearing completion of the City's Comprehensive Parks Plan that will allow the City to actively engage in parks, recreation and open space grant opportunities. To date, the City has not been able to participate in these grant programs because of the lack of a complete Comprehensive Parks Plan. Also real estate excise tax (REET II) monies will be allowed to be used when the Comprehensive Parks Plan is passed and approved by the Council.

Thank you all for the time you've taken in completing the Parks Survey. The results will serve as useful guide in directing the City's efforts now and into the future.

Frequently Asked Questions and Comments, Survey 08'

General Comments and Questions

1. As a young, growing family we would like to see more family-friendly indoor/outdoor facilities and activities as Black Diamond grows in population.

   The Mayor and City Council have made it a priority that as the City of Black Diamond's population grows and development occurs, so will the quantity and the quality of the Parks, Recreation and Open Space provided to the City and its residents. New development will be required to help pay for this.

2. If there are toddler friendly parks near town, I don't know where they are. A map of park facilities or clearly visible signs would be helpful.

   The City understands the lack of these types of resources throughout Black Diamond. Financial limitations currently exist within the City's budget, but the City is aggressively pursuing grant opportunities and other funding mechanisms to help improve our Parks, Recreation and Open Space Program. A map is currently being developed that identifies Black Diamond Parks, Recreation and Open Space opportunities. Keep an eye on our website for this.

3. My husband and I are greatly disappointed with the playgrounds in Black Diamond. We regularly drive to Mud Mountain Dam or to Point Defiance Zoo just to find a nice play area for our three children.

   Upgrades to existing parks will be included in the City's Comprehensive Parks Plan, currently being developed. The City is actively looking at funding opportunities and will continue to aggressively apply for granting opportunities and other sources of revenue available to us.

Lake Sawyer Park and Boat Launch

4. Lake Sawyer needs a dock at the boat launch.

   The City is in the process of letting a contract with Anchor Environmental Consultants in getting a design together for an improved boat launch, docking facility and swimming area. The City is hoping to obtain a Recreation and Conservation Office Grant from the State of Washington in order to construct the facility in the summer of 2010.

5. Where is the dock that was supposed to be built at the Sawyer Boat Launch Park? What are we paying $5.00 to park for?

   Without a consistent funding source, the Parks, Recreation and Open Space program is very limited in what it can utilize the $5.00 fee for. At this time, a majority of the funds are going towards maintenance and operations of the boat launch.

6. Are these questions related to the Lake Sawyer Master Plan? What has changed from the original plan?

   There has been a master plan put together for the South end of Lake Sawyer since 2005. The City has never maintained a Comprehensive Park's Plan that addresses the needs and wants of its citizens for the entire City. Information from this survey will be utilized in putting together a Parks, Recreation and Open Space plan for the first time in the City's history. With this completed, the City will have more flexibility in pursuing grants and other funding opportunities.

Parks, Recreation and Open Space Maintenance

7. I would like to see an expansion of the Public Works Division into another (separate) Parks Maintenance Division along with the expansion of Park Facilities.
8. We need more workers in the City - The three that you have keep up a lot already - some things look shady as far as weeding goes. We have enough to do now.

The City, in coming months, will be pursuing many options as it pertains to maintaining and funding its current park inventory. Your input is essential to this process.

Trails, Open Space and Bicycling

9. One thing that would be important is to be able to safely walk/ride bikes to these recreational facilities. Right now, we don't have wide streets or sidewalks throughout the City.
10. Walking/Bicycle trails foster a real sense of community. You see many of your neighbors out on them and it encourages a healthy activity that is easy to do and convenient.
11. We need off road walking paths suitable for people and dogs on leashes.

The development of a comprehensive Parks and Transportation plan will help us prioritize these needs and apply for funding. The Natural Resources Division in nearing completion of the Parks, Recreation and Open Space Comprehensive Plan and the Public Works Division is beginning hearings on the City's Comprehensive Transportation Plan. The City's goal is have both plans completed and adopted by the end of the year 2008.

Parks, Recreation and Open Space Program Interest

12. This is Black Diamond, stop trying to turn it into Seattle. We don't need all that stuff that progress brings, i.e. crime, congestion, etc.
13. If Black Diamond could become a destination for outdoor activities that would be beyond wonderful. We love the feel of our Small Town and are concerned that there's a good possibility it could be gone forever.
14. Thank you for this survey. Although we do not make use of our local parks and other offerings currently, we did extensively when our children were growing up. We feel that the subjects referenced in this survey are important aspects in the quality of life here in Black Diamond.

Staff truly appreciates any and all comments offered by the citizens of Black Diamond in regard to it Parks, Recreation and Open Space Program. We are committed to providing the very best service we can to all residents of the City. We strongly believe in the quality of life and small town character inherent to Black Diamond and are working strongly to ensure that this continues as the City develops, now and into the future.

CITY OF BLACK DIAMOND

Interoffice Memorandum

TO: MAYOR AND COUNCIL MEMBERS

FROM: AARON C. NIX, NATURAL RESOURCES DIRECTOR

CC: GWEN VOELPEL, CITY ADMINISTRATOR

SUBJECT: PARKS SURVEY RESULTS

DATE: 8/12/09

Honorable Mayor and Council Members,

It's with great excitement that I submit to you the results from our recently completed City-wide park survey. To date, we've had a little over 150 responses to the survey that was mailed out June 1st of this year. You'll find as you go through the results that many people placed emphasis on enhancing our natural paths and hiking trails throughout the City. There is a significant need for more playgrounds as well as picnic amenities at our current facilities.

As discussed with the Park's Committee, I believe that the City has several options when it comes to maintaining the current parks we have, while planning for future growth. Staff will be bringing to the Council, within the next month or so, a six-year capital improvement program, that is meant to provide guidance to staff on areas of interest and upkeep of existing facilities. Several funding options will be presented to the Council. In addition, staff is nearing completion of the City's Comprehensive Parks Plan that will allow the City to actively engage in parks, recreation and open space grant opportunities. To date, the City has not been able to participate in these grant programs because of the lack of a complete Comprehensive Parks Plan. Also real estate excise tax (REET II) monies will be allowed to be used when the Comprehensive Parks Plan is passed and approved by the Council.

I look forward to our discussion on these issues in the near future. I've included a section on comments received on the park's surveys for your review. Thanks for your time in looking it over.

AARON C. NIX

Parks Survey Comments

1 If there are toddler friendly parks near town, I don't know where they are. A map of park facilities or clearly visible signs would be helpful.
2 Lake Sawyer needs a dock at the boat launch. Soccer field would be good in outfield at Black Diamond Elementary.
3 Parks, open space and recreation programming is a wonderful way to improve the quality of life for residents in Black Diamond. I am so pleased to see the City actively seeking the input of its people. Great Survey! I hope the information gathered is put to good use. Don't forget volunteers.
4 Looking forward to the development of Parks and Outdoor spaces in Black Diamond. The sooner the better!
5 Thanks for the survey. It was great!
6 Hope I'm not too late.
7 Add model airplane and boats to the approved activities at Lake Sawyer Park. Area modelers can use the water to land and take off their planes and run their model boats. Do not use noise as an excuse.
8 Where is the dock that was supposed to be built at the Sawyer Boat Launch Park? What are we paying $5.00 to park for?
9 Is this the Park plan? Has that changed?
10 Please keep the hours of fast travel on the lake as it stands today. Those of us who live along the fast travel course take a pretty good beating from wave/wakes. Thank you!
11 Need more open space for parks for picnics and kids to play.
12 We would love to see more parks, playgrounds and paved walking trails! Thanks!
13 Leave the current mountain bike and biking trails as they are. Thank you for providing a garbage can and sign for the lake sawyer park. Provide a map for the Lake Sawyer Park and vicinity.
14 A dog park would be nice since dogs are no longer allowed at the cemetery. Sidewalks would be nice around town too!
15 One thing that would be important is to be able to safely walk/ride bikes to these recreational facilities. Right now, we don't have wide streets or sidewalks throughout the City.
16 Parks and Recreation areas around town would be a wonderful addition to the City, but we need sidewalks to walk on to get us there safely. Walking on the roads is not safe anymore.
17 Soccer fields please! Try to get a YMCA in town. This would give you an indoor swimming and multi-use basketball and all other indoor facilities mentioned above.
18 Where is park at the coal car at the north entrance to town? Park maintenance is very good considering we only have 2 City workers to handle the City maintenance work.
19 We would really want sidewalks especially on Roberts Drive because it's busy and the kids are always walking on the road by the cars. It would make Black Diamond safer.
20 You made the tennis court too small. It needs to be another 6 feet at each end.
21 My husband and I are greatly disappointed with the playgrounds in Black Diamond. We regularly drive to Mud Mountain Dam or to Point Defiance Zoo just to find a nice play area for our three children.
22 We would really like to see something here sooner than later. We were disappointed with the decision to build a skate park here.
23 Regarding the South end of Lake Sawyer Park. We use it for many reasons - Observing wildlife, the only true park with wilderness trails. There are plenty of parks in the area with developed ball fields and playgrounds
24 This area has been over developed and some areas need to remain natural for people, animals and the environment.
25 I would like to see an expansion of the Public Works Division into another (separate) Parks Maintenance Division along with the expansion of Park Facilities.
26 It would be really nice to have a park with a playground for pre-schoolers or younger children.
27 Roberts Drive Park is not maintained grass is not being mowed enough and plants are dying

and beds are full of weeds. Does not look nice considering this is the entrance to our neighborhood. Very disappointing.

28 We need more open spaces of grass and picnic areas and I would like to see a small child playground. Toddler age.

29 There may be more activities or areas I don't know about. A map with areas and activities would be nice.

30 We need to preserve as much open natural space as possible. The open areas currently being used for mountain biking, horseback riding, hiking, running and walking accommodate a large %of the people living in the area and draw many others from elsewhere.

31 We have only used the library most. The areas you mentioned in the survey, we did not know they were for public use. We will be thrilled to see more trails, horseback riding and community activities.

32 We like living in this little town and hope that it stays quaint with a peaceful atmosphere.

33 I would like to see the park stay natural - trails for jogging and hiking and dogs. A good swimming area.

34 We need more workers in the City - The three that you have keep up a lot already - some things look shady as far as weeding goes. We have enough to do now.

35 Where we used to live, the library had an auditorium. It would be nice to have that, with lights and a sound system so that people don't have to go elsewhere.

36 Take your time and do it right the first time.

37 If you have swimming areas you need a lifeguard. You shouldn't have to pay to launch your boat or pay for parking.

38 This is Black Diamond, stop trying to turn it into Seattle. We don't need all that stuff that progress brings, i.e. crime, congestion, etc.

39 We are known for our biking areas, yet it's not safe to ride from my neighborhood to the library or the bakery and bookstore. We really need bike paths.

40 Hate to see the big city move in and spoil a wonderful small town.

41 This survey sounds like you're planning out Lake Sawyer again. I thought that Park's planning has been completed. Follow that plan. The trails at the north end of Black Diamond and South Lake Sawyer should be retained as they are heavily used and are excellent single-track trails.

42 If Black Diamond could become a destination for outdoor activities, that would be beyond wonderful. We love the feel of our Small Town and are concerned that there's a good possibility it could be gone forever.

43 In a beautiful town like Black Diamond, the emphasis should be on nature trails and green areas to preserve the uniqueness of the town and to keep it from turning into a Covington.

44 We would love more parks space for enjoying the outdoors, but only if they are kept litter free and well-maintained.

45 Pave Roberts Drive! Some kid on a bike is going to get killed one of these days. We need kid’s playground equipment at a park. Everyone I know leaves BD to go to a park.

46 Although the biking area at the north of town is not a park, we use it more than any other park in town.

47 More parking spaces at the boat launch - The current # makes this almost a private lake - People are parking on the narrow side of the street.

48 Parks are critical in making Black Diamond a desirable community for our citizens. A long tern process, we must arrive at an adequate tax base to pay for all the parks and other amenities.

49 As a young, growing family we would like to see more family-friendly indoor/outdoor facilities and activities as Black Diamond grows in population.

50 Please keep Black Diamond on the edge of wilderness as much as humanely possible. This is our reputation.

51 We need to make sure that we have recreation facilities for kids, youth and family

52 Boys and Girls Club with both parents working these days, kids need to be kept busy and out of trouble Healthy Body = Healthy Mind

53 Leave the majority of the land at the south end of Lake Sawyer - just the way it is - Make access easier. No ball fields, boat ramps or auditoriums - no food facilities. Leave it alone – people us it just as it is now.

54 Having kids who grew up in town, we always had to drive to Enumclaw for facilities involving any sports or even to play on a decent sized playground. The City has improved their outdoor amenities considerably.

55 There still is a great need for indoor facilities and activities. Thank you for your efforts on our behalf.

56 It is very important to keep the boating hours on Lake Sawyer. It is a wonderful place to live.

57 Need facilities for the flying of model airplanes.

58 Need a place to fly model airplanes.

59 Please keep Black Diamond small. We don't need another Issaquah/Kent/Renton More people = Less Safe!

60 The boat launch is unsafe with the concrete piling and no dock. Improving this would be a great improvement. Black Diamond needs serious help to become a place we would want to stay for our leisure time.

61 We feel the need to leave Black Diamond to find community recreation and it is unfortunate.

62 Thank you for this survey. Although we do not make use of our local parks and other offerings currently, we did extensively when our children were growing up. We feel that the subjects referenced in this survey are important aspects in the quality of life here in Black Diamond

63 Sand volleyball courts are needed.

64 Walking/Bicycle trails foster a real sense of community. You see many of your neighbors out on them and it encourages a healthy activity that is easy to do and convenient.

65 It would be great to have one throughout the community that ties into the lake.

66 I'd really like to see a walking path (not a bike path) through town and natural areas around new library. I'd love to see sidewalks all through 3rd street. Right now the town looks like a junkyard when you drive in and when you drive out.

Thanks for asking!

67 Outdoor music would be nice for the community. Indoor activities are very important because of our weather. Like bowling, roller skating, movie theatre, billiards, basketball, tennis, volleyball, etc.

There are not enough of these activities in our area.

68 I do not want an entrance to the park on 312th. There are already too many cars that use it to park, while they are using the park.

69 Thank you for doing this survey! We would love a paved bike trail!

70 We are very satisfied with the area as it is meeting our needs.

71 I would not count the school field as a park. $5.00 for parking at Lake Sawyer - Shouldn't BD residents park for free? Black Diamond lacks in useable parks, we have to drive to Lake Sammamish to swim. That's pretty sad.

72 Please keep the parks as natural as possible so that people, dogs, horses and all wildlife can enjoy the area.

73 We would like to see Black Diamond kept as natural as possible with minimal impact to Lake Sawyer.

74 Prevent construction of large industrial buildings such as in Enumclaw, in Black Diamond. Keep Lake Sawyer Park Wild!

75 We need off road walking paths suitable for people and dogs on leashes. Need evening exercise programs such as yoga, dancing, etc. for adults.

76 Buoy placement on Lake Sawyer requires corrections.

77 Black Diamond is already an outstanding community.

78 I think more items for family and high schoolers. Maybe movie night in the gym or playing pool or weight lifting or High School grill competition with hamburgers seasoned differently.

79 A climbing wall and synthetic turf soccer fields are sorely needed. The boat launch needs more obvious signs warning people to remove plants from boats and trailers.

80 We need a nice park with lawn and flowers and comfortable benches where the elderly (myself) could sit on a nice afternoon with shade and birds, squirrels, etc.

81 Keep the mountain bike trails. They are a huge asset to the area. Update the skate park to allow bikes.

Park Survey (City of Black Diamond)

1. Which parks and facilities do you or a member of your household use in the City of Black Diamond?

PARK	USE
Union Stump	9
Coal Car Park	11
Tennis Courts	25
Skate Park	39
Ball Field	35
Lake Sawyer Park	63
Boat Launch	65
Eagle Crest Park	11
BMX Park	25

2. Which Park do you visit most often?

Park	USE
Union Stump	3
Coal Car	6
Skate Park	21
Ball Field	22
Boat Launch	61
Eagle Crest Park	5
BMX Park	3

3. How would you rate the following parks in the City of Black Diamond?

SPECIFIC PARK ELEMENT	EXCELLENT	GOOD	FAIR	POOR	DON'T KNOW
Amount of Park Land	12	30	48	46	9
Variety of Park Facilities	7	32	59	42	6
Open Spaces/natural areas	24	44	37	31	6
Park Maintenance	14	51	38	18	16
Ease of Access to Parks	15	60	33	34	10
Recreational Programming	5	12	34	46	45
Arts and Cultural Events	4	8	34	56	43

4. How important are the following?

SPECIFIC PARK ELEMENT	VERY IMPORTANT	SOMEWHAT IMPORTANT	NOT IMPORTANT	DON'T KNOW
Amount of Park Land	88	39	7	2
Variety of Park Facilities	79	48	8	3
Open Space/Natural Areas	104	30	1	1
Park Maintenance	79	52	1	2
Ease of Access to Parks	56	71	7	1
Recreational Programming	42	59	29	5
Arts and Cultural Events	37	60	31	7

5. How would you rate existing parks and recreational offerings for the following ages?

AGE GROUPS	EXCELLENT	GOOD	FAIR	POOR	DON'T KNOW
Pre-School	4	13	29	42	36
Elementary School	5	35	42	11	34
Middle School	8	33	35	14	36
High School	8	24	31	26	35
Adults (Under 55)	6	24	36	34	24
Adults (55 and Over)	6	19	20	43	39

6. How important are developing additional parks and recreational offerings for the following ages in Black Diamond

AGE GROUPS	VERY IMPORTANT	SOMEWHAT IMPORTANT	NOT IMPORTANT	DON'T KNOW
Pre-School	59	29	13	17
Elementary School	68	35	10	17
Middle School	63	33	10	20
High School	61	33	14	22
Adults (Under 55)	56	47	12	17
Adults (55 and Over)	57	39	13	25

7. What facilities, equipment or programs are you interested in seeing more of in Black Diamond? Please check all that apply:
8. Which facilities, equipment or programs are the most important to you? Please check three (3) that apply:

OUTDOOR ACTIVITIES	USE (#7)	USE (#8)
Bicycling	74	51
Power Boating	15	10
Water Skiing	13	5
Scuba Diving	4	1

Canoeing/Kayaking	46	14
Sailing	11	3
Family Camping	33	13
Group Camping	19	3
Fishing	52	27
Trail Hiking	101	59
Nature Walking	110	77
Horseback Riding	23	2
All-Terrain Vehicles	19	9
Baseball	38	15
Softball	43	11
Volleyball	35	9
Badminton	28	1
Basketball	29	6
Motorcycling	10	5
Shuffleboard	7	1
Tennis	41	9
Soccer	41	14
Picnicking	84	23
Swimming (Outdoor)	62	21
Golf	28	13
Ice Skating	14	3
Jogging	49	13
Archery	15	
Horseshoes	24	5
Non-Amplified Music	46	11

INDOOR ACTIVITIES	**USE (#7)**	**USE (#8)**
Gymnastics	36	14
Arts and Crafts	50	24
Photography	32	12
Drama	32	16
Library	50	33
Music Listening	31	12
Dancing	43	20
Bowling	44	19
Pool or Billiards	22	5
Wrestling	8	4
Basketball	38	11
Badminton	19	4
Volleyball	34	8
Handball	15	
Playing Table Games	24	2
Swimming (Indoors)	69	40
Gourmet Cooking	36	8
Roller Skating	29	9

Playing Instruments	23	1
Squash	12	1

9. Indicate your level of interest in the following amenities for existing and future parks:

Park Amenities	VERY IMPORTANT	SOMEWHAT IMPORTANT	NOT IMPORTANT	DON'T KNOW
Picnic Areas	76	41	15	3
Covered Picnic Areas for Groups	57	48	22	5
Roped-off Swimming Areas	47	61	23	5
Playgrounds	66	43	15	4
Paved Running and Walking Trails	65	34	29	1
Natural Footpaths, Nature Trails and Boardwalks	91	32	5	3
Wildlife Viewing Areas	70	51	20	5
Dog Walking Areas	47	36	38	5
Open Lawn Areas	47	58	19	4
Areas for Canoes/Kayaks/Un-Powered Boats	29	52	32	10
Fishing Docks	34	55	29	8
Youth Athletic Fields	47	60	22	7
Softball Fields	43	44	31	6
Soccer/Football Fields	40	45	31	7
Regulated Lights on Fields	34	40	47	8
Activity Centers/Multiple Use Buildings	44	43	33	9
Interpretive Signs	19	38	48	18
Environmental Education Centers	22	46	46	10
Concession Stands	4	20	87	12
Other	18	2	7	12

10. What is your gender?

Male	62
Female	97

11. What is your age?

Under 25	2
25-35	26
36-44	39
45-54	34
55-64	25
65 and Over	28

How long have you lived in Black Diamond?

1-2 years	16
2-5 years	21
5-10 years	30
10-20 years	46
20+	38

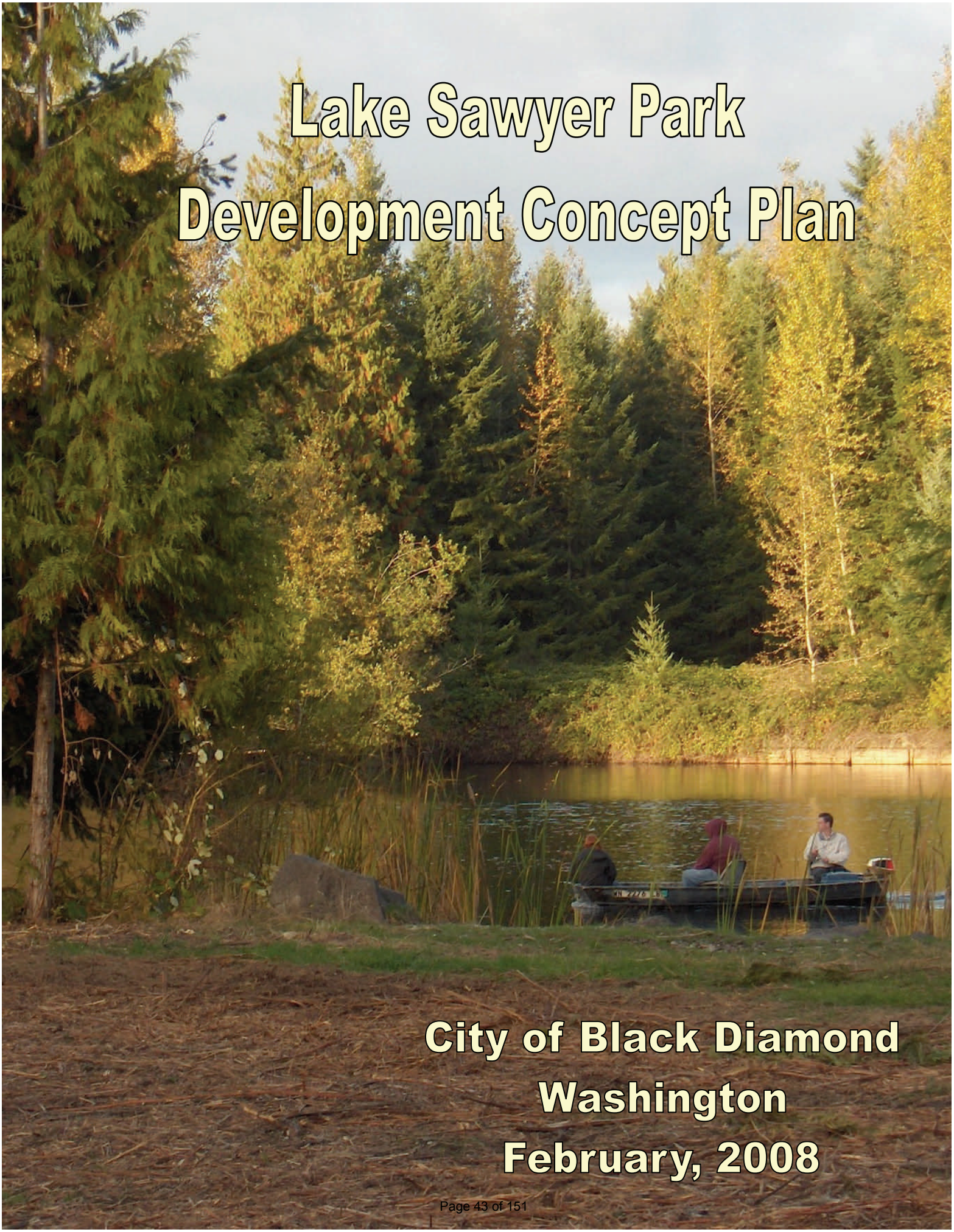
What is the number of people living in your household

One to 5	144
6+	7

What are the ages of persons living in your household? Check all that apply:

under 5 years	27
5-9 years	30
10-14 years	28
15-19 years	33
20-24 years	13
25-34 years	30
35-44 years	48
45-54 years	45
55-64 years	34
65+	29

Appendix B



Lake Sawyer Park
Development Concept Plan

City of Black Diamond
Washington
February, 2008

Technical Assistance

Planning support and production of this document was provided by a grant of technical planning assistance from the Rivers, Trails and Conservation Assistance (RTCA) program of the National Park Service – Seattle, Washington. This assistance was requested by the City of Black Diamond through a written grant application.

Location of future Lake Sawyer Park

A Word about 'Development Concept Plans'

This document presents the community vision for developing Lake Sawyer Park at a conceptual level. Development concept plans are preliminary documents planners use to describe how an area is to be developed and utilized for future park use. They typically are written utilizing the best information available at the time, but readers should understand that many of the concepts presented in this plan could get modified and adjusted as more detailed design and engineering occurs to produce construction documents, and as those construction documents move through the permitting process. Future design and engineering will involve detailed analysis of factors such as soil structure, wetland delineation, hydrology, and sensitive natural or cultural environments, any of which could cause refinements to the concepts presented in this plan. Further refinements could occur during the permitting process in order to receive the necessary building and construction permits before work can actually begin.

Development Concept Plans are useful documents as a starting point in park development projects. They help to promote consensus among community leaders and stakeholder groups by articulating goals for development and use of the property. They are also useful documents for securing grants, appropriations, and assisting in other fundraising efforts.

Acknowledgments

Lead Agency – City of Black Diamond

Howard Botts	Mayor, City of Black Diamond

Planning Team

M. Scott Jones	City of Black Diamond, Former Planning Director
Bryan Bowden	National Park Service – RTCA Program
Rebecca Olness	Black Diamond City Council/Chair, Parks Committee

Citizen Advisory Committee

Helen Bittner	Black Diamond Community Center - Youth Program Coordinator
Mark Davis	King County Lake Stewardship Program; Lake Sawyer Community Club
Bob Eaton	Lake Sawyer Community Club
Steven Garvich	Lake Sawyer Community Club
Leah Grant	King County Water Quality Committee; Lake Sawyer Community Club
Elise Hanson	Black Diamond Resident
Kevin Myette	Lake Sawyer Resident/REI
Allison Newcomb	Black Diamond Resident; President, Kentlake High School PTA
Ernie Richardson	Black Diamond Resident
Cindy Wheeler	Lake Sawyer Community Club

Charette Participants

Don Benson, ASLA AICP	Senior Planner/Landscape Designer
Mike Bertsch	Black Diamond Resident
Helen Bittner	Citizen's Advisory Committee
Howard Botts	Mayor, City of Black Diamond
Bryan Bowden	Planning Team
John Brandon	Black Diamond Resident
Jim Brennan, ASLA	Landscape Architect
Laura Branham	Back Country Horsemen
Chuck Burger	Landscape Architect
Drew Combs	Landscape Architect
Allen Cox	Landscape Architect
Romana Crilly	Lake Sawyer Resident
Mark Davis	Citizen's Advisory Committee
Bob Garland	The Ridge Homeowners' Association
Steven Garvich	Citizen's Advisory Committee
Greg Goral	Black Diamond Police Officer
Leah Grant	Citizen's Advisory Committee
Jack Gucker	Lake Sawyer Resident
Ned Gulbran, ASLA	Landscape Architect
Lyndsey Heller	Landscape Architect
Scott Jones	Planning Team
Elise LeBarron	WSU Graduate Student in Landscape Architecture
Ralph Loewen	Single Track Mine Cycling Club
David MacDuff	Senior Project Manager, Yarrow Bay Communities
George McPherson	Black Diamond City Council
Martha McPherson	Lake Sawyer Resident
Kevin Myette	Citizen's Advisory Committee
Allison Newcomb	Citizen's Advisory Committee
Rebecca Olness	Planning Team
Mary Ordos	WSU Student in Landscape Architecture
Tim Perciful	Public Information Officer, Fire Department
Thom Randolph	Friends of Rock Creek Valley
Ernie Richardson	Citizen's Advisory Committee
Alexandra Stone	National Park Service; Landscape Architect
Cindy Wheeler	Citizen's Advisory Committee

Table of Contents

Introduction

- Project Background and History
- Request for National Park Service Planning Assistance
- The Planning Process
- Public Outreach and Participation

Vision, Goals and Objectives

Resource Significance

- Natural Resources
- Cultural Resources

Regional Recreation Inventory

Community Recreation Survey

Facility Recommendations

Design Charette

Lake Sawyer Park Development Concepts

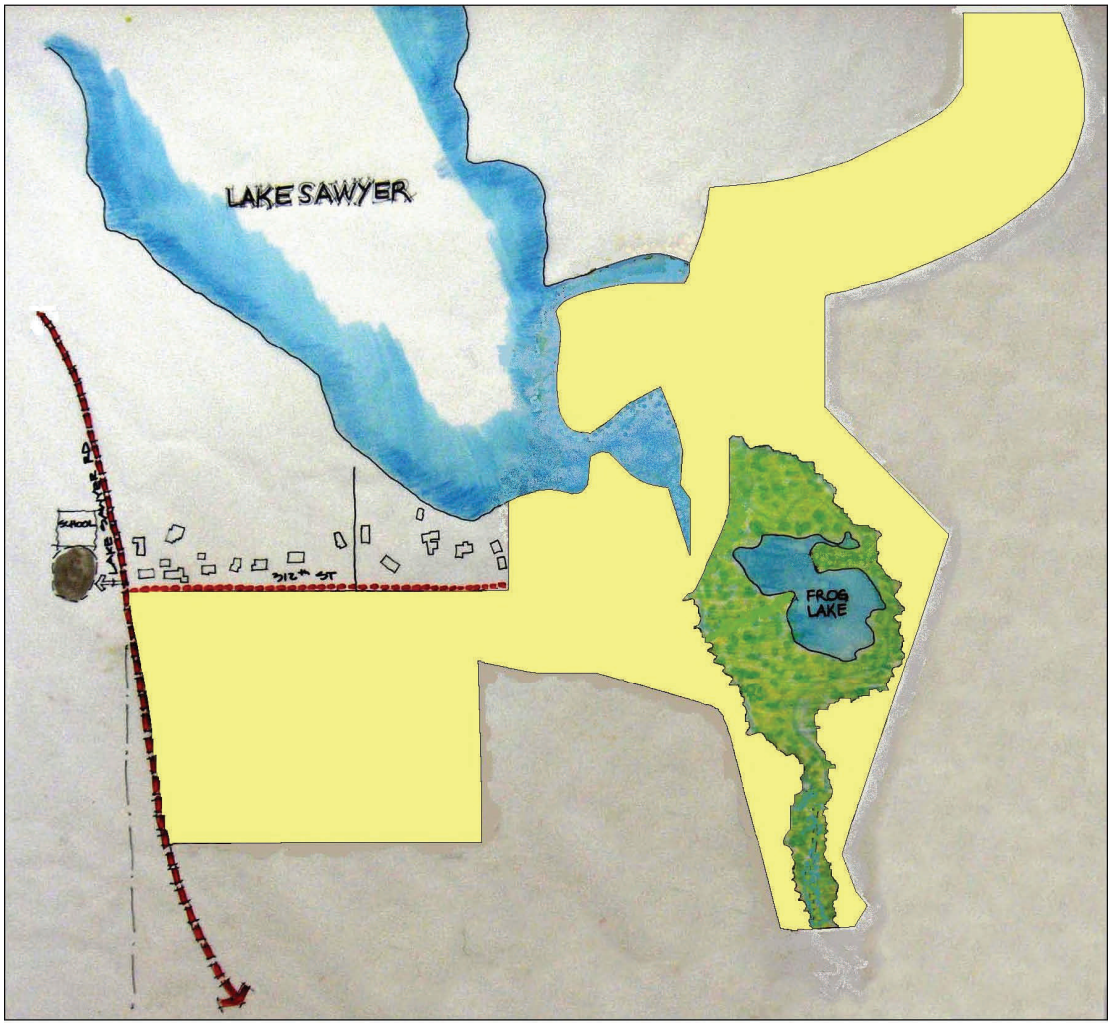
- Overall Concept/Plan Goals
- Open Space/Natural Areas
- Waterfront Area
- Ball Fields
- Trails/Roadways/Circulation Patterns
- Play Areas and Sports Courts
- Environmental Education and Interpretation
- Existing Boat Launch Park

Next Steps and Implementation

Funding Opportunities

Federal
State
Private Businesses and Foundations
Revenue Generation
Community Fundraising, Donations, and In-Kind Contributions
Information Sources

Appendix I: Black Diamond Recreation Survey Questionnaire
Appendix II: Newsletter One
Appendix III: Newsletter Two
Appendix IV: Newsletter Three
Appendix V: Summary of Public Comments on the Draft Plan, with Responses



.

150 acre site on the south end of Lake Sawyer transferred from King County to the City of Black Diamond for future development of a regional park

Introduction

Project Background and History

In the late 1990's, King County purchased 165 acres of land on the south shore of Lake Sawyer for the future development of a regional park. The property was purchased from Palmer Coking Coal, who had acquired the property in 1988 from the Black River Quarry. King County paid $9.3 million for the property. The money was assembled from a variety of grants and county funding sources. The land acquisition was completed in 1999. Shortly thereafter, the county began a master planning process but a final plan was never completed due to funding issues.

In 2001, King County announced that it would be working to transfer ownership of many of its park sites to local cities to address financial shortfalls. The City of Black Diamond and King County entered into negotiations soon thereafter for the transfer of the property. These negotiations ran hot and cold for two years until late in 2003 when the transfer was included as part of a larger implementation agreement for the Black Diamond urban growth area.

These negotiations resulted in an open space agreement known as the 'Black Diamond Area Open Space Protection Agreement'. That agreement allowed for the Lake Sawyer Park site to count toward the Black Diamond urban growth area open space requirements in exchange for additional consideration aimed at furthering the open space and recreation objectives of the City.

The open space Agreement was finalized in June, 2005, and included a provision to convey ownership of approximately 150 of the original 165 acres of the Lake Sawyer Park site to Black Diamond. The transfer was completed in April, 2006, at no cost to the city. All 150 acres are located within the city limits of Black Diamond. The 15-acre parcel retained by King County was held in County ownership for the future development of a regional trailhead parking area.

It is important to note that King County originally acquired the property utilizing a combination of grants and county funding sources some of which required legal and

contractual commitments to develop and/or manage parts of the property in certain ways. For example, the money used to purchase the land around Frog Lake came from county Open Space Bonds and must be managed for open space purposes. Another 38.6 acres of the property was purchased using money from a state recreation grant source that requires development of that property for active recreation use (including baseball and athletic fields).

When the City acquired the property from King County, the County and the City Agreed to conditions in the conveyance deed and other legal documents. Some of the agreed conditions were:

The City would develop for active recreation, including athletic fields, the 38.6 acre portion of the property purchased with a state recreation grant.

The City would manage the property around Frog Lake (containing wetlands, streams, and riparian habitat) for open space purposes.

The County would maintain a trail route through the property that functions as part of a regional trail link between the Green and Cedar River open space systems.

The City would not discriminate between city and non-city residents with respect to the imposition of any user fees, except in the active recreation area, where the City could provide a credit to residents based upon operation and maintenance costs paid for through the City's general fund revenues.

The land transfer was completed in April, 2006, via an agreement specifying that the property would be used for public park purposes per the conditions outlined above. The 'Development Concept Plan' is the first step in fulfilling the terms of

..

that agreement (i.e., to finalize and adopt a plan substantially the same as the County's) and contains the following information:

- The community vision for developing the park
- The type of use and proposed facilities to develop in different areas of the park
- Maps, illustrations, and graphics
- A description of potential funding sources
- Implementation recommendations

Request for National Park Service Planning Assistance

To help facilitate the planning process, the City of Black Diamond applied for a grant of planning assistance from the Rivers, Trails, and Conservation Assistance (RTCA) Program of the National Park Service. The grant was approved and a planning process was organized to prepare a "Development Concept Plan" for Lake Sawyer Park.

RTCA is the community assistance arm of the National Park Service. RTCA staff provides planning assistance to community groups and local, state, and federal agencies on conservation and recreation projects to preserve open space and develop trails and greenways in communities all across America. The RTCA program implements one component of the National Park Service mission to extend the benefits of parks and conservation to the nation and the world.

The Planning Process

In March, 2006, Bryan Bowden of the National Park Service met with Black Diamond Mayor Howard Botts, Council Members George McPherson and Rebecca Olness, City Planner Scott Jones, and City Administrator Jason Paulsen. They discussed the process involved in planning the park and established a time line for implementation of the first stage. A 'Planning Team' and a 'Citizen Advisory Committee' were then formed to help guide the planning process. The Planning Team consisted of City officials responsible for development of the plan. The Citizen Advisory Committee was selected from a group of applicants who submitted applications to serve on the committee. They were all residents of Black Diamond, many of whom lived on Lake Sawyer. The advisory committee met approximately once a month until the Design Charette was held.

A project timeline was developed that organized the project into the following four stages: 1) Information Gathering; 2) Analysis; 3) Design Charette; and 4) Writing/ Plan Production.

Information Gathering

The first objective was to acquire, develop, and organize background information relative to the project. This included researching natural and cultural resource information, documenting previous planning efforts, developing base maps, conducting a citywide mail survey, preparing an inventory of existing recreation facilities in the region, and the development of a vision and goals statement with the advisory committee.

Analysis/Facility Recommendations

In the analysis phase, the planning team and advisory committee developed a list of recommendations about facilities to include at Lake Sawyer Park. The resulting list was derived from a review and analysis of a combination of documents including the following: deed restrictions included in property transfer from King County to the City of Black Diamond; previous park planning; city-wide survey; and the regional recreation inventory. The complete list from this analysis is provided in the 'Facility Recommendations' chapter.

Design Charette

The cornerstone event in the planning process occurred over a three-day weekend in October, 2006, when a design *charette* was conducted. A charette is an intense, focused, illustrated brainstorming session that involves any number of people and lasts from a few hours to a few days. Approximately 25 community members were teamed with 10 volunteer landscape architects to develop graphic design ideas for various components of the park.

Writing/Plan Production

Armed with all the work to date, the planning team moved forward with writing the first full draft plan during the late fall and early winter months of 2006/2007. The planning team then met with the advisory committee in April, 2007, to review and discuss the draft plan and additional revisions were made based on that meeting. This draft plan is the result of all the work that has occurred since the project began. It is now available for a 30-day public review and comment period and will be edited one last time before it is finalized. Those edits will be the result of comments received during this public review period.

Public Outreach and Participation

A public involvement component was included in the project to complement and parallel the planning process. This component was designed to accomplish two goals: 1) inform people about the project at key stages; and 2) provide opportunities for comment, reaction, and participation in the process. Public participation for this project was accomplished in the following ways:

- A Citizen Advisory Committee was formed at the beginning of the planning process to guide city officials in the development of this plan
- Newsletters were mailed out at key points in the planning process to every household in Black Diamond (see Appendix II, III, and IV)
- A recreation survey was mailed to every household in Black Diamond (Appendix I)
- A public meeting was held at the conclusion of the design charette to report on the results (October, 2006)
- A public meeting was held coinciding with the release of the draft plan for formal public review (September, 2007)

Vision, Goals and Objectives

Vision

Lake Sawyer Park is a premier recreation area that fosters a sense of stewardship and community for all residents and visitors in the Black Diamond area. The park is designed to support:

- A variety of appropriate activities for individuals and groups
- A healthy and thriving natural environment
- Spiritual and mental health renewal
- A safe, inviting family atmosphere
- Educational and interpretive programs and activities
- Accessibility and basic needs for park enjoyment

Goals and Objectives

Goal 1: Provide a variety of appropriate activities for individuals and groups.

Objectives:

- Provide a variety of settings and facilities that support the recreation, education, and health interests of individuals, groups and families.
- Assure that park facilities and development are designed to support/ encourage activities appropriate to the park in terms of size, location, noise, etc.
- Connect activity areas with an integrated trail system. Include footpaths and nature trails as part of the larger trail system.

Goal 2: Provide a healthy and thriving natural environment.

Objectives:

- Protect sensitive lands and resources.
- Maintain natural buffers along streams, the lakeshore, and around wetland areas.
- Enhance natural habitat (food and shelter) to attract desirable wildlife
- Design the park with long-lasting, natural materials that are compatible with the environment.

Goal 3: Provide a quiet natural setting for spiritual and mental health renewal.

Objectives:

- Provide opportunities for relaxing and enjoying scenery.
- Provide areas with minimal noise and light pollution.
- Provide separation and natural buffers between activity areas.

Goal 4: Provide a safe, inviting atmosphere.

Objectives:

- Incorporate safety features that protect park users, adjacent properties and the environment.
- Establish a volunteer program for management and maintenance to increase community ownership and stewardship.
- Maintain a clear and visible management presence that demonstrates the park is clean, well maintained, and regularly patrolled.

Goal 5: Provide educational and interpretive programs and activities.

Objectives:

- Provide opportunities to educate park users on the history of the area.
- Plan and develop interpretive opportunities on the natural environment including wildlife, plants, and habitat.
- Set aside an area for a resource/educational center.
- Develop partnerships with schools and youth groups in the community for cooperative use.

Goal 6: Provide an accessible area designed to meet basic needs.

Objectives:

- Provide ADA accessibility.
- Provide strategically placed rest rooms, emergency stations, covered areas, trash receptacles, and parking for park users, with minimal impact to adjacent properties and the environment.
- Provide dock and moorage for the Black Diamond Marine Patrol.

Resource Significance

The Setting

Black Diamond is a small community of approximately 4,000 people located in southeast King County, Washington, in the heart of the Green River Watershed. Situated along the western foothills of the Cascade Range, the area is characterized by rolling Cascade foothills, heavily forested areas, pastoral settings, and small, rural towns.

The climate of the area is subject to the same meteorological conditions that affect Puget Sound. It can be characterized as a marine climate dominated by cool, moist winds coming off the Pacific Ocean. Winters are wet and relatively mild and summers are dry and warm. Rain usually begins in earnest in mid-October and continues with few interruptions through the spring months. This pattern is caused by maritime low pressure disturbances originating in the Pacific Ocean and carried inland on southerly winds ranging from the southeast to the southwest. Warmer and drier weather, associated with gradually lengthening high pressure systems, begins in June and continues through September. Winter temperatures are typically 40-50° in the day and 30-40° at night. Summer temperatures average 70-80° with nighttime lows of 50-65°.

Natural Resources

Geology

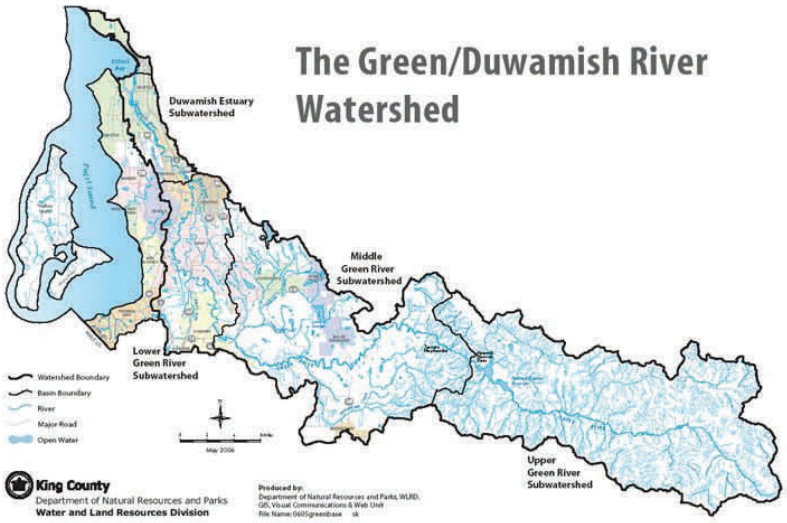
The City of Black Diamond lies in a geographic area known as the Puget Lowlands, a large land trough extending from the Fraser Valley in British Columbia, Canada, to the Willamette Valley in Oregon and from the Cascade Range in the east to the Olympic Mountains in the west. Glaciers, once as thick as 3,000 feet during the Vashon Period (roughly 15,000 years ago) deposited till, outwash, and material mixed with volcanic ash in the Puget Lowlands. Two types of deposits occurred: Vashon till which is generally an impervious mix of gravel, cobbles, clay, and sandy silt (known as 'hardpan'); and Vashon stratified drift which is a generally pervious composition of outwash gravels, rocks, and cobbles.

Pre-glacial sediments underlie the Vashon till and consist of interbedded and/or stratified silt, sand, gravel, and till. These soils are exposed in the upper walls of the Green River gorge south of Black Diamond. Bedrock underlies it all at a depth of 200 feet or more and is exposed in the lower walls of the Green River gorge. The bedrock consists of sedimentary sandstone, mudstone, shale, and coal.

Black Diamond coal is a high quality, low sulfur coal, and there are rich and plentiful seams in the area. The veins, however, are deep-pitched and broken by faults which makes mining difficult and expensive – especially when compared to the relatively 'flat' seams of high quality coal in areas such as Wyoming. The City of Black Diamond was created from its coal mining origins, but the underground mines all closed as oil replaced coal as a primary fuel source. The potential for future underground mining in the area will depend on world energy needs, advancements in technology, and environmental considerations.

Hydrology

The Green River originates high in the Cascade Range and flows west to the City of Auburn. It then turns north and flows through the cities of Kent and Tukwila to its convergence with the Black River. At that point the river becomes the Duwamish which continues flowing north to the City of Seattle and on to its confluence in Puget Sound at Elliott Bay. Major drainages within the Green River Watershed include the Black River and Springbrook, Mill, Big Soos, Jenkins, Covington, Newaukum, and Crisp Creeks.



Lake Sawyer is located in the middle of the Green River watershed and is the fourth largest natural lake in King County with a surface area of 302 acres. It has five small islands and is fed at the south end by two creeks, Rock and Ravensdale, and an extensive wetland. Lake Sawyer drains to the west via Covington Creek into the Big Soos Creek drainage system. The Big Soos Creek discharges into the Green River about one mile east of the City of Auburn.

Rock and Ravensdale Creeks were inventoried and classified in 1991 using guidelines provided by the Washington State Department of Natural Resources. Rock Creek was classified as a 'Water of Medium Use and Importance in Water Quality' (Type 3) and Ravensdale Creek was classified as a 'Water of High Use and Importance in Water Quality' (Type 2).

Rock Creek originates from two lakes (Jones and Black Diamond) which are located south and east of Lake Sawyer. Rock Creek flows into Frog Lake and on into Lake Sawyer through an interconnected stream system. Frog Lake is located at the southern tip of Lake Sawyer and is included in the future Lake Sawyer park property. Frog Lake is approximately 25 acres in size and is largely a forested swamp wetland with an open water area.

Ravensdale Creek originates from Ravensdale Lake which is located north and east of Lake Sawyer. Ravensdale Creek has excellent water quality and provides spawning habitat for Coho salmon.

Lake Sawyer has experienced water quality problems from various sources, including discharge of inadequately treated sewage from the decommissioned City of Black Diamond sewage treatment plant located in the Rock Creek drainage. Presently, the most significant phosphorus inputs to Lake Sawyer from surface water still come from Rock Creek, but at far lower levels than when the sewage treatment plant was in operation. Lake Sawyer apparently continues to be enriched by the phosphorus that accumulated in the bottom sediments at that time.

Lake Sawyer has been part of the Lake Stewardship Volunteer Monitoring Program since 1994. Twice a month from May through September, volunteers collect total phosphorus, chlorophyll a, total nitrogen, and phytoplankton samples to send to the County lab. Additional measurements, such as temperature, Secchi depth, precipitation, and lake level are collected by volunteers weekly throughout the year. The City of Black Diamond continues to monitor the lake and is committed to preserve and protect this natural resource.

Vegetation

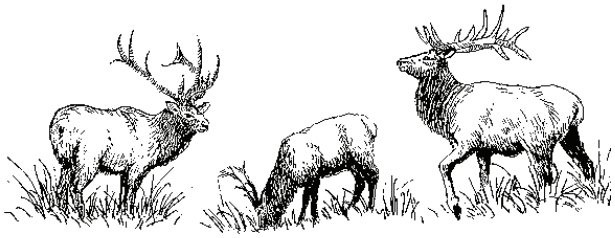
The Black Diamond/Lake Sawyer area is abundant with a variety of vegetation. Forested hillsides in the area are a mix of deciduous and coniferous trees such as cedar, fir, hemlock, alder, maple and poplar. Pastures and farmlands contain grasses, small shrubs and a mix of native and planted deciduous and coniferous trees. Meadows and wetland areas contain wildflowers, willows, reeds, hay and other grasses. Riparian corridors contain uniquely adapted vegetation typically found alongside stream and river corridors such as cottonwoods, alders, bushes, shrubs, moss, lichens, etc. Particularly noteworthy is the riparian corridor along Ravensdale Creek.

Habitat

Diverse and abundant wildlife is present in the Lake Sawyer area. This is attributable to a healthy environment and the availability of multiple and diverse habitat types capable of supporting a variety of wildlife including large and small mammals, birds, reptiles, amphibians, insects, and invertebrates. Wildlife use different habitats for various activities related to nesting, feeding, foraging, migrating, and cover. These include areas such as forests, ponds, lakes, wetlands, seeps, snags, open meadows, clear-cuts, and riparian areas.

Mammals and Birds

Common mammals that live in the area include deer, elk, black bear, fox, coyote, bobcat, cougar, raccoon, skunk, rabbit, weasel, mink, otter, squirrel, beaver, and bats. In addition, large numbers of resident and migrating birds can be found at various times of the year. These include raptors such as eagles, hawks, osprey, and owls; waterfowl such as geese, ducks, and herons; songbirds such as warblers, finches, robins, thrushes, wrens, nuthatches, and chickadees; and others such as jays, flickers, hummingbirds, crows, doves, swallows, quail, and woodpeckers.



Fish

Lake Sawyer is an important migration corridor for a late run of Coho salmon that pass upstream in late December of each year and spawn in upper Ravensdale Creek. Lake Sawyer also provides year-round recreational fishing for stocked rainbow trout and other warm water fish. These include: large and smallmouth bass, bluegill, catfish, crappie, perch, steelhead, and triploid.

Amphibians, Reptiles and Shellfish

Several species of terrestrial and aquatic amphibians, reptiles and shellfish inhabit the Lake Sawyer area. These include: salamanders, newts, frogs, toads, freshwater clams, crayfish, snails, snakes, and turtles. Terrestrial amphibians are found in or under woody debris, near seepages or streams, under logs, and other rocky or forested areas that provide cool, moist conditions. Aquatic amphibians are associated with water bodies such as rivers, streams, ponds, lakes, and wetlands.

Cultural Resources

Over time, people living in and traveling through the region have hunted, fished, mined, and harvested plants and timber. They built trails, railroads, roads, camps, mines, and towns. People have connected with the spiritual, as well as the physical qualities of this landscape.

Native Americans

A variety of Native American groups inhabited and utilized regional areas around Mount Rainier for thousands of years before European settlement. Within the Puget Sound region, their territories were often associated with river drainages and watersheds, some of which originated on the flanks of Mount Rainier. The Skopamish tribe inhabited the central Green River valley, and the Smulkamish tribe lived near present-day Enumclaw. Other tribes included the Stkamish, Yilalkoamish, Tkwakwamish, and the Buklshuhl. Salmon fishing was a staple in their economy, along with hunting and gathering.

Nothing changed the lives of Pacific Northwest Native American Indians as significantly as immigration and European settlement. Early immigrant settlers began arriving in the Puget Sound region in the early 1800's and were generally welcomed into Indian communities. These early settlers were dependent on Indians for food and transportation. More and more settlers continued moving in and, in 1854 and 1855, the treaties of Medicine Creek and Point Elliot were negotiated. These treaties ceded Native American lands throughout Puget Sound to the federal government.

When the Medicine Creek Treaty of 1854 was signed, no mention was made of the Muckleshoot tribe, as they were not named as such. Tribes from the Green and White rivers were to be moved to the Nisqually Reservation, unless a more suitable place could be found. On December 5, 1856, Washington Territory Governor Stevens recommended the establishment of the Muckleshoot Reservation on a former military tract between the Green and White rivers, and the river tribes settled on the new reservation.

Over time, the reservation was enlarged and the Muckleshoot tribe incorporated other local tribes, as long as the members had one-eighth degree Muckleshoot blood. By the 1930s, the tribe numbered 194, but by the end of the century they numbered in the thousands.

European Settlement

Black Diamond was built in the late 1800's as a company town for the Black Diamond Coal Company. The Black Diamond Coal Company was originally based in Nortonville, California, 35 miles east of San Francisco. When coal was discovered in the region a crew of several men and one woman was sent to homestead and set up operations. Because heavy machinery had to be moved in, the first order of business was to build a railroad. A narrow gauge rail line was built southeast from Renton and by 1884, the mines were ready to open. Workers and their families were moved up from California.

The community was named for the Black Diamond Coal Company, which opened mines in the region in the 1880s. Dense forests nearby provided all the timber needed to brace mine tunnels and build towns. Coal was in huge demand in the late 1800's to fuel the boilers of ships, trains, and buildings, and coal supplies from California mines were dwindling.

Most of the families were first-generation Americans of mainly Welsh or Italian descent. The Welshmen usually came from a long line of coal miners in their native land. Because of this, a hierarchy existed whereby the Welshmen executed tasks that required more skill and were better paid. The mine superintendent, Morgan Morgan, was a Welshman and also ran the town.

Black Diamond was a company town and the company owned practically everything. Families could buy houses, but the company leased them the land on which the houses stood for one dollar a month. Morgan Morgan declared that only one church was necessary and a Congregational Church was built to accommodate all faiths. Different services were held each Sunday on a rotational basis, but people attended all of them. Later the town would have a company store, where workers could buy goods with the cost deducted from their paychecks.

By the turn of the century, there were nearly 3,500 people of many nationalities living in town. Ethnic groups tended to group together, and neighborhoods were known (sometimes disparagingly) for the people who lived in them – Swede Town, Welsh Town, Dago Town, etc.

At first, the miners had no union but were paid more than most union workers in other parts of the country. As time went on, though, working conditions and wages became an issue. In 1907, coal miners organized Local 6481 of the United Mine Workers of America.

When the Union started meeting near the train depot, the company wouldn't allow them to congregate on company property. The workers walked outside of the town limits and one of them jumped on a stump to speak to the men. This stump would serve as their meeting location for many years. Later it was encased in concrete, and 'Union Stump' still exists today next to the Black Diamond Cemetery.

World War I created a greater demand for coal. Wages had been slowly rising since the union organized and were up to $8 a day. After the war ended, the company wanted the miners to go back to $7 a day, causing an outrage. The company labeled the most vocal dissenters "agitators," and fired them. The union insisted that they be rehired, but they were not. Along with this, the company refused to give current workers a new contract and started bringing in non-union labor. In 1921, the men went on strike.

The company placed barbed wire around the mine entrance and along the railroad tracks to protect the replacement workers from the strikers. The company hired guards to patrol the town and terminated the dollar-a-month leases for the land on which many people owned their own homes. Families were told to either sell their homes or move them off the property.

The Union stepped in and built 200 new homes on land donated by Tim Morgan (no relation to Morgan Morgan). This new settlement, to the west of Black Diamond, became known as Morganville. The houses were built quickly, with little insulation or attention to detail, yet some are still standing today.

The mine remained non-union for 10 years, until President Roosevelt was elected in 1932. His Depression-era New Deal economic policies, which United Mine Workers president John L. Lewis helped to write, brought strength to many unions nationwide. The coal miners in Black Diamond reestablished their Union in 1933, but it was too late. Oil was replacing coal as a fuel source and the demand for coal was waning rapidly. By the end of the 1930s the company town was disbanded in order to save money. Power lines were given to the power company, and roads were given to the county. By 1958, the mines were closed.

Accidents, mostly from falling rock, slips, and falls were common in the mines. Most feared, however, was the possibility of large explosions and/or other disasters. The biggest mining accident in Black Diamond happened at the New Lawson Mine on November 6, 1910, when a great explosion killed 16 men. Explosions like this were usually caused by gas and dust that accumulated. A simple spark could ignite the volatile mixture, causing a chain reaction explosion, often with tragic results.

In 1959, Black Diamond incorporated. Although its heyday had long passed, for many people it is still a fine place to live and raise a family. The city annexed Lake Sawyer and surrounding homes in 1998. Today, with a population of 4,120, Black Diamond is a city proud with heritage.

Lake Sawyer History

According to many, Lake Sawyer had a few dance halls in the mid to late 1920's. It is hard to document, probably because they began during Prohibition, but there are still some residents who remember them. One dance hall was reportedly on the point known as the "Hanson Estate" on the north end of the lake and another was at the site of the original Lake Sawyer Resort on the southwest side (now part of a private home). According to "A Glimpse of the Charmed Land" by Louis Jacobin, a newspaper supplement to several newspapers, "The Grove Resort at Lake Sawyer is not only located on the lake shore, but is bedecked with virgin forest trees and bespangled with many kinds of beautiful flowers. These flowers have been planted and cultivated until much of the resort is a bower of bloom and especially so around the rustic summer cottages. ……..The Grove is the property of L. Lochow, and is an exquisitively pretty place to spend a vacation. Fine bathing facilities, good fishing, and a camping ground as good as the best. 'The Grove' is in every way a beautiful, pleasing and scenic resort and is attracting the attention of many city people."

The article also describes "…..Lake Sawyer Paradise, a beautifully wooded tract on the shores of the lake two and one-half miles in length and one mile wide. 'Paradise' camping and parking grounds are in a tract of 34 acres of virgin forest which is composed of nearly every specie of tree that grows in Western Washington, is sanitary, level ground, free of underbrush and wind-fall and has modern camping accommodations for hundreds of automobiles; tables, beaches, free wood and water, a fine dancing pavilion, cottages for rent by day, week or month, excellent boating and bathing accommodations and fishing which is not surpassed on the Pacific Coast." This description indicates that 'Paradise' was located at or very near the Lake Sawyer Park site at the south end of the park. There may also have been a dance hall on the large island near the existing resort.

The Lake Sawyer Lumber Company was located on the north end of the lake and was in business from 1922 to 1934. A sawmill was located at the south end of the

lake near the future park area. In the early 1950's, the U.S. Air Force considered a 9,200 acre site on Lake Sawyer as a possible site for the U.S. Air Force Academy. According to a Seattle Times article (dated December 7, 1950) the Lake Sawyer site was "…one of the possible sites for the U.S. Air Force Academy, offering recreational advantages as well as space to build a two-mile-long air field." At that time, most of the property was owned by a coal company and a timber firm.

In 1948 there were only a few cabins on Lake Sawyer and lots sold for about $400. Bob Eaton (a member of the Citizen Advisory Committee) had one of the first permanent homes on the lake and said that many of the lots and cabins back then were "squatter's cabins". During that year, the Lake Sawyer Improvement Club was formed and granted tax exemption status, but the club disbanded several years later.

In 1950, some Lake Sawyer property owners brought a lawsuit against Vern Cole Realty which was trying to reclaim land in the North Boot by lowering the lake level. This was done by clearing the natural outlet restriction (stories vary over whether it was natural log/brush debris or a beaver dam) and draining the lake to a level that would allow the marshy Boot area to dry out and become building lots. The property owners prevailed and the court required Vern Cole Realty to reestablish the lake level by building a man-made barrier at the outlet to replace the natural dam that was destroyed.

The new dam was to be owned and maintained by the Washington State Department of Hydraulics. The Department of Hydraulics was later abolished and its responsibilities were absorbed by the Department of Fisheries which became responsible for culverts and weirs. Vern Cole Reality left the area and, in 1956, the Department of Fisheries assigned responsibility for maintenance to a local homeowner by the weir (H. B. Sovie). When Mr. Sovie died, and the weir fish ladder needed repair, the Department of Fisheries met with some homeowners on the canal. They issued a permit for the repair and, in October, 1993, assigned maintenance responsibility to Black Diamond City Council Member Mike Cline, who lives on the outlet.

In 1956, a King County Boating Regulation (Resolution 16896) was adopted to

allow water skiing on Lake Sawyer with speeds up to 20 MPH between 2:00 p.m. and 6:00 p.m. during the week and from 11:00 a.m. to 3:00 p.m. on weekends and holidays. The time was later extended to 7:00 p.m. on weekdays. Lake ordinances became the responsibility of the City of Black Diamond following annexation. The last time the ordinance was revised was in 2005 when the maximum speed during designated hours was changed to 36 MPH and the speed limit during non-speeding hours and inside the buoy areas at all times was reduced to 5 MPH or "no wake".

In 1961 lake residents again formed a group, the Lake Sawyer Control and Development Club, meeting at the Black Diamond Eagles Hall and also at the Masonic Temple. The first annual meeting of the club took place in May of 1962. In 1965 the bylaws were revised and the name was changed to Lake Sawyer Community Club (LSCC). The LSCC continues to thrive and serves the lake community in many ways.

There have always been many recreational activities on Lake Sawyer. From 1964 to 1966, the American Red Cross offered swimming lessons at the lake. Many residents recall ice skating in the Boot, canal, and across the entire lake at least twice in the last 35 years. Jack's Boats was a private campground renting boats and canoes and run by the Lochow family (who originally owned most of the south end of the lake). It was sold in the late 1970's and became the Lake Sawyer Resort, used for recreational vehicles, company picnics, and open to the public. The area is now called Sunrise Resort at Lake Sawyer and is a members-only recreational vehicle park that has cabins and boats for rent. A public boat launch and park is located on the western shore of Lake Sawyer. Residents and visitors enjoy boating activities and fishing year-round as well as an extensive trail system south and east of Lake Sawyer used by walkers, hikers, equestrians and mountain bikers.

Regional Recreation Inventory

Site visits were made to four nearby parks to gain an understanding of existing recreation facilities in the region and their condition. The four parks visited were:

1. Lake Wilderness Park – Maple Valley
2. Lake Meridian Park - Kent
3. Flaming Geyser State Park – South King County
4. Tiffany Park - Renton

Facilities at each park were generally in good condition and well used. All four parks included picnic facilities, playground equipment, restrooms, and walking paths. Three of the parks have a water feature (lake or river) and two of the parks have developed swimming areas. Tiffany Park and Lake Wilderness Park have tennis courts and Flaming Geyser State Park is the only park with interpretive elements. The chart on the following page summarizes the findings at each park:

	Lake Wilderness Park	*Lake Meridian Park*	*Flaming Geyser State Park*	*Tiffany Park*
Acreage	**108 Acres**	**16 Acres**	**480 Acres**	**7 Acres**
Recreation Facilities	1. Children's play area 2. Open and covered picnic areas 3. Swimming area (with lifeguard stand) 4. Boat launch (non-motorized boats only) 5. Fishing access 6. Walking paths 7. Arboretum (40 acres) 8. Tennis courts	1. Children's play area 2. One picnic area (covered) with water and electricity 3. Outdoor amphitheatre (small) 4. Swimming area (roped off and includes two lifeguard stands) 5. Fishing pier 6. Boat launch	1. Hiking trails (over 4 miles) 2. Biking trails (over 4 miles) 3. Equestrian trail (1 mile) 4. Model airplane field (25 acres) 5. Green River access (boating and fishing) 6. Interpretive signs 7. Open and covered picnic areas	1. Open and covered picnic areas 2. Tennis courts
Restrooms	**Yes**	**Yes**	**Yes**	**Yes**
Comments/ Observations	1. Covered picnic areas available for rent	1. Covered picnic area available for rent 2. Ideal for community gatherings, weddings, etc.		

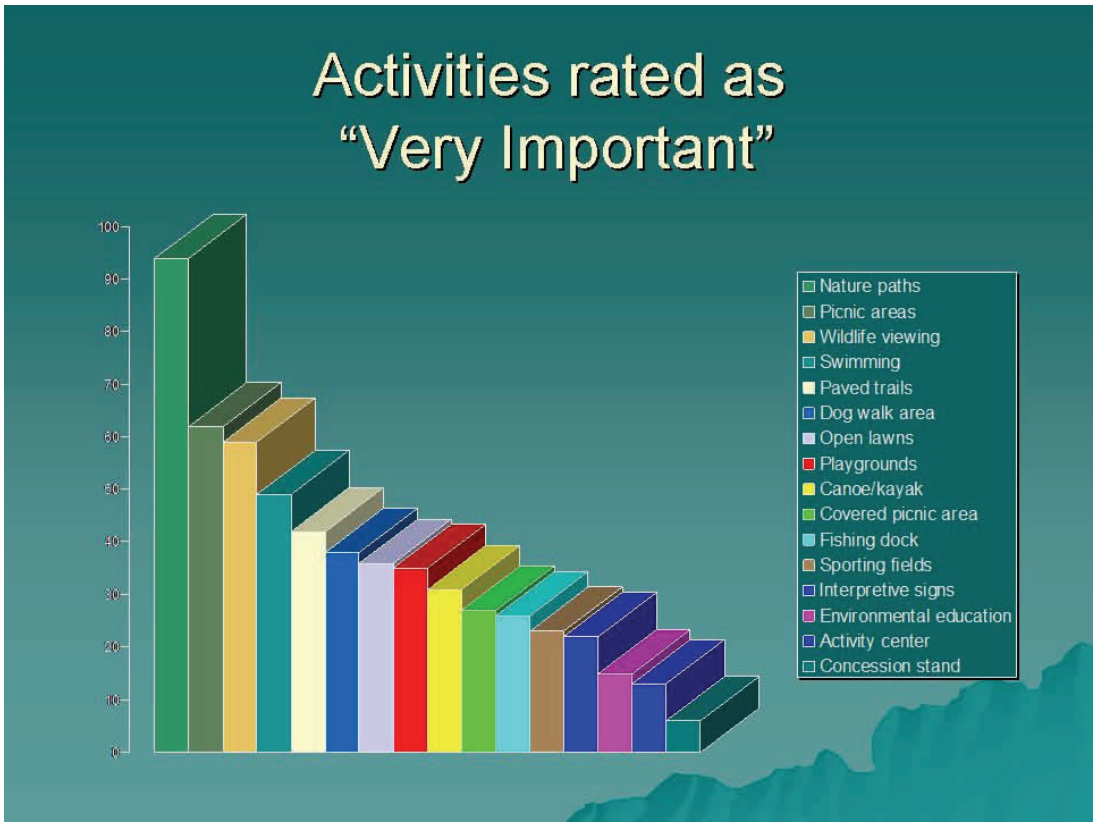
Community Recreation Survey

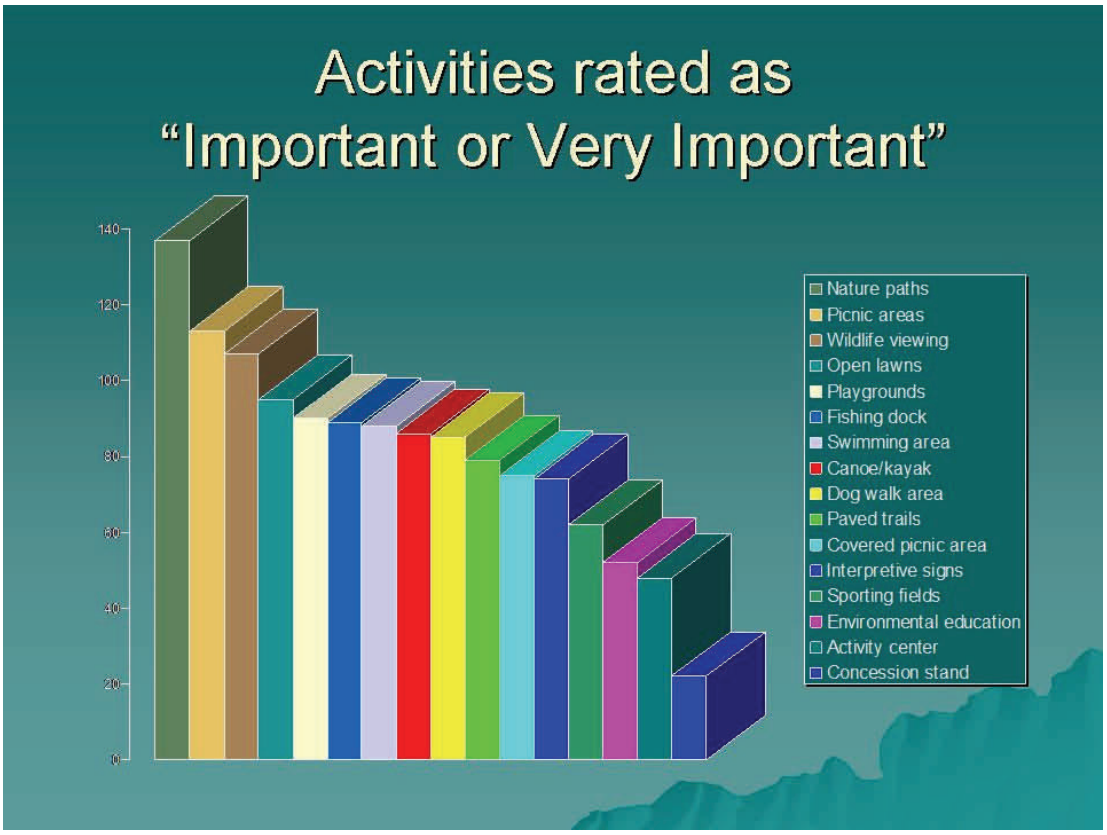
A recreation survey questionnaire was developed and mailed to every household in Black Diamond (1,538 households) to determine the public's interest in how Lake Sawyer Park is developed. A full copy of the survey questionnaire is contained in Appendix I.

A total of 155 completed questionnaires were returned to the planning team. Of those:

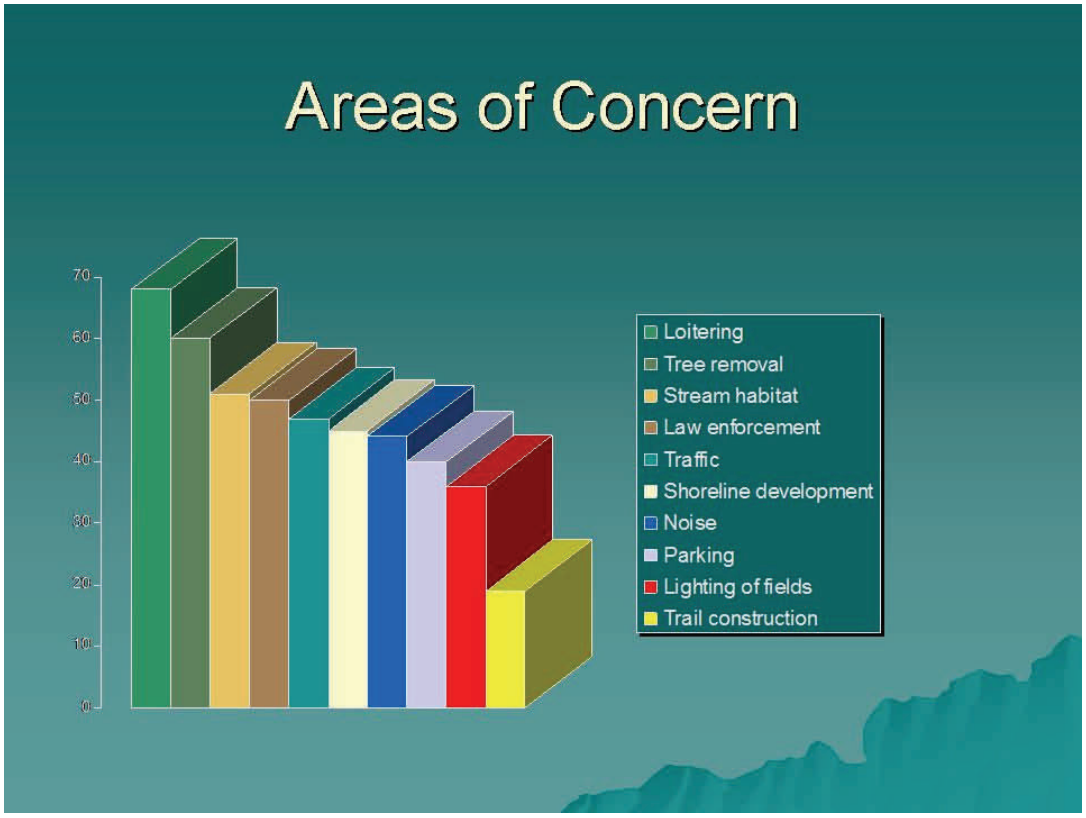
- 50% were from households on Lake Sawyer
- 67% of respondents indicated they visit parks 5 or more times per year
- 85% preferred serene or semi-active use only
- 84% wanted at least half of the park left in its current natural state

A key question in the survey provided a list of potential amenities that could be provided at Lake Sawyer and asked people to indicate their level of interest in each from three options: 1) Very Important; 2) Important; or 3) Not Important. The charts on the following pages show how these potential amenities ranked among respondents:


Activities rated as
"Very Important"
100
90
80
70
60
50
40
30
20
10
0
Nature paths
Picnic areas
Wildlife viewing
Swimming
Paved trails
Dog walk area
Open lawns
Playgrounds
Canoe/kayak
Covered picnic area
Fishing dock
Sporting fields
Interpretive signs
Environmental education
Activity center
Concession stand


Activities rated as
"Important or Very Important"
140
120
100
80
60
40
20
0
Nature paths
Picnic areas
Wildlife viewing
Open lawns
Playgrounds
Fishing dock
Swimming area
Canoe/kayak
Dog walk area
Paved trails
Covered picnic area
Interpretive signs
Sporting fields
Environmental education
Activity center
Concession stand

Another key question in the survey provided a list of possible impacts that could result from park development and asked respondents to circle the ones that concern them the most. The following chart shows the responses to this question.



Facility Recommendations

In the analysis phase, the planning team and advisory committee developed a list of recommendations about facilities to include at Lake Sawyer Park. The list was derived from a review and analysis of many factors, including the following:

- deed restrictions included in property transfer from King County
- previous park planning
- vision and goals statement
- regional recreation inventory
- city-wide recreation survey

The chart on the following page is the list resulting from this analysis.

Facility Recommendations

Waterfront Area: •Swimming beach •Amphitheatre •Fishing dock •Canoe/Kayak area •Concession stand •Boathouse (for police boat)	***Athletic Fields:*** •Youth baseball •Adult softball •Soccer •Multi-purpose playfields/open lawn areas •Sports courts
Natural Areas/Open Space: •Wildlife viewing •Interpretive signs •Habitat preservation/enhancement •Forested buffers (between active recreation and all other areas)	***Trails:*** •Mountain bike trails •Nature paths & boardwalks •Multi-Use trails connecting to: --Green River Open Space --Cedar River Trail and Open Space --City of Black Diamond •Equestrian trails (connecting to adjacent equestrian trail systems)
Infrastructure: •Roads & traffic patterns •Parking •Sidewalks/Paved pathways linking activity areas	***Miscellaneous:*** •Picnic areas •Covered picnic area (pavilion) •Playground equipment/bouldering wall •Dog walking (dogs allowed on leash with plastic bags and waste disposal areas) •Activity center (preserve space for future building) •Fresh look at existing boat launch park

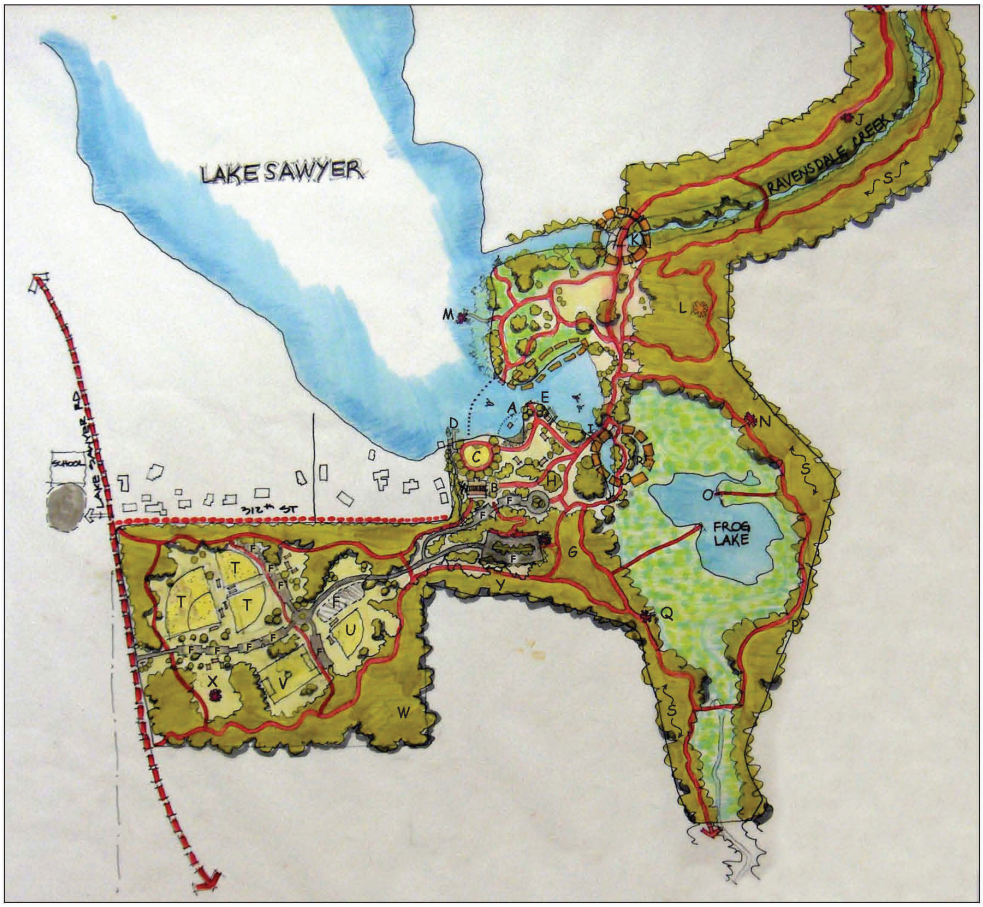
Design Charette

The cornerstone event in the planning process occurred over a three-day weekend in October, 2006, when a design *charette* was conducted. A charette is an intense, focused, illustrated brainstorming session that involves any number of people and lasts from a few hours to a few days. Approximately 25 community members were teamed with 10 volunteer landscape architects to develop graphic design ideas for various components of the park.

Community member participants included most of the Citizen Advisory Committee and other invited 'stakeholders' chosen for their knowledge and subject matter expertise in certain areas. They included representatives from city and lake residents; homeowners associations; community clubs and service organizations; environmental groups and trail/recreation advocates (for a complete list please see the 'Acknowledgments' section at the beginning of this document).

The group was organized into five teams, with two landscape architects and five community members on each team. Each team was assigned a specific design element for the following park components:

- Waterfront Area
- Ball fields
- Interpretation/Conservation
- Trails and Infrastructure
- Small Areas and Existing Boat Launch



Lake Sawyer Park Development Concept Plan

A – Swimming Area

B – Community Pavilion/Covered Picnic Area (Historic Dance Hall – Interpretive Site)

C – Community Commons

D – Boat Dock with Police Boat House (drop-off only; no public moorage)

E – Kayak & Canoe Launch

F – Parking

G – Future Activity/Community Center

H – Concession Building (w/restrooms and bath house)

I – Pedestrian Bridge (over lagoon)

J – Notched Log

K – Ravensdale Creek (restoration & monitoring)

L – Views on Sunny Knoll

M – Miners Fishing Point/Sunset Views

N – Narrow Gauge Railroad (interpretive site)

O – Viewing Platform

P – Old Cedar

Q – Tree House

R – Rock Creek/Frog Lake (restoration & monitoring)

S – Habitat Improvement

T – Baseball Field (tournament quality)

U – Baseball/Multi-purpose Field (pick-up games)

V – Soccer/Football Field

W – Mount Rainier Viewpoint

X – Children's Play Area

Lake Sawyer Park Development Concepts

The Lake Sawyer park site consists of approximately 150 acres located at the south end of Lake Sawyer. The site is irregular in configuration and includes the following:

- About 38 acres of wetland/riparian area, including Frog Lake (approximately one-third of the site is in regulated wetland or wetland buffer)
- About 9 acres of upland meadow
- About 116 acres of upland forest (previously managed for timber production)
- About 4,000 lineal feet of shoreline on Lake Sawyer (much of which was artificially constructed)
- About one mile of gravel/dirt road
- About one mile of dirt footpath
- Ravensdale Creek and Rock Creek cross the site and flow into Lake Sawyer
- Approximately 40 acres (immediately adjacent to Lake Sawyer road) are considered suitable for development for active recreation (minus vegetative buffers and eagle management area)

Overall Concept/Plan Goals

The following goals describe the overall approach towards the development of Lake Sawyer Park. They are not intended to be strictly interpreted and followed; rather, they were written to provide general guidance and policy for park development. It is understood that opportunities and/or unforeseen issues may arise that cause actual implementation to vary somewhat or to occur in a different sequence than what is described.

1. ***Minimize environmental impact***. Utilize construction techniques that are environmentally sensitive (e.g., sustainable materials; low impact development; energy efficient; permeable surfaces; etc). Implement conservation projects designed to protect/improve water quality and native habitat, restore wetlands, attract wildlife, etc.

2. ***Contain infrastructure cost.*** Concentrate development in the western half of the property (e.g., roads, parking, utilities, stormwater drainage, active recreation, etc.). Leave the eastern half of the property in a more natural state for passive recreation.

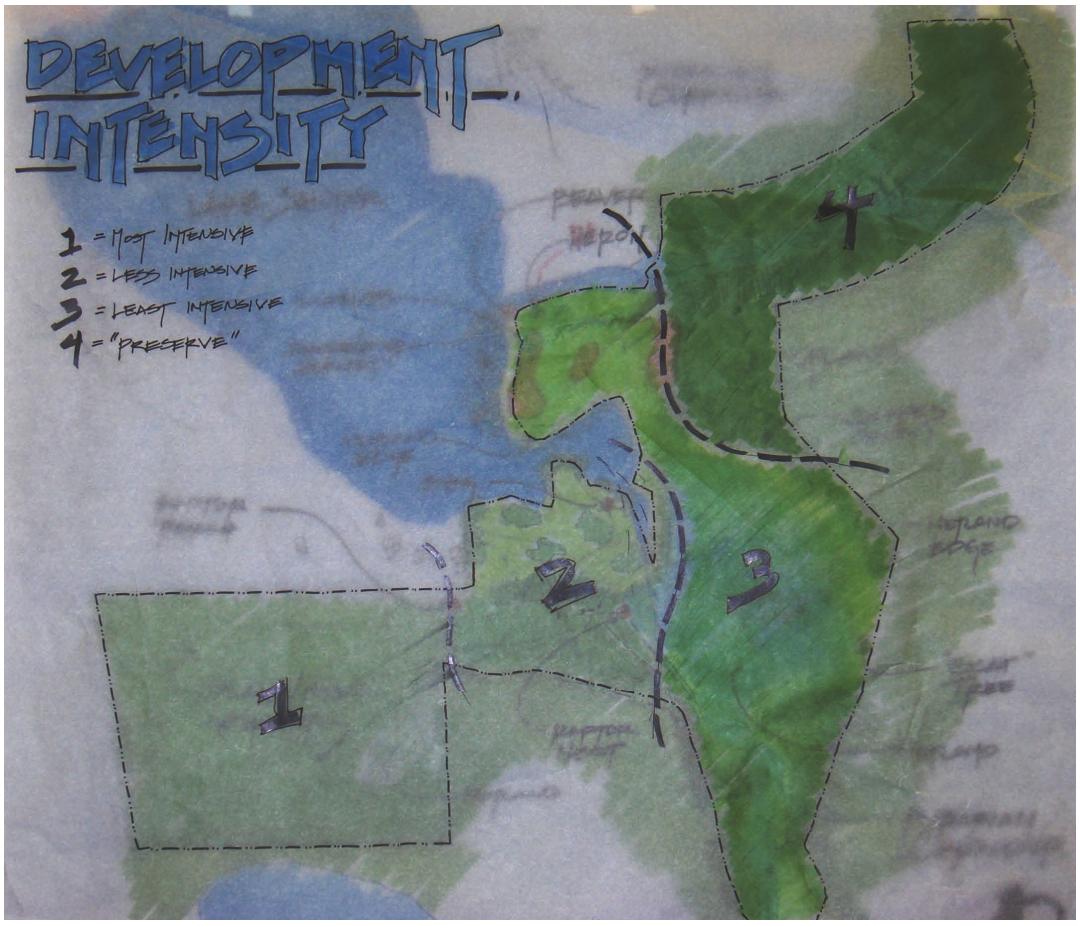
3. ***Provide a mix of activities.*** Develop the park to offer a wide variety of recreation opportunities designed to serve multiple interests and a broad cross-section of the regional population. These opportunities should include: organized sports and athletic fields (baseball, softball, soccer, football); waterfront area with a swimming beach; picnic areas; playground equipment; open grassy fields (frisbee, kite flying, pick-up games); trails for bicycling, horseback riding, walking, and hiking; interpretive exhibits and nature trails; and wildlife viewing.

4. ***Create revenue sources.*** Include facilities capable of generating revenue to help offset the cost of park maintenance and operations (e.g., concessions stand; league quality ball fields, activity center [available for private rentals], etc.).

5. ***Establish logical, progressive development for phased construction plan.*** Develop the park from Lake Sawyer road in. Focus on development of infrastructure first (e.g., roads, parking, utilities, trails) followed by facilities such as athletic fields, the waterfront area, and interpretive areas (viewing blinds, boardwalks, signs/exhibits, etc.). Perform restoration/ enhancement projects (exotic weed removal, stream restoration, wetland enhancements, etc.). Remain flexible and opportunistic (i.e., develop infrastructure and facilities as funding becomes available for specific purposes).

Open Space/Natural Areas

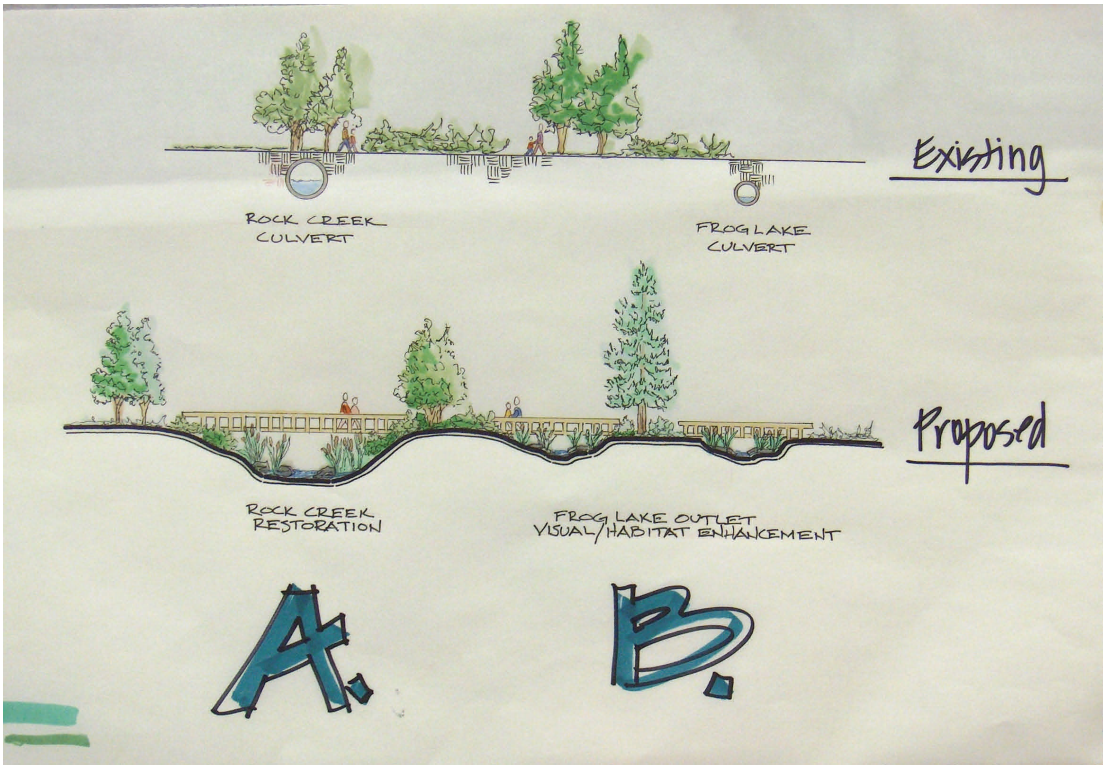
Approximately half of the Lake Sawyer site will be left in a relatively natural, or enhanced, state to provide for fish, wildlife, water quality, and other environmental purposes, as well as passive recreational use. This is the eastern half of the property which contains Frog Lake, Rock Creek, and Ravensdale Creek. Trail use, nature observation, environmental education, and interpretation are the types of recreation activity that will occur in this part of the park. This is also the part of the park where environmental restoration and conservation projects will be emphasized.



Goals for managing open space/natural areas include:

1. Promote regeneration between Frog Lake, Rock Creek, and Lake Sawyer.

   The natural hydrologic functions between Frog Lake, Rock Creek and Lake Sawyer have been significantly altered and disrupted by previous development and road building on the property and in the surrounding region. Future park development will consider and evaluate projects to reverse these impacts and restore the functionality between these systems. These projects will potentially perform work such as culvert removal, causeway enhancement, aesthetic improvements, restoration of water flow, and creation of pedestrian bridges between these important creek, wetland, and lake systems (subject to evaluation).



2. Minimize impacts to creeks.

   Public access points to both Rock Creek and Ravensdale Creek will be limited in order to protect water quality and the sensitive riparian habitat bordering these streams. Pedestrian bridges and crossings will be kept to a minimum and a natural buffer of at least 75 feet will be retained on each side of these creeks. Existing trails currently located within this buffer may be relocated further away from the creek.

3. Minimize noise and light impact.

   Close attention will be paid to the retention of vegetative 'buffers' in and around the eastern portion of the park to minimize the impact of noise and light coming from the lake or other parts of the park. This part of the park is intended to be quiet and serene, offering a place for people to get away from their urban surroundings.

4. Protect, enhance and/or restore wildlife habitat.

   A variety of restoration and conservation projects will occur in the eastern portion of the park that will benefit wildlife. These projects will emphasize natural and native habitat to support native species that traditionally use the area.

5. Provide public access via trails and develop a variety of outdoor environmental learning experiences for children and adults.

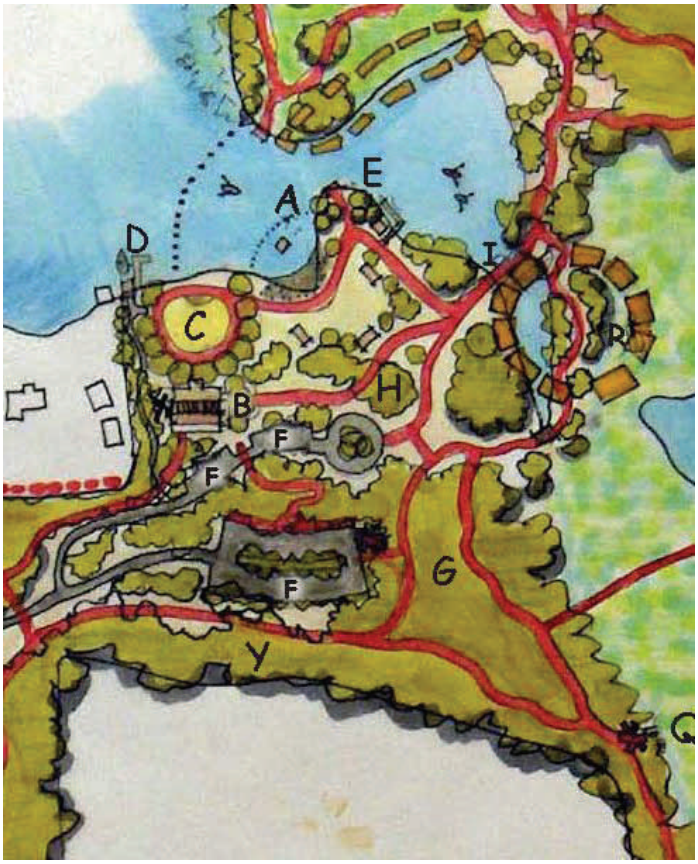
   Trail use, nature observation, environmental education, and interpretation are the types of recreation that will occur on the eastern half of Lake Sawyer Park. A primary multi-use trail (oriented north and south) will serve as the main access route, with several spur trails leading off from that to other areas. One spur trail will be a nature trail (footpath and boardwalk) around Frog Lake that leads to strategically located wildlife viewing observation areas. Another spur trail will branch off to the west and lead walkers through the open grassy meadows adjacent to Lake

Sawyer, including viewpoints on the lake. Existing trails and pathways will be utilized wherever possible to minimize new trail construction. Interpretive signs will be located along the trails providing information on a variety of subjects such as wildlife habitat, bird identification, history of Lake Sawyer, and information on environmental restoration projects.

Waterfront Area

A waterfront area will be developed in the northwest section of the property adjacent to Lake Sawyer. This area will include a swimming beach, parking and restrooms, a concession stand for food and small non-motorized boat rentals, grassy lawn, picnic sites, a boat dock that includes a public boat 'drop-off' zone (for loading/un-loading passengers - no public mooring) and a boathouse for the police department, and a small deck platform surrounded by a gently sloping grassy hillside overlooking the lake that could be used for small, non-amplified, events (e.g., weddings, acoustical concerts, community festivals, etc). The waterfront area will not include a public boat launch.

A site will be preserved further up from the waterfront area for a possible future activity/community center building. If built, the activity/community center would be a multi-purpose facility capable of hosting a wide variety of uses (e.g., senior services and classes, youth groups, recreation programming, private rentals, etc). It would include classrooms, an office, a large assembly room, kitchen, and public restrooms.



Goals for developing the waterfront area include:

1. Provide a safe and attractive swimming beach.

   A section of shoreline in this area will be developed into a sandy beach with a roped-off swimming area. Motorboat access near this area will be restricted, thereby creating a safe location for a public swimming beach. (Note: this area floods during periods of high water events and will need to be designed/engineered to withstand such flooding).

2. Provide parking and accessibility.

   A large parking lot area will be developed upland from the beach. It will include a drop-off area specially designed to accommodate handicapped individuals. The parking lot will be connected to the beach, boat dock, and other areas via sidewalks and/or paved trails. Picnic pads will also be designed for wheelchair access.

3. Provide a public boat dock that includes a covered boathouse for police use.

   A public boat dock will be built to provide a place for motorboats to stop and drop-off or pick-up passengers (boat mooring will not be allowed). A portion of the boat dock will be fenced off and secured for a private boathouse to be used by the Black Diamond Police Department patrol boat. This will provide a Police Department presence at the waterfront and will help the park stay safe and secure.

4. Create a revenue source to help offset the cost of park management and operations.

   A concession building will be included in the waterfront area. This building will be available for lease or contract with a private business for the purpose of selling food, snacks, and beverages and to rent small boats (e.g., canoes and rowboats). The revenue from the concession operation will be used to help offset the cost of park management and operations. Public

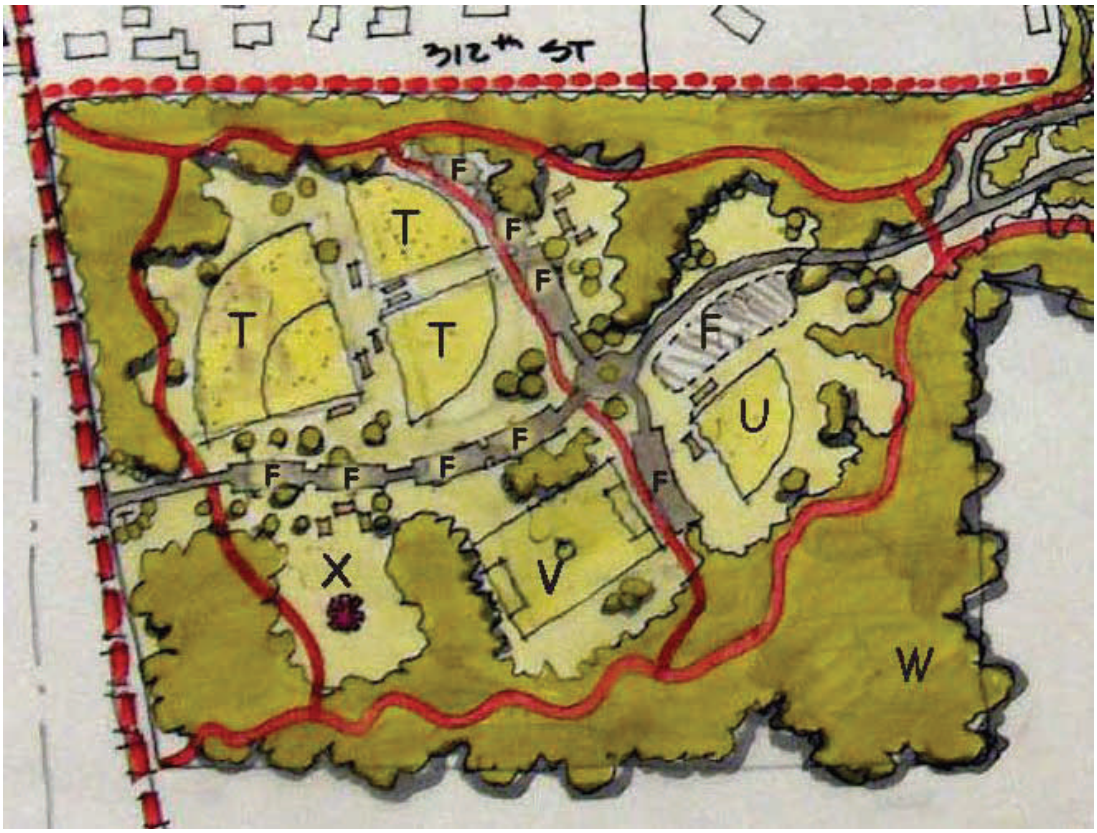
restrooms with changing rooms will be included as part of this building.

5. Create a small bandstand surrounded by a grassy hillside overlooking the lake (Community Commons).

   The waterfront area will include a small deck platform surrounded by a gently sloping grassy hillside overlooking the lake that can be used for small, non-amplified, events (e.g., weddings, acoustical band concerts, community festivals, etc). This is not intended to be a large amphitheatre capable of hosting major concerts with large crowds. Rather it is intended to be a small facility ideally suited for quiet, non-intrusive events. The City of Black Diamond will develop policies for managing this area that include restricting noise levels and times when events can occur.

Ball Fields

The western portion of the park, immediately adjacent to Lake Sawyer Road, contains about 40 acres of relatively flat land that will be developed into a complex of sports and athletic fields for baseball, softball, soccer, and football. These facilities will be designed to accommodate a wide range of users and interests and will include both tournament level quality fields as well as fields for the more casual 'pick-up' type games.



Goals for developing the ball fields area include:

1. Reduce and minimize the impacts from the ball fields on the surrounding community and other parts of the park.

   A new road will be built off Lake Sawyer Road that will serve as the primary public access in and out of Lake Sawyer Park. No public access will be allowed along 312th Street which will retain privacy for residents along this street. A vegetative 'buffer' approximately 150 feet wide will be retained along 312th street to screen private residences from the ball fields. Vegetative buffers will also be used in other areas to screen the ball fields from other parts of the park. In addition, gates will be installed on the road between the ball fields area and the rest of the park. This will allow the ball fields area to be left open at night while the rest of the park can be closed after dark.

2. Integrate ball field design with existing topography.

   The topography of this 40 acre area consists of two relatively flat benches connected by a gently sloping hillside. A tournament quality complex of youth and adult baseball/softball fields will be developed in the northwest corner on the larger bench. A multiple-use soccer and football field will be developed on the smaller bench to the south, and a playfield for pick-up games of all types will be developed further east of that.

3. Create tournament quality youth and adult baseball/softball fields for revenue generation.

   A tournament quality complex of youth and adult baseball/softball fields will be developed that will be available to host a variety of baseball and softball league games and tournaments. This is expected to be a significant source of income to Black Diamond to help offset the cost of park operations and maintenance. These fields will include directional field lighting that concentrates and focuses lighting down and to the field of play and limits the amount of light that 'escapes' up into the sky. The use of field lighting

allows the fields to be used and scheduled beyond daylight hours, thus maximizing the utility of a minimum number of fields. Without field lighting, more fields would have to be built and maintained to accommodate the same amount of use. Maximizing field use is an advantage because it minimizes the number of fields that have to be built and maintained at a tournament quality standard. This is a significant budget and operational consideration.

4. Maximize retention of vegetation around ball fields.

   In addition to retention of vegetative buffers to screen the ball fields from residential and other parts of the park, vegetation will be retained as much as possible throughout this area. This will retain vegetation for environmental and aesthetic purposes, as well as creating a vegetative circle all around the ball fields.

5. Design facilities to accommodate a wide range of users.

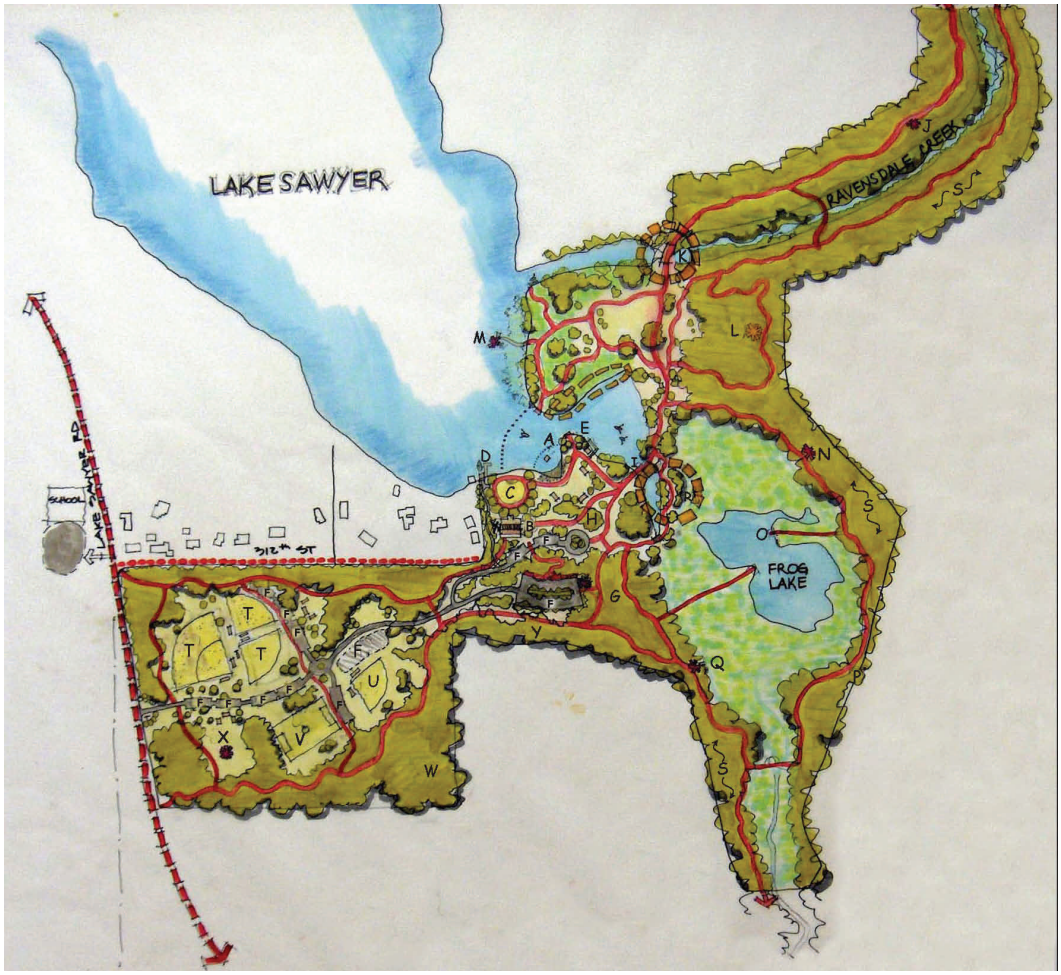
   In addition to tournament quality baseball and softball fields, the ball fields area will include fields for everyday park users. These will include a large multi-purpose soccer and football field as well as a baseball field for pick-up games and other purposes. In addition, trails and play areas with playground equipment will be sited in this section of the park.

6. Provide facilities to serve a mix of activities and interests.

   The ball fields area will be developed to serve a mix of interests and activities ranging from organized, competitive leagues to family-oriented recreation outings. The ball fields area will be designed primarily for soccer, baseball, softball, and football, but will also include small play areas and sports courts, playground equipment, picnic facilities, and trails as well.

Trails, Roadways, and Circulation Patterns

A road and trail system will be designed to safely and conveniently circulate motor vehicles and pedestrians through the park. The road system will provide motor vehicle access through the western half of the property from Lake Sawyer road to the ball field and waterfront areas of the park. Public motorized vehicle access will not be allowed into the eastern half of the property. Administrative vehicles will be allowed access into the eastern half of the property via the trail system for maintenance, operations, and/or emergency purposes. People will circulate throughout the park via an extensive network of trails.



Goals for building the roadway and trail system include:

Provide diverse trail experiences.

An extensive trail system will be developed to provide pedestrian access throughout the park. This system will include a variety of trail 'types' designed to accommodate various users and purposes. These include the following:

Sidewalks - typically cement sidewalks linking parking areas to major developed parts of the park (e.g., concession building, picnic pavilion, children's play areas, community center, etc.)

Bike lanes - 4 - 5 foot wide shoulders along roadway with the bike symbol applied and separated via a 4-inch wide solid white fog line

Paved multi-purpose trails - typically 12 foot wide paved asphalt for multi-purpose use (e.g., walking, running, bicycling, roller blading, etc). This will include the regional trail route to be constructed and maintained by King County as a deed condition through Lake Sawyer Park that functions as a link between the Green and Cedar River open space systems. This type of trail will also be typical in the peripheral areas around the ball fields and along the waterfront areas.

Equestrian Trails - horseback trail routes through Lake Sawyer Park that are linked to the existing regional equestrian trail system (note: it is not envisioned to develop major trailhead and parking for equestrian uses in Lake Sawyer Park. Rather, the intent is to maintain the continuity of existing equestrian trails through Lake Sawyer that are accessed elsewhere).

Mountain Biking Trails - typically 3 to 4 foot wide dirt paths designed primarily for mountain biking that are linked to the existing regional mountain biking trail system.

- Nature Paths and Boardwalks – typically 3 to 4 foot wide dirt paths designed for walkers and hikers with occasional stretches of wooden boardwalk near sensitive areas or leading to viewing/observation decks. This type of trail will primarily be found in the peripheral area around Frog Lake.

2. Balance goals for public use and access with goals for resource conservation.

   The road and trail system will be used as a tool to manage public access to Lake Sawyer, Frog Lake, and other sensitive resource areas. Roads and parking lots will not be developed in the waterfront area; rather, the waterfront area will be designed for people and public access. The parking lot will be developed away from the waterfront on higher ground. Sidewalks and 'hardened' asphalt trails will guide people through high traffic areas, over the lagoon, and to desirable viewing areas thereby keeping them on the trail and protecting sensitive resource areas for others to enjoy. In addition, the road will be gated between the ballfields area and the rest of the park to allow it to be closed off at night when the ballfields area is in use.

3. Minimize road construction and utilize low-impact engineering techniques.

   The road and parking system will be designed and engineered to be as light on the land as possible. The total road distance will be kept to a minimum and numerous, smaller landscaped pullouts and parking spaces will be provided for aesthetic purposes. Consideration will be given to including low-impact engineering techniques to soften the imprint of roads and trails on the land (e.g., permeable surfaces, surface water runoff, etc).

4. Ensure accessibility and reasonable walking distances.

   The park roads and trail system will be designed in conformance with all

applicable accessibility laws, regulations, and guidelines. Close attention will be paid to ensuring full accessibility from parking areas to the more intensely developed parts of the park. Reasonable walking distances will be maintained between developed sites and parking areas. The benefits of providing accessible facilities are twofold: 1) it provides safer and better conditions for all users, not just those with disabilities; and 2) it increases the possibility/opportunity for persons with disabilities to not only have access, but to do so along side their non-disabled family and friends.

5. Enable emergency access.

   The trail system will be designed to accommodate administrative and/or emergency vehicle access along the paved, multi-purpose paths throughout the park. This will allow emergency personnel to get to within a reasonable distance of all parts of the park.

Play Areas and Sports Courts

Numerous play areas and sports courts will be developed at strategic locations in and around the ballfields and waterfront areas. They will not be located in the eastern half of the property which will be more natural and open space. Play areas and sports courts will typically be smaller areas with facilities such as playground equipment, picnic tables, and/or courts for activities such as basketball, volleyball, four-square, etc.

Goals for play areas and sports courts include:

1. Provide a broad range of activities

   Develop small play areas and sports courts at strategic locations that provide for a broad range of activities/interests (from passive to active) and that serve to disperse people and groups throughout the park.

2. Accommodate a wide range of ages.

   Design play areas and sports courts to serve a range of age group interests from young to old.

3. Provide for group and individual areas.

   Develop play areas and sports courts in different sizes to accommodate large groups (e.g., multiple families, clubs, organizations, etc) and small groups or single families.

4. Maintain continuity among park features/elements.

   Maintain continuity in design and appearance among park features and elements (e.g., signs, colors, landscaping, structures, etc).

Environmental Education and Interpretation

An environmental education and interpretation program will be developed at Lake Sawyer Park that includes both facilities and programming. Facilities will include wildlife viewing areas, interpretive trails, interpretive signs and plant identification markers. Programming will include scheduled speakers, events, and/or activities to educate people about various subjects related to the areas' natural and cultural resources.

Goals for environmental education and interpretation programs and facilities include:

1. Disperse interpretive signs, information, and opportunities throughout the park.

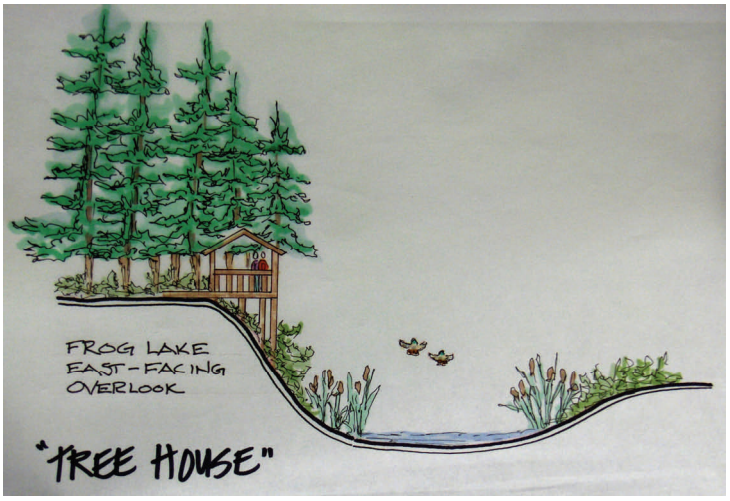
   Strategically locate interpretive signs, information, and opportunities throughout the park and particularly in the eastern half of the park. Concentrate efforts around Frog Lake and along Ravensdale Creek.

2. Maintain continuity in design and appearance and integrate site design into the landscape.

   Maintain continuity in design and appearance among interpretive features and integrate design into the landscape by using natural and native materials as much as possible.

3. Program a variety of interpretive and educational activities.

   Offer a variety of educational/interpretive opportunities for various age groups and interests. Programs should be offered year round and should include activities such as: guided nature walks; plant identification; water quality monitoring; outdoor photography; guest speakers/lectures; etc.

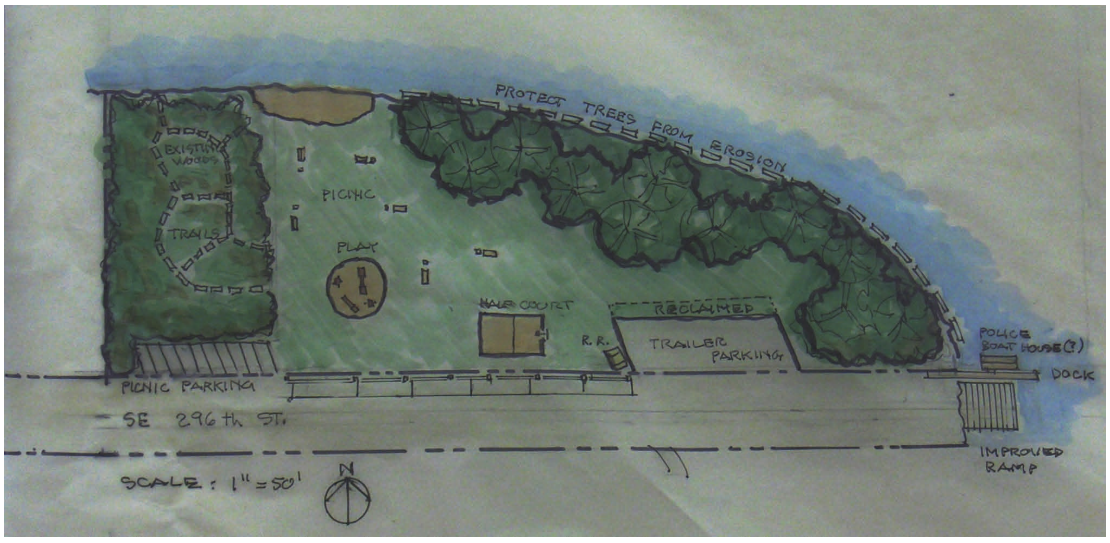


Existing Boat Launch Park

The existing boat launch park on the west side of Lake Sawyer will be modernized and upgraded to include repair of the existing boat launch, construction of a finger pier for boat access and fishing, new playground equipment, restrooms, and provision of additional parking for vehicles without boat trailers.

Goals for the existing boat launch park include:

1. Modernize and repair the existing boat launch
2. Provide a public pier for boat access and fishing
3. Add playground equipment and upgrade restrooms
4. Reconfigure parking to provide for vehicles without boat trailers and encourage more use of the park



Next Steps and Implementation

Following is a description of the most likely steps and actions that have to occur to develop and open Lake Sawyer Park. While these imply a general order, it is not intended to suggest they will occur in sequence. Many of the steps are interrelated and may occur simultaneously or in a different order than presented depending on opportunities that arise, funding obtained, etc.

1. Form a 'Friends of Lake Sawyer' group.

Formation of a local volunteer 'friends' group will greatly assist the City of Black Diamond in their efforts to develop and manage the park. Friends groups can perform a variety of functions such as organizing volunteers and work parties, fundraising, public relations, park patrol, etc.

2. Develop and maintain a 'punch list' of work to be done.

The City of Black Diamond should prepare a master list of the work that needs to be done in order to open the park to the public. Significant design, engineering, permitting, and construction needs to occur to build the roads, trails, ball fields, and waterfront area. Maintenance of a master 'punch list' helps guide efforts related to writing grants, fundraising, and coordinating the work of volunteers.

3. Apply for grants.

It is anticipated that most of the money for design, engineering, permitting, and construction projects will come from one or more grant sources. Local community groups and individuals should support these grant requests by submitting letters of support, fundraising for matching requirements, testifying at preliminary grant proposal hearings, etc. A list and description of potential grant programs that can assist in park development is contained in the 'Funding Opportunities' chapter of this document.

4. Design and Engineering

The City of Black Diamond will most likely hire one or more consulting firms to do the design and engineering work for various components of the park. This will be the stage where some of the 'concepts' described in this plan could get modified, adjusted, and/or refined as more detailed information is obtained (e.g., soil structure, wetland delineation, hydrology, sensitive natural or cultural environments, etc.). Further refinements could occur during the permitting process in order to receive the necessary building and construction permits before work can actually begin.

5. Permitting

Permitting can be a very lengthy process that can take one or more years to complete. It is important for local citizens to stay informed and involved during the permitting process and to take actions such as attending and speaking at hearings, writing letters of support for the proposed action, etc. It is also important to remember that permitting processes are in place for good reasons to protect the public's shared interest in and fundamental rights to clean air, water, a healthy environment, and protection of our historic/cultural heritage.

6. Construction

The last stage will be the actual construction of park facilities and infrastructure. The City of Black Diamond will contract major work with construction companies, but some lighter work may also be coordinated and completed by volunteer efforts or by existing city crews and staff.

Funding Opportunities

Federal Funding Sources

EPA Environmental Education Grants
The U.S. Environmental Protection Agency (EPA) administers a grant program that supports environmental education projects that enhance the public's awareness, knowledge, and skills to help people make informed decisions that affect environmental quality. EPA awards grants each year based on funding appropriated by Congress. Annual funding for the program ranges between $2 and $3 million. More than 75% of the grants awarded by this program receive less than $15,000.

Contact:
Sally Hanft
EPA Region 10
(206) 553-1207

Natural Resources Conservation Service (NRCS)
The NRCS administers the 'Resource Conservation and Development Program' (RC&D). The purpose of the RC&D program is to accelerate the conservation, development and utilization of natural resources, improve the general level of economic activity, and to enhance the environment and standard of living in designated RC&D areas. It improves the capability of State, tribal and local units of government and local nonprofit organizations in rural areas to plan develop and carry out programs for resource conservation and development. Current program objectives focus on improvement of quality of life achieved through natural resources conservation and community development which leads to sustainable communities, prudent use (development), and the management and conservation of natural resources. RC&D areas are locally sponsored areas designated by the Secretary of Agriculture for RC&D technical and financial assistance program funds.

Contact:
Terry D'Addio
National RC&D Program Manager

(202) 720-0557

For more information about this and other NCRS programs, see the Natural Resources Conservation Service's website at: www.nrcs.usda.gov.

State Funding Sources

Land and Water Conservation Fund

The Land and Water Conservation Fund (LWCF) was enacted by Congress in 1964 to establish a funding source for grants to state and local governments for land acquisition and/or development of outdoor recreation areas and facilities. LWCF is federally funded but administered in each state through a governor-appointed state agency. In Washington, LWCF is administered by the Interagency Committee for Outdoor Recreation (IAC). LWCF grants require a 50% match from state or local funds. Areas funded through LWCF assistance are required to be dedicated in perpetuity for public recreation use.

For complete information about all the grant programs administered by the IAC, see their website at: www.iac.wa.gov

Contact:
Darrell Jennings
Interagency Committee for Outdoor Recreation
1111 Washington Street SE
Olympia, Washington 98501
(360) 902-3020

Washington Wildlife and Recreation Program (WWRP)

The WWRP is a grant program authorized by the Washington State legislature to support acquisition and development of outdoor recreation and conservation lands. Eligible projects include state and local parks, water access sites, trails, critical

wildlife habitat, and natural areas. Grants require a 50% match. WWRP is managed by the Interagency Committee for Outdoor Recreation (www.iac.wa.gov).

Contact:
Darrell Jennings
Interagency Committee for Outdoor Recreation
1111 Washington Street SE
Olympia, Washington 98501
(360) 902-3020

Private Businesses and Foundations

There are a number of private businesses and foundations that provide grants for trails and environmental education projects. Grants given through these organizations are harder to track because in any given year some of the grant opportunities will have been discontinued and new opportunities from other organizations will have appeared. A sampler of grants offered is listed below. However due to the frequent changes, the best way to capitalize on these types of grants is to research grant opportunities close to the time of implementation through libraries and the internet. See Information Sources below, for publications/sites to use for completing the research.

The Conservation Fund

Through the American Greenways Program, The Conservation Fund helps build a national network of linked open spaces and natural areas, connecting communities to the outdoors and to each other and forging partnerships for a sustainable future. The ***Kodak American Greenways Awards***, a partnership project of the Eastman Kodak Company, The Conservation Fund, and the National Geographic Society, provides small grants to stimulate the planning and design of greenways in communities throughout America.

Contact:

The Conservation Fund
(703) 525-6300
greenways@conservationfund.org

Starbucks Neighborhood Parks Program

The Starbucks coffee company awards 30 grants each year of $15,000 in support of local park projects. Grants are awarded to neighborhood based organizations with 501 (C)(3) tax exempt status.

Contact:
Contact the Store Manager at the Starbucks nearest Lake Sawyer Park
www.starbucks.com/aboutus/grantsparks.asp

The Baseball Tomorrow Fund

The Baseball Tomorrow Fund is designed to promote and enhance the growth of baseball throughout the world by funding programs, field improvements and equipment purchases to encourage and maintain youth participation in baseball and softball. Since its inception in 1999, the Baseball Tomorrow Fund has awarded grants totaling more than $9 million to Little League organizations benefiting nearly 109,000 youth participating in more than 180 youth baseball and softball programs across the United States, Canada, Puerto Rico, Dominican Republic, U.S. Virgin Islands and Europe.

Contact:
Jim Gerstenslager
Western Region Director
Little League Western Region Headquarters
6707 Little League Drive
San Bernardino, CA 92407
(909) 887-6444
jgerstenslager@littleleague.org

The Bikes Belong Coalition

Bikes Belong is a national coalition of bicycle suppliers and retailers working together to put more people on bicycles more often. Bikes Belong awards grants of up to $10,000 for facility and advocacy projects.

Contact:
Elizabeth Train, Grants & Research Director
Bikes Belong Coalition
1920 13th Street, Suite A
Boulder, Colorado 80302
(303) 449-4893
elizabeth@bikesbelong.org

Community Fundraising, Donations, and In-Kind Contributions

Community Fundraising: Local service clubs and organizations can be significant contributors to park development, and their active support could assist the development of Lake Sawyer Park. These groups can assist with a wide range of activities to generate revenue for construction and maintenance. Examples include auctions, car washes, rummage sales, etc.

Donations: Donations can be a big part of funding park projects. Individual and/or corporate sponsors can potentially contribute significant funds through direct contributions, endowments, employee challenge/match programs, or donations of necessary construction materials and maintenance supplies. Potential corporate donors for Lake Sawyer Park include REI, Boeing, Starbucks, and the Seattle Mariners.

In-Kind Contributions: Many grant programs require a local match to help demonstrate the community's commitment to the project. Often this 'match' requirement can be met with what is referred to as an 'in-kind' contribution. In-kind contributions are non-monetary donations of labor, equipment and materials to the overall cost of completing a project that can be translated to a dollar value used to meet the matching requirement. Volunteer labor for tasks such as clearing, grading, and construction can go a long way

Information Sources

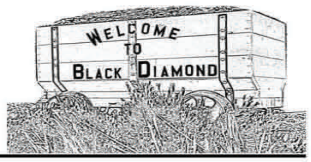
A valuable source of information for all federal grant programs is the "***Catalog of Federal Domestic Assistance Programs"***. The catalog is a compendium of federal programs, projects, services, and activities that provide assistance or benefits to the American public. It is organized by agency, function, subject, and applicant eligibility. The catalog is available at most libraries. Also, a website has been developed that describes Federal Assistance Grants, called e-grants; visit http://www.grants.gov . The "Catalog of Federal Domestic Assistance" can be found there.

Another source of information is the ***'Trails and Greenways Clearinghouse'*** that provides technical assistance and information about creating trails and greenways. The clearinghouse is jointly sponsored by the 'Rails-to-Trails Conservancy' and 'The Conservation Fund'.

Contact:
Betsy Goodrich, Manager
Trails and Greenways Clearinghouse
(202) 974-5123
http://www.trailsandgreenways.org.

Appendix I — Black Diamond Recreation Survey Questionnaire

Lake Sawyer Park Concept Development
City of Black Diamond

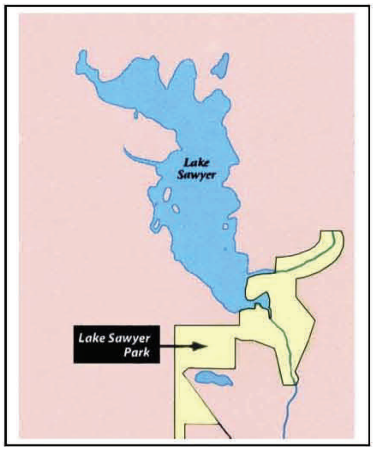


Park Survey 2006

The City of Black Diamond is currently in the early stages of designing and creating a public recreation area consisting of 150 acres located at the south end of Lake Sawyer. Later this fall, the advisory group and a team of park planners will be teamed with invited citizens to prepare conceptual drawings for the park. In advance of those meetings, the City is gathering data to help facilitate this process. Please take a moment to respond to the following questions. Completed surveys should be mailed or dropped off at City Hall, PO Box 599; 25510 Lawson Street, by August 11th.

1. In the last 12 months, how many times have you visited any public park? Please select one of of the following:

   □ 0-5 □ 6-9 □ 10 or more



2. Parks can be very serene or very active. Please circle your preference for the general type of park use that you prefer for Lake Sawyer Park.

   1 2 3 4 5

   Serene Somewhat active Very active

3. How much natural habitat do you think should be left undisturbed at this location? Please circle one below.

   0%
   25%
   50%
   75%
   100%

Comments: _____

_____

_____

4. From the list below, please indicate your level of interest in the following amenities being provided at Lake Sawyer Park:

Potential Parks Amenities	Very Important	Important	Not Important
Picnic Areas			
Covered Picnic Areas for Groups			
Roped off Swimming Area			
Playground			
Paved Running and Walking Trails			
Natural Footpaths, Nature Trails, & Boardwalks			
Wildlife Viewing Area			
Dog Walking Area			
Open Lawn Areas			
Area for Canoes/Kayaks/Un-powered Boats			
Fishing Dock(s)			
Youth Athletic Fields			
Softball Fields			
Soccer/Football Fields			
Regulated Lights on Fields			
Activity Center/Multiple Use Building			
Interpretive Signs			
Environmental Education Center			
Concession Stand			
Other:			

5. Of the following potential impacts, please circle the ones that concern you the most:

Removal of Trees	Shoreline Development
Trail construction	Stream & Habitat Preservation
Lighting of Ball Fields	Parking
Traffic	Law enforcement
Loitering	Noise

Other (please specify) _____

Please prioritize your circled selections with number 1 being your greatest concern.

6. Are you a resident of Lake Sawyer? _____

7. Name (optional) _____

Please mark your calendar for Sunday, October 22, 2006. There will be a public meeting at the Black Diamond Community Center to preview the drawings and design ideas generated by the design teams.

Thank you.

Please return completed surveys by August 11th, to Scott Jones, City Planner, Black Diamond City Hall, PO Box 599 or drop them off at City Hall, 25510 Lawson Street.

Appendix II — Newsletter One

Lake Sawyer Park Newsletter

Development

Our Draft Vision Statement

Lake Sawyer Park is a premier recreation area that fosters a sense of stewardship and community for all residents and visitors in the Black Diamond area.

The park is designed to support:

- A variety of appropriate activities for individuals and groups
- A healthy and thriving natural environment
- Spiritual and mental health renewal
- A safe, inviting family atmosphere
- Educational and interpretive programs and activities
- Accessibility and basic needs for park enjoyment.

Introduction & Background

The City of Black Diamond is implementing a project to prepare a "Development Concept Plan" for the future Lake Sawyer Park. This is the first of a series of newsletters designed to inform and engage the public in this process. Future newsletters will be produced at key points throughout the project.

The property consists of 150 acres at the south end of Lake Sawyer and was recently given to Black Diamond from King County through an agreement specifying that it would be used for public park purposes. In the agreement, the City of Black Diamond agreed to implement a process to develop a master plan for the park and, ultimately, develop and manage it.

The "Development Concept Plan" resulting from this project will be a written document describing the community vision for developing the park. It will include the overall context and character of the park relative to the region; the type of use and proposed facilities to develop in different areas of the park; maps, illustrations, and graphics; a discussion of potential management and operation needs; a description of potential funding sources; and an implementation section that recommends how to complete the project.

Bringing Needed Resources Together

To help facilitate the planning process, the City of Black Diamond applied for planning assistance from the Rivers, Trails, and Conservation Assistance Program of the National Park Service. The grant was approved and a planning process has been organized to prepare a "Development Concept Plan" for Lake Sawyer Park.

A Planning Team and a Citizens' Advisory Group have been formed to help guide the process.

Planning Team: Howard Botts, Mayor; Scott Jones, City Planner; Becky Olness, Black Diamond City Council; Mike Cline, Black Diamond City Council; Jason Paulsen, Community Development Director; Bryan Bowden, National Park Service, Rivers, Trails, & Conservation Assistance Program.

Advisory Committee: Courtney Brown, Helen Bittner, Steven Garvich, Kevin Myette, Doug Nyberg, Mark Davis, Bob Eaton, Leah Grant, Elise Hanson, Allison Newcomb, Ernie Richardson, Glenn Ross, Cindy Wheeler.

Our Process

Stage 1: Info Gathering

The first stage consists of researching and preparing baseline information. It will include the following:

- A regional recreation inventory listing the availability and condition of recreation facilities in the region.
- Short papers summarizing the history of the project and the natural and historic resources of the Black Diamond/Lake Sawyer area.
- Base maps, sensitive area delineation, and aerial photography.
- Summarized information from a community-wide survey. The survey form is being designed and should be mailed by late July to every household in Black Diamond.
- Survey results will be summarized and used in the analysis stage of the project to determine program elements to develop at Lake Sawyer Park. Your opinion counts! Please return the completed questionnaire per instructions on the form.

Stage 2: Analysis

Fall, 2006

All of the information gathered in Stage 1 will be analyzed and decisions will be made regarding the major type of facilities and activities to incorporate at the site.

Stage 3: Design Charette

October 20-22, 2006

The cornerstone event in this project will be a design charette that will occur over a three-day weekend in October. A charette is a creative brainstorming event in which design professionals and community members participate to rapidly develop design ideas, sketches, and maps for a project.

The charette is being organized with the assistance of the Washington Chapter, American Society of Landscape Architects. Teams will be assembled consisting of volunteer landscape architects combined with community representatives from various agencies, organizations, and interest groups. The teams will meet Friday afternoon with an orientation tour of the park site and a review of the background information and analysis information completed in stages 1 and 2. Teams will work all day Saturday and on Sunday morning preparing design ideas and graphic illustrations. A public presentation will be held Sunday afternoon to report on various design ideas and preview the drawings.

Stage 4: Draft & Final Plan Production, Public Review & Adoption

November, 2006—Spring 2007

The final stage of the project will be preparation of a draft plan, circulation for public review and comment, final plan production, and adoption by the City Council.

Public Involvement

One of the goals of the park project is for broad public involvement. Throughout the planning process there will be many opportunities to be kept informed and to take part. The various elements of the public involvement component are:

Advisory Committee: An advisory committee of interested citizens and agencies has been chosen to provide advice and to help with the project. The advisory committee will serve as a link between the community and the City of Black Diamond.

Newsletter: This is the first of a series of newsletters. Others will be prepared and distributed at key points in the planning process.

Charette: Community members will be invited to participate on teams with volunteer landscape architects during the charette weekend.

Public Meetings: Two public meetings will be held to provide residents of the area an opportunity to learn about and give feedback on the project.

October 22, 2006: A public meeting will be held at the conclusion of the charette to preview the drawings and report on design ideas generated by the teams. Mark your calendar now to attend!

Winter, 2007: The draft plan will be released for review and public comment. An open meeting will be held to discuss the draft plan and announce its availability for public review.

American Society of Landscape Architects Washington State Chapter (WASLA)

An added value of National Park Service Rivers and Trails' involvement in this project comes from a "Memorandum of Understanding" between the National Park Service and WASLA. The agreement provides the framework for WASLA collaboration on selected Rivers and Trails projects that mutually benefit both organizations. Communities benefit from the pairing of Rivers and Trails organizational resources with the technical skills of WASLA's landscape architects.

WASLA participates in such efforts to raise the visibility of the profession of landscape architecture and to provide community service, at no cost, as part of the organization's community stewardship program. A WASLA board member is participating in planning the design charette component of this project and WASLA members from throughout the state will donate a 3-day weekend of their personal time.

This newsletter is sponsored by the City of Black Diamond and the National Park Service Rivers, Trails, and Conservation Assistance Program.

Appendix III — Newsletter Two

Lake Sawyer Park Newsletter

Development

Background

This is the second in a series of newsletters designed to keep you informed about the progress of a *Concept Development Plan* for the future Lake Sawyer Park. The first newsletter described the project, planning process, timeline, and provided the names of the "Planning Team" and "Citizen Advisory Committee". This newsletter provides summary information about the *Information Gathering* and *Analysis* stages and explains the upcoming *Design Charette* that will be the cornerstone event in the entire process.

You Are Invited!

Please join us at a public meeting for a presentation and discussion of design ideas for the future Lake Sawyer Park.

Sunday, October 22, 2006

1:00 pm—3:00 pm

Black Diamond Community Center

Refreshments will be served and there will be fabulous door prizes, thanks to generous contributions from local businesses and sponsors. You must be present to win.

Information Gathering

The first stage of the project was to research and prepare baseline information. This work included the preparation of base maps showing topography and wetlands, researching the history of the Black Diamond area, conducting a community-wide survey, performing an inventory of existing recreation areas and facilities in the region, and documentation of previous planning and deed conditions from when King County owned the property.

Property Characterization

The total acreage of the property is 150 acres. Of that, approximately 1/3 is regulated wetland or wetland buffer (mostly around Frog Lake). There are approximately 116 acres of upland forest; 9 acres of upland meadow; 4000 lineal feet of shoreline on Lake Sawyer; about 1 mile of existing gravel road; and about 1 mile of existing trails.

This newsletter is sponsored by the City of Black Diamond and the National Park Service Rivers, Trails, and Conservation Assistance Program.

Deed Restrictions

King County originally acquired the property for a regional park to serve three functions:

- Provide a link in the regional trail and open space system between Maple Valley and Flaming Geyser State Park (connecting the Green and Cedar River Open Space Systems).
- Provide active sports fields
- Proved passive open space, featuring wetlands and shoreline access.

King County acquired the property through a combination of grants and various county funding sources that required legal and contractual commitments to develop and manage parts of the property in certain ways. To obtain funding, King County prepared a preliminary development plan that provided for the functions listed above. These legal conditions and requirements

transferred to the City of Black Diamond with the property. Specifically, they include the following:

- The City must finalize and adopt a plan substantially the same as the County's preliminary plan.
- The City must fully develop for active regional recreation, including athletic fields on the 38.6 acre portion of the site identified by the County's preliminary plan.
- The property around Frog Lake contains wetlands, streams, and riparian habitat. This property was acquired with Open Space Bond funds and must be managed for open space purposes.
- The City must maintain a trail route through the property that functions as part of a regional trail link between the Green and Cedar River open space systems.

Survey Results

In July, a survey was designed and mailed to every household in Black Diamond. 155 responded, half of whom live on Lake Sawyer. The vast majority of responses preferred serene or semi-active uses (85 %) and at least half of the park left in its current natural state (84%). The top five activities rated "Very Important" were nature paths; picnic areas; wildlife viewing; swimming; and paved trails.

Regional Recreation Inventory

Site visits were made to four parks in the area to gain an understanding of existing facilities and their condition. The four parks visited were Lake Wilderness Park in Maple Valley; Lake Meridian Park in Kent; Tiffany Park in Renton, and Flaming Geyser State Park in Auburn. Facilities at each park appear to be in good condition and well used. All have picnic facilities, playground equipment, restrooms, and walking paths. Three of the parks include waterfront and two of these include developed swimming and fishing areas. Tiffany Park includes tennis courts and Flaming Geyser State Park offers interpretive elements.

Design Charette

October 20—22, 2006

The cornerstone event currently in the planning process is a creative design brainstorming workshop (called a charette) that will occur over a three-day weekend in October. The charette is being organized with the assistance of the Washington Chapter, American Society of Landscape Architects.

A charette is an "invitation only" event. Teams are chosen according to expertise and interest in order to create a broad representation of community members, who will be paired with volunteer landscape architects. These teams will prepare design ideas and conceptual graphic illustrations for the future Lake Sawyer Park.

A public presentation will be held Sunday afternoon, October 22, at the Black Diamond Community Center. All interested citizens are invited and encouraged to attend. The charette teams will report on various design ideas and the public will be able to preview the drawings. Refreshments will be served and there will be fantastic door prizes. You must be present to win.

Analysis of Information

The Planning Team and Advisory Committee met in early September to review all of the information gathered and to make recommendations about facilities to include at the future park. These recommendations will be used by the design teams at the upcoming charette as the springboard for preparing detailed graphic design ideas for various program areas at the park. Following is a list of their recommendations:

Waterfront Area

- Swimming beach
- Amphitheatre
- Fishing dock/Boathouse for police boat
- Canoe/Kayak area
- Concession stand

Athletic Fields

- Youth baseball fields
- Adult softball fields
- Soccer field(s)
- Multi-purpose playfields/open lawn areas
- Sports courts

Natural Areas/Open Space

- Habitat preservation/enhancement
- Wildlife viewing
- Interpretive signs
- Forested buffer between active recreation and all other areas.

Trails

- Mountain bike trails
- Multi-use trails (connecting to Green and Cedar River open space systems) and into Black Diamond
- Nature paths & boardwalks
- Equestrian trail(s) connecting to adjacent equestrian trail systems

Miscellaneous

- Picnic areas
- Covered picnic area
- Playground equipment/bouldering wall
- Dog walking (dogs allowed on leash with plastic bags and waste disposal areas)
- Activity center (preserve space for future building)
- Fresh look at existing boat launch park

Infrastructure

- Roads & traffic patterns
- Parking
- Sidewalks/paved pathways linking activity areas

Thank You!

We wish to thank the many businesses and sponsors whose generous contributions support the upcoming charette. The City of Black Diamond could not have hosted an event of this scale on its own. Following is a list of those who have donated as of this time:

Black Diamond Community Center

Black Diamond Bakery

The Nail Gallery & Spa

Bee's Florist & Décor

Curran Mendoza Law Firm

Mama Passarelli's Dinner House

Papa John's Pizza

CJ's Bakery

MetroMint

Starbucks

Cenex

Designed Diners

Palmer Coking Coal

Next Steps

After the charette, the project will move into the final stage, *Draft and Final Plan Production*. A draft plan will be prepared and released for public review and comment by early winter, 2007. A public meeting will be held at that time to discuss the draft plan and announce its availability for public review. After the public review and comment period is complete, final edits will be made and the finished plan will be printed and adopted by the City Council. The expected completion date is spring, 2007.

Appendix IV — Newsletter Three

Lake Sawyer Park Newsletter

Development

Introduction & Background

The City of Black Diamond, along with a Citizen Advisory Committee, has developed a draft plan for the future Lake Sawyer Park on the south end of Lake Sawyer. This is the third of three newsletters produced during this project to inform and engage you in the planning process. The primary purpose of this project is the preparation of a 'Development Concept Plan' that describes the community vision for future development of the park.

The Advisory Committee has been working with City staff and elected officials since the spring of 2006 to meld concepts and ideas into a plan for the future development of the park. In the fall of 2006, committee members and other invited community representatives participated in a design workshop, facilitated by volunteer landscape architects, to develop graphic design ideas and illustrations for future park development.

All of this work has culminated in the production of a draft 'Development Concept Plan' that is ready for public review and comment. The draft plan consists of chapters on the following subjects:

- Project Background, History, & Planning Process
- Vision & Goals
- Natural & Cultural Resources
- Regional & Cultural Inventory
- Community Recreation Inventory
- Facility Recommendations/Development Concepts
- Next Steps & Implementation
- Funding Opportunities

Planning Team & Committee Members

Planning Team

Howard Botts, Mayor
Bryan Bowden, National Park Service—Rivers, Trails, & Conservation Assistance Program
M. Scott Jones, former City Planner
Rebecca Olness, City Council/Chair, Parks Committee

Citizen Advisory Committee Members

Helen Bittner, Black Diamond Community Center
Mark Davis, King County Lake Stewardship Program
Bob Eaton, Lake Sawyer Community Club
Steven Garvich, Lake Sawyer Community Club
Leah Grant, King County Water Quality Committee
Elise Hanson, Black Diamond Resident
Kevin Myette, REI/Lake Sawyer Resident
Allison Newcomb, Black Diamond Resident/PTA
Ernie Richardson, Black Diamond Resident
Cindy Wheeler, Lake Sawyer Community Club

You are Invited

Please join us at a public meeting for a presentation and discussion of the draft plan for the future

Lake Sawyer Park

Wednesday, September 26th
7:00—8:30 pm
Black Diamond Community Center
31605 Third Avenue
Black Diamond, WA

Public Review

The draft plan will be available for public review and comment from September 26, 2007, to October 26, 2007. You may request a CD by calling Black Diamond City Hall at 886-2560.

Additionally, a limited number of copies of the draft plan will be available for people to check out at the following locations:

- Black Diamond City Hall
- Black Diamond Community Center
- Black Diamond Library

Draft Vision & Goals

The Advisory Committee drafted a 'Vision & Goals' statement for the park. This statement documents the community-wide vision for park development and will help Black Diamond's future efforts to obtain grants for implementation. Following are the vision and goals statements contained in the draft plan.

Vision & Goals

Lake Sawyer Park is a premier recreation area that fosters a sense of stewardship and community for all residents and visitors in the Black Diamond area. The park is designed to support:

- A variety of appropriate activities for individuals and groups
- A healthy and thriving natural environment
- Spiritual and mental health renewal
- A safe, inviting family atmosphere
- Educational and interpretive programs and activities
- Accessibility and basic needs for park enjoyment.

Natural & Cultural Resources

The draft 'Natural & Cultural Resources' chapter provides a general overview of Black Diamond's natural and cultural heritage. It also provides specific historical information about Lake Sawyer. This section also provides a basis of resource information that can be used as a starting point for future educational and interpretive purposes. Specifically, it provides summary information about:

- Geology & Hydrology
- Vegetation
- Fish & Wildlife
- Native Americans
- European Settlement
- Lake Sawyer History

Facility Recommendations/Development Concepts

The draft 'Development Concepts' chapter describes how various parts of the park will be developed and managed. These include the following:

Open Space/Natural Areas

Approximately half of the Lake Sawyer site will be left in a relatively natural (or enhanced) state to provide for fish, wildlife, water quality, and other environmental purposes, as well as passive recreational use. This is the eastern half of the property which contains Frog Lake, Rock Creek, and Ravensdale Creek.

Waterfront Area

A waterfront area will be developed adjacent to Lake Sawyer. This area will include a swimming beach, parking, restrooms, grassy lawn, picnic sites, and a concession stand for food and small, non-motorized boat rentals. A boat dock will include a public 'drop-off' zone (for loading/unloading passengers only; no public moorage) and a boathouse for the police boat. A small deck/platform, surrounded by a gently sloping grassy hillside overlooking the lake, will provide for small, non-amplified events (weddings, acoustical band and orchestra concerts, festivals, etc.). The park will have no public boat launch.

Ball Fields

The western portion of the park, immediately adjacent to Lake Sawyer Road, contains about 40 acres of relatively flat land that will be developed into a complex of sports and athletic fields for baseball, softball, soccer, and football. These facilities will be designed to accommodate a wide range of users and interests and will include both tournament level quality fields as well as fields for the more casual 'pick-up' type games.

Trails/Roadways/Circulation Patterns

A road and trail system will be designed to safely and conveniently circulate motor vehicles and pedestrians through the park. The road system will provide motor vehicle access through the western half of the property from Lake Sawyer Road to the ball field and waterfront areas of the park. Public motorized vehicle access will not be allowed into the eastern half of the property. People will circulate throughout the park via an extensive network of trails.

Play Areas & Sports Courts

Numerous play areas and sports courts will be developed at strategic locations in and around the ball fields and waterfront areas. Play areas and sports courts will typically be smaller areas with facilities such as playground equipment, picnic tables, and/or courts for activities such as basketball, volleyball, four-square, etc.

Environmental Education & Interpretation

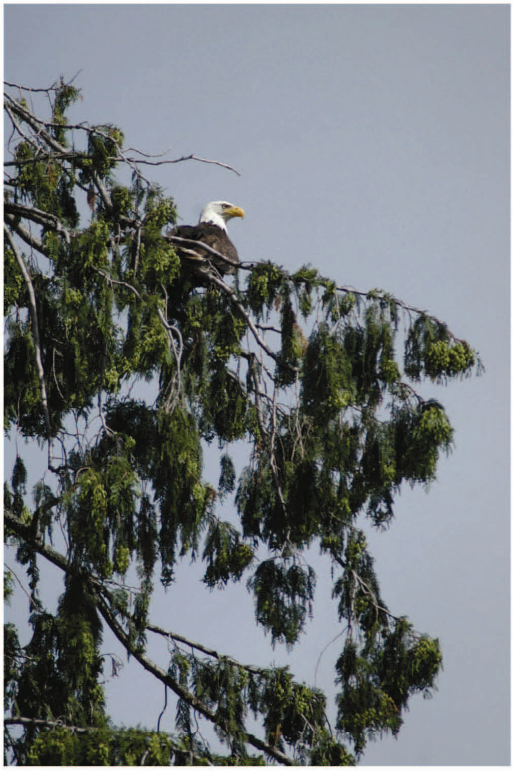
An environmental education and interpretation program will be developed that includes both facilities and programming. Facilities will include wildlife viewing areas, interpretive trails, interpretive signs, and plant identification markers.

Programming will include scheduled speakers, events, and/or activities to educate people about various subjects related to the park's natural and cultural resources.

Existing Boat Launch Park

The existing boat launch park on the west side of Lake Sawyer will be modernized and upgraded to include repair of the existing boat launch, construction of a finger pier for boat access and fishing, new playground equipment, restrooms, and provision for additional parking for vehicles without boat trailers.

This newsletter is sponsored by the City of Black Diamond and the National Park Service Rivers, Trails, and Conservation Assistance Program.



Appendix V — Summary of Public Comments on the Draft Plan, with Responses

A preliminary draft of this plan was released for public review and comment from September 26 to October 26, 2007. This appendix summarizes all comments that were received during that timeframe and includes a response from the planning team and Citizen Advisory Committee.

Comments were received in the following ways:

Written Comments

1. Letter from Jacqueline P. Taeschner
2. Letter from Richard Weaver
3. Unsigned letter left at City Hall

Email Comments

1. Email comment from David MacDuff, Yarrow Bay Communities

Verbal Comments

Seven verbal comments were provided by members of the audience in attendance at the September 26, 2007, public meeting to present the draft plan and kick-off the public review timeframe.

Comments varied in length and ranged in coverage from a single item to many subjects. There were several comments expressing similar concerns. Therefore, to reduce repetition, the comments and responses in the pages that follow were grouped by topic. Similar comments within each topic are summarized and the sources of that comment are identified. A response is then given to each comment.

Comments and Responses

Comment: You have only included three tournament quality fields for organized youth and adult softball and baseball. I have been involved for many years in organized Little League and I can tell you that a three-field complex will not be sufficient to attract the type of interest that you envision from Little League or similar organizations to organize and host tournament events. If, however, you include a four-field complex, it will be in high demand, attract a lot of attention from groups and organizations that host softball and/or baseball tournaments, and be a significant source of revenue generation for the City. In addition, these types of organizations may be interested in partnering with the City to help build and develop the complex if the concept is expanded to include a four-field complex. (Source: verbal comment #1 at public meeting)

Response: Good comment. This plan is conceptual only and we encourage the City to seriously consider the possibility of developing a four-field complex if possible and without compromising the multiple objectives and criteria established for this area. During the design charette, the team assigned to the ball fields area was instructed to include a tournament quality ball field complex, a field for casual pick-up games, a field for soccer and football, and to reduce and minimize the impacts from the ball fields on the surrounding community and other parts of the park. Based on the instructions provided, the compressed timeframe of a charette process, and the topography of the site (i.e., two relatively flat benches separated by a gently sloping hillside) the design team came up with a concept they felt could work in that location. If a four-field complex can be accommodated as this site is further designed and engineered, while retaining appropriate vegetative buffers, then we endorse it.

Comment: Mention in the final plan the possible need to move the swimming beach further east due to the increased lake water levels in the fall and winter months. (Source: verbal comment #2 at public meeting).

Response: Comment noted. A detailed hydrological study/analysis of the waterfront area will be necessary as this site is further designed and engineered. The decision on the final location of the swimming beach will be based on the results of that study.

Comment: Add a sentence in the final plan recommending that any revenues generated at the park be placed in a dedicated fund at the City and used exclusively for maintenance and operations. (Source: verbal comment #3 at public meeting)

Response: Good Comment. We agree 100% - so recommended!

Comment: With the expected growth and development to occur in the region, many new parks will be developed. Lake Sawyer Park has the potential to be one of the 'crown jewels' in a regional park system. But, this does not mean it can, or should be, everything to everyone. For example, new schools with ball fields are coming to Black Diamond so we don't need to satisfy all the City's needs for ball fields onto this one site. (Source: verbal comment #4 at public meeting and email comment from David MacDuff)

Response: We concur with this larger vision for an emerging regional park system where many parks provide for a wide range of recreation opportunities. The planning team and advisory committee worked hard to get input from various sources, balance input, and come up with a plan for Lake Sawyer Park that can be widely supported by the community.

Comment: The planning process has deliberately avoided and excluded any consideration of providing a site in the plan for radio controlled airplanes. We are requesting that you include such a site in the final plan (the speaker then presented a petition containing over 500 signatures supporting the request. [Note: only one signature was from a Black Diamond resident]. (Source: verbal comment #5 at public meeting, Richard Weaver letter, and petition)

Response: During the planning process, the planning team and advisory committee had considered, but rejected, the idea of including a runway facility to support radio controlled model airplanes in the park. This decision was based on two factors. First, there is an existing facility already in place at nearby Flaming Geyser State Park. Second, in the earlier planning King County had begun for Lake Sawyer, this request had been considered but ruled out for this park.

This was such a substantive comment, however, that the Planning Team and Advisory Committee set up a special meeting on October 16, 2007, to meet with representatives from the Lake Sawyer Hawks Radio Control Fliers to gain a better understanding

of their issue and request. At that meeting, it became clear that what they want is the opportunity to fly radio controlled ***float*** planes, which requires a lake for take-offs and landing. They are not asking for a runway facility. What they want is a permit from the City to use the Miner's Fishing Point Pier (letter M on the master plan in this document) for a few hours a day, a few days per week. The representatives stated they could not fly float planes from the swimming beach area because of the layout of the lake and surrounding terrain in that area.

The decision whether or not to issue a permit allowing radio controlled float planes from Miner's Point is a management decision the City of Black Diamond will have to make. We do not recommend the approval of such a permit, however, because we feel this activity is incompatible with park resources and the proposed use of the park in the Miner's Point area. As stated in the 'Open Space/Natural Areas' chapter of this plan, "Approximately half of the Lake Sawyer site will be left in a relatively natural, or enhanced, state to provide for fish, wildlife, water quality, and other environmental purposes, as well as passive recreational use. This is the eastern half of the property which contains Frog Lake, Rock Creek, and Ravensdale Creek." In addition, the advisory committee plotted the fly-zone area over the lake (based on the standards provided by the RC Fliers) which raised safety concerns that would also have to be addressed.

Comment: Requests were made to allow electric radio controlled boats on Lake Sawyer and to include a triathlon at the Park. Another commenter warned to be wary of the possibility of children drowning while wading out too far to retrieve their boats. (Source: verbal comments #6 and #7 at public meeting and Jacqueline Paolucci Taeschner letter)

Response: These are management decisions the City will have to consider and address along with a host of other potential requests for use of the future park. The advisory committee has no comment one way or the other on these requests.

Comment: The planning for the Lake Sawyer Park was flawed from the very beginning. Only Black Diamond residents were selected for the planning committee. No one from the rest of King County, the people who paid for the park property, was asked to be on the committee. (Source: Richard Weaver letter)

Response: King County divested itself of many park and recreation properties over the past decade because of significant budget constraints and financial problems. Many of those properties were deeded to local cities and towns for park development and management, including the 150-acre Lake Sawyer property to the City of Black Diamond. Black Diamond owns the property and is responsible for the development and management of Lake Sawyer Park. Black Diamond is financially responsible for developing the park and it was appropriate for the City to recruit Black Diamond residents to serve on the citizen advisory planning committee.

Comment: Only Black Diamond residents were asked for input for the design of the park.
(Source: Richard Weaver letter)

Response: The City of Black Diamond intends to develop Lake Sawyer Park as a regional asset and efforts were made during the planning process to reach out to the broader surrounding region. Many of the participants in the 3-day charette came from areas outside of Black Diamond. Two public meetings were held to inform people about the planning and to solicit their ideas and comments. Announcements for these meetings were printed in the regional newspaper and anyone was welcome to attend and comment.

Comment: The three day charette was surely not adequate to design a park who's land alone cost $9.35 million, with no idea of the cost to develop it. (Source: Richard Weaver letter)

Response: The 3-day charette should not be viewed as a stand alone event in the planning that has occurred. The planning team and advisory committee worked for over six months prior to the charette researching, developing, and analyzing information in a logical, thoughtful, and deliberate process that resulted in the development of a list of facilities to include in the park. This did not happen overnight and the steps involved were clearly described in the draft plan. Charettes, by design, are intended to occur within tight time constraints in order to encourage creativity and rapidly develop conceptual design ideas. The design ideas presented in the draft plan are concepts, not final designs, which is why the plan is called a 'Development Concept Plan'. It should be expected that these ideas will be refined and edited as the City of Black Diamond obtains grants for the preparation of detailed blueprints and construction drawings for different parts of the park. Please reference the information on page 5 of the draft plan called "A Word about Development Concept Plans".

Comment: There have been no public hearings to allow public input on the design or use. Only a meeting to show the committees ideas and a meeting to present a written draft of their ideas. (Source: Richard Weaver letter)

Response: The City Council of Black Diamond will conduct a formal public hearing in accordance with the law before they consider a resolution to approve and/or adopt the final plan. The planning team and advisory committee held two public meetings while the plan was being developed to share and discuss their preliminary ideas and solicit ideas, reactions, and comments from the public before preparing the final plan. These public meetings occurred at the conclusion of the charette and when the draft plan was released for a 30-day public review and comment period. In addition a communitywide survey was conducted to gather public input on how to develop the park.

Comment: It was great that ten Landscape Architects volunteered to help with the planning, but this puts the cart before the horse. This was very self serving, for the architects and the workers they hire to do the work. You are not designing an arboretum, but a park that the people of King County can put to its best use. With their design, way too much money will be spent on the landscaping and not on what is really needed for park patrons. That is the ***maximum number*** of ball fields and adequate parking, not only for the ball players families, but for other park patrons as well. This is the only way that there would be adequate return on investment. The little league park in Issaquah has 5 baseball fields and 4 tennis courts. It only uses 21 acres. (Source: Richard Weaver letter)

Response: There is overwhelming public consensus that Lake Sawyer Park should not be over-developed. All of the Landscape Architects who volunteered their time are members of the Washington Chapter American Society of Landscape Architects (WASLA). One of the primary reasons WASLA supports these efforts is to promote the profession of Landscape Architecture to help people understand they are not just about planting trees, but rather they are professionals in regional land use planning and community design. The Landscape Architects who participated in the charette were deliberately recruited for their particular skills in certain areas, specifically ball fields, waterfront recreation, trails, open space, and environmental education. These skills were sought because of the planning that had occurred over the previous six months that identified the types of facilities to develop in the park. Instructions were provided to all of the charette participants at the beginning of the charette that one of the goals was to buffer activity areas from other areas of the park and from adjacent landowners.

Comment: No one with full knowledge of the operation of the Little League was part of the planning committee. The funds that paid for the 40 acres dictates that it be used for ball fields, not a boulevard entrance to the whole park. The current access along 312th should be used and all of the 40 acres should be used for ball fields and parking. If the property had not been purchased for a park, it would have become an extension of the gravel operation to the south and after years of gravel trucks running in and out, it would have been developed with 160 or more homes that would add even more traffic. Little League activities do not go on 24 hours a day. The City of Black Diamond is under no obligation to leave a buffer between the ball fields and 312th. The home owners on the north side of 312th have no ownership of the park area and have no more say in how it is configured than any other King County resident. If you leave a row of tall trees standing between the ball fields and 312th, the first big wind storm will just blow them down onto the street and the homes. (Source: Richard Weaver letter)

Response: We agree that had the property not been purchased for a park that extensive development and additional congestion would have been the most likely outcome. However, we disagree that it is reason to develop the subject 40 acres with no regard for possible impacts on adjacent property owners. Rather, we see this as an opportunity for quality land use planning and development that provides for the required ball fields/activity areas, maintains open space, alleviates congestion, protects the environment and otherwise creates the kind of community and environment that we all treasure but so often don't get. When the City of Black Diamond acquired the property they made a commitment to the residents along 312th street to keep it a residential street and not use it as the park entrance road.

With that in mind, some of the instructions provided to the ball fields design team during the charette were to:

- Reduce and minimize the impacts from the ball fields on the surrounding community and other parts of the park
- Integrate ball field design with existing topography
- Maximize retention of vegetation around ball fields

The design team came up with a concept that meets these goals. They purposely included a new road into the park to minimize the impact and retain privacy for the residents along 312th street. They included a tournament quality complex of lighted

fields with a minimum number of fields. Minimizing fields allows the City of Black Diamond to maximize scheduling of fields into the evening (after dark) while minimizing the number of fields that have to be built and maintained. Note: the idea of minimizing fields and maximizing their scheduling was recommended to the planning team in interviews conducted with other regional park directors with experience in managing tournament quality complexes.

Comment: One of the suggestions of the committee is to have a business rent canoes to generate funds for the park. You only have to visit Gene Coulon Memorial Park in Renton to see that the canoe house is now an Ivar's Restaurant. (Source: Richard Weaver letter)

Response: The suggestion for a canoe rental concession is simply one idea to promote the concept of including facilities in the park that can support concession operations in order to generate revenue to offset the cost of park maintenance and operations. If canoe rentals don't work, perhaps another business opportunity would succeed.

Comment: The committee talks about removing culverts between Frog Lake and Lake Sawyer and replacing them with pedestrian bridges. If this is done the level of Frog Lake will drop by a foot or more and be nothing but a mud puddle. Frog Lake is not a natural lake. It is created by the roadway dam with the culverts. (Source: Richard Weaver letter)

Response: The concept plan clearly states that any project intended to restore the natural hydrologic functions between Frog Lake and Lake Sawyer needs further evaluation. The idea to remove the culverts came up during the design charette but requires professional hydrologic evaluation and study before making any decisions.

Comment: The redesign of the boat launch park was obviously done by residents around the lake who want to restrict the number of boats using the lake. The boat launch park was given to Black Diamond to manage for all the residents of King County. The boat launch park area should be reconfigured to maximize the number of trailer parking spaces, as well as single spaces for those with car top boats and kayaks or canoes. The largest number of spaces possible will generate the largest return on the investment in the rebuild. The marine patrol dock should be located at the

boat launch, close to the boat activity and as a reminder to boaters that there is a police department presence on the lake. One dock would serve both the marine patrol and people launching their boats. (Source: Richard Weaver letter)

Response: The Boat Launch Park was transferred to the City of Black Diamond on January 1, 1998, when Lake Sawyer was annexed into the City. The only restriction on this transfer was that the boat launch remains open to the general public.
The existing paid parking lot system for boats with trailers was established by the Black Diamond City Council according to recommendations from the Water Safety Committee to maintain safety standards on the lake by limiting the number of boats launching at that site. This is still the goal of the City.

With that in mind, the planning team and advisory committee decided to include a design team during the charette charged with the task of taking a fresh look at the existing boat launch park with an eye towards improving the function and utility of the park for non-boating park users. While it's a small piece of property, we feel the design team (which consisted of both lake and non-lake residents) did a good job of showing how the site could be improved to provide increased day-use utility to a broader range of park users. The team recommended a few additional free parking spaces on the southwest side of the park for vehicles without trailers. This is to accommodate non-boating day-use park visitors. The Boat Launch Park was considered as a possible location for the police boat dock, but in the end, the Advisory Committee recommends it be located at Lake Sawyer Park to establish a police presence at this new park because it will receive greater public use.

Comment: A suggestion was made that a kids' play structure should be added to the boat launch park. I don't think a kids play area is compatible with trucks and trailers turning and backing into the boat launch. The play area or structure belongs in the new park, so the kids will be safe and so the play area parking does not displace boats, both fishing and water sport. (Source: Richard Weaver letter)

Response: The planning team and advisory committee considered this comment but still think the park can be safely designed to accommodate multiple users, thereby increasing its utility and function. The point is that this is a ***park*** with a boat launch, not just a boat launch. Multiple play structure areas will be incorporated in Lake Sawyer Park. Please reference the information on page 59 'Play Areas & Sports Courts' in the draft plan.

Comment: The gift of a $9.35 million park to the City of Black Diamond should not be taken lightly. The City of Black Diamond has an obligation to create a park that can be used by all King County residents who care to visit. It is not a private park for the residents around Lake Sawyer. (Source: Richard Weaver letter)

Response: We agree it is not to be a private park. This plan provides the vision for a regional park (as stipulated in the deed conditions) which will be developed, managed, and maintained by the City of Black Diamond. It is important to remember that the entire region in southeast King County will experience rapid growth and development over the next few decades. As this growth occurs there will be requirements for setting aside open space and the development of many other parks of various sizes and function. Lake Sawyer Park should be considered in the context of a broader regional park system, not the only park that will ever be developed in this part of the county. The plan integrates Lake Sawyer Park with the emerging countywide trail system and provides regional linkage for bicycle and equestrian users.

Comment: The nearby residents will have to put up with a little extra traffic, but I have to put up with the smell of their garbage that is dumped at the Cedar Hills land fill, not too far from my home. If you don't want neighborhood traffic, then go buy 20 acres and build your house in the middle of it. If you don't want a little league ball park next door, then you will have a gravel pit and then a large housing development. (Source: Richard Weaver letter)

Response: The planning team and advisory committee feel that professional land use planning and design is possible that provides a premiere park, avoids impacts to adjacent landowners, and avoids creating the kind of neighborhood described above.

Comment: The people who seem to be concerned about the displaced wildlife when the park is developed, were not too concerned about displaced wildlife when they bought homes in the Black Diamond area. Everybody seems to want the last tree cut down…to be used to build their house. (Source: Richard Weaver letter)

Response: As the plan indicates, every effort will be made to protect and conserve natural and cultural resources. In fact, the plan calls for leaving approximately 50% of the property in a relatively natural state. This was true in the earlier planning King County began but never finished. Funding for this part of the property came from King County open space funds.

Comment: First, and most pressing to us, is the issue of trees. Enclosed are a few sample pages from the City of Lynnwood's Plan for tree preservation and protection. We understand that the City of Seattle is about to adopt a similar plan, this information coming to us from the Fish and Wildlife Service. Because of the dire need for the protection and conservation of historic and legacy trees and because of the urgent need to protect the eagle habitat that we have, we ask the planning committee and City of Black Diamond to consider adopting a similar plan for the city itself which would include, of course, the Lake Sawyer Park. (Source: Jacqueline Paolucci Taeschner letter)

Response: There is overwhelming public interest and support for protecting and conserving Lake Sawyer's natural and cultural resources to provide for fish, wildlife, water quality, and other environmental purposes, as well as passive recreational use. We concur with your recommendation for the City to consider adopting a plan for tree preservation and protection that would include Lake Sawyer Park and hereby recommend it to the City Council. (Note: the Planning Team has no authority to adopt such a plan).

Comment: Many petitioned that a play area be created for miniature, motorized cars. Please consider that already paved parking lots of nearby schools could supply this need at off-hours when the school day is over and no community gatherings are planned. If one such area has to be part of Lake Sawyer Park, make it into a basin-like area to stifle the noise, please. People want this area to remain as natural as possible. (Source: Jacqueline Paolucci Taeschner letter)

Response: We did not receive any requests for a miniature, motorized car play area during the planning process. The plan does not include this type of facility.

Comment: Thank you for the Lake Sawyer Park Plan. I appreciate the hard work and thoughtfulness that went into this effort. I am generally satisfied with the plan on the whole. The only concern that I have is lighting the athletic fields. There are two potential negative issues:

1. Light pollution. One of the great things about living in Black Diamond, particularly on Lake Sawyer, has been the opportunity to enjoy the night sky.
2. I believe that the lights will attract adult teams later into the evening, which will inevitably lead to problem behaviors such as noise.

If the plan to provide lighting becomes part of the final proposal, please schedule the fields so the lights go out at 9:00 p.m. on weeknights and 10:00 p.m. on weekends. (Source: unsigned letter turned in to City Hall)

Response: Regarding light pollution, the plan includes two recommendations to minimize the impact of lighted fields on adjacent neighborhoods. These include vegetative buffers as wide as 150 feet and the use of directional field lighting that concentrates and focuses lighting down to the field of play and limits the amount of light that 'escapes' to the night sky.

We concur with your thoughts about the need to schedule and manage the use of the fields, which are management details the City will have to work out after the facility is built. This is common practice in parks departments around the country when it comes to managing tournament quality ball field complexes. Your recommendation is hereby passed along to the City with our concurrence.

Appendix C

Parks Department

Capital Improvement Program 2008 - 2013

Expenditure Summary by Project

	Project Name	Total $ Requested	2008	2009	2010	2011	2012	2013
P1	Improvement to Existing Skate Park - add Amenities	25,000		25,000				
P2	Union Stump Memorial Park	35,000		15,000				20,000
P3	Lake Sawyer Boat Launch Improvements	962,000	79,000	40,000	55,000	788,000		
P4	Grant Matching Funds	150,000		50,000	50,000	50,000		
P5	Trail System Development	340,000		20,000	20,000	100,000	100,000	100,000
P6	BMX Park Course	250,000		20,000	20,000		210,000	
P7	Lake Sawyer Regional Park	4,647,000				500,000	2,500,000	1,647,000
P8	Eagle Creek Park Upgrades	25,000		25,000				
P9	Park and Cemetery Mowers and Equipment	16,200		8,200	2,000	2,000	2,000	2,000
TOTAL EXPENDITURES		**6,450,200**	**79,000**	**203,200**	**147,000**	**1,440,000**	**2,812,000**	**1,769,000**

Funding Sources

		Total $ Project	2008	2009	2010	2011	2012	2013
Recreation and Conservation Office Grant (ROC)								
P3	Lake Sawyer Boat Launch Improvements	628,000				628,000		
P5	Trail System Development	300,000				100,000	100,000	100,000
P6	BMX Park Course	210,000					210,000	
P7	Lake Sawyer Regional Park	1,500,000					1,500,000	
King County Grant								
P3	Lake Sawyer Boat Launch Improvements	50,000	50,000					
KCD / KC Grant								
P3	Lake Sawyer Boat Launch Improvements	40,000		40,000				
	Total Grant Funding	**2,728,000**	**50,000**	**40,000**		**728,000**	**1,810,000**	**100,000**
Grant Matching								
P3	Lake Sawyer Boat Launch Improvements	**160,000**				**160,000**		
General Fund Transfer								
P3	Lake Sawyer Boat Launch Improvements	**29,000**	**29,000**					
King County Regional Park Funds								
P7	Lake Sawyer Regional Park	**1,020,000**		**10,000**	**10,000**		**1,000,000**	
REET 1 Funding								
P1	Improvement to Existing Skate Park - add Amenities	25,000		25,000				
P2	Union Stump Memorial Park	35,000		15,000				20,000
P3	Lake Sawyer Boat Launch Improvements	55,000			55,000			

Parks Department

Capital Improvement Program 2008 - 2013

Expenditure Summary by Project

	Project Name	Total $ Requested	2008	2009	2010	2011	2012	2013
P4	Grant Matching Funds	150,000		50,000	50,000	50,000		
P5	Trail System Development	20,000		10,000	10,000			
P6	BMX Park Course	40,000		20,000	20,000			
P8	Eagle Creek Park Upgrades	25,000		25,000				
P9	Park and Cemetery Mowers and Equipment	16,200		8,200	2,000	2,000	2,000	2,000
	Total REET 1 Funding	**366,200**		**153,200**	**137,000**	**52,000**	**2,000**	**22,000**
Impact Fee Funding								
P7	Lake Sawyer Regional Park	2,147,000				500,000		1,647,000
	Total Impact Fee Funding	**2,147,000**				**500,000**		**1,647,000**
	Total Parks Projects	**6,450,200**	**79,000**	**203,200**	**147,000**	**1,440,000**	**2,812,000**	**1,769,000**

Non Capital Operating Costs

	Total $ Requested	2008	2009	2010	2011	2012	2013
Salaries, Benefits and Maintenance	140,000					10,000	130,000
TOTAL OPERATING	**140,000**					**10,000**	**130,000**

Capital Improvement Program 2008 - 2013

Project for the Parks Department # P1

PROJECT TITLE **Improvement to Existing Skate Park - add Amenities**

DESCRIPTION The skate park has a tennis and basketball court but needs to be more family friendly with a swing set, benches and picnic tables.

BACKGROUND This is a popular area for youth in our community, and improving the facilities will be beneficial to Black Diamond families coming together to enjoy watching the kids skate and play.

COMMENTS

CAPITAL PROJECT COSTS	**Total $ Requested**	**2008**	**2009**	**2010**	**2011**	**2012**	**2013**
Land/Right of Way							
Building Improvements							
Preliminary Engineering							
Design Engineering							
Construction Engineering							
Construction Costs	25,000		25,000				
Capital Outlay							
Contingency							
TOTAL COSTS	$25,000		$25,000				

REQUESTED FUNDING	**Total $ Project**	**2008**	**2009**	**2010**	**2011**	**2012**	**2013**
Grants (TIB)							
Water Utility Fund							
Wastewater Utility Fund							
Stormwater Utility Fund							
Street Funds							
Impact Fees							
REET 1	25,000		25,000				
REET 2							
PW Trust Fund							
Other							
TOTAL SOURCES	$25,000		$25,000				

NON CAPITAL OPERATING COSTS	**Total $ Requested**	**2008**	**2009**	**2010**	**2011**	**2012**	**2013**
Salaries, Benefits and Maintenance							
Debt Repayment							
TOTAL OPERATING							

Capital Improvement Program 2008 - 2013

Project for the Parks Department # P2

PROJECT TITLE — **Union Stump Memorial Park**

DESCRIPTION — Memorial Park at the corner of Cemetery Road and Roberts Drive

BACKGROUND — Park was established at the turn of the century. Fencing is in need of repair and formal parking needs to be established. Includes design and construction of the parking area in 2012 and 2013.

COMMENTS

CAPITAL PROJECT COSTS	Total $ Requested	2008	2009	2010	2011	2012	2013
Land/Right of Way							
Building Improvements							
Preliminary Engineering							
Construction Engineering							
Design Engineering							
Construction Costs	35,000		15,000				20,000
Capital Outlay							
Contingency							
TOTAL COSTS	$35,000		$15,000				$20,000

REQUESTED FUNDING	Total $ Project	2008	2009	2010	2011	2012	2013
Grants (TIB)							
Water Utility Fund							
Wastewater Utility Fund							
Stormwater Utility Fund							
Street Funds							
Impact Fees							
REET 1	35,000		15,000				20,000
REET 2							
PW Trust Fund							
Other							
TOTAL SOURCES	$35,000		$15,000				$20,000

NON CAPITAL OPERATING COSTS	Total $ Requested	2008	2009	2010	2011	2012	2013
Salaries, Benefits and Maintenance							
Debt Repayment							
TOTAL OPERATING							

Capital Improvement Program 2008 - 2013

Project for the Parks Department # P3

PROJECT TITLE — **Lake Sawyer Boat Launch Improvements**

DESCRIPTION

Existing boat launch facility on the west end of Lake Sawyer off of 296th Avenue. In 2008 use King County grant and City funds to provide parking on south end. Move fence, purchase play equipment and add roping for low impact parking area in 2008 and 2009. Design and build in 2010 and 2011 with state grant.

BACKGROUND

COMMENTS

King County Parks and Recreation and the King County Conservation District will supply funds initially to get the project moving forward. Conceptual design as well as parking lot improvements are slated for 2009.

CAPITAL PROJECT COSTS	Total $ Requested	2008	2009	2010	2011	2012	2013
Land/Right of Way							
Building Improvements							
Preliminary Engineering	28,000	28,000					
Construction Engineering	37,000	37,000					
Design Engineering	45,000			45,000			
Construction Costs	808,000	14,000	40,000		768,000		
Capital Outlay							
Permitting Costs	30,000			10,000	20,000		
TOTAL COSTS	$962,000	$79,000	$40,000	$55,000	$788,000		

REQUESTED FUNDING

	Total $ Project	2008	2009	2010	2011	2012	2013
Grants (KC & RCO)	718,000	50,000	40,000		628,000		
Water Utility Fund							
Wastewater Utility Fund							
Stormwater Utility Fund							
Street Funds							
Impact Fees							
REET 1	55,000			55,000			
REET 2							
PW Trust Fund							
Grant Matching	160,000				160,000		
General Fund Transfer	29,000	29,000					
TOTAL SOURCES	$962,000	$79,000	$40,000	$55,000	$788,000		

NON CAPITAL OPERATING COSTS	Total $ Requested	2008	2009	2010	2011	2012	2013
Salaries, Benefits and Maintenance							
Debt Repayment							
TOTAL OPERATING							

Capital Improvement Program 2008 - 2013

Project for the Parks Department # P4

PROJECT TITLE **Grant Matching Funds**

DESCRIPTION Grant matching will be used in 2011 to secure a State Recreation and Conservation Office (RCO Grant) for design and improvements to Lake Sawyer Boat Launch Project.

BACKGROUND

COMMENTS

CAPITAL PROJECT COSTS	**Total $ Requested**	**2008**	**2009**	**2010**	**2011**	**2012**	**2013**
Land/Right of Way							
Building Improvements							
Preliminary Engineering							
Construction Engineering							
Design Engineering							
Construction Costs							
Transfer Reserves	150,000		50,000	50,000	50,000		
TOTAL COSTS	$150,000		$50,000	$50,000	$50,000		

REQUESTED FUNDING

	Total $ Project	**2008**	**2009**	**2010**	**2011**	**2012**	**2013**
Grants (specify)							
Water Utility Fund							
Wastewater Utility Fund							
Stormwater Utility Fund							
Street Funds							
Impact Fees							
REET 1	150,000		50,000	50,000	50,000		
REET 2							
PW Trust Fund							
TOTAL SOURCES	$150,000		$50,000	$50,000	$50,000		

NON CAPITAL OPERATING COSTS	**Total $ Requested**	**2008**	**2009**	**2010**	**2011**	**2012**	**2013**
Salaries, Benefits and Maintenance							
Debt Repayment							
TOTAL OPERATING							

Capital Improvement Program 2008 - 2013

Project for the Parks Department # P5

PROJECT TITLE — **Trail System Development**

DESCRIPTION

Specific area of interest includes large scale trail improvment throughout the City connecting master planned communities and downtown area.

BACKGROUND

A major focus in Black Diamond has been creating a town that is walkable and pedestrian friendly. This program will help further this focus.

COMMENTS

CAPITAL PROJECT COSTS	Total $ Requested	2008	2009	2010	2011	2012	2013
Land/Right of Way							
Building Improvements							
Preliminary Engineering							
Construction Engineering	20,000			20,000			
Design Engineering	20,000		20,000				
Construction Costs	300,000				100,000	100,000	100,000
Capital Outlay							
Other (Specify)							
TOTAL COSTS	$340,000	$0	$20,000	$20,000	$100,000	$100,000	$100,000

REQUESTED FUNDING

	Total $ Project	2008	2009	2010	2011	2012	2013
Grants (TIB CDBG or FED)	300,000				100,000	100,000	100,000
Water Utility Fund	0						
Wastewater Utility Fund	0						
Stormwater Utility Fund	0						
Street Funds	0						
Impact Fees	0						
REET 1	20,000		10,000	10,000			
REET 2	0						
PW Trust Fund	0						
King County Regional Park Money	20,000		10,000	10,000			
TOTAL SOURCES	$340,000	$0	$20,000	$20,000	$100,000	$100,000	$100,000

NON CAPITAL OPERATING COSTS	Total $ Requested	2008	2009	2010	2011	2012	2013
Salaries, Benefits and Maintenance	20,000					10,000	10,000
Debt Repayment	0						
TOTAL OPERATING	20,000	0	0	0	0	10,000	10,000

Capital Improvement Program 2008 - 2013

Project for the Parks Department # P6

PROJECT TITLE BMX Park Course

DESCRIPTION Circuit course for BMX enthuisiasts.

BACKGROUND Expansion needed in general and in order to include the type of bicycles used at skate parks. Contruction in 2012 with a State (RCO) grant.

COMMENTS

CAPITAL PROJECT COSTS	Total $ Requested	2008	2009	2010	2011	2012	2013
Land/Right of Way							
Building Improvements							
Preliminary Engineering	20,000			20,000			
Construction Engineering							
Design Engineering							
Construction Costs	220,000		20,000			200,000	
Capital Outlay							
Permitting	10,000					10,000	
TOTAL COSTS	$250,000		$20,000	$20,000		$210,000	

REQUESTED FUNDING

	Total $ Project	2008	2009	2010	2011	2012	2013
RCO Grant	210,000					210,000	
Water Utility Fund							
Wastewater Utility Fund							
Stormwater Utility Fund							
Street Funds							
Impact Fees							
REET 1	40,000		20,000	20,000			
REET 2							
PW Trust Fund							
Other							
TOTAL SOURCES	$250,000		$20,000	$20,000		$210,000	

NON CAPITAL OPERATING COSTS	Total $ Requested	2008	2009	2010	2011	2012	2013
Salaries, Benefits and Maintenance							
Debt Repayment							
TOTAL OPERATING							

Capital Improvement Program 2008 - 2013

Project for the Parks Department # P7

PROJECT TITLE — **Lake Sawyer Regional Park**

DESCRIPTION — Regional Facility on the south end of Lake Sawyer area.

BACKGROUND — Raw land awaiting development

COMMENTS — Significant development projects are slated for later years as funding sources are identified and this is a regional park. Impact fees have not been approved by Council. Should the Council not adopt impact fees, grant, REET and other funding sources may be pursued. The City hopes to partner with the County on regional park development.

CAPITAL PROJECT COSTS	Total $ Requested	2008	2009	2010	2011	2012	2013
Land/Right of Way							
Building Improvements							
Preliminary Engineering							
Construction Engineering	250,000				250,000		
Design Engineering	250,000				250,000		
Construction Costs	4,147,000					2,500,000	1,647,000
Capital Outlay							
Other (Specify)							
TOTAL COSTS	$4,647,000				$500,000	$2,500,000	$1,647,000

REQUESTED FUNDING	Total $ Project	2008	2009	2010	2011	2012	2013
Grants (RCO)	1,500,000					1,500,000	
Water Utility Fund							
Wastewater Utility Fund							
Stormwater Utility Fund							
Street Funds							
Impact Fees	2,147,000				500,000		1,647,000
REET 1							
REET 2							
PW Trust Fund							
King County Regional Park Money	1,000,000					1,000,000	
TOTAL SOURCES	$4,647,000				$500,000	$2,500,000	$1,647,000

NON CAPITAL OPERATING COSTS	Total $ Requested	2008	2009	2010	2011	2012	2013
Salaries, Benefits and Maintenance	120,000						120,000
Debt Repayment							
TOTAL OPERATING	120,000						120,000

Capital Improvement Program 2008 - 2013

Project for the Parks Department # P8

PROJECT TITLE — **Eagle Creek Park Upgrades**

DESCRIPTION — Place playground equipment at Eagle Creek Park, which now has a small sport court.

BACKGROUND

COMMENTS — This park in a new development is intended to be a gathering place for the area residents, including young children in the neighborhood.

CAPITAL PROJECT COSTS	Total $ Requested	2008	2009	2010	2011	2012	2013
Land/Right of Way							
Building Improvements							
Preliminary Engineering							
Construction Engineering							
Design Engineering							
Construction Costs							
Playground Equipment	25,000		25,000				
Permitting							
TOTAL COSTS	$25,000		$25,000				

REQUESTED FUNDING

	Total $ Project	2008	2009	2010	2011	2012	2013
RCO Grant							
Water Utility Fund							
Wastewater Utility Fund							
Stormwater Utility Fund							
Street Funds							
Impact Fees							
REET 1	25,000		25,000				
REET 2							
PW Trust Fund							
Other							
TOTAL SOURCES	$25,000		$25,000				

NON CAPITAL OPERATING COSTS	Total $ Requested	2008	2009	2010	2011	2012	2013
Salaries, Benefits and Maintenance							
Debt Repayment							
TOTAL OPERATING							

Capital Improvement Program 2008 - 2013

Project for the Parks Department # P9

PROJECT TITLE **Park and Cemetery Mowers and Equipment**

DESCRIPTION

Replacement of older equipment and mowers needs to be scheduled over time to keep reliable equipment. Funds are combined with Street, Water, Sewer and Storm Water in an Equipment Replacement Fund. First year is a mower replacement.

BACKGROUND

COMMENTS

CAPITAL PROJECT COSTS	**Total $ Requested**	**2008**	**2009**	**2010**	**2011**	**2012**	**2013**
Land/Right of Way							
Building Improvements							
Preliminary Engineering							
Construction Engineering							
Design Engineering							
Construction Costs							
Playground Equipment							
Other Equipment	16,200		8,200	2,000	2,000	2,000	2,000
TOTAL COSTS	$16,200		$8,200	$2,000	$2,000	$2,000	$2,000

REQUESTED FUNDING

	Total $ Project	**2008**	**2009**	**2010**	**2011**	**2012**	**2013**
RCO Grant							
Water Utility Fund							
Wastewater Utility Fund							
Stormwater Utility Fund							
Street Funds							
Impact Fees							
REET 1	16,200		8,200	2,000	2,000	2,000	2,000
REET 2							
PW Trust Fund							
Other							
TOTAL SOURCES	$16,200		$8,200	$2,000	$2,000	$2,000	$2,000

NON CAPITAL OPERATING COSTS	**Total $ Requested**	**2008**	**2009**	**2010**	**2011**	**2012**	**2013**
Salaries, Benefits and Maintenance							
Debt Repayment							
TOTAL OPERATING							

Capital Improvement Program 2008 - 2013

Project for the Parks Department # P9

PROJECT TITLE **Park and Cemetery Mowers and Equipment**

DESCRIPTION

Replacement of older equipment and mowers needs to be scheduled over time to keep reliable equipment. Funds are combined with Street, Water, Sewer and Storm Water in an Equipment Replacement Fund. First year is a mower replacement.

BACKGROUND

COMMENTS

CAPITAL PROJECT COSTS	**Total $ Requested**	**2008**	**2009**	**2010**	**2011**	**2012**	**2013**
Land/Right of Way							
Building Improvements							
Preliminary Engineering							
Construction Engineering							
Design Engineering							
Construction Costs							
Playground Equipment							
Other Equipment	16,200		8,200	2,000	2,000	2,000	2,000
TOTAL COSTS	$16,200		$8,200	$2,000	$2,000	$2,000	$2,000

REQUESTED FUNDING

	Total $ Project	**2008**	**2009**	**2010**	**2011**	**2012**	**2013**
RCO Grant							
Water Utility Fund							
Wastewater Utility Fund							
Stormwater Utility Fund							
Street Funds							
Impact Fees							
REET 1	16,200		8,200	2,000	2,000	2,000	2,000
REET 2							
PW Trust Fund							
Other							
TOTAL SOURCES	$16,200		$8,200	$2,000	$2,000	$2,000	$2,000

NON CAPITAL OPERATING COSTS	**Total $ Requested**	**2008**	**2009**	**2010**	**2011**	**2012**	**2013**
Salaries, Benefits and Maintenance							
Debt Repayment							
TOTAL OPERATING							

Capital Improvement Program 2008 - 2013

Project for the Parks Department # P9

PROJECT TITLE **Park and Cemetery Mowers and Equipment**

DESCRIPTION

Replacement of older equipment and mowers needs to be scheduled over time to keep reliable equipment. Funds are combined with Street, Water, Sewer and Storm Water in an Equipment Replacement Fund. First year is a mower replacement.

BACKGROUND

COMMENTS

CAPITAL PROJECT COSTS	**Total $ Requested**	**2008**	**2009**	**2010**	**2011**	**2012**	**2013**
Land/Right of Way							
Building Improvements							
Preliminary Engineering							
Construction Engineering							
Design Engineering							
Construction Costs							
Playground Equipment							
Other Equipment	16,200		8,200	2,000	2,000	2,000	2,000
TOTAL COSTS	$16,200		$8,200	$2,000	$2,000	$2,000	$2,000

REQUESTED FUNDING

	Total $ Project	**2008**	**2009**	**2010**	**2011**	**2012**	**2013**
RCO Grant							
Water Utility Fund							
Wastewater Utility Fund							
Stormwater Utility Fund							
Street Funds							
Impact Fees							
REET 1	16,200		8,200	2,000	2,000	2,000	2,000
REET 2							
PW Trust Fund							
Other							
TOTAL SOURCES	$16,200		$8,200	$2,000	$2,000	$2,000	$2,000

NON CAPITAL OPERATING COSTS	**Total $ Requested**	**2008**	**2009**	**2010**	**2011**	**2012**	**2013**
Salaries, Benefits and Maintenance							
Debt Repayment							
TOTAL OPERATING							

Appendix D

Exhibit 2
Black Diamond Ordinance 752
TDR Program Map

TDR Sending Areas

Open Space Land Use
- Primary
- Secondary
- Low Density Residential

50% Open Space Preserved per Ord. 515 and 517
- Primary
- Secondary

TDR Receiving Areas

Protected Open Space

TDR boundaries are approximate

City Boundary

Parcels

Rivers and Lakes

N

0.25 0 0.25 Miles

December 26, 2003

DH; /projects/client_services/blackdiamond/03099

King County GIS Center

The information included on this map has been compiled by King County staff from a variety of sources and is subject to change without notice. King County makes no representations or warranties, express or implied, as to accuracy, completeness, timeliness, or rights to the use of such information. King County shall not be liable for any general, special, indirect, incidental, or consequential damages including, but not limited to, lost revenues or lost profits resulting from the use or misuse of the information contained on this map. Any sale of this map or information on this map is prohibited except by written permission of King County.

CITY COUNCIL AGENDA BILL

City of Black Diamond
Post Office Box 599
Black Diamond, WA 98010

ITEM INFORMATION

SUBJECT:
Ordinance No. 08-885, continuing a moratorium on accepting applications for master planned developments, subdivisions and planned unit developments within the City
EMERGENCY ORDINANCE

Cost Impact:

Fund Source:

Timeline:

Agenda Date: December 18, 2008 **AB08-138**

Department/Committee/Individual	Created	Reviewed
Mayor Howard Botts		
City Administrator –Gwen Voelpel		
City Attorney – Loren D. Combs	**X**	
City Clerk – Brenda L. Streepy		**X**
Finance – May Miller		
Public Works – Dan Dal Santo		
Economic Devel. – Andy Williamson		
Police – Chief Kiblinger		
Court – Kaaren Woods		
Community Devel. – Steve Pilcher		

Attachments: Ordinance 08-885

SUMMARY STATEMENT:

Adoption of Ordinance 08-885, would allow for an extension of the continuation of the current moratorium already in effect within the City to December 31, 2008, unless earlier terminated by Council action.

COMMITTEE REVIEW AND RECOMMENDATION:

RECOMMENDED ACTION: **MOTION to adopt Ordinance 08-885, continuing a moratorium on accepting applications for master planned developments, subdivisions and planned unit developments within the City.**

RECORD OF COUNCIL ACTION

Meeting Date	*Action*	*Vote*
December 18, 2008		

CITY OF BLACK DIAMOND, WASHINGTON

ORDINANCE NO. 08-885

AN ORDINANCE OF THE CITY OF BLACK DIAMOND, KING COUNTY, WASHINGTON, CONTINUING A MORATORIUM ON ACCEPTING APPLICATIONS FOR MASTER PLANNED DEVELOPMENTS, SUBDIVISIONS AND PLANNED UNIT DEVELOPMENTS WITHIN THE CITY, ADDING A MORATORIUM ON PREAPPLICATION MEETINGS ON THOSE APPLICATIONS IF REQUIRED BY CITY CODE.

WHEREAS, the City Council makes the following findings:

1. For over twelve years the City has been working toward the goal of bringing into reality a vision for the development of Black Diamond that will make the City a model city demonstrating excellent small City comprehensive urban land planning and development.

2. The City has this opportunity because a vast percentage of the total land area within the City is undeveloped and is in the control of only two entities.

3. One of those entities has provided the funding, through various agreements, to hire the consultants and expert staff to complete the changes to the City's Comprehensive Plan and development regulations that are necessary to bring the City's vision into reality.

4. In order to expedite the completion of the necessary Comprehensive Plan and development regulations the City Council and Planning Commission have been holding additional meetings.

5 Since the City has many undeveloped or underdeveloped parcels allowing development to occur before the new development regulations are in place would result in the vision of the City that is contained in the Comprehensive Plan being severely compromised, if not thwarted.

6. The development regulations that are being developed include increased standards for the protections for critical wildlife habitat, environmentally sensitive areas, and areas that are critical for the protection of water quality for endangered species.

7. It would be detrimental to the public health, safety and welfare to allow large portions of the City to vest to the old development standards until such time as the new development regulations are adopted by the City, as development applications might vest to the old standards unless the premature filing of applications is prevented.

8. It is in the interest of the City to allow for construction, reconstruction or remodeling of single-family residences within the City as this type of development is less likely to negatively

impact the vision set forth in the Comprehensive Plan and can provide for desired in-fill development in appropriate areas of the City.

9. When the moratorium was last extended the administration's work plan contemplated the completion of all comprehensive plan and development regulation updates by March, 2008; however the Council only extended the moratorium until December 31, 2008 so that they could review the work plan progress before extending the moratorium for a longer period of time.

10. More public meetings have been held, and the public hearings have had to be extended both before the Planning Commission and the City Council to allow adequate time for public input on some of the development regulations, thus requiring the extension of the work plan timeline to allow the completion of the development regulation and comprehensive plan updates while assuring adequate public involvement.

11. Significant progress has been made on completing the comprehensive plan and development regulation updates, and the City Council finds that an extension of the moratorium for six months is warranted to allow the completion of the work plan and also to make sure sufficient time is allowed for additional public meetings if the public continues to express the level of interest they have demonstrated in the last 3 months.

12. The modification of the moratorium would be appropriate on MPD applications if the applicant would agree that the application would not vest to any of the regulations that are currently being updated, and it would assume the risk that the application requirements and the applicable development regulations would change and the matter could not be set for hearing until the comprehensive plan and development regulation updates were completed and the moratorium lifted. This would allow some of the basic processing of the application to begin and the discussion to occur on general concepts without affecting the potential vesting of the application to outdated regulations.

13. Pursuant to RCW 35A.63.220 a public hearing was held December 23, 2008 regarding the continuation of the existing moratorium that is in effect as a result of the adoption of Ordinance 08-870.

Based upon the above findings,

THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, KING COUNTY, WASHINGTON DO ORDAIN AS FOLLOWS:

Section 1. The existing moratorium on accepting applications for any land use activity resulting in the creation of greater than four contiguous lots in the same ownership, and including but not limited to, subdivisions, master planned developments or planned unit developments is hereby continued in full force and effect up to and including June 30, 2009, and shall also include a moratorium on conducting any preapplication meeting that is required by the Black Diamond Municipal Code for the above referenced applications, unless earlier terminated by action of the City

Council. Acceptance of short plat applications for the division of land into four (4) or fewer lots shall be allowed provided that new lots are to be served by public water and sewer facilities.

Section 2. This moratorium shall not apply to the filing of an application for a master planned development, and holding the preapplication meeting required for master planned developments, if the applicant, and the property owner or owners if different from the applicant, sign an agreement on a form to be provided to the City, wherein it is agreed that: 1)conducting the preapplication meeting and the filing of the application will not vest the applicant to the MPD code, the comprehensive plan provisions or development regulations in effect at that time; and 2) they assume the risk that the regulations and comprehensive plan will significantly change prior to the lifting of the moratorium; and 3) their application will be subject to the comprehensive plan, MPD and development regulations that are adopted by the City in order to lift the moratorium; and their application will not be deemed complete until the MPD code amendments are adopted, the moratorium lifted, and they have submitted all information required under the amended MPD code in order to be considered a complete application.

Section 3. This Ordinance shall be in full force and effect five days after its passage, approval, posting and publication as provided by law. A summary of this Ordinance may be published in lieu of publishing the Ordinance in its entirety.

Section 4. Each and every provision of this Ordinance shall be deemed severable. If any provision of this Ordinance should be deemed to be unconstitutional or otherwise contrary to the law by a Court of competent jurisdiction, it shall not affect the validity of the remaining sections so long as the intent of the Ordinance can be fulfilled without the illegal section.

Introduced the 23d day of December, 2008.
Passed on the 23d day of December, 2008.
Approved by the Mayor on the 23d day of December, 2008.

_____
Howard Botts, Mayor

ATTEST:

_____
Brenda L. Streepy, City Clerk

APPROVED AS TO FORM:

_____
Loren D. Combs, City Attorney
Published:_____
Posted:_____
Effective Date: _____

CITY COUNCIL AGENDA BILL

City of Black Diamond
Post Office Box 599
Black Diamond, WA 98010

ITEM INFORMATION

SUBJECT:

Appointments to the Civil Service Commission

Agenda Date: December 18, 2008 **AB08-139**

Department/Committee/Individual	Created	Reviewed
Mayor Howard Botts	**X**	
City Administrator –Gwen Voelpel		
City Attorney – Loren D. Combs		
City Clerk – Brenda L. Streepy		
Finance – May Miller		
Public Works – Dan Dal Santo		
Economic Devel. – Andy Williamson		
Police –		
Court – Kaaren Woods		

Cost Impact:
Fund Source:
Timeline:

Attachments:

SUMMARY STATEMENT:

Mayor Botts is recommending reappointment of Helen Bittner and Linda Herman to the City's Civil Service Commission.

COMMITTEE REVIEW AND RECOMMENDATION:

RECOMMENDED ACTION: **MOTION to confirm Mayor Botts' reappointment of Helen Bittner and Linda Herman to the City's Civil Service Commission.**

RECORD OF COUNCIL ACTION

Meeting Date	*Action*	*Vote*
December 18, 2008		

CITY COUNCIL AGENDA BILL

City of Black Diamond
Post Office Box 599
Black Diamond, WA 98010

ITEM INFORMATION

SUBJECT:

Resolution No. 08-562, Memorandum of Understanding for Powerful Choices for the Environment Program

Agenda Date: December 18, 2008 **AB08-140**

Department/Committee/Individual	Created	Reviewed
Mayor Howard Botts		X
City Administrator –Gwen Voelpel		
City Attorney – Loren D. Combs		
City Clerk – Brenda L. Streepy	X	
Finance – May Miller		
Public Works – Seth Boettcher		
Police – Chief Kiblinger		
Court – Kaaren Woods		
Community Develop.- Steve Pilcher		

Cost Impact:
Fund Source: General Fund
Timeline: ASAP

Attachments: Resolution No. 08-562, Memorandum of Understanding

SUMMARY STATEMENT:

For the past several years the City of Black Diamond has participated in the Powerful Choices for the Environment program. This program is aimed at educating middle school and junior high students on changing how they and their families think about and use natural resources, thus giving them the opportunity to become better stewards of our natural resources.

In 2006 and 2007 Council appropriated $500 to this program and designated Thunder Mountain Elementary School in Enumclaw as the choice school to receive the education classes.

Adoption of proposed Resolution No. 08-562 would continue the City's participation in this program for the 2008-2009 school year.

COMMITTEE REVIEW AND RECOMMENDATION: Recommend Council approval

RECOMMENDED ACTION: **MOTION to adopt Resolution No. 08-562, authorizing the Mayor to execute a Memorandum of Understanding between Puget Sound Energy and the City of Black Diamond for the Powerful Choices for the Environment Program and not to exceed $_____.**

RECORD OF COUNCIL ACTION

Meeting Date	*Action*	*Vote*
December18, 2008		

RESOLUTION NO. 08-562

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, KING COUNTY, WASHINGTON AUTHORZING THE MAYOR TO EXECUTE A MEMORANDUM OF UNDERSTANDING BETWEEN PUGET SOUND ENERGY AND THE CITY OF BLACK DIAMOND FOR THE POWERFUL CHOICES FOR THE ENVIRONMENT PROGRAM

WHEREAS, the City feels it is important to educate middle school and junior high students on actions they can take to make a difference and to show stewardship of our natural resources; and

WHEREAS, the City has participated in the Powerful Choices for the Environment program for the past several years;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. The Mayor is authorized to execute a Memorandum of Understanding between Puget Sound Energy and the City of Black Diamond for the Powerful Choices for the Environment program in the form as attached hereto as Exhibit A.

PASSED BY THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, WASHINGTON, AT A REGULAR MEETING THEREOF, THIS 18TH DAY OF DECEMBER, 2008.

CITY OF BLACK DIAMOND:

_____
Howard Botts, Mayor

Attest:

_____
Brenda L. Streepy, City Clerk

PUGET SOUND ENERGY
The Energy To Do Great Things

Memorandum of Understanding (MOU)
2008-2009 School Year
between Puget Sound Energy
and
City of Black Diamond

Powerful Choices for the Environment is operated by Puget Sound Energy (PSE) to teach middle school and junior high students to make informed choices regarding the use of natural resources. Students learn how their choices affect the air, land, and water of the Puget Sound ecosystem. The program is conducted in Washington State schools with the cooperation of the school districts.

This MOU between ***City of of Black Diamond,*** PSE, its successors and assigns identifies the ***City of Black Diamonds'*** contribution towards the expense of the Powerful Choices for the Environment (program materials, facilitator salaries, administration costs of implementation for program).

City of Black Diamond agrees to pay the sum of _____.

This MOU does not represent any other contract–whether expressed or implied–between PSE and ***City of Black Diamond.*** This agreement will become null and void after the completion of the June 2009 school year.

Partner Rate Schedule
Puget Sound Energy is automatically a partner with you so the maximum billing rate is $10 per student. If other sponsors choose to sponsor your chosen school(s), the following rates will apply depending on the number of participating partners: 3 Partner Rate of $7 per student; 4 Partner Rate of $5 per student.

Please fill out Attachment A to list schools to schedule for presentations.

Shar Kegley
_____
Shar Kegley, Puget Sound Energy

9-18-08
_____
Date

_____
Authorized by

_____
Date

For City of Black Diamond

City of Black Diamond

Attachment A for 2008/ 2009 (June) School Year

Place a check mark by the school of your choice or write the school name in the blank lines provided.

By checking a school you are indicating that you would like the Powerful Choices for the Environment program presented to this school.

☑	Sponsored Schools	6th	7th	8th
	Thunder Mountain			
	Enumclaw M.S.			

As soon as we receive Attachment A back from you, we will notify you of the scheduled schools.

Payment Schedule

☑ Please indicate your choice:

	Pre-payment
	Invoice after December 2008
	Invoice after June 2009
	Other (describe):

CITY COUNCIL AGENDA BILL

City of Black Diamond
Post Office Box 599
Black Diamond, WA 98010

ITEM INFORMATION

SUBJECT:
Resolution No. 08-563, authorizing the Mayor to enter into a Memorandum of Understanding with Olympic Environmental Resources in order to implement the City of Black Diamond's 2009 Spring Recycling Collection Event.

Cost Impact: $18,850.90

Fund Source: Grant

Timeline: Event will be held in Spring 2009.

Agenda Date: December 18, 2008 **AB08-141**

Department/Committee/Individual	Created	Reviewed
Mayor Howard Botts		
City Administrator –Gwen Voelpel		
City Attorney – Loren D. Combs		
City Clerk – Brenda L. Streepy		**X**
Finance – May Miller		
Public Works – Seth Boettcher		
Economic Devel. – Andy Williamson		
Police – Jamey Kiblinger		
Court – Kaaren Woods		
Natural Resources/Parks - Aaron Nix	**X**	

Attachments: Resolution No. 08-563, Memorandum of Understanding

SUMMARY STATEMENT:

The Council needs to authorize the Mayor the ability to enter into a Memorandum of Understanding with Olympic Environmental Resources in order to implement the City of Black Diamond's 2009 Spring Recycling Collection Event.

COMMITTEE REVIEW AND RECOMMENDATION: N/A

RECOMMENDED ACTION: **MOTION to adopt Resolution 08-563, authorizing the Mayor to execute the Memorandum of Understanding with Olympic Environmental Resources to implement the City's 2009 Spring Recycling Collection event.**

RECORD OF COUNCIL ACTION

Meeting Date	*Action*	*Vote*
December 18, 2008		

RESOLUTION NO. 08-563

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, KING COUNTY, WASHINGTON, AUTHORIZING THE MAYOR TO EXECUTE A MEMORANDUM OF UNDERSTANDING WITH OLYMPIC ENVIRONMENTAL RESOURCES FOR THE 2009 SPECIAL COLLECTION RECYCLING EVENT

WHEREAS, the City has identified the need for recycling services associated with its year 2009 special collection event,

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. The Mayor is hereby authorized to execute a Memorandum of Understanding with Olympic Environmental Resources for the year 2009 Special Collection Recycling Event, in an amount not to exceed $18,850.90, said agreement to be substantially in the form attached hereto as Exhibit A and by reference incorporated herein.

PASSED BY THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, WASHINGTON, AT A REGULAR MEETING THEREOF, THIS 18TH DAY OF DECEMBER, 2008.

CITY OF BLACK DIAMOND:

_____
Howard Botts, Mayor

Attest:

_____
Brenda L. Streepy, City Clerk

Olympic Environmental Resources

4715 SW Walker Street Seattle, WA 98116
Tel. (206) 938-8262 Fax (206) 938-9873
Email: PaulDevine@MSN.com

Memorandum of Understanding

To: The City of Black Diamond
From: Olympic Environmental Resources
Date: November 24, 2008
RE: City of Black Diamond/Olympic Environmental Resources Agreement for Implementing 2009 Recycling Projects

This Memorandum of Understanding is intended to detail Olympic Environmental Resource's (OER) services and responsibilities in implementing City of Black Diamond Recycling 2009 Spring Recycling Collection Event.

The proposed project includes:

One Recycling Collection Event

The event is tentatively scheduled for March or April 2009 at Black Diamond Police Department. At the event the following materials will be collected and recycled: used tires, used anti-freeze, used petroleum-based products, used oil filters, lead acid and household batteries, used motor oil, bulky yard waste (large material only), scrap wood, electronic equipment, TV sets, appliances (including refrigerators, freezers, household air conditioners, and other appliances), ferrous metals, nonferrous metals, textiles, reusable or recyclable household goods, porcelain toilets and sinks, propane tanks, and other materials whenever practical. User fees will apply to the collection of some materials.

At the 2009 Spring Recycling Collection Event, OER will organize a chipper event to be held in conjunction with the Recycling Collection Event.

OER wishes to involve the Black Diamond staff at the level most comfortable for the City. OER will meet with the City of Black Diamond staff at any time during the project for updates on activities or will pursue activities independently if desired by the City.

The project budget will incorporate the City of Black Diamond grant funds available from the Seattle-King County Health Department, King County Solid Waste Division, and the Washington State Department of Ecology. Total grant funds are estimated at $18,850.90 and

includes all items that will be billed to the grants directly by the City, such as City staff time. The specific project activities to be carried out by OER are detailed in the grant scopes of work. OER will cover project expenses as they arise, such as the costs of printing and vendor services. OER will then request reimbursement of staff time and expenses on a monthly basis with thirty-day payment terms. OER will assist the City in requesting reimbursement for these costs from the King County Solid Waste Division, Seattle-King County Health Department, and the Washington State Department of Ecology.

OER's goal is to conduct events with very limited City staff time and no City cost. However, there are a number of "official acts" necessary for the City to bring the programs on line:

- Sign and submit letters of intent.
- Review program scopes of work.
- Sign necessary grant agreements.
- Keep OER informed of any changes made to grant agreements.
- Reimburse OER for staff time and expenses from grant funding.

Recycling related programs continue on an annual basis. OER will continue to provide service to the City of Black Diamond until the City decides to no longer participate. We ask that you provide thirty-days (30) notice to discontinue services. This agreement solidifies our relationship. Please sign both copies of this agreement and return one to OER. OER looks forward to working with the City of Black Diamond in 2009.

City of Black Diamond

Olympic Environmental Resources

2009 Black Diamond Recycling Grants

The City of Black Diamond is eligible and has applied for the following grants. It is expected that no non-grant City funds will be expended on recycling projects in 2009. The City has applied for the following:

1) The King County Health Department Local Hazardous Waste Management Plan Grant. Grant total $5,927.40.

2) The Washington State Department of Ecology Coordinated Prevention Grant. Grant total $2,923.50.

3) The King County Waste Reduction and Recycling Grant Program. Grant total $10,000.00.

TOTAL: $18,850.90

CITY COUNCIL AGENDA BILL

City of Black Diamond
Post Office Box 599
Black Diamond, WA 98010

ITEM INFORMATION

SUBJECT:

Resolution No. 08-564, granting 'treasured status" to Cahill Short Plat

Agenda Date: December 18, 2008 **AB08-142**

Department/Committee/Individual	Created	Reviewed
Mayor Howard Botts		
City Administrator –Gwen Voelpel		
City Attorney – Loren D. Combs		
City Clerk – Brenda L. Streepy		**X**
Finance – May Miller		
Public Works – Dan Dal Santo		
Economic Devel. – Andy Williamson		
Police –		
Court – Kaaren Woods		
Natural Resources/Parks – Aaron Nix	**X**	

Cost Impact: N/A
Fund Source: N/A
Timeline: N/A

Attachments:

SUMMARY STATEMENT:

Before you this evening is a resolution granting treasured status to approximately 2.43 acres of land, owned by Mr. Russell Cahill at 32756 Abrams Avenue in the City of Black Diamond, WA. Conditions of treasured status approval have been discussed, at length, with the Council, Planning Commission and a Public Hearing was conducted at the December 4, 2008 Council meeting.

COMMITTEE REVIEW AND RECOMMENDATION: Adopt with conditions.

RECOMMENDED ACTION: **MOTION to adopt Resolution No. 08-564, granting treasured place status to 2.43 acres of King County parcel #1421069021 in exchange of fee ownership of the property and granting the City a continuous 10' trail easement across the wetland buffers identified on lots #1, 2 and 3 on an approved preliminary short plat.**

RECORD OF COUNCIL ACTION

Meeting Date	*Action*	*Vote*
December 18, 2008		

RESOLUTION NO. 08-564

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, KING COUNTY, WASHINGTON GRANTING TREASURED PLACE STATUS TO 2.43 ACRES OF KING COUNTY PARCEL #1421069021 IN EXCHANGE OF FEE OWNERSHIP OF THE PROPERTY AND GRANTING THE CITY A CONTINUOUS 10' TRAIL EASEMENT ACROSS THE WETLAND BUFFERS IDENTIFIED ON LOTS #1, 2 AND 3 ON AN APPROVED PRELIMINARY SHORT PLAT

WHEREAS, Russell Cahill has made application for short plat approval of a 3.3 acre parcel to create four lots (application no. PLN08-0020) and was granted preliminary short plat approval on August 6, 2008; and

WHEREAS, the property contains portions of a large wetland and associated buffers, which provide a unique opportunity for the City to acquire property that can be used as a trailhead and/or neighborhood park providing access to a trail system through a significant wetland complex within the city; and

WHEREAS, pursuant to Black Diamond Municipal Code 19.24.180, Russell Cahill submitted a development right certificate application and paid the appropriate fees for the City Council's consideration of granting "Treasured Place" status to approximately 2.43 areas of land located on King County parcel #1421069021 (Lot 4 of the short plat application), to be included in the City's Transfer of Development Rights Program;

WHEREAS, The City of Black Diamond Planning Commission recommended granting treasured place status on this property, with an additional requirement of granting the City a continuous 10' trail easement across the wetland buffers identified on lots #1, 2 and 3 on the approved preliminary short plat application;

WHEREAS, the City Council conducted a public hearing on this matter at a regularly scheduled City Council meeting on December 4, 2008;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. "Treasured place" status is hereby granted to approximately 2.43 acres identified on King County parcel #1421069021 within Mr. Russell Cahill's approved preliminary short plat, dated August 6, 2008

Section 2. In addition to fee transfer of this parcel to the City of Black Diamond, an additional, continuous 10' trail easement shall be granted to the City across the wetland buffers identified on lots #1, 2 and 3 on Mr. Cahill's approved preliminary short plat dated August 6, 2008

Section 3. In consideration of granting treasured place status, fee transfer of the property and granting of the trail easement, Mr. Cahill is granted bonus density resulting in 30 Transfer of Development Rights for use pursuant to the Transfer of Development Rights program.

PASSED BY THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, WASHINGTON, AT A REGULAR MEETING THEREOF, THIS 18TH DAY OF DECEMBER, 2008.

CITY OF BLACK DIAMOND:

_____
Howard Botts, Mayor

Attest:

_____
Brenda L. Streepy, City Clerk

CITY COUNCIL AGENDA BILL

City of Black Diamond
Post Office Box 599
Black Diamond, WA 98010

ITEM INFORMATION

SUBJECT:

Resolution No. 08-565, authorizing the purchase of a new Capital Facilities 2002 Chevrolet Silverado work truck from Good Chevrolet.

Cost Impact: $14,292.69

Fund Source:

Timeline:

Agenda Date: December 18, 2008 **AB08-143**

Department/Committee/Individual	Created	Reviewed
Mayor Howard Botts		
City Administrator –Gwen Voelpel		
City Attorney – Loren D. Combs		
City Clerk – Brenda L. Streepy		**X**
Finance – May Miller		
Public Works – Seth Boettcher		
Economic Devel. – Andy Williamson	**X**	
Police –		
Court – Kaaren Woods		
Commander Kiblinger		

Attachments: Resolution No. 08-565, Purchase Invoice

At the November 20. 2008 Council meeting Council passed a motion authorizing the Mayor to purchase vehicle #1 from Good Chevrolet, and if not available then vehicle #2 from Sunset Chevrolet. Adoption of this resolution would then formalize Council's motion for record keeping purposes.

Vehicle #1 – 2002 Chevrolet Silverado Ext. Cab 4WD was available for purchase from Good Chevrolet for the purchase price of $14,292.69.

COMMITTEE REVIEW AND RECOMMENDATION:

RECOMMENDED ACTION: **MOTION to adopt Resolution No. 08-565, authorizing the purchase of a new 2002 Chevrolet Silverado work truck for Capital Facility use from Good Chevrolet in the amount of $14,292.69.**

RECORD OF COUNCIL ACTION

Meeting Date	*Action*	*Vote*
December 18, 2008		

RESOLUTION NO. 08-565

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, KING COUNTY, WASHINGTON AUTHORIZING THE PURCHASE OF A NEW WORK TRUCK FOR THE CAPITAL FACILITY DEPARTMENT FROM GOOD CHEVROLET

WHEREAS, the Capital Facility Department is in need of a work truck; and

WHEREAS, The City has properly solicited bids through the City adopted small works roster; and

WHEREAS, Good Chevrolet has the best available bid for the purchase of a 2002 Chevrolet Silverado 4WD pickup truck;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. The City Council hereby authorizes the purchase of a 2002 Chevrolet Silverado 4WD pickup truck from Good Chevrolet for the Capital Facility Department for an amount not to exceed $14,292.69.

PASSED BY THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, WASHINGTON, AT A REGULAR MEETING, THIS 18TH DAY OF DECEMBER, 2008.

CITY OF BLACK DIAMOND:

_____
Howard Botts, Mayor

Attest:

_____
Brenda L. Streepy, City Clerk

GOOD CHEVROLET, INC.

325 S.W. 12th St. P.O. Box 935 Phone (425) 235-2000
RENTON, WASHINGTON 98057

VEHICLE BUYERS ORDER

Date 11/21/2008

DEAL #: 75480

BUYER CITY OF BLACK DIAMOND RES. PHONE ( ) BUS. PHONE (360) 886 2560

ADDRESS 24301 ROBERTS DRIVE CITY BLACK DIAM COUNTY STATE WA ZIP 98010

STOCK NO.	YEAR	NEW	USED	COLOR	MAKE	MODEL	VIN NUMBER
809098	2002		USED	BROWN	CHEVROLET TRU	SILVERADO 25	1GCHK29G62E113711

Title Brands/Comments (if applicable): ____ REBUILT ____ JUNK ____ SALVAGE/REBUILT ____ DESTROYED ____ OTHER

LICENSE NO. WA: B39911H TAB: EXP: 10/22/09

ODOMETER READING 83914

The owner of a vehicle may be required to spend up to $150 for repairs if the vehicle does not meet the vehicle emission standards under chapter 70.120 RCW. Unless expressly warranted by the motor vehicle dealer, the dealer is not warranting that this vehicle will pass any emission tests required by federal or state law.

X _____
SIGNATURE (DO NOT INITIAL)

NOTICE TO BUYER REGARDING THE AIRBAGS ON THIS VEHICLE:
____ an "on/off switch" has been installed on the airbag(s)
____ the airbag(s) have been deactivated

A. USED VEHICLE TRADE-IN

YEAR MAKE MODEL

MILEAGE N/A VIN#

BALANCE OWED TO:
LIENHOLDER'S ADDRESS

B. SECOND VEHICLE TRADE-IN

YEAR MAKE MODEL

MILEAGE N/A VIN#

BALANCE OWED TO:
LIENHOLDER'S ADDRESS

Gross trade-in allowance for (A) $ N/A
Less estimated balance owed on (A) $ N/A
Gross trade-in allowance for (B) $ N/A
Less estimated balance owed on (B) $ N/A
*ESTIMATED NET ALLOWANCE ON TRADE-IN(S): $ N/A
(carry over to line 6)

*Buyer acknowledges that the payoff and/or lien balance on the trade-in vehicle as described above is only an estimated figure, subject to verification and confirmation from the lienholder as to the exact dollar amount. In the event the payoff/lien balance exceeds the above-stated amount, such additional amount shall, at the option of the Dealer, be added to the total cash price of the vehicle and shall be paid to the dealer on request or added to the amount being financed.

X _____
SIGNATURE (DO NOT INITIAL)

1. BASE PRICE OF VEHICLE			12994.00
2. DEALER ADDED OPTIONS:			N/A N/A N/A N/A N/A N/A N/A
3. BASE PRICE OF VEHICLE AND OPTIONS (1 PLUS 2)			12994.00
4. ESTIMATED Vehicle Excise Tax, License, Title and Registration Fees, Bank Title Lien Release Fee $____ (including $3.00 Arbitration Fee on New Cars) ($2.50 Dealer Administrative Fee)			40.25
5. DOWN PAYMENT (Not receipt for cash received.)	(A) CASH	N/A	N/A
	(B) REBATE	N/A	
6. ESTIMATED Net Trade-In Allowance			N/A
7. TOTAL CREDITS (5 + 6)			N/A
8. SALES TAX [Calculated on the difference between Cash Price of Vehicle and Options (Line 3 above) and Gross Trade-in Allowance]			1208.44
9. DOCUMENTARY SERVICES FEE			50.00
10. SERVICE CONTRACT			N/A
11. MAINTENANCE CONTRACT			N/A
12. SALES TAX [For Service Contract and/or Maintenance Contract]			N/A
13. INSURANCE (Life, Disability, etc.)			N/A
14. OTHER			
			N/A
			N/A
15. TOTAL CASH PRICE OF VEHICLE (3 + 4 + 8 + 9 + 10 + 11 + 12 + 13 + 14)			14292.69
16. UNPAID BALANCE OF CASH PRICE DUE ON DELIVERY (15 – 7)			14292.69
17. UNPAID BALANCE – AMOUNT FINANCED (15 – 7)			14292.69

FINANCING CONDITION IF A RETAIL INSTALLMENT CONTRACT OR NOTE AND SECURITY AGREEMENT IS SIGNED IN CONJUNCTION WITH THIS BUYER'S ORDER (COLLECTIVELY, THE "AGREEMENT"), THE AGREEMENT IS BINDING UPON EXECUTION, PROVIDED HOWEVER, THAT THE DEALER WILL HEREAFTER ASSESS THE BUYER'S CREDITWORTHINESS AND IF THE DEALER DOES NOT HEREAFTER APPROVE FINANCING ON ACCOUNT OF THE BUYER'S CREDITWORTHINESS AND SUBSEQUENTLY NOTIFIES BUYER OF SUCH DISAPPROVAL, THIS AGREEMENT IS VOID, EXCEPT AS PROVIDED IN PARAGRAPH 6 ON THE REVERSE SIDE HEREOF.

ARBITRATION CLAUSE THIS ARBITRATION CLAUSE GREATLY AFFECTS YOUR RIGHTS IN ANY DISPUTE WITH US. PLEASE READ THE ARBITRATION CLAUSE CAREFULLY BEFORE SIGNING THIS AGREEMENT.

- YOU OR WE SHALL, SUBJECT TO THE TERMS HEREOF, HAVE ANY DISPUTE BETWEEN US DECIDED BY ARBITRATION AND NOT IN COURT OR BY A JURY TRIAL.
- IF A DISPUTE IS ARBITRATED, YOU WILL GIVE UP YOUR RIGHT TO PARTICIPATE AS A CLASS REPRESENTATIVE OR CLASS MEMBER ON ANY CLASS CLAIM YOU MAY HAVE AGAINST US INCLUDING ANY RIGHT TO CLASS ARBITRATION OR ANY CONSOLIDATION OF INDIVIDUAL ARBITRATIONS.
- DISCOVERY AND RIGHTS TO APPEAL IN ARBITRATION ARE GENERALLY MORE LIMITED THAN IN A LAWSUIT, AND OTHER RIGHTS THAT YOU AND WE WOULD HAVE IN COURT MAY NOT BE AVAILABLE IN ARBITRATION. THE INFORMATION THAT YOU AND WE MAY OBTAIN IN DISCOVERY FROM EACH OTHER IN ARBITRATION IS GENERALLY MORE LIMITED THAN IN A LAWSUIT.

All disputes between the Parties and/or their designees (hereinafter referred to as the Parties), whether in contract, tort or otherwise – including the interpretation and scope of this clause, and the arbitrability of the claim or dispute, between you and us or our employees, agents, successors or assigns, which arise out of or relate to this Agreement or any resulting transactions shall, at your or our election, be resolved by neutral, binding arbitration in accordance with the laws of the State of Washington. Any claim or dispute is to be arbitrated on an individual basis and not as a class action. You expressly waive any right you may have to arbitrate a class action. If the Parties are not able to agree upon a single arbitrator within ten (10) days following demand therefore, then the arbitrator shall be appointed by Judicial Arbitration and Mediations Services (JAMS). The Parties recognize, acknowledge and agree that the designated arbitrator will be an independent individual, not affiliated or related to either, and that any dispute between the Parties will not be heard and decided by a judge or jury.

Each Party shall pay one-half of the arbitrator's fees and costs, unless one Party is ruled the prevailing Party by the arbitrator, in which case the arbitrator, subsequent to the arbitration itself, may award the prevailing Party the arbitrator's fees and costs, and award the prevailing Party's attorneys fees and costs. In our discretion we may, but are not obligated to, advance more than one-half of the costs of administration or case management, provided however that we may recoup that advancement subject to the arbitrator's decision on fees and costs. The arbitrator's decision and/or award shall be final and binding on all parties, and may be sued upon or enforced in any court of competent jurisdiction.

You and we retain the right to self-help remedies, such as repossession. You and we retain the right to seek remedies in either bankruptcy court or small claims court for disputes within those courts' jurisdiction, unless such action is transferred, removed or appealed to a different court. This clause shall survive any termination, payoff or transfer of this Agreement. If any part of this Arbitration Clause, other than waivers of class action rights, is deemed or found to be unenforceable for any reason, the remainder shall remain enforceable.

By setting forth his or her initials, Buyer acknowledges that this agreement contains the above arbitration provision, and agrees that he or she has read and agrees to the same: BUYER _____ CO-BUYER _____

BUYER AGREES THAT THIS AGREEMENT INCLUDES ALL OF THE TERMS AND CONDITIONS ON THE FRONT AND BACK SIDE HEREOF, THAT THIS AGREEMENT CANCELS AND SUPERSEDES ANY PRIOR AGREEMENT INCLUDING ORAL AGREEMENTS AND, AS OF THE DATE BELOW, COMPRISES, WITH ANY RETAIL INSTALLMENT CONTRACT, SERVICE CONTRACT, INSURANCE CONTRACT, AND OTHER AGREEMENTS AND ACKNOWLEDGMENTS SIGNED CONTEMPORANEOUS HEREWITH, THE COMPLETE AND EXCLUSIVE STATEMENT OF THE TERMS OF THE AGREEMENT RELATING TO THE SUBJECT MATTERS COVERED BY THIS AGREEMENT. BY SIGNING THIS AGREEMENT, BUYER ACKNOWLEDGES THAT BUYER HAS READ ITS TERMS AND HAS RECEIVED A TRUE COPY OF THIS AGREEMENT. IF THIS ORDER IS FOR A USED VEHICLE, THE INFORMATION ON THE WINDOW FORM OF THE VEHICLE IS ALSO A PART OF THIS ORDER AND OVERRIDES ANY CONTRARY PROVISIONS OF THIS ORDER.

X _____ 11/21/2008 _____
Buyer's Signature Date Dealer or Dealer's Authorized Representative

X _____ 11/21/2008 LINDA SUGAHARA
Co-Buyer's Signature Date DANIEL L. ROBINSON
Salesperson's Name

FORM #2015

CITY COUNCIL AGENDA BILL

City of Black Diamond
Post Office Box 599
Black Diamond, WA 98010

ITEM INFORMATION

SUBJECT:
Resolution No. 08-566, authorizing the Mayor to purchase a Records Management System from Spillman Technologies and authorizing a server purchase up to $30,000

Cost Impact: $163, 803.00 / $12,050 yearly + cost of server up to $30,000

Fund Source: C.I.P 2008/2009- Money borrowed from Wastewater Capital Fund.

Timeline:

Agenda Date: December 18, 2008 **AB08-144**

Department/Committee/Individual	Created	Reviewed
Mayor Howard Botts		
City Administrator –Gwen Voelpel		**X**
City Attorney – Loren D. Combs		**X**
City Clerk – Brenda L. Streepy		
Finance – May Miller		**X**
Public Works – Dan Dal Santo		
Economic Devel. – Andy Williamson		
Police – Kiblinger	**X**	
Court – Kaaren Woods		

Attachments: Resolution No. 08-566, Request for Proposals, Contract

A RMS (Records Management System) is the central database for recording all police and public interaction, the system that is key for department contacts, management of cases, officer safety etc. and must be designed for high-availability, quick-access and must be maintained and on-line for seven years.

To accomplish this we need desperately to discontinue input into the current system that cannot export information, which will make it difficult to keep it online for seven years after the last entry is made – and replace it with a system that is designed for public safety, with specific features and that will allow us to begin collecting records information that can be shared or migrated over time. The current system does not allow any integration of outside input, often loses data, and can't be linked to any other outside systems (like RAIN-or Washington State Links).

We advertised a request for proposals, which closed December 1st, and after review, staff consensus was that Spillman Technologies Inc. was the best fit for the City and its needs. Spillman is currently used by most surrounding agencies including Auburn, Federal Way, Issaquah, Enumclaw, Pacific, Algona, Redmond, Des Moines, and many others. The Police Department first looked into being hosted by a nearby agency, but the cost savings only lasted 4-5 years; after that, the system could have paid for itself. The City's IS Manager has also reviewed this system and been involved with the process, agreeing that this system fits our needs.

Also, it will be necessary to purchase a server, which Spillman could provide, however, it was decided that the City could purchase one at a cheaper rate.

Funding will come out of the Capital Improvement Plan, with money borrowed from the Wastewater Utility Fund.

COMMITTEE REVIEW AND RECOMMENDATION:		
RECOMMENDED ACTION: **MOTION to adopt Resolution No. 08-566, authorizing the Mayor to execute a contract for the purchase of a Records Management System from Spillman Technologies.**		
RECORD OF COUNCIL ACTION		
Meeting Date	***Action***	***Vote***
December 18, 2008		

RESOLUTION NO. 08-566

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, KING COUNTY, WASHINGTON, AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT WITH SPILLMAN TECHNOLOGIES, INC., FOR THE PURCHASE, INSTALLATION, CONFIGURATION AND STAFF TRAINING IN RECORDS MANAGEMENT SOFTWARE

WHEREAS, the Black Diamond Police Department is in need of a Records Management System that provides efficient tracking, data entry, management, advanced reporting links, and extraction of incident and investigation data which is most effectively accomplished with software systems specifically designed for public safety agencies; and

WHEREAS, a Request for Proposals was published, soliciting bids from software providers; and

WHEREAS, City staff has reviewed the submitted proposals, consulted and visited other jurisdictions using these programs, looked at a shared agency option proposal and concluded that the proposal submitted by Spillman Technologies, Inc. would best meet the City's needs; and

WHEREAS, funding for the software purchase, installation, configuration and staff training is available through the City's Capital Improvement Plan funding; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. The Mayor is hereby authorized to execute a contract with Spillman Technologies, Inc. for the purchase, installation, configuration and staff training in Records Management Software as contained in the form attached hereto as Exhibit A.

PASSED BY THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, WASHINGTON, AT A REGULAR MEETING THEREOF, THIS 18TH DAY OF DECEMBER, 2008.

CITY OF BLACK DIAMOND:

_____

Howard Botts, Mayor

Attest:

_____

Brenda L. Streepy, City Clerk

City of Black Diamond Police Department

2008 Request for Proposal

Records Management Software System

Date of issue: November 14, 2008

Date Proposal is Due: December 1, 2008

Overview

The **City of Black Diamond Police Department** is requesting proposals for records management software system. The system should include all or part of the following comprehensive, fully integrated systems: *System Training/Documentation, Agency Wide Messaging, System Queries, Security, Uniform Crime Reporting Information, integration with other CAD applications, Multiple Search Queries,* applications. This will be a competitive negotiation process. The City reserves the right to reject all bids and issue another Request for Proposal (RFP). This RFP does not commit the City of Black Diamond to reimburse vendors for proposal submission costs. Price is an important consideration in this process, but not the only consideration. Other factors include track record of successes at other municipalities or utilities, identification and understanding of the City's requirements, experience and qualifications of key personnel and record in providing quality customer support.

The Black Diamond Police Department serves a population of 4,135 and is comprised of 12 full-time commissioned officers, one full time records management position, and one part time support position. The police department is currently dispatched through Valley Communications Center.

Deadline: ***The City hereby sets a deadline for submission of proposals of December 1, 2008. All proposals must be postmarked by this deadline.***

To request a complete proposal packet, contact Debbie McGraw at 253-631-1012 or e-mail dmcgraw@police.ci.blackdiamond.wa.us

Proposals should be mailed to:

Black Diamond Police Department
Debbie McGraw, Records Manager
PO Box 309
Black Diamond, WA 98010

Requirements and Specifications

Proposal Instructions: Please answer the stated questions listed below. If additional pages are necessary please feel free to attach them to your proposal. Feel free to include pre-printed product literature regarding your system(s). **Please provide one price quote for the entire system and a separate quote for each separate subsystem.** Indicate the length of time over which your price quote applies. If enhancements are required to accommodate a specific task identified below please identify the cost of such enhancement. For each subsystem, identify when the application was first put into production, how many sites are using the application, and how many installations are in progress.

The following requirements and features have been identified by the City of Black Diamond for inclusion in the desired system. The responses should be in the following format:

Enter "**Y**" if the item is included as part of the system package.

Enter "**N**" if the item is not available.

General System Requirements

	System Description	Yes	No	Comments
1.	Does the current IT system come from a single, integrated public safety software product suite?			
2.	Is the system multi-jurisdictional allowing individual agencies, departments, groups or individuals to share data while also protecting agency specific or confidential data?			
3.	Is the system modular, so that application modules may be licensed, added and implemented separately as needed?			
4.	Are all software modules fully integrated to maximize information sharing and reduce duplication of effort?			
5.	Does the application software utilize relational database management systems technology and normalization principals to eliminate duplicate entry, duplicate storage and operational inefficiencies?			
6.	Is the client user interface Microsoft® Windows, so that users can easily find the programs and tables they need?			
7.	Is the server software developed to run			

	using either a Windows-based operating system (e.g. Windows Server 2003) or a UNIX-based operating system (e.g. Solaris 9.0)?			
8.	Does the agency have the ability to choose which operating system and platform the software runs on?			
9.	Does the system provide a user interface to all of the following: function keys, command line data entry or mouse point and click to go directly to the programs or tables, or menus they need based on their security access?			
10.	Is the application administrator able to easily change code tables "on-the-fly", throughout the system?			
11.	Does the system provide for narrative/comment fields of virtually unlimited length (within disk storage boundaries) within the most common shared tables such as incidents, names, property, vehicles, arrest tables and others within the application?			
12.	Is the user able to define templates (think of on-line form) for use in any narrative field?			
13.	Does the system provide a spell-checking utility for narratives such as incident/arrest comment fields throughout the system?			
14.	Does the text editor or word processor enable standard Windows cut, copy and paste functionality?			

System Training\Documentation

	System Description	Yes	No	Comments
1.	Are on-line tutorials available to assist with training of new hires?			
2.	Are all tutorials written to coordinate with the tutorial database so that the sample training information can be used directly in the tutorial learning environment?			
3.	Is a practice database, independent of the live database available for users to train on?			
4.	Is software application documentation provided on-line and accessible by any			

	networked PC?			
5.	Are the tutorials and documentation kept up to date with the current version?			

Agency-wide Messaging and Chat

	System Description	Yes	No	Comments
1.	Does the system provide an electronic messaging and chat capability for exchange of messages between employees or groups?			
2.	Does the system alert an operator of a new message from any screen in the system?			
3.	Are users able to interrupt a task to read and/or send messages, then return to the previous task and continue where they left off?			
4.	Are users able to save internal messages in electronic folders for later retrieval?			
5.	Are users able to forward internal system messages to other system users?			

System Queries

	System Description	Yes	No	Comments
1.	Does the system provide the ability to search for information using almost any field or combination of fields within any screen or system table, such as: - None - Equal to (default search type) - Not equal to - Less than - Greater than - Between (date/time, day of week, or other value range) - Partial pattern match			
2.	Does the system enable the user to restore previous search parameters when adding a new record?			
3.	Does the system allow the search criteria to be non-case sensitive?			
4.	Does the system provide the ability to search text or narrative fields using wild card characters?			
5.	Does the system provide Soundex			

	search capabilities, particularly for names?			
6.	Does the system provide the ability to jump directly to a desired field(s) by using either the keyboard or mouse?			
7.	Does the system allow users to combine search criteria from multiple scenarios in the same table or combine the search using other tables, such as names, vehicle, property, and incident records?			
8.	Does the system provide the ability to list and display, in table form, all records matching the search criteria?			
9.	Is the user able to perform a search and then add or refine the list with additional search criteria?			
10.	Does the system provide the capability to define rectangular radius searches for a Geo-base address?			
11.	Is the system capable of meeting the U.S. Department of Justice's Global Justice XML Data Model principles for data sharing and integration with other systems?			

Security

	System Description	Yes	No	Comments
1.	Is the software application administrator able to define security on world, group, and individual level for all files within the system?			
2.	Is there a unique login and password available to each user that defines system capabilities?			
3.	Does the application software enable the assignment of a user to one primary group and multiple secondary groups? (For example, a user who is a supervisor of a patrol shift might be assigned to a primary group for patrol and to a secondary supervisor group that gives or restricts additional privileges?)			
4.	Does the system provide for security on at least the following levels: table, function (add, modify, etc.), field and			

	place a record in a partition and/or hide the record behind a password?			
5.	Does the system apply agency-level security to access from third-party applications?			
6.	Does the system allow the agency to track certain table accesses by users, such as which records have been printed, searched for, viewed, added, and deleted in a table?			
7.	Does the system allow multiple agencies to share the same host server yet partition the data to ensure security and limit data access from other agencies to sensitive information?			

Reporting Capabilities

	System Description	Yes	No	Comments
1.	Does the system offer a substantial number of pre-formatted system reports available from menu options? How many?			
2.	Are the pre-formatted reports available throughout the system with ability to combine multiple tables?			
3.	Is the user able to define or limit the information included in a report; for example, a given date range and/or by a particular officer?			
4.	Is the user able to direct reports to a display screen, messaging system, file, operating system command or a printer?			
5.	Does the system enable the user to create and save a report format showing the results of a database search by specifying the table from which to print the report, the fields to appear in the report (related to the specified table), column titles, field display length, fields to sort by and whether the sorted fields will be displayed in ascending or descending order?			
6.	Does the system provide for the creation of federally-approved UCR and NIBRS reports?			

7.	Does the system enable the user to output reports in ASCII file format, including tab, command, and pipe delimited files, suitable for import into third party applications such as Microsoft Excel, Arcview, etc. (In other words, is the system ODBC Compliant?)			
8.	Does the system support the import/export of data in an XML format or comply with the U.S. DOJ Global Justice XML data model?			
9.	Does the system support the ability to output reports in a PDF or HTML format?			
10.	Does the system enable the user to schedule recurring reports to run at user-defined times and dates?			
11.	Does the system provide the ability to create ad hoc reports using third party Report Writers such as Crystal Reports?			

Reports

Please indicate whether the proposed system can produce the following reports without the need for an external report writer or third-party software application.

	System Description	No	Comments
1.	Dispatcher Response Time		
2.	Event Log by Date		
3.	Event Log by Location		
4.	Event Log by Signal		
5.	Event Log by Signal (Location)		
6.	Event Printout		
7.	Events per Hour Analysis		
8.	Response Time Analysis by Signal		
9.	Response Time Analysis by Zone		
10.	Shift Report		
11.	Signals per Hour Spreadsheet		
12.	Total Response Time Analysis		
13.	Tour of Duty Report		
14.	Unit Response Time Analysis (All Units)		
15.	Unit Response Time Analysis (Main		

	Units)			
16.	High Volume Intersections			

Core Integration for Basic Public Safety Systems

Names

	System Description	Yes	No	Comments
1.	Is there a central names table or master index that manages ALL names entered into the system? (A name table accommodates a person, a business and/or group names?)			
2.	Is information in the name table central to the system in order to eliminate duplicate entry of name information?			
3.	Is a name record in the central names table accessible by and integrated to other modules without re-entering name information?			
4.	Does the system provide the capability to link related records to the name record – such as incident events or vehicle ownership?			
5.	Does name information include the following as part of the permanent record: - Name and address - Home and work phones - Date of birth - Social security number - Driver license number - Driver license type - Descriptive information including at least sex, race, hair color, eye color, height, weight, hair style, complexion, speech, teeth, build, ethnicity, scars, marks and tattoos - School - Emergency contact information - Employment information - State ID - FBI ID - Unlimited user-defined ID numbers - Probation Officer - Attorney			
6.	Do coded tables conform to National Crime Information Center (NCIC)			

	requirements?			
7.	Does the system provide for a virtually unlimited number of alias names, with a physical description for each alias?			
8.	Does an inquiry on a name alert the user if an alias name links or is integrated to its known alias(s) or real name?			
9.	Does the system accommodate comments for each name, of virtually unlimited length with spell check, within disk storage limits?			
10.	Does the system provide the ability to link or attach digital images and other multimedia content such as sound clips, digital pictures, or movie clips, to the name record?			
11.	Does the system enable the user to manually or automatically perform duplicate name merge functions?			
12.	Does the system have the capability to transfer FBI-standard data from the names record to a Livescan Fingerprint system?			
13.	Does the system provide a history of all past addresses, home telephone numbers and name changes associated with the name?			
14.	Does the system allow the user to inquire and search for names in the system using many combinations of search criteria, including, but not limited to, Soundex, partial name, address, social security number, date of birth, sex, race, hair color, eye color, approximate height, approximate weight and/or scars/marks/tattoos, etc.?			
15.	Does the system accommodate Modus Operandi information for each name and provides the ability to find persons in the system searching particular modus operandi?			
16.	Does the system provide for entry in the name record of alert codes for dangerous characteristics associated with the individual to be displayed throughout the system when the name is queried or name record accessed?			

Vehicles

	System Description	Yes	No	Comments
1.	Is a central vehicle table provided to hold ALL vehicles entered into the system?			
2.	Is information in the vehicle table central to the system in order to eliminate duplicate entry of vehicle information?			
3.	Is vehicle information easily accessible from other system tables as part of an involvement?			
4.	Does the system provide the capability to link related records to the vehicle record in such a way that the user can display a list of related records directly from the vehicle record and then display a full record from that list?			Segue supurb
5.	Does the system capture vehicle information, including the following: - License plate number, type and state - VIN (Vehicle Identification Number) - Year, Make, Model - Description (color(s), doors, characteristics, etc.) - Storage location - Status - Date received or recovered - Responsible agency and officer - Owner - Related Incident - Recovered value			
6.	Does the system accommodate different types of vehicles, including cars, trucks, motorcycles, boats and airplanes and a field to indicate the type of vehicle?			
7.	Does the system allow linking of vehicle information to the owner and applicable incidents, accidents and traffic citations?			
8.	When a modification is made to the vehicle record, does the system preserve previous data from most fields in a history record?			
9.	Does the system provide the ability to attach digital images to the vehicle			

	record?			
10.	Does the system clearly define why the vehicle is in the system: for example, stolen/not recovered, stolen/recovered, evidence, abandoned, impounded, involved in an accident, driven by criminal suspect, etc.?			
11.	Does the system provide for generation of reports of vehicle information, such as UCR/IBR and local status analysis and an audit report to identify possible duplicate vehicle records?			
12.	Does the system perform a check digit calculation against the vehicle identification number (VIN) entered for a vehicle record and provide a field indicating whether or not the VIN is valid?			
13.	Does the system provide an Invalid VIN Report which will generate a listing of all vehicles added or modified during a specified date range with the VIN Check Digits that indicate an invalid VIN number?			

Property

	System Description	Yes	No	Comments
1.	Is there a central property table that holds ALL property entered into the system?			
2.	Is information in the property table central to the system in order to eliminate duplicate entry of property information?			
3.	Is property information easily accessible from other system tables as part of an involvement?			
4.	Does the system provide the capability to link related records to the property record in such a way that the user can display a list of related records directly from the property record and display a full record from that list?			
5.	Does the system capture property information, including the following: - Type - Brand name and model			

	- Model year - Serial number - Owner-applied number - Descriptive characteristics (rusted, dented, etc.) - UCR code (clothing, consumable item, firearms, etc.) - Quantity, with measurement unit (gram, ounce, etc.) - Storage location and agency identification number - Status - Date received or recovered - Responsible agency and officer - Owner name, address and phone - Related Incident			
6.	Does the system provide for a custody record for each property item, showing a history of custody transfers for the item?			
7.	Does the system provide the ability to easily duplicate a change-of-custody entry for items under the same tag?			
8.	Does the system accommodates UCR/IBR mandated amount recovered and accumulative amount recovered for each item?			
9.	Is the owner name an integrated part of the central name table?			
10.	Doe the system allow the user to search for property with various criteria, such as, but not limited to, item type, serial number, brand, model, evidence identification number, and/or owner name?			
11.	Does the system clearly display why the property item is in the system: for example, stolen, recovered, lost, found, evidence, attached by civil officers, etc.?			
12.	When a modification is made to the property record, does the system preserve previous data from most fields in a history record?			
13.	Does the system provide the ability to attach digital images to the property record?			
14.	Does the system provide for generation			

	of pre-formatted reports of property information, including a summary of property released?			

Wanted Persons – Wants/Alerts

	System Description	Yes	No	Comments
1.	Does the system provide the ability to record information concerning wanted persons, both within and outside the agency's jurisdiction?			
2.	Is information recorded for wanted persons including the following at a minimum: - Court number - Docket number - Type of want - Reason wanted - Disposition of want - Assigned officer and agency - Dates issued, received, served, returned			
3.	Whenever the user accesses a name record, does the system automatically display if there is an active want (disposition of want is active) for that person?			
4.	If there is an active want, does the system cause a visual alert to appear throughout the system beside the person's name or alias, describing the nature of the want or alert?			
5.	Does the system allow the wording of the want or alert display flag to be defined by the user?			
6.	Does the system allow for logging of multiple service attempts for a warrant?			
7.	Does the system allow for multiple active wants or multiple offenses per want?			
8.	Does the wanted person's name automatically become part of the central name table?			
9.	Does the system provide for generation of pre-formatted reports of wanted persons?			

Investigative Trails

	System Description	Yes	No	Comments
1	Is the system as integrated as possible, allowing application modules to share common information such as names, vehicles, property and wants?			
2	Does the system provide for linking of related information, providing a trail (or link) for investigators? (For example, a name may be linked to vehicles and property under various relationships such as owner or driver - does the system provide the ability to link related records/involvements and show the relationship between them?)			
3	Upon name inquiry, does the system provide the user a record of all contacts and involvements for that name in the system?			
4	Upon vehicle inquiry, does the system provide the user a record of all contacts and involvements for that vehicle in the system?			
5	Upon property inquiry, does the system provide the user a record of all contacts and involvements for that item of property in the system?			
6	Does the system enable the user to restrict access to the involvements screen based on assigned access privileges?			
7	Does the system provide a way to associate the person's name record with all information related to that person and not require the user to back out of the name record to reach related information such as: property, vehicles, cases, arrests, field interviews, citations, warnings, accidents, or wants and view records in full?			

Advanced Records Management (RMS)

Law Records

System Description	Yes	No	Comments

1.	Does the system provide for storage and retrieval of information on all law incidents/calls for service, including the following: - Address and complainant information - Virtually unlimited applicable offenses - All officers responding to the incident - All applicable times - Modus Operandi of suspect(s) - Clearance disposition and judicial status			
2.	Upon incident report inquiry, does the system provide the user a list of all information in the system that has been linked to that incident?			
3.	Does the system provide for entry of long narrative reports of virtually unlimited length with spell check, within disk storage boundaries, in each incident report record?			
4.	Does the system provide for entry of unlimited supplemental narratives with spell checks, of virtually unlimited length, within disk storage limits, for each incident record?			
5.	Does the system provide for agency-defined outlines/ templates to be used in narrative report entry, to prompt the user to enter all agency-required information in the narrative?			
6.	Is complainant information integrated into the central table of all names in the system?			
7.	Does the system allow for additional information to be attached to the incident report, such as full name and descriptive information of witnesses and suspects, full descriptive and owner information on vehicles and property involved, arrests, etc?			
8.	Does the system automatically assign a record number to each incident report record?			
9.	Does the system provide the ability to automatically generate separate			

	sequences of incident numbers for each of the agencies using the system?			
10.	Does the system accommodate information on contributing factors for an incident (such as "alcohol related") and provide for reporting?			
11.	Does the system provide for generation of pre-formatted reports of incident information, including both summary and statistical reports?			
12.	Does the system allow for the incident report(s) to be approved by a supervisor(s)? Can the workflow, or approval process, be tracked and have historical records be kept? Can the rejection or approval information be sent VIA email?			
13.	Is the system able to restrict access to individual supplemental narratives?			
14.	Is the initial CAD call record automatically attached (integrated) to the law incident record in the involvement table?			
15.	Is the system integrated with CAD to auto-populate at least 40 fields of information from the CAD call-taker screen to the law incident record?			
16.	[Anything else in this area?]			

Case Management

	System Description	Yes	No	Comments
1.	Does the laws records section include a case management feature to track all cases assigned to detectives, from initial incident through the completed investigation?			
2.	Is the case management information linked and integrated to the incident record?			
3.	Is the information on victims, suspects, other persons, vehicles and property involved with the incident integrated with the incident and accessible for case investigative purposes?			
4.	Does the system provide the ability to automatically assign cases to persons and			

	details based on agency-defined offense codes and solvability factors, and notify the supervisors and individuals when cases are assigned?			
5.	Does the system retain a history of changes in status for each case being investigated?			
6.	Does the case management record accommodate a long investigation narrative and notes?			
7.	Does the case management record provide the ability to record all case file activity and the amount of time spent on each activity?			
8.	Does the system produce a list of cases pending or past due?			
9.	Does the system provide for automatic notification through the electronic messaging system for personnel assigned to cases?			
10.	Does the system assist with a heavy caseload by providing a solvability feature to arrive at a numerical No that tells the investigations supervisor the relative solvability of a particular case, based on agency-defined evaluation criteria and scoring?			
11.	[Anything else in this area?]			

Field Interviews

	System Description	Yes	No	Comments
1.	Does the system provide the ability to conduct and complete field interviews?			
2.	Does the law records management section capture the information necessary to generate management reports using information obtained from field interviews?			
3.	Does the system provide for associating related persons, vehicles and property items with the field interview?			
4.	Is the contact name, as with all names in the system, part of the central name table?			
5.	If a vehicle is involved, does the vehicle record become part of the central vehicle table?			
6.	Does the system provide for generation			

	of reports of field interview information, including field interviews by day and hour?			
7.	[Anything else in this area?]			

Intelligence Information

	System Description	Yes	No	Comments
1.	Does the law records section provide for capture of confidential information on persons of special interest to the agency, such as known sex offenders, habitual criminals, persons under investigation, drug dealers, etc., and produce the appropriate management reports?			
2.	Does the system accommodate the following intelligence information: - Name information and person description - Associates - Hangouts - Vehicles - Employment history - Residence history - Suspicious activities - Other information investigators and other persons will want to record in the table			
3.	Is the person's name, as with all names in the system, part of the central name table?			
4.	Does the system provide security measures for the intelligence information, allowing access to only those employees with appropriate security clearance, and preventing other users without appropriate security access from even knowing intelligence information Map about a specific person?			
5.	[Anything else in this area?]			

Criminal History Booking

	System Description	Yes	No	Comments
1.	Does the system provide for storage and retrieval of information on all criminal history activity for non-custody bookings (cite and release)?			

2.	Is information captured for each incident, including the following: - Assign a booking number - Name and address of arrestee - Arrest information - Offense information - Virtually unlimited applicable offenses - Ability to record bonds, fines and payments			
3.	Upon booking report inquiry, does the system provide the user a list of all information in the system that has been linked to that arrest?			
4.	Is the system able to relate a booking to a law incident?			
5.	Is the data entered in the system automatically populating reports for UCR and NIBRS?			
6.	Does the system provide for generation of pre-formatted reports such as a dissemination log, individual arrest report, arrest Summary report, arrests by day and hour, etc.			
7.	[Anything else in this area?]			

Uniform Crime Reporting (UCR)

	System Description	Yes	No	Comments
1.	Does the law records management (RMS) section provide for creation of UCR (Uniform Crime Report) consistent with federal requirements?			
2.	Does the UCR program automatically pull from information routinely entered through the application software and not require special data entry immediately prior to UCR generation?			
3.	Does the program create the following returns: - Return A: Monthly Count of Offenses Known - Property by Type and Value - Property Stolen by Classification - Return D: Persons Arrested 18 Years and Over - Return E: Persons Arrested Under			

	18 Years - Return I: Return of Arson Offenses - Law Enforcement Officer Killed/Assaulted (LEOKA) - Arrest and Citation Register - Domestic Violence Calls – Assist - Violent Crimes against Senior Citizens			
4.	[Anything else in this area?]			

Imaging

	System Description	Yes	No	Comments
1.	Is the imaging software developed and maintained by the primary vendor to provide a fully integrated imaging system?			
2.	Does the imaging menu allow the user to crop, resize, center, rotate, choose landscape or standard, alter the picture's contrast, sharpness and brightness, without affecting the original photo?			
3.	Does the imaging system allow each record to store at least 999 active images and 999 archived images?			
4.	Are all system images stored as individual JPEG images, as a non-proprietary format, directly accessible without requiring the operator to export or convert the image through the image capture application?			
5.	Does the software enable the user to view a lineup "template" or montage with a "key" suspect randomly placed in a position within either a 6-up or 8-up lineup format?			
6.	Are users able to alter the position of individual photos in the montage and add other photos using drag & drop functionality?			
7.	Following the initialization of the image capture function, does the software accept and display a live video signal preview of the subject being imaged at a rate of no less than 12 frames per second from the camera during the			

	capture process? (Camera requirements must be met to function properly.)			
8.	Does the system provide a visual framing reticule during live video capture?			
9.	Does the system display a preview of the captured image prior to final acceptance?			
10.	Does the system ensure consistent image quality throughout the agency?			
11.	Does the system provide a user with the ability to acquire an image from the Windows clipboard for use within the system?			
12.	Does the software have the ability to capture images with a TWAIN compliant device such as a digital camera or scanner from any terminal connected to the network?			
13.	Is a thumbnail of the first image shown on the primary data entry screen and easily enlarged by simply clicking the thumbnail picture?			
14.	Does the system provide the ability to create a selection set (query) of images based on a single suspect or on a specific set of database physical and/or demographic data such as an eye color, hair color, weight, height, comments, etc.?			
15.	Once a captured image is saved to the image set, is the image viewable at any linked capture or display capable station, or on multiple displays simultaneously?			
16.	Is the software able to dynamically resize the photo image wile maintaining the image's original aspect ratio?			
17.	Does the software provide the ability to post an image to the Clipboard for use in other applications?			
18.	Does the software allow users to display either the front or profile images within the lineup without switching to a separate window or initializing a separate utility?			
19.	Will the system generate wristbands, ID			

	cards and wanted/missing posters?			
20.	[Anything else in this area?]			

Evidence

	System Description	Yes	No	Comments
1.	Does the system provide for an evidence management module to help evidence technicians track inventory so that past and present locations can be identified and traced?			
2.	Does the evidence management module help evidence technicians catalog and track property for extended periods of time?			
3.	Does the evidence management component provide for tracking of the chain of custody?			
4.	Does evidence history automatically update each change made to the evidence record?			
5.	Does the system allow for mass movement of items, such as: Court, Crime Lab, or moving to different locations?			
6.	[Anything else in this area?]			

Crime Analysis

	System Description	Yes	No	Comments
1.	Does the system provide investigators with the tools and information to analyze incidents and conduct thorough crime investigations?			
2.	Does the system provide searching capabilities to allow users to access a host of information simply by searching on a given field and combine data elements from multiple tables?			
3.	Does the system enable users to attach and reference any number of reports or files associated with an incidents or person's name for fast access to related information?			
4.	Does the system accommodate the use			

	of pin mapping for crime analysis, without the need to export the data for use in a third party product?			
5.	[Anything else in this area?]			

Racial Demographics

	System Description	Yes	No	Comments
1.	Does the system provide the ability to record information concerning the race and ethnicity of persons involved with routine traffic stops and any other law enforcement activities?			
2.	As an option, does the system provide the ability to automatically create a racial profiling record for each traffic stop?			
3.	[Anything else in this area?]			

Geobase - Address Verification

	System Description	Yes	No	Comments
1.	Does the system provide for automatic address verification against the Geobase, also using Soundex and alias searches when there is no exact match for the address entered?			
2.	Does the system allow for multiple occurrences of the same street name in different cities, displaying all occurrences and allowing the user to select the correct one?			
3.	Does the system indicate the number of previous calls, possible duplicate calls (within a pre-defined distance), name records, name records with alerts, local wants, number of premise records and address alerts associated the current address?			
4.	When entering a call address in CAD, does the system display the two cross streets nearest the address and any special directions entered regarding the call address?			
5.	For previously entered/used addresses, does the system enable the user to add			

	an alert(s) to the address, and display the alert(s) if the address is entered anywhere in the system?			
6.	Does the system provide address verification for invalid addresses, number ranges, street names, intersections, street aliases, mileposts, rural routes and commonplace names?			
7.	Does the Geobase accommodate the use of mile markers, highway exits and street intersections and overpasses based on how the agency builds its database?			
8.	Does the system enable the user to define apartment/office buildings in much the same way as street segments, thus enabling the software to Geobase specific apartments?			
9.	Does the system enable a user to rename a street and retain the old name as an alias street name?			
10.	Does the system automatically enter the city, state, zip and zone after verifying the address, without additional keystrokes?			
11.	Does the system accommodate the use of address abbreviations?			
12.	Does the system provide Soundex (sound-alike) capabilities to identify addresses that are misspelled in the data entry process?			
13.	Does the Geobase accommodate the production of pin maps without the need of exporting the data to a third party software?			
14.	[Anything else in this area?]			

Traffic Information

	System Description	Yes	No	Comments
1.	Does the system record information for each traffic accident in the jurisdiction(s) supported by the system?			
2.	When collecting traffic information is the system capable of collecting all of the fields that are required in order to be			

	compliant with national MMUCC accident reporting standards?			
3.	Does the system accommodate information on all persons, vehicles and property involved in an accident, and allow these to be linked to the accident?			
4.	Is the system capable of tracking traffic citations and warnings?			
5.	Do all the names, vehicles and property in the system become part of the central name, vehicle, and property tables?			
6.	Does the system the ability to add any other related records (such as follow-up incident records) that should be linked to the accident?			
7.	Does the system retain information on each traffic citation and warning issued in the jurisdiction(s) supported by the system, including the following: - Location, date and time issued - Issuing agency and officer - Vehicle involved (goes into central vehicle table) - Defendant (goes into central name table) - Speed (actual, posted, safe) - Multiple case numbers or other identifying numbers - Court and court date (not necessary for warning) - Multiple offenses per citation and disposition of each offense - Long narrative comments (of virtually unlimited length, within disk storage boundaries)			
8.	When a dispatcher accesses a vehicle record from the traffic stop section, will the system display the number of accidents, citations, and/or warnings associated with the vehicle?			
9.	Does the system provide pre-formatted summary and statistical reports helpful in analyzing accident and citation/warning information, including accidents of a particular type occurring within a given time frame and citations/warnings by day and hour?			
10.	[Anything else in this area?]			

5.10 System and Vendor Support Requirements

Support & Services

	System Description	Yes	No	Comments
	Is 24/7 support available?			
	Is there a dedicated help desk with specialists assigned to address support issues?			
	Is the average support response less than 2 -4 hours?			
	Are on-line support status updates available?			
	Has your vendor assigned a customer service representative to contact your agency at least once a month to ensure the system is functioning satisfactorily and asking if there are any questions or concerns?			
	Is a toll-free vendor support hotline available?			

Upgrade Process

	System Description	Yes	No	Comments
	Are software upgrades provided at no additional cost as part of the on-going support agreement?			
	Are software and major module upgrades scheduled at regular intervals and scheduled to minimize the impact to the users?			
	Do the upgrades include comprehensive upgrade documentation and release notes?			
	Is pre-upgrade assistance and system diagnosis provided prior to an upgrade?			
	Is conversion provided of existing data to fit the format of updated release?			
	Is post upgrade assistance available as part of the service?			
	Are future upgrades and enhancements, based largely on the input of current users?			

Other Interface Requirements

State Link

	System Description	Yes	No	Comments
1.	Does State link query in real-time and simultaneously query disparate systems as well as Law Enforcement Telecommunications System (CLETS)/ National Crime Information Center (NCIC)?			
2.	Does the system allow for the following state queries from within the mobile application: 1) Boat Registration Queries (if state supported) 2) Stolen Boat Queries 3) Stolen Vehicle Queries 4) Driver's License Queries 5) Gun Queries 6) Stolen Article Queries 7) Vehicle Registration Queries 8) Wanted Person Queries			
3.	Is the user able to perform the following tasks directly from an article record without re-entering information: 1) Clear Stolen Article 2) Enter Stolen Article 3) Locate Stolen Article 4) Modify Stolen Article 5) Query Stolen Article 6) Cancel Stolen Article			
4.	Is the user able to perform the following tasks directly from a boat record without re-entering information: 1) Clear Stolen Boat 2) Enter Stolen Boat 3) Locate Stolen Boat (provide up to five out-of-state boat registration inquiries) 4) Modify Stolen Boat 5) Query Stolen Boat 6) Cancel Stolen Boat			
5.	Is the user able to perform the following tasks from the CAD command line: 1) NLETS / State Driver's License Inquiry 2) CAD Vehicle Registration Inquiry			

6.	Is the user able to perform the following tasks directly from a name record without re-entering information: 1) Criminal History / Identification Inquiry 2) NCIC Interstate Identification Index Record Request 3) State RAP Sheet NCIC III			
7.	Is the user able to perform the following tasks directly from a name record without re-entering information: 1) State Driver License Inquiry 2) Driver License Inquiry 3) Driver License/Wanted Person Inquiry 4) Driver's History			
8.	Is the user able to perform the following tasks directly from a gun record without re-entering information: 1) Clear Stolen Gun 2) Enter Stolen Gun 3) Locate Stolen Gun 4) Modify Stolen Gun 5) Query Stolen Gun 6) Cancel Stolen Gun			
9.	Is the user able to perform the following tasks directly from the name record without re-entering information: 1) Clear Missing Person 2) Enter Missing Person 3) Locate Missing Person 4) Modify Missing Person 5) Query Missing Person 6) Cancel Missing Person			
10	Is the user able to perform the following tasks directly from the vehicle record without re-entering information: 1) Clear Stolen Vehicles 2) Enter Stolen Vehicle 3) Locate Stolen Vehicle 4) Modify Stolen Vehicle 5) Query Stolen Vehicle 6) Cancel Stolen Vehicle			
11	Is the user able to perform the following tasks directly from the vehicle record without re-entering information: 1) MVD Registration Inquiry 2) NLETS / State Vehicle			

	Registration Inquiry 3) NLETS Vehicle Registration / Stolen Inquiry 4) State Registration / Stolen by License			
12	Is the user able to perform the following tasks directly from the wanted person record without re-entering the information: 1) Clear Wanted Person 2) Enter Wanted Person 3) Locate Wanted Person 4) Modify Wanted Person 5) State / NCIC Wanted Person Inquiry 6) Cancel Wanted Person TCIC/ NCIC			
13	Does the interface have Confirmation Hit Request?			
14	Does the interface have Confirmation Hit Reply?			

Letter of Transmittal

1 December 2008

Black Diamond Police Department
Debbie McGraw, Records Manager
25510 Lawson St.
Black Diamond, WA 98010-0309

Dear Ms. McGraw:

On behalf of the employees of Spillman Technologies, it is my pleasure to present this proposal in response to the Request for Proposals (RFP) issued by the City of Black Diamond Police Department for a Records Management Software System.

We are confident that our response will clearly demonstrate Spillman Technologies' ability to best meet Black Diamond PD's goals and system priorities to accomplish your major objectives, and the compressive offering recommended in this proposal details our ability to meet all of Black Diamond PD's objectives.

Based on communication with personnel from representatives of Black Diamond PD, we are completely confident that the offering presented herein encompasses the entirety of your immediate needs and long-term goals.

Spillman has reviewed the terms and conditions as outlined in the RFP, and our response details our compliance with this project's objectives. As the President of Spillman Technologies, Inc., I authorize this proposal and verify our ability to honor all commitments presented herein.

We appreciate your consideration, and we look forward to the opportunity to work with Black Diamond PD in the future.

Sincerely,

Lance Clark
President & CEO

Table of Contents

EXECUTIVE SUMMARY 1

TECHNICAL PROPOSAL 2

General System Requirements 2
System Training\Documentation 3
Agency-wide Messaging and Chat 4
System Queries 4
Security 5
Reporting Capabilities 6
Reports 8

Core Integration for Basic Public Safety Systems 8
Names 8
Vehicles 10
Property 13
Wanted Persons – Wants/Alerts 14
Investigative Trails 15

Advanced Records Management (RMS) 16
Law Records 16
Case Management 18
Field Interviews 19
Intelligence Information 20
Criminal History Booking 20
Uniform Crime Reporting (UCR) 21
Imaging 22
Evidence 24
Crime Analysis 24
Racial Demographics 25
Geobase - Address Verification 25
Traffic Information 27

System and Vendor Support Requirements 28
Support & Services 28
Upgrade Process 29

Other Interface Requirements 29
State Link 29

COST PROPOSAL 33

Executive Summary

Spillman Technologies, Inc.

It is with great pleasure that Spillman Technologies responds to the Request for Proposals concerning the City of Black Diamond's procurement of a Fully Integrated Public Safety Software Solution. Herein, Spillman will demonstrate why our industry-leading products and unparalleled services are the best solution for Black Diamond's immediate needs and long-term goals.

We understand that the Black Diamond Police Department is operating on stringent time constraints and appreciate the time that personnel have shared with us during this process. In the preceding months, we have spent time together striving to identify the course of action which will prove most beneficial for the police department, and ultimately, the city. Spillman Technologies is eager to partner with the city of Black Diamond for years to come in an effort to provide your citizens with technology and public safety services that they deserve.

After careful evaluation of all requirements in the RFP, we are confident that the Black Diamond Police Department will see in Spillman Technologies a solution that is superior to our competition.

Understanding the needs of public safety officials has been paramount in the development of the Spillman system. From our inception, Spillman customers have actively participated in a democratic upgrade process. This tradition lives on today. Spillman believes that a long-term, enterprise partnership must exist if a vendor is truly going to provide ongoing solutions for the city of Black Diamond. We feel we are unique in the market with regard to the allegiance we show to our customers.

Spillman Technologies began in 1978 and has been responsibly growing ever since. Distinctive to Spillman is the foresight in constructing a company which focuses on stability. Our current and future customers are the beneficiaries of methodical planning, responsible growth, and painstaking research. Over the last three decades, many companies have entered the public safety sector. We have seen countless mergers, acquisitions, buy-outs, contractors, third-parties, as well as companies who exit the market entirely. Spillman stands alone in our sole focus on public safety, our tenure in the industry, and the hundreds of loyal customers that actively participate in the evolution of the technology that has truly become theirs.

With sole focus on public safety, Spillman Technologies is excited to partner with your city and Police Department for decades to come.

Kindest Regards,

Tyler Holland

Technical Proposal

General System Requirements

	System Description	Y	N	Comments
1.	Does the current IT system come from a single, integrated public safety software product suite?	Y		
2.	Is the system multi-jurisdictional allowing individual agencies, departments, groups or individuals to share data while also protecting agency specific or confidential data?	Y		
3.	Is the system modular, so that application modules may be licensed, added and implemented separately as needed?	Y		
4.	Are all software modules fully integrated to maximize information sharing and reduce duplication of effort?	Y		The proposed Spillman system is specifically designed to prevent users from duplicating any data entry efforts. This will both save time for Black Diamond PD and will also ensure that data entered into the system is accurate and reliable. To ensure that no duplicate entry occurs, users must first search for a record within the system before they are permitted to add a record. If the system retrieves a record that matches the search, the user can simply select that record and add the additional information to it. If the record does not exist in the system, the user may add the information into the system as a new record. All information the user entered to perform the search will be inserted into the new record so the user does not have to re-enter the information when adding the record.
5.	Does the application software utilize relational database management systems technology and normalization principals to eliminate duplicate entry, duplicate storage and operational inefficiencies?	Y		
6.	Is the client user interface Microsoft® Windows, so that users can easily find the programs and tables they need?	Y		

7.	Is the server software developed to run using either a Windows-based operating system (e.g. Windows Server 2003) or a UNIX-based operating system (e.g. Solaris 9.0)?	Y		Spillman offers both a Windows and UNIX platform.
8.	Does the agency have the ability to choose which operating system and platform the software runs on?	Y		
9.	Does the system provide a user interface to all of the following: function keys, command line data entry or mouse point and click to go directly to the programs or tables, or menus they need based on their security access?	Y		
10.	Is the application administrator able to easily change code tables "on-the-fly", throughout the system?	Y		
11.	Does the system provide for narrative/comment fields of virtually unlimited length (within disk storage boundaries) within the most common shared tables such as incidents, names, property, vehicles, arrest tables and others within the application?	Y		
12.	Is the user able to define templates (think of on-line form) for use in any narrative field?	Y		
13.	Does the system provide a spell-checking utility for narratives such as incident/arrest comment fields throughout the system?	Y		
14.	Does the text editor or word processor enable standard Windows cut, copy and paste functionality?	Y		

System Training\Documentation

	System Description	Yes	No	Vendor Comments
1.	Are on-line tutorials available to assist with training of new hires?	Y		
2.	Are all tutorials written to coordinate with the tutorial database so that the sample training information can be used directly in the tutorial learning environment?	Y		

3.	Is a practice database, independent of the live database available for users to train on?	Y		
4.	Is software application documentation provided on-line and accessible by any networked PC?	Y		
5.	Are the tutorials and documentation kept up to date with the current version?	Y		

Agency-wide Messaging and Chat

	System Description	Yes	No	Comments
1.	Does the system provide an electronic messaging and chat capability for exchange of messages between employees or groups?	Y		
2.	Does the system alert an operator of a new message from any screen in the system?	Y		
3.	Are users able to interrupt a task to read and/or send messages, then return to the previous task and continue where they left off?	Y		
4.	Are users able to save internal messages in electronic folders for later retrieval?	Y		
5.	Are users able to forward internal system messages to other system users?	Y		

System Queries

	System Description	Yes	No	Comments
1.	Does the system provide the ability to search for information using almost any field or combination of fields within any screen or system table, such as: - None - Equal to (default search type) - Not equal to - Less than - Greater than - Between (date/time, day of week, or other value range) - Partial pattern match	Y		
2.	Does the system enable the user to restore previous search parameters when adding a new record?	Y		

3.	Does the system allow the search criteria to be non-case sensitive?	Y		
4.	Does the system provide the ability to search text or narrative fields using wild card characters?	Y		
5.	Does the system provide Soundex search capabilities, particularly for names?	Y		
6.	Does the system provide the ability to jump directly to a desired field(s) by using either the keyboard or mouse?	Y		
7.	Does the system allow users to combine search criteria from multiple scenarios in the same table or combine the search using other tables, such as names, vehicle, property, and incident records?	Y		
8.	Does the system provide the ability to list and display, in table form, all records matching the search criteria?	Y		
9.	Is the user able to perform a search and then add or refine the list with additional search criteria?	Y		
10.	Does the system provide the capability to define rectangular radius searches for a Geo-base address?	Y		
11.	Is the system capable of meeting the U.S. Department of Justice's Global Justice XML Data Model principles for data sharing and integration with other systems?	Y		

Security

	System Description	Yes	No	Comments
1.	Is the software application administrator able to define security on world, group, and individual level for all files within the system?	Y		
2.	Is there a unique login and password available to each user that defines system capabilities?	Y		

3.	Does the application software enable the assignment of a user to one primary group and multiple secondary groups? (For example, a user who is a supervisor of a patrol shift might be assigned to a primary group for patrol and to a secondary supervisor group that gives or restricts additional privileges?)	Y		
4.	Does the system provide for security on at least the following levels: table, function (add, modify, etc.), field and place a record in a partition and/or hide the record behind a password?	Y		
5.	Does the system apply agency-level security to access from third-party applications?	Y		
6.	Does the system allow the agency to track certain table accesses by users, such as which records have been printed, searched for, viewed, added, and deleted in a table?	Y		
7.	Does the system allow multiple agencies to share the same host server yet partition the data to ensure security and limit data access from other agencies to sensitive information?	Y		The Spillman system will allow Black Diamond PD to determine which users have permissions to access, view, modify, add, or delete any records throughout the system. This capability would also be particularly useful to ensure complete system security should the agency choose to share data with other Washington agencies in the future.

Reporting Capabilities

	System Description	Yes	No	Comments
1.	Does the system offer a substantial number of pre-formatted system reports available from menu options? How many?	Y		The proposed Spillman system offers over 1500 standard reports. These reports ensure that it is easy to retrieve information from the system, ensuring that the agency has full capabilities to quickly and easily generate accurate and reliable statistical reports.
2.	Are the pre-formatted reports available throughout the system with ability to combine multiple tables?	Y		

3.	Is the user able to define or limit the information included in a report; for example, a given date range and/or by a particular officer?	Y		
4.	Is the user able to direct reports to a display screen, messaging system, file, operating system command or a printer?	Y		
5.	Does the system enable the user to create and save a report format showing the results of a database search by specifying the table from which to print the report, the fields to appear in the report (related to the specified table), column titles, field display length, fields to sort by and whether the sorted fields will be displayed in ascending or descending order?	Y		
6.	Does the system provide for the creation of federally-approved UCR and NIBRS reports?	Y		Spillman's Law Records table has all the essential information needed to create UCR reports. The fields needed for UCR reports are automatically built into the Spillman system, so there is no need to retrieve extra data or create new data codes. UCR and NIBRS reports can easily be created from the information collected in the Law Records table.
7.	Does the system enable the user to output reports in ASCII file format, including tab, command, and pipe delimited files, suitable for import into third party applications such as Microsoft Excel, Arcview, etc. (In other words, is the system ODBC Compliant?)	Y		
8.	Does the system support the import/export of data in an XML format or comply with the U.S. DOJ Global Justice XML data model?	Y		
9.	Does the system support the ability to output reports in a PDF or HTML format?	Y		
10.	Does the system enable the user to schedule recurring reports to run at user-defined times and dates?	Y		

11.	Does the system provide the ability to create ad hoc reports using third party Report Writers such as Crystal Reports?	Y		

Reports

Please indicate whether the proposed system can produce the following reports without the need for an external report writer or third-party software application.

	System Description		Comments
1.	Dispatcher Response Time	Y	
2.	Event Log by Date	Y	
3.	Event Log by Location	Y	
4.	Event Log by Signal	Y	
5.	Event Log by Signal (Location)	Y	
6.	Event Printout	Y	
7.	Events per Hour Analysis	Y	
8.	Response Time Analysis by Signal	Y	
9.	Response Time Analysis by Zone	Y	
10.	Shift Report	Y	
11.	Signals per Hour Spreadsheet	Y	
12.	Total Response Time Analysis	Y	
13.	Tour of Duty Report	Y	
14.	Unit Response Time Analysis (All Units)	Y	
15.	Unit Response Time Analysis (Main Units)	Y	
16.	High Volume Intersections	Y	

Core Integration for Basic Public Safety Systems

This functionality is provided with the Spillman's Integrated HUB module (central Names, Vehicles, Property, Warrants, Alerts, Reports). This module was first put into production in 1983. Spillman currently has 683 sites using this module, and there are 23 current installations that include this module.

Names

	System Description			Comments
1.	Is there a central names table or master index that manages ALL names entered into the system? (A name table accommodates a person, a business and/or group names?)	Y		
2.	Is information in the name table central to the system in order to eliminate duplicate entry of name information?	Y		

3.	Is a name record in the central names table accessible by and integrated to other modules without re-entering name information?	Y		
4.	Does the system provide the capability to link related records to the name record – such as incident events or vehicle ownership?	Y		
5.	Does name information include the following as part of the permanent record: - Name and address - Home and work phones - Date of birth - Social security number - Driver license number - Driver license type - Descriptive information including at least sex, race, hair color, eye color, height, weight, hair style, complexion, speech, teeth, build, ethnicity, scars, marks and tattoos - School - Emergency contact information - Employment information - State ID - FBI ID - Unlimited user-defined ID numbers - Probation Officer - Attorney	Y		
6.	Do coded tables conform to National Crime Information Center (NCIC) requirements?	Y		
7.	Does the system provide for a virtually unlimited number of alias names, with a physical description for each alias?	Y		
8.	Does an inquiry on a name alert the user if an alias name links or is integrated to its known alias(s) or real name?	Y		
9.	Does the system accommodate comments for each name, of virtually unlimited length with spell check, within disk storage limits?	Y		

10.	Does the system provide the ability to link or attach digital images and other multimedia content such as sound clips, digital pictures, or movie clips, to the name record?	Y		
11.	Does the system enable the user to manually or automatically perform duplicate name merge functions?	Y		
12.	Does the system have the capability to transfer FBI-standard data from the names record to a Livescan Fingerprint system?	Y		
13.	Does the system provide a history of all past addresses, home telephone numbers and name changes associated with the name?	Y		
14.	Does the system allow the user to inquire and search for names in the system using many combinations of search criteria, including, but not limited to, Soundex, partial name, address, social security number, date of birth, sex, race, hair color, eye color, approximate height, approximate weight and/or scars/marks/tattoos, etc.?	Y		
15.	Does the system accommodate Modus Operandi information for each name and provides the ability to find persons in the system searching particular modus operandi?	Y		
16.	Does the system provide for entry in the name record of alert codes for dangerous characteristics associated with the individual to be displayed throughout the system when the name is queried or name record accessed?	Y		

Vehicles

	System Description	Yes	No	Comments
1.	Is a central vehicle table provided to hold ALL vehicles entered into the system?	Y		
2.	Is information in the vehicle table central to the system in order to eliminate duplicate entry of vehicle information?	Y		

3.	Is vehicle information easily accessible from other system tables as part of an involvement?	Y		
4.	Does the system provide the capability to link related records to the vehicle record in such a way that the user can display a list of related records directly from the vehicle record and then display a full record from that list?	Y		To truly utilize the full functionality of an integrated solution, Spillman's system links records by using involvements. This unique feature facilitates complete integration between records by enabling Black Diamond PD to see all related involvements for a Name, Vehicle, or Property record. Users can create involvements from most Spillman screens by selecting an "Invl" option in the toolbar. Selecting this option allows users to access the Involvements screen for the current record. To view all the involvements related to a particular record, users can simply open the Involvements screen for that record. For example, the Involvements screen for a Name record might show the vehicles owned by the person, Wanted Person records for the person, the law incidents to which the person is connected, or property owned by the person. Black Diamond PD can also link and store an unlimited number of suspects related to an incident. Spillman's Involvements feature provides opportunity for Black Diamond PD to maximize the benefits of linking related records within the system. This functionality not only promotes accurate records, but also facilitates officer safety and decreased liability.
5.	Does the system capture vehicle information, including the following: - License plate number, type and state - VIN (Vehicle Identification Number) - Year, Make, Model - Description (color(s), doors, characteristics, etc.) - Storage location - Status - Date received or recovered - Responsible agency and officer	Y		

	- Owner - Related Incident - Recovered value			
6.	Does the system accommodate different types of vehicles, including cars, trucks, motorcycles, boats and airplanes and a field to indicate the type of vehicle?	Y		
7.	Does the system allow linking of vehicle information to the owner and applicable incidents, accidents and traffic citations?	Y		
8.	When a modification is made to the vehicle record, does the system preserve previous data from most fields in a history record?	Y		
9.	Does the system provide the ability to attach digital images to the vehicle record?	Y		
10.	Does the system clearly define why the vehicle is in the system: for example, stolen/not recovered, stolen/recovered, evidence, abandoned, impounded, involved in an accident, driven by criminal suspect, etc.?	Y		
11.	Does the system provide for generation of reports of vehicle information, such as UCR/IBR and local status analysis and an audit report to identify possible duplicate vehicle records?	Y		
12.	Does the system perform a check digit calculation against the vehicle identification number (VIN) entered for a vehicle record and provide a field indicating whether or not the VIN is valid?	Y		
13.	Does the system provide an Invalid VIN Report which will generate a listing of all vehicles added or modified during a specified date range with the VIN Check Digits that indicate an invalid VIN number?	Y		

Property

	System Description	Yes	No	Comments
1.	Is there a central property table that holds ALL property entered into the system?	Y		
2.	Is information in the property table central to the system in order to eliminate duplicate entry of property information?	Y		
3.	Is property information easily accessible from other system tables as part of an involvement?	Y		
4.	Does the system provide the capability to link related records to the property record in such a way that the user can display a list of related records directly from the property record and display a full record from that list?	Y		
5.	Does the system capture property information, including the following: - Type - Brand name and model - Model year - Serial number - Owner-applied number - Descriptive characteristics (rusted, dented, etc.) - UCR code (clothing, consumable item, firearms, etc.) - Quantity, with measurement unit (gram, ounce, etc.) - Storage location and agency identification number - Status - Date received or recovered - Responsible agency and officer - Owner name, address and phone - Related Incident	Y		
6.	Does the system provide for a custody record for each property item, showing a history of custody transfers for the item?	Y		
7.	Does the system provide the ability to easily duplicate a change-of-custody entry for items under the same tag?	Y		

8.	Does the system accommodates UCR/IBR mandated amount recovered and accumulative amount recovered for each item?	Y		
9.	Is the owner name an integrated part of the central name table?	Y		
10.	Doe the system allow the user to search for property with various criteria, such as, but not limited to, item type, serial number, brand, model, evidence identification number, and/or owner name?	Y		
11.	Does the system clearly display why the property item is in the system: for example, stolen, recovered, lost, found, evidence, attached by civil officers, etc.?	Y		
12.	When a modification is made to the property record, does the system preserve previous data from most fields in a history record?	Y		
13.	Does the system provide the ability to attach digital images to the property record?	Y		
14.	Does the system provide for generation of pre-formatted reports of property information, including a summary of property released?	Y		

Wanted Persons – Wants/Alerts

	System Description			Comments
1.	Does the system provide the ability to record information concerning wanted persons, both within and outside the agency's jurisdiction?	Y		
2.	Is information recorded for wanted persons including the following at a minimum: - Court number - Docket number - Type of want - Reason wanted - Disposition of want - Assigned officer and agency - Dates issued, received, served,	Y		

	returned			
3.	Whenever the user accesses a name record, does the system automatically display if there is an active want (disposition of want is active) for that person?	Y		
4.	If there is an active want, does the system cause a visual alert to appear throughout the system beside the person's name or alias, describing the nature of the want or alert?	Y		
5.	Does the system allow the wording of the want or alert display flag to be defined by the user?	Y		
6.	Does the system allow for logging of multiple service attempts for a warrant?	Y		
7.	Does the system allow for multiple active wants or multiple offenses per want?	Y		
8.	Does the wanted person's name automatically become part of the central name table?	Y		
9.	Does the system provide for generation of pre-formatted reports of wanted persons?	Y		

Investigative Trails

	System Description	Yes	No	Comments
1	Is the system as integrated as possible, allowing application modules to share common information such as names, vehicles, property and wants?	Y		
2	Does the system provide for linking of related information, providing a trail (or link) for investigators? (For example, a name may be linked to vehicles and property under various relationships such as owner or driver - does the system provide the ability to link related records/involvements and show the relationship between them?)	Y		
3	Upon name inquiry, does the system provide the user a record of all contacts and involvements for that name in the system?	Y		

4	Upon vehicle inquiry, does the system provide the user a record of all contacts and involvements for that vehicle in the system?	Y		
5	Upon property inquiry, does the system provide the user a record of all contacts and involvements for that item of property in the system?	Y		
6	Does the system enable the user to restrict access to the involvements screen based on assigned access privileges?	Y		
7	Does the system provide a way to associate the person's name record with all information related to that person and not require the user to back out of the name record to reach related information such as: property, vehicles, cases, arrests, field interviews, citations, warnings, accidents, or wants and view records in full?	Y		

Advanced Records Management (RMS)

This functionality is provided with the Spillman's Law Records module (RMS). This module was first put into production in 1983. Spillman currently has 544 sites using this module, and there are 19 current installations that include this module.

Law Records

	System Description			Comments
1.	Does the system provide for storage and retrieval of information on all law incidents/calls for service, including the following: - Address and complainant information - Virtually unlimited applicable offenses - All officers responding to the incident - All applicable times - Modus Operandi of suspect(s) - Clearance disposition and judicial status	Y		

2.	Upon incident report inquiry, does the system provide the user a list of all information in the system that has been linked to that incident?	Y		
3.	Does the system provide for entry of long narrative reports of virtually unlimited length with spell check, within disk storage boundaries, in each incident report record?	Y		
4.	Does the system provide for entry of unlimited supplemental narratives with spell checks, of virtually unlimited length, within disk storage limits, for each incident record?	Y		
5.	Does the system provide for agency-defined outlines/ templates to be used in narrative report entry, to prompt the user to enter all agency-required information in the narrative?	Y		
6.	Is complainant information integrated into the central table of all names in the system?	Y		
7.	Does the system allow for additional information to be attached to the incident report, such as full name and descriptive information of witnesses and suspects, full descriptive and owner information on vehicles and property involved, arrests, etc?	Y		
8.	Does the system automatically assign a record number to each incident report record?	Y		
9.	Does the system provide the ability to automatically generate separate sequences of incident numbers for each of the agencies using the system?	Y		
10.	Does the system accommodate information on contributing factors for an incident (such as "alcohol related") and provide for reporting?	Y		
11.	Does the system provide for generation of pre-formatted reports of incident information, including both summary and statistical reports?	Y		

12.	Does the system allow for the incident report(s) to be approved by a supervisor(s)? Can the workflow, or approval process, be tracked and have historical records be kept? Can the rejection or approval information be sent VIA email?	Y		
13.	Is the system able to restrict access to individual supplemental narratives?	Y		
14.	Is the initial CAD call record automatically attached (integrated) to the law incident record in the involvement table?	Y		
15.	Is the system integrated with CAD to auto-populate at least 40 fields of information from the CAD call-taker screen to the law incident record?	Y		

Case Management

	System Description	Yes	No	Comments
1.	Does the laws records section include a case management feature to track all cases assigned to detectives, from initial incident through the completed investigation?	Y		
2.	Is the case management information linked and integrated to the incident record?	Y		
3.	Is the information on victims, suspects, other persons, vehicles and property involved with the incident integrated with the incident and accessible for case investigative purposes?	Y		
4.	Does the system provide the ability to automatically assign cases to persons and details based on agency-defined offense codes and solvability factors, and notify the supervisors and individuals when cases are assigned?	Y		
5.	Does the system retain a history of changes in status for each case being investigated?	Y		
6.	Does the case management record accommodate a long investigation narrative and notes?	Y		

7.	Does the case management record provide the ability to record all case file activity and the amount of time spent on each activity?	Y		
8.	Does the system produce a list of cases pending or past due?	Y		
9.	Does the system provide for automatic notification through the electronic messaging system for personnel assigned to cases?	Y		
10.	Does the system assist with a heavy caseload by providing a solvability feature to arrive at a numerical No that tells the investigations supervisor the relative solvability of a particular case, based on agency-defined evaluation criteria and scoring?	Y		

Field Interviews

	System Description	Yes	No	Comments
1.	Does the system provide the ability to conduct and complete field interviews?	Y		
2.	Does the law records management section capture the information necessary to generate management reports using information obtained from field interviews?	Y		
3.	Does the system provide for associating related persons, vehicles and property items with the field interview?	Y		
4.	Is the contact name, as with all names in the system, part of the central name table?	Y		
5.	If a vehicle is involved, does the vehicle record become part of the central vehicle table?	Y		
6.	Does the system provide for generation of reports of field interview information, including field interviews by day and hour?	Y		

Intelligence Information

	System Description	Yes	No	Comments
1.	Does the law records section provide for capture of confidential information on persons of special interest to the agency, such as known sex offenders, habitual criminals, persons under investigation, drug dealers, etc., and produce the appropriate management reports?	Y		
2.	Does the system accommodate the following intelligence information: - Name information and person description - Associates - Hangouts - Vehicles - Employment history - Residence history - Suspicious activities - Other information investigators and other persons will want to record in the table	Y		
3.	Is the person's name, as with all names in the system, part of the central name table?	Y		
4.	Does the system provide security measures for the intelligence information, allowing access to only those employees with appropriate security clearance, and preventing other users without appropriate security access from even knowing intelligence information Map about a specific person?	Y		

Criminal History Booking

	System Description	Yes	No	Comments
1.	Does the system provide for storage and retrieval of information on all criminal history activity for non-custody bookings (cite and release)?	Y		

2.	Is information captured for each incident, including the following: - Assign a booking number - Name and address of arrestee - Arrest information - Offense information - Virtually unlimited applicable offenses - Ability to record bonds, fines and payments	Y		
3.	Upon booking report inquiry, does the system provide the user a list of all information in the system that has been linked to that arrest?	Y		
4.	Is the system able to relate a booking to a law incident?	Y		
5.	Is the data entered in the system automatically populating reports for UCR and NIBRS?	Y		
6.	Does the system provide for generation of pre-formatted reports such as a dissemination log, individual arrest report, arrest Summary report, arrests by day and hour, etc.	Y		

Uniform Crime Reporting (UCR)

	System Description	Yes	No	Comments
1.	Does the law records management (RMS) section provide for creation of UCR (Uniform Crime Report) consistent with federal requirements?	Y		
2.	Does the UCR program automatically pull from information routinely entered through the application software and not require special data entry immediately prior to UCR generation?	Y		
3.	Does the program create the following returns: - Return A: Monthly Count of Offenses Known - Property by Type and Value - Property Stolen by Classification - Return D: Persons Arrested 18 Years and Over - Return E: Persons Arrested Under	Y		The Spillman system creates UCR consistent with federal requirements and is operational at numerous agency sites across the country. The UCR program automatically pulls from information routinely entered through the application software and does not require special data entry immediately prior to UCR generation. The Spillman system will check the report while it is being made to ensure that all UCR

	18 Years - Return I: Return of Arson Offenses - Law Enforcement Officer Killed/Assaulted (LEOKA) - Arrest and Citation Register - Domestic Violence Calls – Assist - Violent Crimes against Senior Citizens			requirements are met.

Imaging

This functionality is provided with the Spillman's Imaging module. This module was first put into production in 1997. Spillman currently has 239 sites using this module, and there are 21 current installations that include this module.

	System Description	Y	N	Comments
1.	Is the imaging software developed and maintained by the primary vendor to provide a fully integrated imaging system?	Y		
2.	Does the imaging menu allow the user to crop, resize, center, rotate, choose landscape or standard, alter the picture's contrast, sharpness and brightness, without affecting the original photo?	Y		
3.	Does the imaging system allow each record to store at least 999 active images and 999 archived images?	Y		
4.	Are all system images stored as individual JPEG images, as a non-proprietary format, directly accessible without requiring the operator to export or convert the image through the image capture application?	Y		
5.	Does the software enable the user to view a lineup "template" or montage with a "key" suspect randomly placed in a position within either a 6-up or 8-up lineup format?	Y		
6.	Are users able to alter the position of individual photos in the montage and add other photos using drag & drop functionality?	Y		

7.	Following the initialization of the image capture function, does the software accept and display a live video signal preview of the subject being imaged at a rate of no less than 12 frames per second from the camera during the capture process? (Camera requirements must be met to function properly.)	Y		
8.	Does the system provide a visual framing reticule during live video capture?	Y		
9.	Does the system display a preview of the captured image prior to final acceptance?	Y		
10.	Does the system ensure consistent image quality throughout the agency?	Y		
11.	Does the system provide a user with the ability to acquire an image from the Windows clipboard for use within the system?	Y		
12.	Does the software have the ability to capture images with a TWAIN compliant device such as a digital camera or scanner from any terminal connected to the network?	Y		
13.	Is a thumbnail of the first image shown on the primary data entry screen and easily enlarged by simply clicking the thumbnail picture?	Y		
14.	Does the system provide the ability to create a selection set (query) of images based on a single suspect or on a specific set of database physical and/or demographic data such as an eye color, hair color, weight, height, comments, etc.?	Y		
15.	Once a captured image is saved to the image set, is the image viewable at any linked capture or display capable station, or on multiple displays simultaneously?	Y		
16.	Is the software able to dynamically resize the photo image wile maintaining the image's original aspect ratio?	Y		

17.	Does the software provide the ability to post an image to the Clipboard for use in other applications?	Y		
18.	Does the software allow users to display either the front or profile images within the lineup without switching to a separate window or initializing a separate utility?	Y		
19.	Will the system generate wristbands, ID cards and wanted/missing posters?	Y		

Evidence

This functionality is provided with the Spillman's Evidence Management module. This module was first put into production in 1995. Spillman currently has 227 sites using this module, and there are 19 current installations that include this module.

	System Description	Yes	No	Comments
1.	Does the system provide for an evidence management module to help evidence technicians track inventory so that past and present locations can be identified and traced?	Y		
2.	Does the evidence management module help evidence technicians catalog and track property for extended periods of time?	Y		
3.	Does the evidence management component provide for tracking of the chain of custody?	Y		
4.	Does evidence history automatically update each change made to the evidence record?	Y		
5.	Does the system allow for mass movement of items, such as: Court, Crime Lab, or moving to different locations?	Y		

Crime Analysis

	System Description	Yes	No	Comments
1.	Does the system provide investigators with the tools and information to analyze incidents and conduct thorough crime investigations?	Y		

2.	Does the system provide searching capabilities to allow users to access a host of information simply by searching on a given field and combine data elements from multiple tables?	Y		
3.	Does the system enable users to attach and reference any number of reports or files associated with an incidents or person's name for fast access to related information?	Y		
4.	Does the system accommodate the use of pin mapping for crime analysis, without the need to export the data for use in a third party product?	Y		

Racial Demographics

	System Description	Yes	No	Comments
1.	Does the system provide the ability to record information concerning the race and ethnicity of persons involved with routine traffic stops and any other law enforcement activities?	Y		
2.	As an option, does the system provide the ability to automatically create a racial profiling record for each traffic stop?	Y		

Geobase - Address Verification

This functionality is provided with the Spillman's Geobase module. This module was first put into production in 1995. Spillman currently has 282 sites using this module, and there are 30 current installations that include this module.

	System Description	Yes	No	Comments
1.	Does the system provide for automatic address verification against the Geobase, also using Soundex and alias searches when there is no exact match for the address entered?	Y		
2.	Does the system allow for multiple occurrences of the same street name in different cities, displaying all occurrences and allowing the user to select the correct one?	Y		

3.	Does the system indicate the number of previous calls, possible duplicate calls (within a pre-defined distance), name records, name records with alerts, local wants, number of premise records and address alerts associated the current address?	Y		
4.	When entering a call address in CAD, does the system display the two cross streets nearest the address and any special directions entered regarding the call address?	Y		
5.	For previously entered/used addresses, does the system enable the user to add an alert(s) to the address, and display the alert(s) if the address is entered anywhere in the system?	Y		
6.	Does the system provide address verification for invalid addresses, number ranges, street names, intersections, street aliases, mileposts, rural routes and commonplace names?	Y		
7.	Does the Geobase accommodate the use of mile markers, highway exits and street intersections and overpasses based on how the agency builds its database?	Y		
8.	Does the system enable the user to define apartment/office buildings in much the same way as street segments, thus enabling the software to Geobase specific apartments?	Y		
9.	Does the system enable a user to rename a street and retain the old name as an alias street name?	Y		
10.	Does the system automatically enter the city, state, zip and zone after verifying the address, without additional keystrokes?	Y		
11.	Does the system accommodate the use of address abbreviations?	Y		
12.	Does the system provide Soundex (sound-alike) capabilities to identify addresses that are misspelled in the data entry process?	Y		

13.	Does the Geobase accommodate the production of pin maps without the need of exporting the data to a third party software?	Y		

Traffic Information

This functionality is provided with the Spillman's Traffic Information module. This module was first put into production in 1990. Spillman currently has 469 sites using this module, and there are 8 current installations that include this module.

	System Description			Comments
1.	Does the system record information for each traffic accident in the jurisdiction(s) supported by the system?	Y		
2.	When collecting traffic information is the system capable of collecting all of the fields that are required in order to be compliant with national MMUCC accident reporting standards?	Y		
3.	Does the system accommodate information on all persons, vehicles and property involved in an accident, and allow these to be linked to the accident?	Y		
4.	Is the system capable of tracking traffic citations and warnings?	Y		
5.	Do all the names, vehicles and property in the system become part of the central name, vehicle, and property tables?	Y		
6.	Does the system the ability to add any other related records (such as follow-up incident records) that should be linked to the accident?	Y		
7.	Does the system retain information on each traffic citation and warning issued in the jurisdiction(s) supported by the system, including the following: - Location, date and time issued - Issuing agency and officer - Vehicle involved (goes into central vehicle table) - Defendant (goes into central name table) - Speed (actual, posted, safe) - Multiple case numbers or other identifying numbers - Court and court date (not necessary	Y		

	for warning) - Multiple offenses per citation and disposition of each offense - Long narrative comments (of virtually unlimited length, within disk storage boundaries)			
8.	When a dispatcher accesses a vehicle record from the traffic stop section, will the system display the number of accidents, citations, and/or warnings associated with the vehicle?	**Y**		
9.	Does the system provide pre-formatted summary and statistical reports helpful in analyzing accident and citation/warning information, including accidents of a particular type occurring within a given time frame and citations/warnings by day and hour?	**Y**		

System and Vendor Support Requirements

Support & Services

	System Description	Y	N	Comments
	Is 24/7 support available?	**Y**		Yes, 24/7 support is available. Additionally, all support and services are provided by Spillman. No third parties will be part in the services provided to Black Diamond PD, ensuring that you will receive a fully integrated product and support from a single vendor.
	Is there a dedicated help desk with specialists assigned to address support issues?	**Y**		
	Is the average support response less than 2 -4 hours?	**Y**		
	Are on-line support status updates available?	**Y**		
	Has your vendor assigned a customer service representative to contact your agency at least once a month to ensure the system is functioning satisfactorily and asking if there are any questions or concerns?	**Y**		
	Is a toll-free vendor support hotline available?	**Y**		

Upgrade Process

	System Description			Comments
	Are software upgrades provided at no additional cost as part of the on-going support agreement?	Y		
	Are software and major module upgrades scheduled at regular intervals and scheduled to minimize the impact to the users?	Y		
	Do the upgrades include comprehensive upgrade documentation and release notes?	Y		
	Is pre-upgrade assistance and system diagnosis provided prior to an upgrade?	Y		
	Is conversion provided of existing data to fit the format of updated release?	Y		
	Is post upgrade assistance available as part of the service?	Y		
	Are future upgrades and enhancements, based largely on the input of current users?	Y		

Other Interface Requirements

State Link

This functionality is provided with the Spillman's StateLink module. This module was first put into production in 1991. Spillman currently has 263 sites using this module nation-wide with 42 sites in Washington State. There are 19 current installations that include this module.

	System Description			Comments
1.	Does State link query in real-time and simultaneously query disparate systems as well as Law Enforcement Telecommunications System (CLETS)/ National Crime Information Center (NCIC)?	Y		

2.	Does the system allow for the following state queries from within the mobile application: 1) Boat Registration Queries (if state supported) 2) Stolen Boat Queries 3) Stolen Vehicle Queries 4) Driver's License Queries 5) Gun Queries 6) Stolen Article Queries 7) Vehicle Registration Queries 8) Wanted Person Queries	Y		
3.	Is the user able to perform the following tasks directly from an article record without re-entering information: 1) Clear Stolen Article 2) Enter Stolen Article 3) Locate Stolen Article 4) Modify Stolen Article 5) Query Stolen Article 6) Cancel Stolen Article	Y		
4.	Is the user able to perform the following tasks directly from a boat record without re-entering information: 1) Clear Stolen Boat 2) Enter Stolen Boat 3) Locate Stolen Boat (provide up to five out-of-state boat registration inquiries) 4) Modify Stolen Boat 5) Query Stolen Boat 6) Cancel Stolen Boat	Y		
5.	Is the user able to perform the following tasks from the CAD command line: 1) NLETS / State Driver's License Inquiry 2) CAD Vehicle Registration Inquiry	Y		
6.	Is the user able to perform the following tasks directly from a name record without re-entering information: 1) Criminal History / Identification Inquiry 2) NCIC Interstate Identification Index Record Request 3) State RAP Sheet NCIC III	Y		

7.	Is the user able to perform the following tasks directly from a name record without re-entering information: 1) State Driver License Inquiry 2) Driver License Inquiry 3) Driver License/Wanted Person Inquiry 4) Driver's History	Y		
8.	Is the user able to perform the following tasks directly from a gun record without re-entering information: 1) Clear Stolen Gun 2) Enter Stolen Gun 3) Locate Stolen Gun 4) Modify Stolen Gun 5) Query Stolen Gun 6) Cancel Stolen Gun	Y		
9.	Is the user able to perform the following tasks directly from the name record without re-entering information: 1) Clear Missing Person 2) Enter Missing Person 3) Locate Missing Person 4) Modify Missing Person 5) Query Missing Person 6) Cancel Missing Person	Y		
10	Is the user able to perform the following tasks directly from the vehicle record without re-entering information: 1) Clear Stolen Vehicles 2) Enter Stolen Vehicle 3) Locate Stolen Vehicle 4) Modify Stolen Vehicle 5) Query Stolen Vehicle 6) Cancel Stolen Vehicle	Y		
11	Is the user able to perform the following tasks directly from the vehicle record without re-entering information: 1) MVD Registration Inquiry 2) NLETS / State Vehicle Registration Inquiry 3) NLETS Vehicle Registration / Stolen Inquiry 4) State Registration / Stolen by License	Y		

12	Is the user able to perform the following tasks directly from the wanted person record without re-entering the information: 1) Clear Wanted Person 2) Enter Wanted Person 3) Locate Wanted Person 4) Modify Wanted Person 5) State / NCIC Wanted Person Inquiry 6) Cancel Wanted Person TCIC/ NCIC	Y		
13	Does the interface have Confirmation Hit Request?	Y		
14	Does the interface have Confirmation Hit Reply?	Y		

Cost Proposal

Spillman has included our Purchase Agreement/Price quote for this section. This document provides a detailed breakdown of the proposed modules, required training for each module, and the services provided for this project. The Purchase Agreement provides extensive detail about all products and services included in the proposed solution.

Due to the sensitive and proprietary nature of Spillman's pricing philosophy, Spillman asks that this section of the proposal remain confidential. Should Black Diamond Police Department require additional copies of this confidential information in its review, we can provide this information upon request.

spillman technologies, inc.
Reliable Innovation

4625 West Lake Park Blvd.
Salt Lake City, UT 84120
(801) 902-1200
fax (801) 902-1210

SALES QUOTE / PURCHASE AGREEMENT

Black Diamond Police Department
25510 Lawson Street
Black Diamond, WA 98010

Contact: Jamey Kiblinger

Phone:	(253) 631-1012
Agreement Preparation Date:	11/20/08
Expiration Date:	12/19/08
Operating System Server:	IBM/SUN
Quote Number:	2008889
Salesman:	Tyler Holland

This Sales Quote / Purchase Agreement ("Agreement") is made and entered into this _____ day of _____, 2008 by and between the Customer and Spillman Technologies, Inc. ("Spillman"), 4625 West Lake Park Blvd., Salt Lake City, UT 84120.

Section 1: Quote Summary

Spillman Software & Professional Services	145,109
3rd Party Products & Services	5,460
Washington State Sales Tax	13,234
Total Purchase Price $	163,803

Approved and Accepted by:

I have read this Agreement in its entirety and hereby approve and accept the terms and conditions of this Agreement as contained herein.

_____
Signature of Authorized Representative

_____
Print Name of Authorized Representative

_____
Title of Authorized Representative

_____
Date

CONFIDENTIAL AND PROPRIETARY INFORMATION OF SPILLMAN
(c) 2005 Spillman Technologies, Inc. All rights reserved.

Section 2: Spillman Software

Description	Price	Qty	Ext. Price
Spillman Software & Professional Services			145,109
Spillman Modules:			
HUB Server License			
Spillman Imaging			
Law Records Module			
Traffic Module			
Evidence Management Module			
Washington State Link Module			
Spillman Professional Services Listed in Section 3			Included

See Section 7: Notes

Spillman Software Total: $ 145,109

Section 3: Spillman Professional Services

Description	Price	Qty	Ext. Price
Spillman Professional Services			Included
1st Year Maintenance			
Onsite Installation			
TRAINING:			
Project Team Training			
Software Module Training			
UNIX Fundamentals Training			
Spillman Administration Training			
2 Days of Onsite Go-Live Assistance			

See Section 7: Notes

Services Total: $ -

Section 4: 3rd Party Products & Services

Description	Price	Qty	Ext. Price
Network Support Modem & 3rd Party Equipment			5,460
Washington State Sales Tax			13,234

See Section 7: Notes

3rd Party Products & Services Total: $ 18,694

TOTAL PURCHASE PRICE: $ 163,803

CONFIDENTIAL AND PROPRIETARY INFORMATION OF SPILLMAN
(c) 2005 Spillman Technologies, Inc. All rights reserved.

Section 5: Second Year Maintenance

Second year maintenance fees are not included in the Purchase Price of this Agreement and is provided here as reference information only. Second-year maintenance fees are charged beginning 15 months after the execution of this Purchase Agreement, regardless of the date on which Customer's actual use of the Spillman Software began, except to the extent any delay in such use is due to the fault of Spillman Technologies.

Description	Price	Qty	Ext. Price
2nd Year Maintenance			12,050

Second Year Maintenance Total: $ 12,050

Section 6: Payment Terms

SECTION	DESCRIPTION	CATEGORY TOTALS	PAYMENT UPON CONTRACT SIGNING	PAYMENT UPON INSTALL	PAYMENT AS SERVICES PROVIDED	PAYMENT OTHER	"OTHER" PAYMENT DUE BY
2	Software	145,109	72,555	72,555			
3	Services						
3	Washington Tax	13,234	13,234				
4	Hardware & 3rd Party	5,460	5,460				
	Price Totals:	163,803	91,249	72,555			

Total Purchase Price: $ 163,803

SALES QUOTE / PURCHASE AGREEMENT

Section 7: Notes

2ND YEAR MAINTENANCE:

The Computer Software End-User Maintenance Agreement renewal cost on maintenance for year 3 and thereafter will based on an amount to be determined by Spillman at the time of renewal.

If Customer is under a basic maintenance agreement and calls after normal coverage hours, maintenance services will be will be charged at the hourly rate specified on the current Spillman Maintenance Fee Schedule. Rates are subject to change.

SUMMIT IMAGING:

The Summit Imaging module allows the agency to capture photos for names, employees, vehicles, premises, property, and evidence. The picture will be shown on all screens defined for that picture type. Images can be imported from any working twain device such as digital camera or scanner. Images can also be imported from a valid image file on the PC or file server.

CONFIDENTIAL AND PROPRIETARY INFORMATION OF SPILLMAN
(c) 2005 Spillman Technologies, Inc. All rights reserved.

General

-- The Spillman software must be loaded on a Spillman-approved hardware PLATFORM, as outlined in current Spillman policies.
-- Spillman technicians must have direct modem access to the server where the Spillman software is loaded.
-- A working TCP/IP network to each PC and server that needs access to the images.
-- Pictures can be stored on the Spillman Applications Server or a NT 2000 server. Each storage solution will have specific needs and limitations that will have to be reviewed and a decision as to which you will use.

Hardware

– Digital input devices. Camera, scanner etc.

-- Windows 98 machines will require the installation of a new Summit client to allow full functionality of the Summit Imaging product.

Software

-- TCP/IP software on each PC and server.
-- Spillman Imaging software.
-- Twain device software loaded on all hardware that is required.
-- File sharing software.

STATELINK, E911 OR LIVESCAN:

When the Customer has purchased a license to the Livescan, 911 and/or Statelink interfaces (the "Interface(s)"), the following terms shall apply with respect to the set up and testing fees for such Interface(s):

The parties acknowledge that the use of these Interfaces requires that the Customer obtain access to services provided by third party agencies. If Customer does not acquire the applicable third party services within six (6) months from the date Spillman has installed the functional Spillman software (except to the extent the delay is caused by Spillman), Spillman shall have the option to terminate its pricing commitment for the set up and testing services for such Interface(s), effective upon written notice. In such event, Spillman shall refund or credit (at Spillman's option) to the Customer fees paid for such set up and testing services. If Customer later acquires the third party services used in connection with the Interface(s), Spillman agrees to provide the set-up and testing services for the Interface(s) to the Customer at its then-current fee for such services.

Additionally, if the third party agency modifies the Interface specifications, Spillman may revise its pricing for the Interface set up and testing service if such service is requested by the Customer after the six-month period described above, whether or not Spillman previously terminated its pricing commitment for such service.

Section 8: Agreement Terms

1. This Agreement only covers the products and services listed herein.

2. Customer agrees to pay all invoices within thirty (30) days of invoice date.

3. Customer agrees to pay Spillman the Agreement Purchase Price according to the payment terms stated in Section 6. The Agreement Purchase Price is valid only through the expiration date indicated and only if all listed products and services are purchased as a complete package. ("Purchase Price" does not include second year maintenance fees.)

CONFIDENTIAL AND PROPRIETARY INFORMATION OF SPILLMAN
(c) 2005 Spillman Technologies, Inc. All rights reserved.

4. Customer is solely responsible for the payment of any and all taxes resulting from the acceptance of this Agreement and purchase of the products and services described herein.

5. When signed by an authorized Customer representative this Agreement serves as the Purchase Agreement between Customer and Spillman.

6. This Agreement is subject to all terms and conditions in the corresponding, valid Computer Software End-User License Agreement (the "License Agreement") and the related Maintenance Agreement between Customer and Spillman.

7. Any of the following events shall constitute a "default" under this Agreement:
   a. Customer's failure to pay Spillman any charges, costs, or other payment accruing herein, if such failure has not been corrected within ten (10) calendar days after Spillman has given Customer written notice of such failure; or
   b. Customer's failure to perform any other obligation set forth in this Agreement, including any act of repudiation or wrongful rejection of the product, if such failure has not been corrected within thirty (30) days after Spillman has given Customer written notice of such failure.

   c. Spillman's failure to perform any obligations set forth in this Agreement, if such failure has not been corrected within thirty (30) days after Customer has given Spillman written notice of such failure.

8. Upon occurrence of a default, the non-defaulting party may:
   a. Terminate this Agreement and invoke all rights the party possesses up to termination, including, in Spillman's case, repossession of the Product, and
   b. If Customer remains liable for any monetary obligations created under this Agreement, Spillman may accelerate and declare all obligations of Customer created under this Agreement to be immediately due and payable by Customer as a liquidated sum and proceed against Customer in any lawful way for satisfaction of such sum; and
   c. In addition to the forgoing, seek any other remedies that may be available at law or in equity.

9. Customer acknowledges that the monetary obligations of the Customer to Spillman under this Agreement constitute a commercial account. Customer shall pay, in addition to all other amounts owed to Spillman, interest calculated at one-and-one-half percent (1.5%) per month on all amounts that have not been paid to Spillman pursuant to the terms of this Agreement, or the highest rate permitted by law, whichever is less. Customer shall also be liable for all costs of collection, including reasonable attorney's fees whether or not a suit is instituted. Any delay or failure of either party in exercising any right hereunder, or any partial exercise thereof, shall not be deemed to constitute a waiver of any right granted hereunder or at law.

10. This Agreement constitutes the entire Purchase Agreement between the parties, with respect to the products and services listed herein, and no amendment to this Agreement shall be binding on either party unless such amendment is in writing and executed by authorized representatives of both parties. The parties understand that the License Agreement and the Support Agreement shall be considered with this Agreement as an integrated Agreement and is the complete and exclusive statement of the parties obligations and responsibilities, with respect to the products and services listed herein and therein, except as otherwise provided by law.

CONFIDENTIAL AND PROPRIETARY INFORMATION OF SPILLMAN
(c) 2005 Spillman Technologies, Inc. All rights reserved.

CITY COUNCIL AGENDA BILL

City of Black Diamond
Post Office Box 599
Black Diamond, WA 98010

ITEM INFORMATION

SUBJECT:
Ordinance No. 08-886, approving an interfund loan from the Wastewater Capital Fund to the General Government Capital Fund for the purchase of a police records system

Cost Impact: $200,000	
Fund Source: Wastewater Capital Fund	
Timeline: Purchase on 18th agenda	

Agenda Date: December 18, 2008 **AB08-145**

Department/Committee/Individual	Created	Reviewed
Mayor Howard Botts		
City Administrator –Gwen Voelpel		
City Attorney – Loren D. Combs		X
City Clerk – Brenda L. Streepy		
Finance – May Miller	X	
Public Works – Seth Boettcher		
Economic Devel. – Andy Williamson		
Police – Jamey Kiblinger		
Court – Kaaren Woods		
Community Devel. – Steve Pilcher		
Natural Resources – Aaron Nix		

Attachments: Ordinance 08-886

Council adopted the Capital Improvement Plan at the November 6, 2008 Council Meeting. Item I2 was for a system upgrade of a police records system. The current system was purchased in 1999 and the Police Department indicates that it has outlived its useful life.

This ordinance approves a loan from the Wastewater Capital Fund to the General Government Capital Fund for $200,000 to cover the cost of the system upgrade, support and maintenance and training costs. Council requested that staff explore an interfund loan as a more efficient and cost-effective way of funding the upgrade. The Wastewater Capital Fund has sufficient funds to cover this loan in addition to ongoing wastewater expenditures. Using an interfund loan will provide savings of approximately $22,000 over the five years of the loan. The difference is the result of interest saving from an expected interfund pool rate of 2% (based on the average annual interest the City receives when it invests in the Local Government Investment Pool through the State) and a quoted Government Capital Corporation loan rate of 5.65%.

The loan will be repaid from the General Government Capital Fund in five annual payments due each December 1. The first payment will be due the year following the purchase of the system. Interest rates will be calculated based on the Local Government Investment Pool's annual average rate.

COMMITTEE REVIEW AND RECOMMENDATION:

RECOMMENDED ACTION: **MOTION to adopt Ordinance No. 08-886 approving an interfund loan from the Wastewater Capital Fund to the General Government Capital fund to cover the costs of the Police Records System.**

RECORD OF COUNCIL ACTION

Meeting Date	*Action*	*Vote*
December 18, 2008		

ORDINANCE NO. 08-886

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, KING COUNTY, WASHINGTON, AUTHORIZING A SHORT TERM INTERFUND LOAN FROM THE WASTEWATER CAPITAL FUND TO THE GENERAL GOVERNMENT CAPITAL FUND TO COVER THE COSTS OF THE POLICE RECORDS MANAGEMENT SYSTEM.

WHEREAS, the Council authorized the Police Records Management System as an item in the Capital Improvement Plan adopted November 6, 2008, and

WHEREAS, the Police Department is in need of a new records management system as the current outdated one consistently fails and does not have search capability; and

WHEREAS, it is more cost effective to fund this project with a Wastewater Capital Fund loan as there are sufficient reserve monies in that fund to provide for an interfund load to the General Government Capital Fund in the amount of $200,000 and still meet the needs of the Wastewater Fund; and

WHEREAS, the interfund loan shall be for a period of five years with five annual payments due on December 1st of each year following the year the system is purchased. Interest shall be calculated at the State Local Government Investment Pool interest rate.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, KING COUNTY, WASHINGTON, ORDAINS AS FOLLOWS:

Section 1. The sum of $200,000 is hereby authorized to be transferred from the Wastewater Capital Fund to the General Government Capital Fund as an interfund loan for funding the costs of a record management system for the Police Department.

Section 2. The five year interfund loan will be paid back to the Wastewater Capital Fund General Government Capital Fund in five annual payments. Interest shall be calculated using the annual average State Local Government Investment Pool (LGIP) interest rate on the annual declining balance until the loan is fully paid.

Section 3. Each and every provision of this Ordinance shall be deemed severable. In the event that any portion of the Ordinance is determined by final order of a court of competent jurisdiction to be void or unenforceable, such determination shall not affect the validity of the remaining provisions thereof provided in the intent of this Ordinance can still be furthered without the invalid provision.

Section 4. This Ordinance shall be in full force and effect five (5) days after publication as required by law. A summary of this Ordinance may be published in lieu of the entire Ordinance, as authorized by State law.

Passed by the City Council at a meeting held on the 18th day of December, 2008.

_____
Mayor Howard Botts

Attest:

_____
Brenda L. Streepy, City Clerk

APPROVED AS TO FORM:

_____
Loren D. Combs, City Attorney

Published: _____
Posted: _____
Effective Date: _____

CITY COUNCIL AGENDA BILL

City of Black Diamond
Post Office Box 599
Black Diamond, WA 98010

ITEM INFORMATION

SUBJECT:
Ordinance No. 08-887, amending the 2008 Budget Ordinance No. 08-865 by means of appropriations, adjustments and transfers within various funds and accounts in the 2008 budget

Cost Impact: $2,106,025
Fund Source: various
Timeline: 2008

Agenda Date: December 18, 2008 **AB08-146**

Department/Committee/Individual	Created	Reviewed
Mayor Howard Botts		
City Administrator –Gwen Voelpel		X
City Attorney – Loren D. Combs		
City Clerk – Brenda L. Streepy		
Finance – May Miller	X	
Public Works – Seth Boettcher		
Economic Devel. – Andy Williamson		
Police – Jamey Kiblinger		
Court – Kaaren Woods		
Community Devel. – Steve Pilcher		
Natural Resources – Aaron Nix		

Attachments: Ordinance 08-887 and Exhibit A

Washington State Law requires that municipal budgets be amended by the City Council when expenditures are higher than budgeted amounts, or when budget authority is exhausted from any particular fund. This ordinance consolidates many items previously approved by Council, amounts for Funding Agreement expenses and reimbursements approved during the year, amounts for the 2008 portion of the Capital Improvement Plan, and some corrections discovered during the Finance Department's audit of the 2008 budget.

This budget change adds an additional $2,106,025 to the original and amended 2008 Budget. All additional expenditures are balanced by fund with various revenue sources and cash carryover within each fund.

Of the total amount, $1,477,630 or 70% relates to the 2008 portion of the Capital Improvement Plan, and various professional service agreements or Funding Agreement items already approved by Council.

The primary change in the amount of $837,000 is the for 2008 portion of the adopted 2008-2013 Capital Improvement Plan. The majority of these projects are in the capital funds. An additional $452,430 is for developer funded professional service agreements for the Yarrow Bay Environmental Impact Statements, sensitive areas ordinance, zoning, comprehensive plan and other development regulation updates. Another $188,200 is for Funding Agreement items such as legal costs, the generator wiring, a plotter and other miscellaneous capital items. Nestle was approved to reimburse $25,000 of water testing and associated costs, which is included in this amendment.

The budget change also includes the $94,856 TIB Grant and expenditures for the overlay on Lake Sawyer Road.

The Finance Department audit and King County Metro audit resulted in uncovering net $114,874 of budget corrections which were needed reclassify budgets from one fund to another. Most resulted from the merge of the Park and Cemetery Funds into the General Fund, and the reclassification of the REET (Real Estate Excise Tax) I and REET II revenue the Special Revenue funds. Some expenditures for the

Water Comprehensive Plan and Water System Plan that had been charged to the Water System and Facilities Funding Agreement fund needed to be corrected to the Water Capital Fund. The mid-year budget change was also discovered to have an error which resulted in not including the carryover Lake Sawyer Boat Launch budget in the total, even though is was shown on the document. A King County Metro four-year audit revealed an error in 2005 in reporting and remitting Metro payment, which resulted in the need for a $21,000 prior year budget correction.

The General Fund also includes $80,100 of budget changes needed to increase department budget to cover trend of costs in specific areas, including: Court budget, $11,000 for the judge and public defender; in the Legal area $20,000 needed to defend lawsuits, and $3,700 for legal service for Franchise agreements, employment issues and for the Prosecuting Attorney; $10,000 for additional jail costs and $8,000 for Valley Com and 800 MGH costs for Police.

Exhibit A is attached, showing the original budget, the mid-year budget change and this current budget change. The detailed pages show the balancing revenues and expenditures by fund.

COMMITTEE REVIEW AND RECOMMENDATION:

RECOMMENDED ACTION: **MOTION to adopt Ordinance No. 08-887, amending the 2008 Budget Ordinance No. 08-865 by means of appropriations, adjustments and transfers within various funds and accounts in the 2008 Budget.**

RECORD OF COUNCIL ACTION

Meeting Date	*Action*	*Vote*
December 18, 2008		

ORDINANCE NO. 08-887

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, KING COUNTY, WASHINGTON, AMENDING THE BUDGET FOR CALENDAR YEAR 2008 AS AMENDED BY ORDINANCE 08-865 BY MEANS OF APPROPRIATIONS, ADJUSTMENTS AND TRANSFERS WITHIN VARIOUS FUNDS IN ACCOUNTS IN THE 2008 BUDGET.

WHEREAS, the amounts of dollars actually received within the accounts of various funds in the 2008 budget vary from the amounts set forth in Ordinance No. 08-865; and

WHEREAS, it is necessary to make adjustments to those accounts and/or funds by means of appropriation adjustments and transfers to the 2008 Budget; and

WHEREAS, THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, KING COUNTY, WASHINGTON, ORDAINS AS FOLLOWS:

Section 1. Section 1 of Ordinance 08-865 is hereby amended to read as set forth in Exhibit A attached hereto.

Section 2. This Ordinance shall be in full force and effect five days after its passage, approval, posting and publication in summary form as provided by law.

Introduced this 18th day of December, 2008.

Passed by a majority of the City Council at a meeting held on the 18th day of December, 2008.

_____

Mayor Howard Botts

Attest:

_____
Brenda L. Streepy, City Clerk

APPROVED AS TO FORM:

_____
Loren D. Combs, City Attorney

Published: _____
Posted: _____
Effective Date: _____

City of Black Diamond, Washington **Exhibit A**

December 2008 Budget Adjustment Summary

A. Estimated Expenditures by Fund

Fund #	Fund Title	*Ordinance 07-843 Budget 2008*	*Ordinance 08-865 Budget 2008*	December *Ordinance 08-887 Budget 2008*	*Total Budget 2008*
Fund 001	**General Fund**	4,059,175	2,035,006	886,350	6,980,531
Fund 101	**Street Fund**	127,818	107,500	79,374	314,692
Fund 102	**Street Equipment Reserve Fund**	22,500			22,500
Fund 103	**Cemetery Fund - Correction**	17,320		(17,320)	
Fund 104	**REET I**		988,292	250,500	1,238,792
Fund 105	**REET 2**		1,014,596	115,000	1,129,596
Fund 106	**Parks Fund - Correction**	32,300		(32,300)	
Fund 122	**Criminal Justice**	125,418			125,418
Fund 310	**General Govt CIP Fund**	112,000	997,642	305,500	1,415,142
Fund 320	**Street CIP Fund**	115,000	2,090,039	43,356	2,248,395
Fund 401	**Water Fund**	1,441,765	80,164	50,000	1,571,929
Fund 402	**Water Supply Facility Fund**	16,000	548,150	(109,046)	455,104
Fund 404	**Water Capital Fund**	16,000	253,900	147,611	417,511
Fund 407	**Wastewater Fund**	647,058	205,394	61,000	913,452
Fund 408	**Wastewater Capital Fund**	50,000	230,564	326,000	606,564
Fund 410	**Stormwater Fund**		175,000		175,000
Total		**6,782,354**	**8,726,247**	**2,106,025**	**17,614,626**

City of Black Diamond, Washington

December 2008 Budget Change

	Fund Title	Res or Ord # or Type of Change	Beg Fund Bal and Rev	Expenses
001	**General Fund**			
	Incorporate Cemetery revenue and expense into GF	Correction	17,320	17,320
	Incorporate Parks revenue and expense into GF	Correction	32,300	32,300
	Central Service Cost Reimbursement	Adjustment	30,000	
	Central Service copiers, supplies and materials - cost allocation	Adjustment		30,000
	General Fund Beginning Fund Balance	Various	80,100	
	Emergency Furnace and AC repairs in the Police Station	08-537 & Emergency		12,000
	Central Service building insurance allocation	Adjustment		10,000
	Court - Judge from 45,000 to 50,000	Adjustment		5,000
	Court - Public Defender from 10,000 to 16,000	Adjustment		6,000
	Legal - Employment issues	Adjustment		1,500
	Legal - Franchise Agreements	Adjustment		1,600
	Legal - Lawsuits	Adjustment		20,000
	Legal - Prosecuting Attorney from 39,000 to 45,000	Adjustment		6,000
	Police - Communication Valley Com/800 MHZ	Adjustment		8,000
	Police Jail costs from 32,841 to 42,841	Adjustment		10,000
	Funding Agreement reimbursement		188,200	
	Dietrich Post Plotter -for GIS and software licenses	08-540		25,000
	Plotter Supplies	Adjustment		5,000
	F/A Legal costs from 175,000 to 310,000	Adjustment		135,000
	Paving by Library area	Adjustment		2,500
	City Hall move to old Library	Adjustment		10,000
	Generator wiring	08-516		10,700
	Interfund loan from Wastewater Cap Fund - F/A Equipment	07-833	76,000	
	Repayment of loan to Wastewater Capital Fund	07-833		76,000
	Yarrow Bay reimbursements, professional services	546/543/adj	452,430	
	IFC Jones Comp Plan	Carryover 07-468		35,000
	Weiman Zoning Code	Carry over 06-409		45,000
	Berk and Assoc. Capital Facilities Plan	08-546		25,000
	Parametrix Critical Area Ordinance	08-501		120,728
	SEPA - YarrowBay	08-553		215,320
	Printing and miscellaneous study costs	Adjustment		11,382
	Deposits - Reimbursement	Adjustment	10,000	
	Various Deposits	Adjustment		10,000
	General Fund Budget Change		**886,350**	**886,350**

City of Black Diamond, Washington

December 2008 Budget Change

	Fund Title	Res or Ord # or Type of Change	Beg Fund Bal and Rev	Expenses
101	**Street Fund**			
	PW Dir Sal - Fnd Agree reimb missed in last budget change	Correction	35,874	35,874
	Street Fund Beginning Fund Balance - CIP 2008	CIP 08	40,000	
	Transfer to Street Capital for Road Preservation (CIP T1)	CIP 08		30,000
	Transfer to Street Capital for Railroad Ave Project	CIP 08		10,000
	Street Fund Beginning Fund Balance		3,500	
	Transfer to Street Capital for Railroad Ave Project (VSI)	10/16/08 Motion		3,500
	Street Fund Budget Change		**79,374**	**79,374**
103	**Cemetery Fund**			
	Move revenue and expense to General Fund	Correction	(17,320)	(17,320)
	Cemetery Fund Budget Change		**(17,320)**	**(17,320)**
104	**REET I**			
	Move revenue and ending fund balance from 310 Fund	Correction	112,000	112,000
	REET 1 Beginning Fund Balance - CIP	CIP 08	138,500	
	Transfer to Metal Building Upgrades (CIP A1)	CIP 08		30,000
	Transfer to City Hall and Court Remodel (CIP A2)	CIP 08		60,000
	Transfer to City Technology Upgrades (CIP I1)	CIP 08		3,500
	Transfer to Police Technology Upgrades (CIP I3)	CIP 08		45,000
	REET I Budget Change		**250,500**	**250,500**
105	**REET 2**			
	Move revenue and ending fund balance from 320 Fund	Correction	115,000	115,000
	REET 2 Budget Change		**115,000**	**115,000**
106	**Parks Fund**			
	Move revenue and expense to General Fund	Correction	(32,300)	(32,300)
	Parks Fund Budget Change		**(32,300)**	**(32,300)**
310	**General Govt CIP Fund**			
	Move revenue and ending fund balance transfer to 104 Fund	Correction	(112,000)	(112,000)
	Transfer in from General Fund for Boat Launch Project	Correction	29,000	
	King County Boat Launch Grant	Correction	50,000	
	Boat Launch Project carryover - missed in first budget change	Correction		79,000
	Transfer in from REET I - 2008 CIP	CIP 08	138,500	
	Metal Building Upgrades (CIP A1)	CIP 08		30,000
	City Hall and Court Remodel (CIP A2)	CIP 08		60,000
	City Technology Upgrades (CIP I1)	CIP 08		3,500
	Police Technology Upgrades (CIP I3)	CIP 08		45,000
	Transfer loan from Wastewater Capital Fund (CIP I2)	CIP 08	200,000	
	Police Records System Replacement (CIP I2)	CIP 08		200,000
	Govt CIP Fund Budget Change		**305,500**	**305,500**

City of Black Diamond, Washington

December 2008 Budget Change

	Fund Title	Res or Ord # or Type of Change	Beg Fund Bal and Rev	Expenses
320	**Street CIP Fund**			
	Move revenue and ending fund balance transfer to 105 Fund	Correction	(115,000)	(115,000)
	Transfer in from Street Fund	CIP 08	40,000	
	Road Preservation (CIP T1)	CIP 08		30,000
	Railroad Avenue Project (CIP T2 from Street Fund)	CIP 08		10,000
	Transfer in from 404 for RR ave Water Main	CIP 08	20,000	
	RR Ave Water Main Upgrade Project (CIP W1)	CIP 08		20,000
	TIB Grant - Lake Sawyer	08-536	94,856	
	Lake Sawyer Overlay Project CIP T3	08-536		94,856
	Street Fund Transfer in for VSI RR Ave Project	10/16/08 Motion	3,500	
	VSI RR Street Improvement	10/16/08 Motion		3,500
	Street CIP Fund Budget Change		**43,356**	**43,356**
401	**Water Fund**			
	Water beginning fund balance	Adjustment	30,000	
	Sal and Benefits - correct to allocation	Adjustment		20,000
	Central Service cost allocation	Adjustment		10,000
	Water CIP beginning fund balance	CIP 08	20,000	
	Transfer to 320 Fund RR Ave Water Main Upgrade Project (CIP W1)	CIP 08		20,000
	Water Fund Budget Change		**50,000**	**50,000**
402	**Water Facility and Supply Fund**			
	Water System Plan - Should be in Water Capital Projects	08-484	(63,073)	(63,073)
	Development Standards - Should be in Water Capital Projects	2006	(45,973)	(45,973)
	Water Facility and Supply Fund Budget Change		**(109,046)**	**(109,046)**
404	**Water Capital Fund**			
	Water System Plan - Move from 402 Fund	08-484	63,073	63,073
	Development Standards - move from 402 Fund	2006	45,973	45,973
	Water Capital Fund - Beginning Fund Balance		13,565	
	Pac West Water Comp Plan	08-549		13,565
	Nestle reimbursement	08-547	25,000	
	Nestle Feasability Study Reimbursement Agreement	08-547		25,000
	Water Capital Fund Budget Change		**147,611**	**147,611**
407	**Wastewater Fund**			
	Beginning fund balance		41,000	
	King county Metro bill prior year error (2005)	Adjustment		21,000
	Central Service cost allocation - wastewater	Adjustment		10,000
	Central Service cosst allocation - stormwater	Adjustment		10,000
	Wastewater Fund - Beginning Fund Balance	CIP 08	20,000	
	Trans to 408 Infiltration and Inflow Reduction Program (CIP S1)	CIP 08		10,000
	Trans to 408 Manhole Rehabilitation (CIP S6)	CIP 08		10,000
	Wastewater Fund Budget Change		**61,000**	**61,000**

City of Black Diamond, Washington

December 2008 Budget Change

	Fund Title	*Res or Ord # or Type of Change*	*Beg Fund Bal and Rev*	*Expenses*
408	**Wastewater Capital Fund**			
	Wastewater Capital Fund - Beginning Fund Balance		30,000	
	Soos Creek/Cedar River - Legal	Motion		30,000
	Wastewater Capital Fund - CIP Beginning Fund Balance	CIP 08	200,000	
	Loan to 310 for Police Record System	CIP 08		200,000
	Transfer in from Wastewater fund	CIP 08	20,000	
	Infiltration and Inflow Reduction Program (CIP S1)	CIP 08		10,000
	Manhole Rehabilitation (CIP S6)	CIP 08		10,000
	Interfund loan to Gen Fund for F/A for equip and repayment	07-833	76,000	76,000
	Wastewater Capital Fund Budget Change		**326,000**	**326,000**
	Total		**2,106,025**	**2,106,025**

CITY COUNCIL AGENDA BILL

City of Black Diamond
Post Office Box 599
Black Diamond, WA 98010

ITEM INFORMATION

SUBJECT:
Ordinance No. 08-888, adopting the 2009 Budget including operating and capital budgets

Agenda Date: December 18, 2008 **AB08-147**

Department/Committee/Individual	Created	Reviewed
Mayor Howard Botts		
City Administrator –Gwen Voelpel		X
City Attorney – Loren D. Combs		
City Clerk – Brenda L. Streepy		
Finance – May Miller	X	
Public Works – Seth Boettcher		
Police – Chief Kiblinger		
Court – Kaaren Woods		
Commander Miller		
Economic Devel – Andy Williamson		

Cost Impact:
Fund Source:
Timeline:

Attachments: Ordinance No. 08-888, 2009 Budget; Exhibit A – 2009 Salary Schedule

SUMMARY STATEMENT:

Per Washington State requirements, the City of Black Diamond hosted public hearings on the 2009 Budget on November 20, 2008 and December 4, 2008. The Council also conducted workshops on the preliminary budget on October 1, 2008, October 2, 2008, October 22, 2008, and November 6, 2008.

The balanced budget before Council for adoption incorporates suggestions received during the Council study process and public process.

Copies of the budget are available from the City Clerk. A final budget with more detailed graphs and text will be available by February 15, 2009.

COMMITTEE REVIEW AND RECOMMENDATION:

RECOMMENDED ACTION: **MOTION to adopt Ordinance No. 08-888 adopting the 2009 Budget.**

RECORD OF COUNCIL ACTION

Meeting Date	*Action*	*Vote*
December 18, 2008		

ORDINANCE NO. 08-888

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, KING COUNTY, WASHINGTON, ADOPTING THE BUDGET FOR CALENDAR YEAR 2009

WHEREAS, the Preliminary Operating Budget was submitted to the City Council by the Mayor on November 6, 2008; and

WHEREAS, the Preliminary Operating with Capital Budget was submitted by the Mayor to the City Council on November 20, 2008; and

WHEREAS, the City Council conducted workshops to review the budgets and recommend revisions on October 1, 2008, October 2, 2008, October 22, 2008, and November 6, 2008; and

WHEREAS, the City Council hosted public hearings on November 20, 2008, and December 4, 2008; and

WHEREAS, a copy of the budget was on file with the City Clerk for examination by the public during the time it was being considered by the City Council; now, therefore,

THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, KING COUNTY, WASHINGTON, ORDAINS AS FOLLOWS:

Section 1. The annual budget of the City of Black Diamond for the 2009 calendar year, a copy of which is on file with the City Clerk, is hereby adopted by reference as the annual budget for the City of Black Diamond for calendar year 2009.

Section 2. The total estimated revenue from all sources and expenditures by fund as set forth in the 2009 budget document adopted by reference, are as follows:

Fund #	Fund Name	Estimated Revenues	Estimated Expenses
001	General Fund	5,069,461	5,069,461
002	Fire Equipment Reserve Fund	56,843	56,843
101	Street Fund	585,635	585,635
102	Street Eq Reserve	164,500	164,500
104	REET 1	988,664	988,664
105	REET 2	1,155,939	1,155,939
122	Criminal Justice Fund	130,550	130,550
310	General Govt Capital Improvement Fund	523,200	523,200
320	Street Capital Improvement Fund	1,895,000	1,895,000
401	Water Fund	1,474,455	1,474,455
402	Water Supply Facility Fund	1,402,000	1,402,000
404	Water Reserve	702,000	702,000
407	Wastewater Fund	818,009	818,009
408	Wastewater Reserve	1,665,400	1,665,400
410	Stormwater Fund	401,052	401,052
Totals		**17,032,708**	**17,032,708**

Section 3. This Ordinance shall include the 2009 Salary Schedule as shown in the attachment as Exhibit A.

Section 4. This Ordinance shall be in full force and effect five days after its passage, approval, posting and publication in summary form as provided by law.

Introduced the 18th day of December, 2008.

Passed by a majority of the City Council at a meeting held on the 18th day of December, 2008.

_____
Mayor Howard Botts

Attest:

_____
Brenda L. Streepy, City Clerk

APPROVED AS TO FORM:

_____
Loren D. Combs, City Attorney

Published: _____
Posted: _____
Effective Date: _____

CITY OF BLACK DIAMOND

2009 BUDGET

JANUARY 1, 2009 - DECEMBER 31, 2009

2009 Budget Table of Contents

Organization Chart of City of Black Diamond 1

Employee Allocations by Funding Source 2

All Funds Summary 3

General Fund

Revenue and Expenditure Summary 4
Revenue Sources 5
Expenditure Summary 12
NET Operating Expenditures 13
Expenditure Graphs 14
Legislative 15
Executive 16
Administration 17
City Clerk 18
Finance..... 19
Information Services 21
Legal Department 22
Municipal Court 23
Police Department 25
Fire Department 28
Community Development 29
Natural Resources 32
Economic Development 34
Capital Facilities 35
Parks and Recreation 36
Cemetery 37
Central Services and Employee Benefits 38
Funding Agreement, Studies, Deposits and Interfund Transfers 39

Fire Equipment Reserve Fund

Revenue and Expenditure Summary 40

Street Fund

Revenue and Expenditure Summary 41

Street Equipment Reserve Fund

Revenue and Expenditure Summary 43

Real Estate Excise Tax Fund 1
Revenue and Expenditure Summary 44

Real Estate Excise Tax Fund 2
Revenue and Expenditure Summary 45

Criminal Justice
Revenue and Expenditure Summary 46

General Government Capital Fund 310
Revenue and Expenditure Summary 47

Street Capital Projects Fund 320
Revenue and Expenditure Summary 48

Water Department
Revenue and Expenditure Summary 49

Water Facility and Supply Fund
Revenue and Expenditure Summary 52

Water Capital Projects Fund
Revenue and Expenditure Summary 53

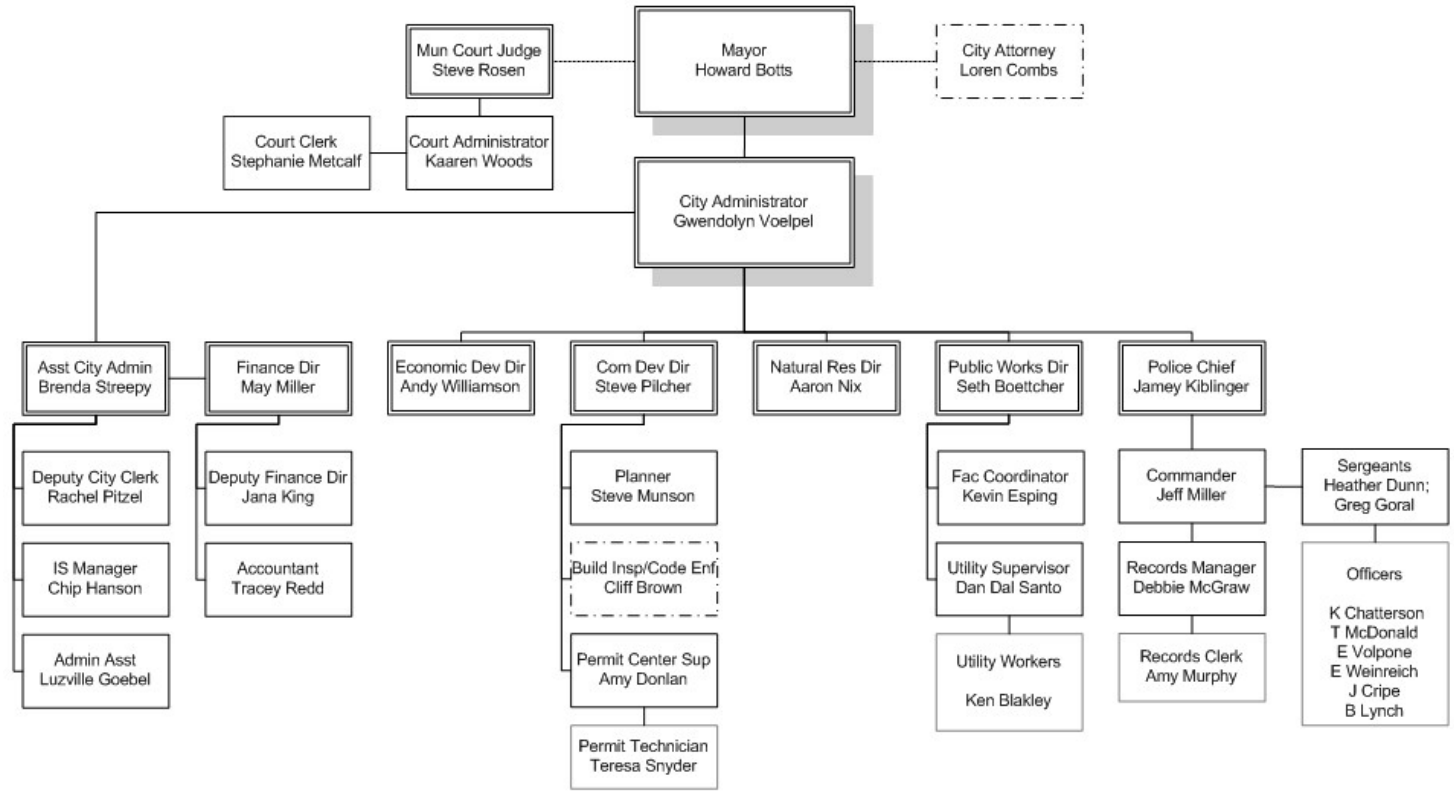
Wastewater Department
Revenue and Expenditure Summary 54

Wastewater Capital Projects Fund
Revenue and Expenditure Summary 57

Stormwater Department
Revenue and Expenditure Summary 58

City of Black Diamond Departmental Organization (Personnel)

Tuesday, September 23, 2008



Note: Black Diamond is served by King County Fire District #44

Page 1

2009 Employee Allocations by Funding Source

Positions	Full Time Equivalent (FTE)	Funding Agreement	General Fund	Criminal Justice	Street Fund	Water Fund	Wastewtr Fund	Stormwtr Fund
Municipal Court								
Court Administrator	1.0		1.00					
Court Clerk	1.0		1.00					
Total Court	**2.0**	**0.00**	**2.0**	**0.0**	**0.0**	**0.0**	**0.0**	**0.0**
Administration								
City Administrator	1.0	0.30	0.50		0.02	0.06	0.06	0.06
Asst City Administrator/City Clerk	1.0	1.00						
Admin Assistant 1	1.0		0.10			0.3	0.3	0.3
Total Administration	**3.0**	**1.30**	**0.6**	**0.0**	**0.0**	**0.4**	**0.4**	**0.4**
City Clerk								
Deputy City Clerk	1.0		0.70		0.03	0.09	0.09	0.09
Total City Clerk	**1.0**	**0.00**	**0.7**	**0.0**	**0.0**	**0.1**	**0.1**	**0.1**
Finance Department								
Finance Director	1.0	1.00						
Deputy Finance Director	1.0	1.00						
Accountant 1	0.75		0.53		0.022	0.066	0.066	0.066
Total Finance	**2.75**	**2.00**	**0.53**	**0.00**	**0.02**	**0.07**	**0.07**	**0.07**
Information Services								
Information Services Manager	1.0	1.00						
Total Information Services	**1.0**	**1.00**	**0.0**	**0.0**	**0.0**	**0.0**	**0.0**	**0.0**
Police Department								
Police Chief	1.0		1.00					
Police Commander	1.0		1.00					
Sergeant	2.0		2.00					
Senior Police Officer	6.0		5.00	1.00				
Police Officer	2.0		2.00					
Police Records Coordinator	1.0		1.00					
Police Clerk	0.63		0.63					
Total Police Department	**13.63**	**0.00**	**12.63**	**1.00**	**0.00**	**0.00**	**0.00**	**0.00**
Community Development								
Community Development Dir	1.0	1.00						
City Planner	1.0		1.00					
Permit Technician Supervisor	1.0	1.00						
Permit Tech	1.0	1.00						
Total Community Development	**4.0**	**3.00**	**1.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Economic Development								
Econ Development Director	1.0	1.00						
Total Economic Development	**1.0**	**1.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Facilities Department								
Facilities Equipment Coordinator	1.0	1.00						
Total Facilities	**1.0**	**1.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Stewardship								
Stewardship Director	1.0	1.00						
Total Stewardship	**1.0**	**1.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Public Works								
Public Works Director	1.0	1.00						
Utilities Supervisor	1.0		0.10		0.15	0.25	0.25	0.25
Utility Worker	1.0		0.10		0.15	0.25	0.25	0.25
Utilities Operator	1.0		0.10		0.15	0.25	0.25	0.25
Seasonal Help	0.4		0.04		0.06	0.1	0.1	0.1
Total Public Works	**4.4**	**1.00**	**0.34**	**0.00**	**0.51**	**0.85**	**0.85**	**0.85**
Grand Total Budget Positions	**34.78**	**11.30**	**17.80**	**1.00**	**0.58**	**1.37**	**1.37**	**1.37**

* The Mayor and City Council are supported by the General Fund

2009 Budget Summary - Operating and Capital Funds

	Fund	Beginning Fund Balance	Revenue	Total Sources	Expenses	Ending Fund Balance	Total Uses
	General Fund 001	256,397	4,813,064	5,069,461	5,069,461		5,069,461
	General Fund Total	**256,397**	**4,813,064**	**5,069,461**	**5,069,461**	**0**	**5,069,461**
*	**Fire Equipment Reserve Fund 002**	55,843	1,000	56,843		56,843	56,843
	Fire Equipment Res Total	**55,843**	**1,000**	**56,843**	**0**	**56,843**	**56,843**
	Street Fund 101	450,000	135,635	585,635	188,393	397,242	585,635
	Street Fund Total	**450,000**	**135,635**	**585,635**	**188,393**	**397,242**	**585,635**
	Street Equipment Reserve Fund 102	122,000	42,500	164,500		164,500	164,500
*	**Street Equipment Res Total**	**122,000**	**42,500**	**164,500**	**0**	**164,500**	**164,500**
	REET Fund 1 104	924,792	63,872	988,664	468,200	520,464	988,664
*	**REET Fund 1 Total**	**924,792**	**63,872**	**988,664**	**468,200**	**520,464**	**988,664**
	REET Fund 2 105	1,089,595	66,344	1,155,939	662,057	493,882	1,155,939
*	**REET Fund 2 Total**	**1,089,595**	**66,344**	**1,155,939**	**662,057**	**493,882**	**1,155,939**
	Criminal Justice 122	20,000	110,550	130,550	126,229	4,321	130,550
	Criminal Justice Fund Total	**20,000**	**110,550**	**130,550**	**126,229**	**4,321**	**130,550**
	General Government CIP Fund 310		523,200	523,200	523,200		523,200
*	**General Govt CIP Total**	**0**	**523,200**	**523,200**	**523,200**	**0**	**523,200**
	Street CIP Fund 320		1,895,000	1,895,000	1,895,000		1,895,000
*	**Street CIP Total**	**0**	**1,895,000**	**1,895,000**	**1,895,000**	**0**	**1,895,000**
	Water Fund 401	100,000	1,374,455	1,474,455	1,355,495	118,960	1,474,455
	Water Fund Total	**100,000**	**1,374,455**	**1,474,455**	**1,355,495**	**118,960**	**1,474,455**
	Water Supply and Facilitiy Fund 402	70,000	1,332,000	1,402,000	1,330,000	72,000	1,402,000
*	**Water Supply and Facility Total**	**70,000**	**1,332,000**	**1,402,000**	**1,330,000**	**72,000**	**1,402,000**
	Water Capital Fund 404	675,000	27,000	702,000	205,000	497,000	702,000
*	**Water Capital Fund Total**	**675,000**	**27,000**	**702,000**	**205,000**	**497,000**	**702,000**
	Wastewater Fund 407	180,000	638,009	818,009	684,663	133,346	818,009
	Wastewater Fund Total	**180,000**	**638,009**	**818,009**	**684,663**	**133,346**	**818,009**
	Wastewater Capital Fund 408	1,300,000	365,400	1,665,400	530,000	1,135,400	1,665,400
*	**Wastewater Capital Fund Total**	**1,300,000**	**365,400**	**1,665,400**	**530,000**	**1,135,400**	**1,665,400**
	Stormwater Fund 410	30,000	371,052	401,052	348,926	52,126	401,052
	Stormwater Fund Total	**30,000**	**371,052**	**401,052**	**348,926**	**52,126**	**401,052**
	Grand Total All Funds	5,273,627	11,759,081	17,032,708	13,386,624	3,646,084	17,032,708
	Grand Total All Funds	**5,273,627**	**11,759,081**	**17,032,708**	**13,386,624**	**3,646,084**	**17,032,708**

* ***Additions to this document.***

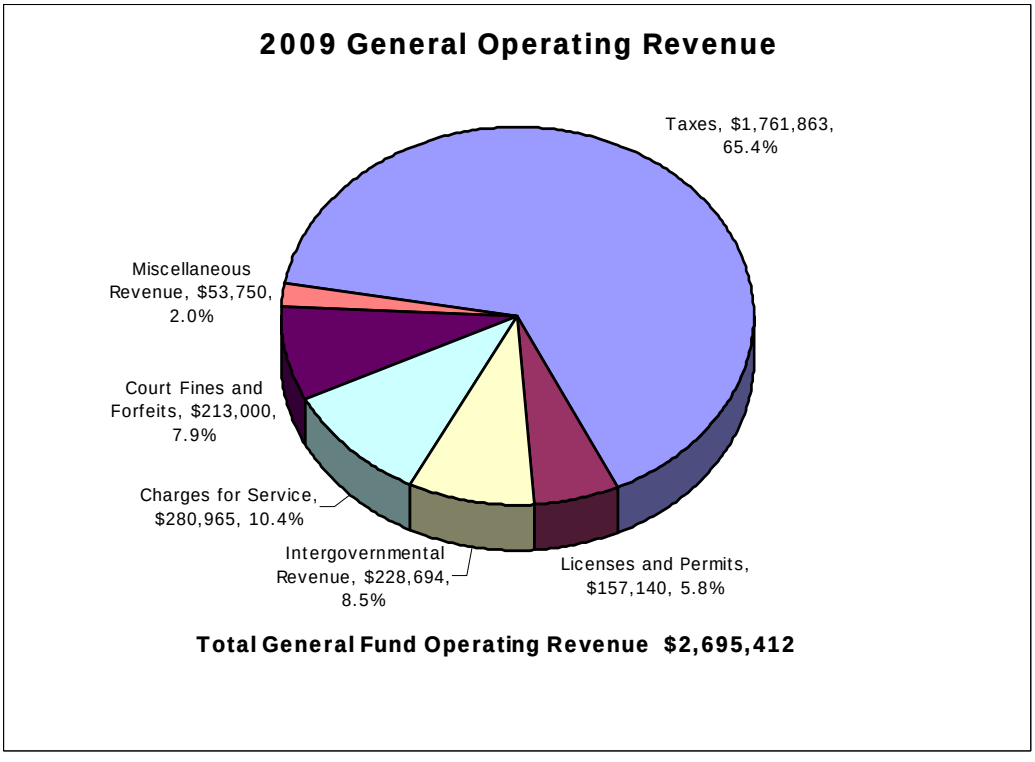
General Fund Total Summary

	2008 Budget	2009 Proposed	Chg $ 2008- 2009	Change %
REVENUE				
Taxes	1,691,886	1,761,863	69,977	4.1%
Licenses and Permits	153,950	157,140	3,190	2.1%
Intergovernmental Revenue	455,058	228,694	(226,364)	-49.7%
Charges for Service	185,276	280,965	95,689	51.6%
Court Fines and Fees	168,100	213,000	44,900	26.7%
Miscellaneous Revenue	65,100	53,750	(11,350)	-17.4%
Sub-total Operating Revenue	**2,719,370**	**2,695,412**	**(23,958)**	**-0.9%**
Funding Agreement and Master Plan Dev.	3,171,822	2,117,652	(1,054,170)	-33.2%
Beginning Fund Balance	252,609	256,397	3,788	1.5%
Total General Fund Sources	**6,143,801**	**5,069,461**	**(1,074,340)**	**-17.5%**
EXPENDITURES				
Executive	14,109	15,072	963	6.8%
Legislative	12,355	12,827	472	3.8%
Administration	321,195	298,530	(22,665)	-7.1%
City Clerk	81,364	84,580	3,216	4.0%
Finance	254,605	300,539	45,934	18.0%
Information Services	143,411	149,314	5,903	4.1%
Legal	112,000	87,000	(25,000)	-22.3%
Municipal Court	277,501	293,839	16,338	5.9%
Police Department	1,641,694	1,699,849	58,155	3.5%
Fire Department	633,173	459,540	(173,633)	-27.4%
Community Development	503,988	527,703	23,715	4.7%
Natural Resources	166,278	168,653	2,375	1.4%
Economic Development	139,458	155,811	16,353	11.7%
Facilities	87,284	99,166	11,882	13.6%
Parks	72,673	58,147	(14,526)	-20.0%
Cemetery	17,320	17,659	339	2.0%
Central Services and Employee Recognition	30,939	41,402	10,463	33.8%
Studies, Funding and Deposits	1,634,454	599,830	(1,034,624)	-63.3%
Total General Fund Expenditures	**6,143,801**	**5,069,461**	**(1,074,340)**	**-17.5%**

2009 General Fund Revenue Sources

Total General Fund revenue sources are estimated at $5,069,461 for 2009. The following chart reflects the draft 2009 General Operating Revenue budget of $2,695,412. This is a decrease of $23,958 from 2008. A graph on the last page includes all General Fund revenue sources.

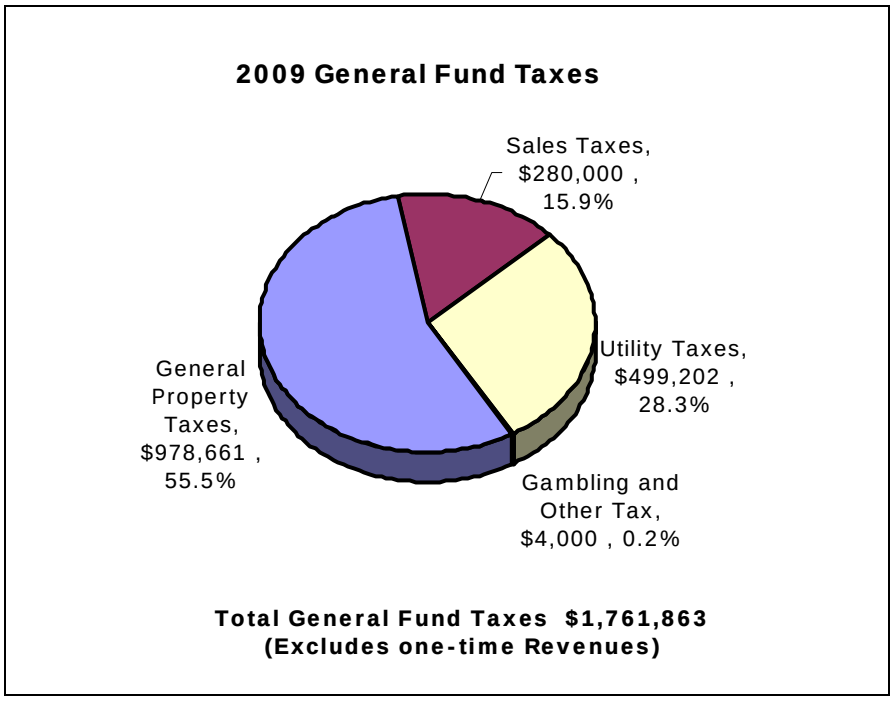
General Fund Sources	2007 Budget	2007 Actual	2008 Budget	2009 Proposed	Chg $ 2008- 2009	Change %
Taxes	1,712,519	1,773,367	1,691,886	1,761,863	69,977	4.1%
Licenses and Permits	116,825	183,646	153,950	157,140	3,190	2.1%
Intergovernmental Revenue	417,696	400,742	455,058	228,694	(226,364)	-49.7%
Charges for Service	179,850	163,094	185,276	280,965	95,689	51.6%
Court Fines and Forfeits	175,000	190,997	168,100	213,000	44,900	26.7%
Miscellaneous Revenue	61,500	80,335	65,100	53,750	(11,350)	-17.4%
Total Operating Revenue	**2,663,390**	**2,792,181**	**2,719,370**	**2,695,412**	**(23,958)**	**-0.9%**
Funding Agreement Large Development Review,	865,000	815,639	1,691,834	1,673,652	(18,182)	-1.1%
Deposits, and One time	524,134	218,851	1,479,988	444,000	(1,035,988)	-70.0%
Total Revenue	**4,052,524**	**3,826,671**	**5,891,192**	**2,117,652**	**(1,054,170)**	**-17.9%**
Beginning Fund Balance	423,050	1,518,973	252,609	256,397	3,788	1.5%
Total General Fund Sources	**7,138,964**	**8,137,826**	**8,863,171**	**5,069,461**	**(1,074,340)**	**-12.1%**



General Fund Taxes

Locally levied taxes represent Black Diamond's largest portion of revenues of $1,761,863 or 65.4%. Taxes include real and personal property tax, local sales tax, utility taxes on utility services (water, sewer, electric, gas, cable and telephone) and gambling taxes. An overall increase of $69,977 or 4.1% is anticipated for the 2009 Budget.

General Fund Sources	2007 Budget	2007 Actual	2008 Budget	2009 Proposed	Chg $ 2008- 2009	Change %
Taxes						
General Property Taxes	928,919	940,948	948,226	978,661	30,435	3.2%
Sales Taxes	244,900	305,497	280,000	280,000		
B & O Tax	115,000	82,758	15,000		(15,000)	-100.0%
Utility Taxes						
Solid Waste Tax	21,200	24,749	30,000	29,750	(250)	-0.8%
Cable TV Utility Tax			9,600	10,000	400	4.2%
Telephone Tax	132,000	142,513	140,000	135,000	(5,000)	-3.6%
Gas Utility Tax				5,600	5,600	n/a
Electrical Tax	215,000	203,405	210,000	240,000	30,000	14.3%
Water Utility Tax	19,000	29,098	21,800	23,900	2,100	9.6%
Stormwater Utility Tax				18,452	18,452	n/a
Wastewater Utility Tax	31,000	41,908	33,660	36,500	2,840	8.4%
Sub-Total Utility Taxes	**418,200**	**441,674**	**445,060**	**499,202**	**54,142**	**12.2%**
Gambling and Other Tax	5,500	2,490	3,600	4,000	400	11.1%
TOTAL TAXES	**1,712,519**	**1,773,367**	**1,691,886**	**1,761,863**	**69,977**	**4.1%**



Property Tax

Property taxes are 55.5% of General Fund tax revenue and expected to generate $978,661 in revenue for the City in 2009. This includes a 1% tax levy increase of $9,514 and $20,921 in new construction taxes and other adjustments.

All revenues from property tax go directly to the General Fund in support of services such as police and fire protection. In 2008, 42% of property taxes or $397,526 comes from a voted public safety levy that will expire in 2010. The levy vote for the City has gone down from 2.0315 per $1,000 assessed valuation in 2005 to 1.5193 per $1,000 in 2009. That equals an approximate 25% decrease in four years, due to Referendum 747 limiting the increase in property taxes to 1% above the previous year.

Sales Tax

Sales tax for the 2009 Budget is $280,000 or 15.9% of tax revenue. For every $100 spent in Black Diamond, $8.60 is collected and is shared by various jurisdictions with Black Diamond receiving .85 cents.

Black Diamond's sales tax revenues are dependent on retail sales of products and services sold in Black Diamond as well as new construction. As Black Diamond does not possess a large retail sales tax base, annual revenues fluctuate due to construction activity. Sales tax revenue for 2009 is conservatively estimated as the economic climate going forward is uncertain at best.

Utility Tax

Utility taxes for Black Diamond are $499,202 or 28.3% of General Fund taxes. Black Diamond levies a 6% tax on all public and private utilities such as electric, natural gas, water, sewer, telephone, and 5% on cable services. The 2009 Budget includes a 6% utility tax on stormwater, and increases in electrical. Adding a stormwater utility tax in 2009 has increased overall revenue projections by almost 12.2% or $54,162.

Gambling Tax

The City of Black Diamond levies taxes on gambling activities as allowed by the State of Washington. Currently, the City receives gambling taxes on activities such as pull-tabs and amusement devices. Receipts from this tax are anticipated to increase by $400 in 2009 based on current trend.

Licenses and Permits

Licenses and permits are designed to cover the cost of administration, inspection and other services for those occupations, trades and activities regulated by the City. These revenues include fees related to construction activities such as building, mechanical and plumbing permits, business licenses and franchise agreements with the garbage and cable companies. A 2.1% increase is projected based on development projections over 2008. Licenses and permits are forecasted to bring to the City $157,140 in receipts in 2009.

General Fund Sources	2007 Budget	2007 Actual	2008 Budget	2009 Proposed	Chg $ 2008- 2009	Change %
Licenses and Permits						
Business and Occupation Licenses	26,000	16,085	28,000	27,800	(200)	-0.7%
Cable Franchise Fees	40,225	48,229	48,000	49,000	1,000	2.1%
Building and Land Use Permits	50,000	118,405	77,150	78,340	1,190	1.5%
Gun Permits and Fingerprinting	600	927	800	2,000	1,200	150.0%
TOTAL LICENSES AND PERMITS	**116,825**	**183,646**	**153,950**	**157,140**	**3,190**	**2.1%**

Intergovernmental Revenue

Intergovernmental revenue includes grants, entitlements, shared revenues and payments for goods and services provided to the City from the State or other governmental entities. They include per capita distributed revenues such as liquor excise and profit taxes and state and federal grants. This source decreased in 2009 largely due to the merging of Fire District 17 to Fire District 44 in 2008, with a loss of $185,935 from Fire District 17 reimbursement for 2009 plus a decrease of $21,896 in King County EMS revenue due to loss of Fire District 17. With the Fire District removed, the actual change in intergovernmental revenue shows a decrease of $18,533, largely due to a decrease of City assistance from the State and some grant revenue in the Court that is not anticipated in 2009.

The City does receive local government assistance funds approved by the passage of ESSB 6050. This legislation is intended to provide ongoing financial assistance to cities and counties that have a low tax base and are having difficulty providing basic services. These funds are created by diverting small a portion of the real estate excise tax from the Public Works Trust Fund. The 2009 Budget anticipates a cut to 80% of 2008 level due to a decrease in State revenue. Actual revenue may even be as low at 60% of 2008.

General Fund Sources	2007 Budget	2007 Actual	2008 Budget	2009 Proposed	Chg $ 2008- 2009	Change %
Intergovernmental Revenue						
Fire District 17	164,700	158,910	185,935		(185,935)	-100.0%
King County EMS BLS Contract	46,359	50,087	70,413	53,104	(17,309)	-24.6%
Local City Assistance	92,000	98,675	90,000	80,000	(10,000)	-11.1%
Vessel Regis. Boat Safety	43,995	22,495	23,000	24,000	1,000	4.3%
Recycle Grants	18,437	18,436	18,435	18,435		
Liquor Board Tax and Profits	47,835	48,494	50,520	48,000	(2,520)	-5.0%
Other Grants and Intergov.	4,370	3,645	16,755	5,155	(11,600)	-69.2%
TOTAL INTERGOVERNMENTAL REVENUE	**417,696**	**400,742**	**455,058**	**228,694**	**(226,364)**	**-49.7%**

Charges for Service

This category includes charges and fees for various services the City performs such as plan check and zoning fees, traffic and marine schools, records services, copies, maps and publications, as well as charges for the Black Diamond Cemetery and Lake Sawyer parking fees. The $95,689 increase in this revenue area is primarily due to the expansion of the Police traffic school to a full year. The Central Service allocation includes street, water, sewer and stormwater portion of cost for copier, postage, paper, plotter maintenance, supplies, permitting system maintenance and supplies which increased $32,059. The 2009 Budget also includes the addition of passport services for $3,000.

General Fund Sources	2007 Budget	2007 Actual	2008 Budget	2009 Proposed	Chg $ 2008- 2009	Change %
Charges for Service						
Plan Check and Land Use Fees	51,000	70,347	36,100	33,400	(2,700)	-7.5%
Hearing Examiner			6,000	25,000	19,000	316.7%
Lake Sawyer Parking Fees			22,000	22,000		
Cemetery Fees			9,800	10,800	1,000	10.2%
Other Charges for Service	18,850	3,214	20,200	4,030	(16,170)	-80.0%
Police Traffic School	110,000	66,168	45,000	90,000	45,000	100.0%
Comprehensive Plan Amendment				9,000	9,000	
MPD Fees and Lot Charges			7,500		(7,500)	-100.0%
Annexation East				11,000	11,000	
TDR's			8,000	10,000	2,000	25.0%
Central Services Reimbursements		23,365	30,676	62,735	32,059	104.5%
Passport Services				3,000	3,000	
TOTAL CHARGES FOR SERVICE REV	**179,850**	**163,094**	**185,276**	**280,965**	**95,689**	**51.6%**

Court Fines and Forfeitures

This represents the City's portion of fines and forfeits collected on citations and other Municipal Court fees.

This is always a difficult area to budget as these revenues are based on citations issued, court decisions and of course the defendant's ability to pay. Due to anticipated credit card use of collection of fines, an increase in fees and infraction revenue is projected for 2009. Overall, this budget for 2009 increased by $43,900 or 26%. However, this is only increased by about 10% over the level of 2008 collections.

General Fund Sources	2007 Budget	2007 Actual	2008 Budget	2009 Proposed	Chg $ 2008- 2009	Change %
Court Fines and Forfeits						
Court Traffic Fees and Infractions	126,200	141,475	109,300	151,500	42,200	38.6%
Court Non Traffic Fees and Infractions	9,100	10,192	12,600	4,800	(7,800)	-61.9%
Court Correction, Admin and Other Fees	39,700	39,331	47,200	56,700	9,500	20.1%
TOTAL COURT FINES AND FORFEITS	**175,000**	**190,997**	**169,100**	**213,000**	**43,900**	**26.0%**

Miscellaneous Revenue

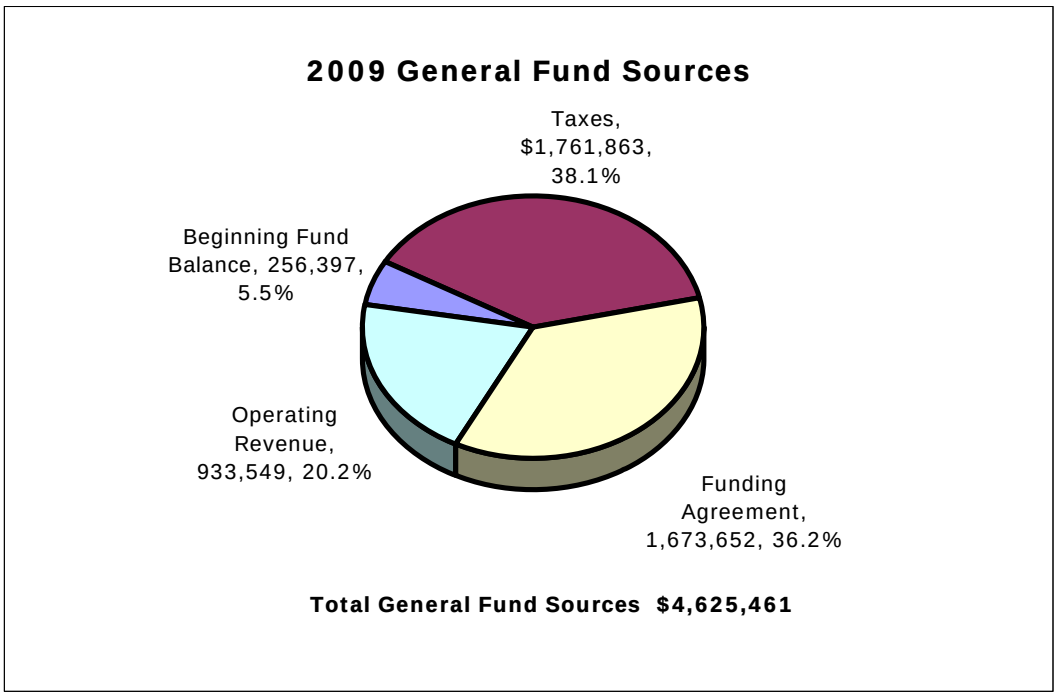
Miscellaneous revenue includes interest on investments and property and sales tax proceeds prior to their distribution. A decrease is projected in interest collected due to anticipated continued reduction in interest rates; also included is a sale of surplus equipment, which were the police boat and police cars.

General Fund Sources	2007 Budget	2007 Actual	2008 Budget	2009 Proposed	Chg $ 2008- 2009	Change %
Miscellaneous Revenue						
Sale of Surplus Equipment		4,206	21,000	15,000	(6,000)	-28.6%
Interest	61,000	65,508	42,500	36,500	(6,000)	-14.1%
Other Miscellaneous	500	10,621	1,600	2,250	650	40.6%
TOTAL MISCELLANEOUS REVENUE	**61,500**	**80,335**	**65,100**	**53,750**	**(11,350)**	**-17.4%**

The Budget for Funding Agreement of ongoing costs for 2009 is $1,673,652, which is a slight decrease from 2008 due to budgeting for actual costs. This category also includes the various one-time costs of the furniture, equipment and move of City facilities as well as the many studies and deposits and Master Plan Development fees for Lawson and the Villages.

General Fund Sources	2007 Budget	2007 Actual	2008 Budget	2009 Proposed	Chg $ 2008- 2009	Change %
Funding and Other Revenue						
Building Partner Funding Agreement						
Staff	600,000	576,113	1,336,834	1,308,652	(28,182)	-2.1%
Maintenance and Operations	90,000	90,000	180,000	180,000		
Legal	175,000	149,526	175,000	175,000		
Training and Miscellaneous				10,000	10,000	
Sub-Total Funding Agreement	**865,000**	**815,639**	**1,691,834**	**1,673,652**	(18,182)	-1.1%
Deposits and Studies	23,639	64,633	509,686	10,000	(499,686)	-98.0%
Facilities Furniture and Moves			341,552		(341,552)	-100.0%
Legal for SEPA			628,750	80,000	(548,750)	-87.3%
Large Development Review, Deposits	500,495	154,218				
Master Planned Development-Lawson				82,500	82,500	
Master Planned Development-The Villages				271,500	271,500	
Sub-Total one-time only Revenue	**524,134**	**218,851**	**1,479,988**	**444,000**	**(1,035,988)**	**(3)**
TOTAL FUNDING AND OTHER REVENUE	**1,389,134**	**1,034,490**	**3,171,822**	**2,117,652**	**(1,054,170)**	**(3)**

The chart below reflects the draft 2009 General Fund Revenue from page one plus the ongoing Funding Agreement revenue for staff, maintenance and operation and legal fees.



General Fund Expenditure Summary

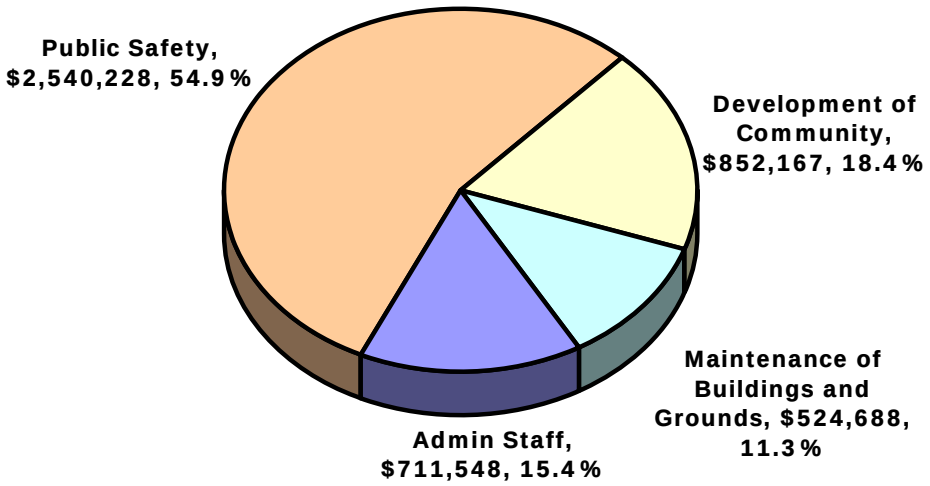
	2007 Budget	2007 Actuals	2008 Budget	2009 Proposed	Chg $ 2008-2009	Change %
EXPENDITURES						
Public Safety						
Legal	104,350	122,404	112,000	**87,000**	-25,000	-22.3%
Municipal Court	194,072	230,245	277,501	**293,839**	16,338	5.9%
Police Department	1,632,680	1,679,332	1,641,694	**1,699,849**	58,155	3.5%
Fire Department	631,000	631,630	432,629	**459,540**	26,911	6.2%
Total Public Safety	**2,562,102**	**2,663,611**	**2,463,824**	**2,540,228**	**76,404**	**3.1%**
Maintenance of Buildings and Grounds						
Information Services	0	0	143,411	**149,314**	5,903	4.1%
Facilities	39,004	23,171	87,284	**99,166**	11,882	13.6%
Parks	47,000	47,101	72,673	**58,147**	-14,526	-20.0%
Cemetery	20,761	17,883	17,320	**17,659**	339	2.0%
Central Services and Employee Rec	34,150	48,503	30,939	**41,402**	10,463	33.8%
Facilities M & O			180,000	**159,000**	-21,000	-11.7%
Total Maintenance of Buildings and Grounds	**140,915**	**136,658**	**531,627**	**524,688**	**(6,939)**	**-1.3%**
Development of Community						
Community Development	385,849	263,789	503,988	**527,703**	23,715	4.7%
Natural Resources	29,752	59,549	166,278	**168,653**	2,375	1.4%
Economic Development	55,250	33,638	139,458	**155,811**	16,353	11.7%
Total Development of Community	**470,851**	**356,976**	**809,724**	**852,167**	**42,443**	**5.2%**
Administrative Staff						
Executive Mayor	13,850	13,552	14,109	**15,072**	963	6.8%
Legislative Council	11,855	10,875	12,355	**12,827**	472	3.8%
Administration	96,622	122,369	321,195	**298,530**	-22,665	-7.1%
City Clerk	0	0	81,364	**84,580**	3,216	4.0%
Finance	217,319	172,971	254,605	**300,539**	45,934	18.0%
Total Administrative Staff	**339,646**	**319,767**	**683,628**	**711,548**	**27,920**	**4.1%**
Total Operating General Fund	**3,513,514**	**3,477,012**	**4,488,803**	**4,628,631**	**139,828**	**3.1%**
Studies and Deposits				**440,830**		
Total General Fund				**5,069,461**		

General Fund Net Operating Expenditures

	2009 Proposed	Less Funding Agreement	Net Expenses
EXPENDITURES			
Public Safety			
Legal	87,000		**87,000**
Municipal Court	293,839		**293,839**
Police Department	1,699,849		**1,699,849**
Fire Department	459,540		**459,540**
Total Public Safety	**2,540,228**		**2,540,228**
Maintenance of Buildings and Grounds			
Information Services	149,314	135,127	**14,187**
Facilities	99,166	98,622	**544**
Parks	58,147	11,312	**46,835**
Cemetery	17,659	2,829	**14,830**
Central Services and Emp Recognition	41,402		**41,402**
Facilities M & O	159,000	159,000	**0**
Total Maintenance of Buildings and Grounds	**524,688**	**406,890**	**117,798**
Development of Community			
Community Development	527,703	353,514	**174,189**
Natural Resources	168,653	132,609	**36,044**
Economic Development	155,811	148,524	**7,287**
Total Development of Community	**852,167**	**634,647**	**217,520**
Administrative Staff			
Executive Mayor	15,072		**15,072**
Legislative Council	12,827		**12,827**
Administration	298,530	200,772	**97,758**
City Clerk	84,580		**84,580**
Finance	300,539	251,343	**49,196**
Total Administrative Staff	**711,548**	**452,115**	**259,433**
Total Operating General Fund	**4,628,631**	**1,493,652**	**3,134,979**
Studies and Depostis	**440,830**		
Total General Fund	**5,069,461**		

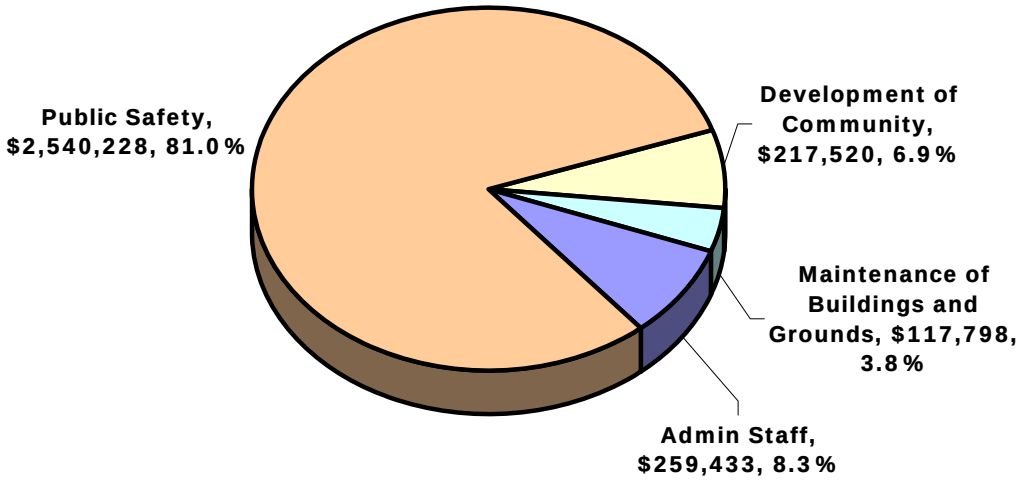
2009 General Fund Operating Expenditures

Total $4,628,631



2009 General Fund NET Operating Expenditures

Total $3,134,979



City of Black Diamond Budget 2009

Legislative Department

This section of the General Fund operating budget provides funding for the legislative branch of the City Government. The department consists of five Councilmembers who are elected to serve four-year terms at large, and represent all Black Diamond residents.

The City Council accomplishes City business during regular meetings and workstudies each month. Councilmembers also serve on Council Committees which meet on an as needed basis. Council duties include setting City policies, approval of the annual budget, authorizing inter-local agreements, contracts, ordinances and resolutions.

Four Councilmembers receive a stipend of $160 per month, with the Mayor Pro Tem receiving $200 per month. Additional training and travel budget has been added in 2009 for the City Council.

Legislative Department - City Council					
Expense Type	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008 - 2009
Salaries and Benefits	$11,105	$10,875	$11,105	$10,977	-$128
Telephone and Postage	150		150	150	0
Meals, Mileage and Lodging	250		350	600	250
Training and Memberships	250		650	1,000	350
Miscellaneous	100		100	100	0
Legislative Total	$11,855	$10,875	$12,355	$12,827	$472

City of Black Diamond Budget 2009

Executive Department

This part of the General Fund holds the Mayor's departmental budget. The Mayor is the Chief Executive Officer of Black Diamond and is directly elected by popular vote by the citizens of Black Diamond for a four-year term. Mayoral duties include overseeing City administration, presiding over all meetings of the Council, signing and enforcing all ordinances, appointing and removing appointed officials, signing contracts entered into by the City, and representing the City in meetings and events held outside of Black Diamond.

The Mayor is paid a stipend of $1,000 per month. Other costs associated with the Mayor include communications, travel, training and other miscellaneous expenses. The budget increased in 2009 in most of these areas to reflect actual costs under budgeted in 2007 and 2008.

Executive Department - Mayor					
Expense Type	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008 - 2009
Salaries and Benefits	$13,150	$12,948	$13,109	$13,022	-$87
Telephone and Postage		401	100	500	400
Meals, Mileage and Lodging	500	171	400	750	350
Training and Memberships	150		450	750	300
Miscellaneous	50	32	50	50	0
Executive Total	$13,850	$13,552	$14,109	$15,072	$963

City of Black Diamond Budget 2009

City Administration

Administration is part of the General Fund operating budget and provides funding for the overall management of the City of Black Diamond. This budget holds salary and benefits for 80% of the City Administrator and 100% of the Assistant City Administrator. Additional expenses for training, office supplies, etc., for the Assistant City Administrator are in the City Clerk's budget.

In 2009 the City Administrator is allocated 20% to the utilities, 50% to the General Fund and 30% to theYarrowBay funding agreement. The Assistant position is 100% funded through the funding agreement. Additional funding of $1,000 has been added for meals, mileage and lodging to provide travel for administration training, offset by reductions elsewhere. Because of the City Administrator allocation change, this budget decreased in 2009 by $22,665.

Administration Department					
Expense Type	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008 - 2009
Salaries and Benefits	$74,322	$108,394	$303,995	$284,083	-$19,912
Office and Operating Supplies	750	2,748	3,650	650	-3,000
Professional Svcs	1,500	2,655	2,500	500	-2,000
Telephone and Postage	2,700	1,995	2,000	2,000	0
Meals, Mileage and Lodging	500	370	1,000	2,000	1,000
Training and Memberships	500	625	6,600	6,600	0
Miscellaneous	200	83	250	250	0
Insurance	1,150	1,124	1,200	2,447	1,247
Capital Outlay	15,000	4,340			0
Administration Total	$96,622	$122,334	$321,195	$298,530	-$22,665

City of Black Diamond Budget 2009

City Clerk Department

The City Clerk Department is responsible for managing the City's official records, including retention, archival and destruction, and processing all requests for public records; oversight of Council meetings, including agenda development and transcribing the official minutes; providing legal notices to the public regarding City business; coordinating elections; maintaining personnel files, interpretation of personnel policies and procedures, supporting the recruiting process and also maintaining and developing the City's website.

In years prior to 2008, this department was combined with Finance in the form of a Clerk-Treasurer position. This department includes the Assistant City Administrator/City Clerk and the Deputy City Clerk. The Deputy City Clerk is allocated 70% to the General Fund and 30% to Public Works funds. This budget reflects only the General Fund salary and benefits for the Deputy City Clerk, with the Assistant City Administrator/City Clerk salary and benefits being budgeted in Administration. Also reflected in this budget are expenses for training, office supplies, and other expenditures for both positions.

Increases have been included in the election line item to adequately fund a special election in August for the Public Safety Levy. There is additional funding for training, memberships and lodging for both the Assistant City Administrator/City Clerk and Deputy to attend the Washington State Municipal Clerks Association Annual Conference and for memberships to the International Institute of Municipal Clerks (IIMC) and the Washington State Municipal Clerks Association (WMCA). In addition, an increase of $1,500 is for a semi-annual update to the Municipal Code book, due to the numerous code amendments that will be adopted in preparation for moratorium exit.

City Clerk Department					
Item	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008 - 2009
Salaries and Benefits	$0	$0	$62,014	$59,004	-$3,010
Voter Registration & Election Costs			5,000	10,200	5,200
Office and Operating Supplies			2,000	2,000	0
Professional Services			5,000	6,500	1,500
Telephone and Postage			1,200		-1,200
Meals, Mileage and Lodging			750	2,000	1,250
Training and Memberships			1,500	2,300	800
Miscellaneous (incl printing & advertising & repairs/maint)			3,200	2,200	-1,000
Insurance			700	376	-324
City Clerk Total	$0	$0	$81,364	$84,580	$3,216

City of Black Diamond Budget 2009

Finance Department

The Finance Department is responsible for safeguarding the City's assets by insuring maximum utilization of revenues, providing financial support to City departments and recording and reporting accurate and timely financial information to the State, elected officials and to the citizens of Black Diamond.

This Department provides the services of financial planning and reporting, accounting, accounts receivable, accounts payable, utility billing, payroll processing, cost accounting, business licensing, utility tax collections, cash and investment management and debt service. Finance prepares the Annual Budget, the Comprehensive Annual Financial Report, Capital Improvement Program reports and monthly financial updates.

This department has a Finance Director and a Deputy Finance Director supported by the YarrowBay funding agreement and a part time (75%) Journey Accountant position. The ¾ time position is allocated 70% to the General Fund and 30% to Public Works funds. The Finance Department increased by one full time employee in 2008 which allowed for the transfer of the payroll function from the City Clerk's office to Finance. Project management for the YarrowBay funding agreement and Water Systems Facility Funding Agreement has become increasingly complex involving careful financial tracking, regular reconciliation and reporting.

Budget was added in 2009 for the State Auditor, not needed in 2008 as the City is on a two year schedule. The City contracted a sales tax analysis service; Tax Tools in 2008 previously unbudgeted. This service provides important information for the City's financial planning and economic development programs. Additional budget has been requested for training to attend workshops and conferences for the three positions. These classes are located in the Puget Sound area.

Finance Department					
Expense Type	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008 - 2009
Salaries and Benefits	$178,219	$134,663	$248,255	$283,806	$35,551
Office and Operating Supplies	2,800	3,324	1,000	2,500	1,500
Professional Svcs	1,200	17,310	1,000		-1,000
State Audit Fees	10,000	3,371		5,250	5,250
Tax Tool Services				1,200	1,200
Communications	3,000	2,570	1,200	300	-900
Meals, Mileage and Lodging	500	753	750	1,200	450
Advertising	3,300	1,420	100		-100
Insurance	1,350	1,333	700	2,383	1,683
Miscellaneous	250	111	200	300	100
Workshops and Training	1,200	465	900	3,600	2,700

City of Black Diamond Budget 2009

Finance Department, Cont.					
Expense Type	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008 - 2009
Repairs and Maint.-Ext.	1,000				0
Repairs and Maint. -Int.	500				0
Admin. Book Publishing	2,000	843			0
Printing and Binding	2,000		500		-500
Records Grant Exp.		182			0
Election Costs	10,000	5,257			0
Capital Outlay Finance/Comp.		1,368			0
Finance Total	$217,319	$172,971	$254,605	$300,539	$45,934

City of Black Diamond Budget 2009

Information Services

The City of Black Diamond's Information Services Department is responsible for the procurement, administration and maintenance of the informational systems used by all of the City's departments. This department also provides on-line information for the public via the City website and databases.

Infrastructure upgrades were the emphasis in 2008 as the number of computers and servers were doubled to 50. Upgrades included telecommunications, network servers, printers, PCs and all interconnections. 2009 will be a year of expanding Information Services relating to City departments and the public.

This department has one full time regular employee funded through the YarrowBay funding agreement. Budget changes in 2009 include modest increases in repairs, training and allocated insurance offset by some reductions in professional services. Salary and benefits were adjusted to reflect cost of living adjustments.

Information Services Department					
Expense Type	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008 - 2009
Salaries and Benefits	$0	$0	$124,011	$135,127	$11,116
Office and Operating Supplies			500	250	-250
Small Tools & Minor Equip				1,000	1,000
Professional Svcs			10,000	2,000	-8,000
Professional Svcs. Web, Software, Misc.			5,000	5,000	0
Communications			500		-500
Lodging, Meals and Mileage			1,600	1,600	0
Insurance				1,087	1,087
Repairs and Maintenance				500	500
Miscellaneous			250		-250
Training and Memberships			1,400	2,750	1,350
Printing and Binding			150		-150
Information Services Total	$0	$0	$143,411	$149,314	$5,903

City of Black Diamond Budget 2009

Legal Department

The Legal Department represents the office of the City Attorney. The City Attorney provides Black Diamond with representation on a myriad of issues, including but not limited to providing legal analysis on civil issues, property acquisitions, land use issues, comprehensive plan issues and personnel matters.

The workload of the City Attorney generally includes providing civil legal service, preparing and review of ordinances and other legal documents to which the City is a party, maintaining up-to-date legal research materials including pending and adopted state legislation with municipal impact. This department is currently contracted with Loren D. Combs, VSI Law Group.

The 2009 budget was held at the 2008 level of $57,500 of this amount $17,500 was allocated to the Street, Water, Wastewater and Stormwater Funds for legal services provided to these functions. This left a base Legal budget in the General Fund of $40,000 for 2009. The Legal budget also includes $39,000 for the Prosecuting Attorney and $8,000 for legal service on franchise agreements as well as funds for employment matters.

Legal Department					
Expense Type	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008 - 2009
General Services	$55,000	$54,241	$57,500	$40,000	-$17,500
Civil & Employment Svc	350	14,158	5,500	5,500	0
Prosecuting Attorney	39,000	47,071	39,000	39,000	0
Legal Other (contracts, etc.)	10,000	6,935	10,000	2,500	-7,500
Total Legal Department	$104,350	$122,404	$112,000	$87,000	-$25,000

City of Black Diamond Budget 2009

Municipal Court

The Black Diamond Municipal Court is a court of limited jurisdiction, managing a caseload of approximately 1,500 to 2,400 cases each year. These cases involve infractions, misdemeanors and gross misdemeanors. Other matters such as felony cases are filed and disposed of in King County Superior Court.

Court is in session, and is open to the public the 2nd, 3rd and 4th Wednesday of each month. The Court office is open Monday through Friday from 8:30 a.m. to 5:00 p.m.

Budget for the Court includes a full time Court Administrator, one full time Court Clerk, and contracted services provided by a Judge, Prosecutor and Public Defender. Budget is also needed for security and other miscellaneous expenses such as interpreters, office supplies, and training and travel costs. Security and public defender budgets have been increased in 2009 to accommodate actual costs.

It is part of the plan in 2009 to advertise an amnesty program allowing old collection accounts to be settled directly to the Court. This will alleviate collection fees added to accounts that have not been paid within the last eight years.

Municipal Court					
Expense Type	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008 - 2009
Salaries and Benefits	$119,822	$125,187	$169,616	$184,943	$15,327
Office and Operating Supplies	4,000	4,277	4,000	5,000	1,000
Professional Svcs - Judge	33,000	52,690	45,000	45,000	0
Professional Svcs - Protem		1,770	2,400	2,000	-400
State Auditor	4,000	405			0
Court Interpretor		2,211	2,000	2,000	0
Court Conflict Counsel		500			0
Computer Tech Service		463			0
Court - Legal Service		280			0
Temp Help		960			0
Video Conferencing			14,000		-14,000
Telephone and Postage	3,000	3,478	6,300	6,500	200
Meals, Mileage and Lodging			800	800	0
Training and Memberships	1,500	2,279	3,500	3,500	0
Advertising		70	1,000		-1,000
Miscellaneous				500	500

Municipal Court, Cont.					
Item	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008 - 2009
Insurance	1,250	1,213	1,000	2,596	1,596
Jury Fees	1,500	898	1,500	1,500	0
Printing/Binding	3,000	2,531	4,000	5,000	1,000
Shredding Service		150	1,000	1,000	0
Brinks Security			1,000	500	-500
Capital Outlay	8,000	4,959	3,041		-3,041
Police Security/OT		7,821	7,344	18,000	10,656
Public Defender	15,000	18,103	10,000	15,000	5,000
Municipal Court Total	$194,072	$230,245	$277,501	$293,839	$16,338

City of Black Diamond Budget 2009

Police Department

The City of Black Diamond's Police Department provides twenty four hour law enforcement services to the citizens of Black Diamond and its visitors. The department's responsibility is to provide assistance to the public and to gain their cooperation and compliance with established regulations, city ordinances, and Washington State laws. All dispatch services are contracted through Valley Communications. Core services include responding to calls for service, proactive patrol, special operations, traffic enforcement, marine services, records, evidence, crime prevention, narcotics and criminal investigations.

The Black Diamond Police Department employs 13.63 full time employees; a Chief, Commander, two Patrol Sergeants, eight Officers, a Police Records Coordinator and a part time Police Clerk. In addition to normal patrol duties and assignments, we currently provide extended marine patrol, teach traffic safety education classes, court security, home and business security checks, and numerous other community safety programs such as block watch, national night out and D.A.R.E.

The 2009 budget has incorporated a couple of changes that include a firearms program and jail funds. Historically, the Black Diamond Police Department never had a firearms program. This is one area that is critical that the City provide to ensure not only the safety of the officers, but the citizens and the City.

In 2009 the department will purchase three additional rifles. Historically, the Chief was the only administrator that carried a patrol rifle; however, every police officer should carry one. Most active shooter situations occur during the day, when administrators are going to be the first to respond. Some of these additional costs are off-set through the Capital Improvement Program.

The jail budget is extremely difficult to predict, however, based on current numbers 2009 costs have been estimated at $40,000, an increase from the 2008 budget of $32,841. We recently signed an agreement with Okanogan County for a daily rate of $47, which we will use for long term commitments.

Training is also a very important part of the 2009 Police budget. The State requires a minimum of 24 hours per officer/per year. We also have state mandates on supervisors who have to complete certification processes. Dispatch fees through Valley Communications have increased approximately $1.00 per call, which accounts for an increase in communications. The K-9 team has been extremely successful both on and off the street. They have had over 3,200 finds since they started in 2007 and recently seized $3,000.

The K-9 Officer and dog play a huge role in educating the young. They often visit schools to give presentations on safety issues. This officer and dog team recently received the 'Civil Servant of the Year' award, which they are very deserving. The K-9 fund consists of overtime, training costs, association membership and care of the dog. This program has been self supporting. The program has received over four different grants from local businesses and rotary clubs around the area totaling over $6,000 in 2008.

Police Department Total Summary					
Expense Type	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008 - 2009
Police Marine (see below)	$70,954	$31,110	$145,373	$112,488	-$32,885
Police Operating (see below)	1,472,985	1,526,998	1,277,519	1,413,988	136,469
Police Communications	17,000	74,483	83,500	108,573	25,073
Police Capital Projects	41,741	17,042	76,711	500	-76,211
Prisoners and Detention	22,000	28,988	33,091	40,000	6,909
Police Building Costs	8,000	710	25,500	24,300	-1,200
Law Enforcement Total	$1,632,680	$1,679,332	$1,641,694	$1,699,849	$58,155

Police Marine

This part of the Police Department covers costs associated with patrolling Lake Sawyer. In an effort to provide the maximum amount of coverage to the lake residents, 2008 was the first year that all marine shifts were overtime shifts. The City provided 457 hours to marine patrol through summer and handled 125 marine details. Other than overtime, expenditures in this category should remain relatively consistent with years past. Costs in this area include operating supplies (buoys, rope, vests etc), fuel, small equipment, meals and mileage (associated w/marine training with 3 new officers to train), advertising, repairs and maintenance. It is important to note that we are one of only three cities in King County that receive grant monies from the Washington State Parks Office.

Police Department - Police Marine					
Expense Type	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008 - 2009
Salaries and Benefits	$44,817	$25,735	$88,912	$102,223	$13,311
Operating Supplies	1,500	548	800	300	-500
Fuel	350	2,130	350	4,080	3,730
Marine Small Equipment	200		200	2,260	2,060
Lodging, Meals and Mileage	500	892	1,000	1,725	725
Marine Advertising				400	400
Repairs and Maintenance	650	1,163	800	1,200	400
Training	442	240	200	300	100
Boat Vessel Exp.	22,495				0
Boat Launch Improvements		403			0
Police Marine, Boat			53,111		-53,111
Police Marine Total	$70,954	$31,110	$145,373	$112,488	$20,226

Law Enforcement- Police General Operating Expenses					
Expense Type	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008 - 2009
Salaries and Benefits	$1,237,210	$1,311,368	$1,126,579	$1,264,146	$137,567
Overtime	20,000	52,822	30,000	12,000	-18,000
Uniforms	6,700	13,390	7,000	9,000	2,000
Operating Supplies	4,000	11,652	8,000	13,959	5,959
Fuel	28,000	32,528	30,000	51,000	21,000
Fuel Marine-Alloc.		-1,959			0
Firearms Program	2,000	5,891	15,840	5,000	-10,840
Traffic Safety Equip.-Radar & FS		196	2,500		-2,500
2006-WASPC Traffic Safety Eq.	1,645				0
Professional Services	65,000	33,580	9,500	6,000	-3,500
State Examiner- Audit Fees	1,000	2,023			0
Civil Service Testing Costs	5,000			600	600
Officer Contracts	20,000				0
Firearms Outside Overtime			5,000		-5,000
Civil Service Testing Fees			8,000		-8,000
Lodging, Meals and Mileage	2,500	1,044	2,500	4,000	1,500
Advertising			300	400	100
Lease Payments	46,380				0
Insurance	20,500	18,130	19,600	23,783	4,183
Repairs and Maint.-Auto	8,000	25,053	8,000	10,000	2,000
Repairs and Maint.-Radios		4,403			0
Repairs and Maint.-Copier				300	300
Miscellaneous	2,250	10,357	500	1,000	500
Training and Memberships	2,300	3,722	3,700	11,800	8,100
Printing	500	2,797	500	1,000	500
Police Total Operating Expenses	$1,472,985	$1,526,997	$1,277,519	$1,413,988	$136,469

City of Black Diamond Budget 2009

Fire Department

The City of Black Diamond contracts with Mountain View/Black Diamond Fire Department, King County Fire District No. 44, for fire services. The department's responsibilities include providing staff 24 hours a day, seven days a week in Black Diamond and providing rescue, firefighting, fire prevention, emergency medical services, disaster services and public education activities to citizens.

In past years Black Diamond provided fire service for Fire District 17 (in Lake Sawyer area). In the spring of 2008 Fire District 17 citizens voted to join Fire District 44 effective January 1, 2009. This reduced both revenue and expenditure in the 2009 Budget.

The Fire Department budget covers the contract with Fire District 44 less approximately $200,000 that covered Fire District 17 costs in 2008. The contract increases annually by an agreed upon COLA, currently proposed at June Consumer Priced Index-West (CPI-W). Black Diamond also has a contract with Fire District 44 to provide Fire Investigation Services. The net effect is an increase of 6.2% in 2009.

Fire Department					
Expense Type	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008 - 2009
Fire contract	$608,400	$606,506	$631,373	$457,540	-$173,833
Fire Marshal		1,753	1,800	2,000	200
Insurance	22,600	22,525			0
Miscellaneous		846			0
Total Fire Department	$631,000	$631,630	$633,173	$459,540	-$173,633

City of Black Diamond Budget 2009

Community Development Department

The Community Development section of the operating budget provides funding for the City's long-range planning and land use and building permitting functions. The Department also provides staffing to the City Planning Commission and performs code enforcement activities to address nuisances, code violations, and other issues. This section currently includes four full time employees; a Director, City Planner, Permit Supervisor and Permit Technician, and one contract employee serving as the Building Official/Code Enforcement Officer.

Currently, all salaries and benefits are being paid by the funding agreement with YarrowBay, except for building plan review and inspection services, funded through application fees, and 100% of the City Planner position which is paid out of the General Fund. Code enforcement activities of approximately two days per week are funded through the YarrowBay funding agreement. The remainder of expenses such as training, memberships, office supplies, and allocated costs are General Fund expenditures.

The Department grew in 2008 with the filling of the Permit Supervisor and Director's positions in March and April, respectively. In addition, an existing employee was promoted to the position of Permit Technician, which also resulted in increased salary and benefit costs. Since the Building Official position is a contract position and the amount of time spent in building plan review and permit inspection activities varies with construction activity, those costs tend to vary from year to year. Once the development moratorium has been lifted, a permanent Building Official position may be necessary by 2010.

The Department's budget includes funding for the Hearing Examiner, estimated to be approximately $25,000 in 2009. These will all be pass-through funds, as the adopted fee schedule provides for full cost recuperation.

Other new or increased General Fund expenditures include:

- $6,500 for the annual maintenance contract for the recently purchased permitting software
- Funding to allow for the purchase of public notice boards for use in land use actions (the cost of these will be charged to applicants)
- Increased budget for advertising notice of land use actions (this is consistent with Council's direction as part of its review of the new Zoning Code)
- Funds to cover the expense of printing copies of the new Comprehensive Plan, Zoning Code and Design Standards (copies for Council, Commission, staff and for sale to the public)
- Funding for Planning Commissioners' membership in the American Planning Association
- Increases in professional development for memberships, training, conferences (reflective of larger staff)

City of Black Diamond Budget 2009

Community Development Summary					
Expense Type	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008 - 2009
CD Administration			$117,492	$137,370	$19,878
CD Planning			94,942	102,626	7,684
CD Permitting	$174,445	$109,127	235,554	236,457	903
Code Enforcement			50,000	25,600	-24,400
Hearing Examiner			6,000	25,000	19,000
Planning Commission				650	650
Comm. Development Total	$174,445	$109,127	$503,988	$527,703	$23,715

Community Development - Administration					
Expense type	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008 - 2009
Salaries and Benefits	$0	$0	$114,032	$131,904	$17,872
Operating Supplies, Books and Periodicals			1,250	1,250	0
Fuel			200	600	400
Professional Services			0	2,000	2,000
Telephone and Postage			500	0	-500
Meals, Mileage and Lodging			250	250	0
Training and Memberships			700	450	-250
Miscellaneous			100	100	0
Insurance & Pass-Thru			460	816	356
Administration Total	$0	$0	$117,492	$137,370	$19,878

City of Black Diamond Budget 2009

Community Development - Planning					
Expense Type	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008 - 2009
Salaries and Benefits	$89,345	$47,682	$85,682	$89,227	$3,545
Operating Supplies, Books and Periodicals	1,350	4,217	1,250	2,530	1,280
Fuel	250		200		-200
Advertising	1,500	761	500	600	100
Professional Services	15,000	13,777	4,500	2,000	-2,500
Telephone and Postage	15,000	2,048	500	1,200	700
Meals, Mileage and Lodging	250	0	750	1,200	450
Training and Memberships	500	549	1,000	2,825	1,825
Miscellaneous	500	0	100		-100
Printing				2,500	2,500
Insurance & Pass-Thru	3,050	820	460	544	84
Planning Total	$126,745	$69,854	$94,942	$102,626	$7,684

Community Development - Permitting					
Expense Type	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008 - 2009
Salaries and Benefits	$139,045	$43,478	$162,594	$178,810	$16,216
Operating Supplies and Periodicals	800	3,446		2,700	2,700
Fuel					0
Permit Software Maintenance		538		6,500	6,500
Inspections & Plan Check	30,000	52,711	72,000	40,000	-32,000
Communication - Public Notice		249		2,400	2,400
Advertising				2,400	2,400
Meals, Mileage and Lodging	1,250	28	250	1,000	750
Repairs and Maintenance		2,476			
Training and Memberships	1,900	170	250	1,080	830
Miscellaneous		21			0
Insurance & Pass-Thru	1,450	6,010	460	1,567	1,107
Permitting Total	$174,445	$109,127	$235,554	$236,457	$903

City of Black Diamond Budget 2009

Natural Resources Department

The City of Black Diamond's Natural Resources Department manages the purchase, restoration and maintenance of the City's natural resources and providing guidance in balancing the protection of the environment and a strong, vibrant economy. Inherent to the Natural Resources Department is significant overlap with the City of Black Diamond's Parks, Recreation and Open Space Program. The Natural Resources Department has and will continue to provide back-up in the development of the City's Comprehensive Parks, Recreation and Open Space Plan as components to this program fall under the responsibilities of this Department.

Natural Resource Department responsibilities involve management of the City's Transfer of Development Rights (TDR's) Program and to help ensure the quality of life that residents of Black Diamond have come to expect. Environmental sensitivity is also part of the City's vision for the future. The Natural Resources Director is the single full time employee in this department, and is supported by the funding agreement with YarrowBay.

No significant increases or decreases are proposed for the Natural Resources Department. A small amount will be allocated towards the development of the City's Invasive Species Removal Program, none of which will be utilized for staff, but as seed money for other grant opportunities to make a dent in this city-wide problem, with impacts to both public and private land ownership.

Natural Resources Department					
Expense Type	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008 - 2009
Salaries and Benefits			$121,168	$132,609	$11,441
Office Supplies				500	500
Plotter Supplies			500	1,500	1,000
PSE/School Recycle	$500	$499			0
In Concert w/Enviro. Education			500	500	0
Professional Services			750		-750
Communications			500		-500
Lodging, Meals and Mileage			1,200	1,285	85
Insurance			460	1,087	627
Maintanence and Repair-Plotter				2,800	2,800
Miscellaneous			250		-250
Training and Memberships			1,450	1,450	0
Printing and Binding			500	500	0
Stewardship/Water Quality	5,215	5,553	5,300		-5,300
K/C Wtr. Qual-Lk. Sawyer		5,971			0

City of Black Diamond Budget 2009

Natural Resources Department, Cont.					
Expense Type	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008 - 2009
WIRA 9 Membership	3,700	4,066	3,700	3,735	35
PS Clean Air Assmt.	1,900	1,824	2,000	2,187	187
Env. Prot. Rev- MKT Gravel Op		24,200	10,000		-10,000
Recycling Program Grant	18,437	17,436	18,000	18,000	0
Invasive Plant Removal				2,500	2,500
Natural Resources Total	$29,752	$59,549	$166,278	$168,653	$2,375

City of Black Diamond Budget 2009

Economic Development Department

The City of Black Diamond's Economic Development Department provides a bridge between private and public sectors to assist with the economic growth of the community in areas of job creation and retention through recruitment and expansion of businesses and developments.

Economic Development Department responsibilities involve implementing strategies that will aid in business attraction. The goal is to increase the job base while maintaining the current jobs in Black Diamond, and to develop and maintain economic development related data and databases necessary for business recruitment.

Economic Development also has the primary responsibility to develop and enhance partnerships with agencies, utilities, transportation, and other economic development allies. This department also manages land acquisitions and project planning for City owned development projects.

The Economic Development Director is the single full time employee in this department and is supported by the YarrowBay funding agreement.

Economic Development Department					
Expense Type	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008 - 2009
Salaries and Benefits	$55,250	$32,116	$132,248	$144,524	$12,276
Office and Operating Supplies		88	1,000	1,350	350
Professional Svcs			2,000	2,000	0
Telephone and Postage		223	500	1,000	500
Meals, Mileage and Lodging		477	1,350	2,000	650
Training and Memberships		735	1,450	3,450	2,000
Miscellaneous			450	400	-50
Insurance			460	1,087	627
Economic Development Total	$55,250	$33,639	$139,458	$155,811	$16,353

City of Black Diamond Budget 2009

Capital Facilities Department

The City of Black Diamond's Capital Facilities Department is responsible for the long term planning of the City's building and equipment needs and to handle the daily needs of all departments in repair, replacement and installation of fixtures, furniture and equipment.

The Capital Facilities Department has one full time regular employee supported by the YarrowBay funding agreement. New items requested for this department include a uniform allowance and additional tools and budget for equipment rental. Some training has been added so that the department is current on best practices in repair, planning and maintenance.

Capital Facilities Department					
Expense Type	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008 - 2009
Salaries and Benefits	$0	$0	$87,284	$93,822	$6,538
Uniforms				200	200
Fuel				2,400	2,400
Small Tools and Equipment				500	500
Insurance				544	544
Rentals				1,200	1,200
Training				500	500
Captial Facilities Total	$0	$0	$87,284	$99,166	$11,882

City of Black Diamond Budget 2009

Parks and Recreation Department

The City of Black Diamond's Park Department provides maintenance of the three active parks including the Eagle Creek Park that provides a basketball court and benches, a BMX track, a boat launch facility on Lake Sawyer and the downtown park that provides tennis courts, picnicking, and a skate board facility. In addition to the active parks the City has two passive parks including the Union Stump historical marker and the Coal Car Triangle historical marker. The City also has a 168 acre undeveloped park at the south end of Lake Sawyer. The Parks Department has 35.2% of a full time employee dedicated to the maintenance of the City parks and supported by the General Fund. In total the City has 173.5 acres of park property.

Parks and Recreation					
Expense Type	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008 - 2009
Salaries and Benefits	$10,594	$11,475	$45,273	$36,231	-$9,042
Historical Electric	$3,000	$3,986	3,200	5,000	1,800
Portable Restroom Facility	1,350	1,262	2,500	2,500	0
Operating Supplies	1,500	1,905	2,500	2,500	0
Park Signage			500	450	-50
50th Anniversary Supplies			2,000		-2,000
Fuel				1,000	1,000
Professional Services	1,000	1,395	1,000	1,000	0
Prof. Svs.-50th Anniversary			3,000		-3,000
Communications				600	600
Rental of Equipment				600	600
Insurance Allocation	4,000	5,283	5,600	5,266	-334
Utilities		118	100	1,000	900
Repairs and Maintenance Ext.	350	951	1,000		-1,000
Repairs and Maintenance Int.	500	186	1,000	1,000	0
Miscellaneous	1,706	591		500	500
Park Improvements	23,000	19,948	3,500		-3,500
Parks Equipment			1,500	500	-1,000
Parks and Recreation Total	$47,000	$47,100	$72,673	$58,147	-$14,526

City of Black Diamond Budget 2009

Cemetery Department

The City of Black Diamond's Cemetery Department provides operations and maintenance of the cemetery. This involves coordinating burials, sale of cemetery plots, providing physical burial services and maintaining the cemetery grounds. The burial fees cover the costs associated with the burial.

The Cemetery Department has 18.8% of a full time employee dedicated to the cemetery functions. The cemetery is supported by the General Fund. The City mows and trims the cemetery once a week during the heavy grass growing months and once every two weeks for the drier months during the growing season.

Cemetery					
Expense Type	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008 - 2009
Salaries and Benefits	$13,901	$14,587	$13,100	$14,121	$1,021
Operating Supplies	500	114	500	500	0
Vaults and Liners	3,400	330	500	500	0
Fuel	500	$490	350	500	150
Insurance	1,600	1,569	1,700	838	-862
Repairs and Maintenance Ext.	500	52	500	500	0
Repairs and Maintenance Int.	250	76	500	500	0
Miscellaneous	50	11	50		-50
Cemetery Sales Excise Tax	$60	$148	$120	$200	$80
Cemetery Improvements		$537			
Cemetery Total	$20,761	$17,913	$17,320	$17,659	$339

City of Black Diamond Budget 2009

Central Services and Employee Benefits

Central Services and Employee Benefits budget captures shared costs for various departments, including office and operating supplies, copier costs, postage, utilities, custodial services and building insurance.

Costs that benefit a variety of departments are paid from Central Services and then allocated through cost allocations. Employee Benefit budget includes employee and elected official recognition, awards and an annual banquet.

Central Services and Employee Benefits					
Expense Type	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008 - 2009
Central Services					
Office and Operating Supplies	4,000	5,124	250	4,500	4,250
Communications (Tele/Post)		3,362		7,320	7,320
Utilities	8,000	11,217		1,300	1,300
Copier Maintenance	2,200	2,283		4,000	4,000
Prof Services	$10,000	$12,003	$15,000	$4,500	-10,500
Custodian	$5,700	$7,200			0
Insurance			$4,500	$6,332	1,832
Miscellaneous, Printing & Memberships	$1,250	$3,081	$8,189	$8,450	261
Employee Benefits					
Recognition and Awards	$500	$4,233	$500	$3,500	$3,000
Travel and Training - Retreat	2,500		2,500	1,500	-1,000
Central Svcs and Emp Ben. Total	$34,150	$48,503	$30,939	$41,402	$10,463

City of Black Diamond Budget 2009

Funding Agreement, Studies, Deposits and Interfund Transfers

This area of the General Fund budget includes one time only cost, transfers, deposits, studies, maintenance and legal costs and the Funding Agreement.

The 2009 budget includes $80,000 for legal service for SEPA, as well as professional service and legal for the Lawson and Village Master Plan Development. Also included for 2009 is legal service of $175,000 for the YarrowBay funding agreement and the allowed funding agreement allocations for facility leases and costs.

Interfund Transfers, Studies, Deposits and Funding					
Expense Type	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008 - 2009
Professional Services	$11,700	$4,313			$0
Capital Outlay		13,434	25,000		-$25,000
Transfers	37,961	27,332	29,000		-$29,000
Studies & SEPA	281,590	131,427	751,230	80,000	-$671,230
Deposits	200,000	153,165	10,000		-$10,000
Master Plan Development				185,830	$185,830
Funding Agreement (Legal and Maintenance	424,074	243,560	819,224	334,000	-$485,224
Total Misc, Funding, Etc.	$955,325	$573,231	$1,634,454	$599,830	-$1,034,624

City of Black Diamond Budget 2009

Fire Equipment Reserve Fund 002

The Fire Equipment Reserve Fund was established when Black Diamond had a Fire Department. Black Diamond currently contracts with Fire District 44 for fire service. Under that contract Fire District 44 is responsible for equipment replacement. Black Diamond is however responsible for engines, one aid car, one brush truck and two support vehicles. This reserve fund can be used to offset future fire vehicle replacements.

Fire Equipment Reserve Fund 002 - Revenue	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008-2009
REVENUE					
Investment Interest		$1,003		1,000	1,000
Subtotal Revenue	$0	$1,003	$0	$1,000	$1,000
Beginning Cash and Investments		$53,512		$55,843	
Total Fire Equipment Fund Revenue	$0	$54,515	$0	$56,843	$1,000

Fire Equipment Reserve Fund 002 - Expenditures	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008-2009
EXPENSES					
Ending Cash and Investments Unreserved					
Ending Cash and Investments Reserved		54,515		56,843	56,843
Total Fire Equipment Fund Expenses	$0	$54,515	$0	$56,843	$56,843

Street Department

The Street Department is responsible for maintaining and upgrading public streets and sidewalks, street lighting, traffic control signs, signals and pavement markings to provide the public with a convenient and safe street system in Black Diamond.

Street Fund Revenue

Revenue has been projected down slightly in 2009 to $23.41 per capita of 4,155 citizens, due to high gasoline prices and consequential downward effect on miles driven. A decrease in interest collected on investments is also forecast for 2009. The funding reimbursement is less due to allocation of staff to the Stormwater utility.

Street Department - Operating Revenue	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008-2009
Operating Revenue					
Street Gas Tax	$101,921	$98,981	$104,318	$101,424	-$2,894
Licenses and Permits	8,500	6,875	8,500	4,000	-4,500
Total Street Operating Revenue	$110,421	$105,856	$112,818	$105,424	-$7,394

Street Department - Other Revenue	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008-2009
Other Street Revenue					
Interest	$9,400	$19,331	$15,000	$9,000	-$6,000
Grants	37,550	37,550			
Funding Reimbursement			35,874	21,211	-14,663
Beginning Cash and Investments		544,968		450,000	450,000
Subtotal Other Street Sources	46,950	601,849	50,874	480,211	429,337
Total Street Fund Sources	$157,371	$707,705	$163,692	$585,635	$421,943

Street Operating Expenses

No increase in level of service is proposed. The Street Department accounts for about 15% of the Public Works staff costs. The distribution of uniforms, supplies, fuel and training and central service allocations were redistributed for a more equitable share of costs between the Street Department and utility funds.

Street Department - Operating Expenses	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008-2009
EXPENSES					
Operating Expenses					
Salary and Benefits	$61,589	$60,558	$74,782	$75,324	$542
Uniforms and Office Supplies	750	433	750	300	-450
Operating Supplies	4,550	5,174	12,000	8,500	-3,500
Fuel	2,500	3,209	2,500	4,000	1,500
Street Lighting	27,000	23,769	24,500	24,500	0
Street Signs	1,000	1,100	1,000	2,000	1,000
Street Striping	4,500	3,252	4,500	4,500	0
Traffic Signal Maintenance	2,500	2,554	3,500	3,500	0
Repairs and Maintenance	5,750	3,431	3,500	4,500	1,000
Professional Services	17,777	3,922	8,500	6,880	-1,620
FEMA Reimb	19,505	19,505			0
Utilities	650	1,073	2,600	3,750	1,150
Miscellanous, Training, Meals	500	295	2,000	1,700	-300
Insurance	1,300	2,257	1,600	2,664	1,064
Central Service Allocation				6,275	6,275
Total Street Operating Expenses	$149,871	$130,532	$141,732	$148,393	$6,661

Street Other Expenses

These funds are proposed to be transferred to the Equipment Reserve Fund and to street capital projects.

Street Department - Other Expenses	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008-2009
Other Expenses					
Transfer to Capital Street Preser.				$30,000	$30,000
Transfer to Street Equip Cap Res.	$7,500	$7,500	$7,500	10,000	2,500
Transfer to TIB Grant Matching	107,500		107,500		-107,500
Ending Cash and Investments		569,673		397,242	
Subtotal Other Uses	115,000	577,173	115,000	437,242	-75,000
Total Street Fund Uses	$264,871	$707,705	$256,732	$585,635	-$68,339

City of Black Diamond Budget 2009

Street Equipment Reserve Fund 102

The Street Equipment Reserve Fund was established to collect funds from Street, Water, Wastewater and Stormwater for future shared equipment replacement. Some examples are vehicles and slope mower replacements.

Street Equipment Reserve Fund 102 - Revenue	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008-2009
REVENUE					
Transfer In - Water Capital		$38,750	$7,500	$10,000	$2,500
Transfer In - Wastewater Capital		38,750	7,500	10,000	2,500
Transfer In - Stormwater Capital				10,000	10,000
Transfer In - Street Fund		7,500	7,500	10,000	2,500
Investment Interest		492		2,500	2,500
Subtotal Revenue	0	85,492	22,500	42,500	20,000
Beginning Cash and Investments		12,637		122,000	
Total Street Equipment Fund Revenue	$0	$98,129	$22,500	$164,500	$20,000

Street Equipment Reserve Fund 102 - Expenditures	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008-2009
EXPENSES					
Ending Cash and Investments Unreserved		$98,129	$22,500	$164,500	$142,000
Ending Cash and Investments Reserved					
Total Street Equipment Fund Expenses	$0	$98,129	$22,500	$164,500	$142,000

City of Black Diamond Budget 2009

Real Estate Excise Tax 1 (REET 1) - 104 Fund

The Real Estate Excise Tax is authorized by RCW 8245.010 and can be used for capital projects. Cities must use these funds as long as they are identified in a capital improvement plan.

Specifically, one quarter percent of the real estate excise tax is collected then transferred to Fund 310 to be used for general government capital projects. These projects were adopted November 6, 2008 in a 2008 – 2013 Capital Improvement Plan.

Real Estate Excise Tax 1 (REET 1) Fund 104 - Revenue	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008-2009
REVENUE					
Real Estate Excise Tax 1	$80,600	$111,744	$80,000	$50,000	-$30,000
Investment Interest	$12,000	$35,229	32,000	13,872	-18,128
Subtotal Revenue	$92,600	$146,973	$112,000	$63,872	-$48,128
Beginning Cash and Investments	$56,850	$842,406	$988,292	$924,792	
Total REET 1 Revenue	$149,450	$989,379	$1,100,292	$988,664	-$48,128

Real Estate Excise Tax 1 (REET 1) Fund 104 - Expenditures	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008-2009
EXPENSES					
Transfer out to General Govt Capital Fund 310	$56,850	$1,088		$468,200	$468,200
Ending Cash and Investments Unreserved	92,600	988,291	1,100,292	270,464	-829,828
Ending Cash and Investments Reserved				250,000	250,000
Total REET 1 Operating Expenses	$149,450	$989,379	$1,100,292	$988,664	-$111,628

City of Black Diamond Budget 2009

Real Estate Excise Tax 2 (REET 2) - 105 Fund

The Real Estate Excise Tax is authorized by RCW 8245.010 and can be used for capital projects. This part of the real estate excise tax may only be levied by cities that plan under the Growth Management Act.

Specifically, one quarter percent of the real estate excise tax is to be used for public works projects for planning, acquisition, construction, reconstruction, repair, replacement, rehabilitation, or improvement of streets, roads, highways, sidewalks, street and road lighting systems, traffic signals, bridges, domestic water systems, storm and sanitary sewer systems, planning, construction, reconstruction, repair, rehabilitation, or improvement of parks. REET 2 monies in Black Diamond are transferred to Fund 320 for Street and Public Works capital projects.

Real Estate Excise Tax 2 (REET 2) Fund 105 - Revenue	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008-2009
REVENUE					
Real Estate Excise Tax 2	$80,600	$111,744	$80,000	$50,000	-$30,000
Investment Interest	$12,200	$35,491	35,000	16,344	-18,656
Subtotal Revenue	$92,800	$147,235	$115,000	$66,344	-$48,656
Beginning Cash and Investments		$867,630	$1,014,596	$1,089,595	
Total REET 2 Revenue	$92,800	$1,014,865	$1,129,596	$1,155,939	-$48,656

Real Estate Excise Tax 2 (REET 2) Fund 105 - Expenditures	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008-2009
EXPENSES					
Transfer out to Street Capital Fund 320		$270		$662,057	$662,057
Ending Cash and Investments Unreserved	82,150	1,014,595	1,129,596	243,882	-885,714
Ending Cash and Investments Reserved				250,000	250,000
Total REET 2 Operating Expenses	$82,150	$1,014,865	$1,129,596	$1,155,939	$26,343

City of Black Diamond Budget 2009

Criminal Justice Fund

The Criminal Justice Fund was established to account for the financial resources to be used for programs relating to Criminal Justice activity. Financial resources primarily come from the State through RCW 82.14.330 that is based on per capita data and the crime rates. Monies are to be used for Criminal Justice activities through innovative law enforcement programs.

Criminal Justice revenue includes criminal justice tax money, state shared revenue (former Community Trade and Economic Development or CTED funds), criminal justice population revenue, revenue from the sale of seized property from non-drug felony cases and small grants. These monies are determined by the State each year. The Criminal Justice Fund primarily supports one full time officer assigned to Criminal Justice. Additional funds are used for special training, the Police K9 (dog) program, our policy and procedure manual, training and some communication costs.

Criminal Justice - Revenue	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008-2009
Revenue					
Beginning Cash and Investments		$47,055	$17,000	$20,000	$3,000
Local Criminal Justice Funds	$89,870	100,315	101,000	103,000	2,000
Criminal Justice Population	1,000	1,944	1,000	1,000	0
Special Programs	3,104	3,147	3,200	3,800	600
Grants and Donations	1,000	100	100	250	150
Confiscated and Forfeited		2,562	2,000	1,500	-500
Interest	1,950	3,527	1,118	1,000	-118
Criminal Justice Operating Sources	$96,924	$158,650	$125,418	$130,550	$5,132

Criminal Justice - Expenses	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008-2009
Expenditures					
Salaries and Benefits	$58,053		$78,105	$102,223	$24,118
Operating Supplies	500	$580	1,750	1,000	-750
Investigations	6,500	3,263	1,773		-1,773
Communications	8,000	7,662	8,000	3,300	-4,700
Lodging, Meals, Mileage	500		500		-500
Training & Training Bldg Rent	5,000	8,186	5,000	9,434	4,434
K9 Program	1,500		1,000	3,507	2,507
Capital Outlay (includes vehicles)		65,172	21,340		-21,340
Lexipol			7,950	5,950	-2,000
Insurance				815	815
Ending Cash and Investments		73,787		4,321	
Total Criminal Justice Uses	$80,053	$158,650	$125,418	$130,550	$811

City of Black Diamond Budget 2009

General Government Capital Fund 310

Black Diamond adopted the first 2008 – 2013 Capital Improvement Plan November 6, 2008. The 2008 and 2009 projects that were approved as part of the General Government portion of the plan are listed here with the source of funding.

General Government Capital Fund 310 - Revenue	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008-2009
REVENUE					
Real Estate Excise Tax Transfer In			$138,500	$468,200	$329,700
Investment Interest					0
Grants	167,150	167,150	50,000	55,000	5,000
Police Records Loan			212,003		-212,003
Private Contribution	50,000				0
Miscellaneous Revenue			38,350		-38,350
Subtotal Revenue	$217,150	$167,150	$438,853	$523,200	$84,347
Beginning Cash and Investments					
Total Government Capital Sources	$217,150	$167,150	$438,853	$523,200	$84,347

General Government Capital Fund 310 - Expenses	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008-2009
EXPENSES					
Metal Building Upgrades			$30,000	$20,000	-$10,000
City Hall and Court Remodel			60,000	70,000	10,000
City Technology Upgrades			3,500	15,000	11,500
Police Technology Upgrades			45,000	56,000	11,000
Patrol Car Replacement Program				80,000	80,000
Police Firearms Equipment				30,000	30,000
Police Records System			212,003	49,000	-163,003
Skate Park Improvements				25,000	25,000
Union Stump Memorial Park Improvements				15,000	15,000
Grant Matching Funds				50,000	50,000
Trail System Development			9,350	20,000	10,650
BMX Park Course				20,000	20,000
Park and Cemetery Mowers and Equipment				8,200	8,200
Eagle Creek Park Improvements				25,000	25,000
Lake Sawyer Boat Launch Improvements				40,000	40,000
Past Projects	217,150	167,150	79,000		-79,000
Total Government Capital Uses	$217,150	$167,150	$438,853	$523,200	$84,347

City of Black Diamond Budget 2009

Street Capital Projects Fund 320

Black Diamond adopted the first 2008 – 2013 Capital Improvement Plan November 6, 2008. The 2008 and 2009 projects that were approved as part of the Street Capital part of the plan are listed here with the source of funding.

Streets Capital Fund 320 - Revenue	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008-2009
REVENUE					
Real Estate Excise Tax Transfer In				$662,057	$662,057
Investment Interest					0
Grants	967,943	271	190,000	1,202,943	1,012,943
Street Fund Transfer In	107,500		40,000	30,000	-10,000
Subtotal Revenue	$1,075,443	$271	$230,000	$1,895,000	$1,665,000
Beginning Cash and Investments					
Total Street Capital Sources	$1,075,443	$271	$230,000	$1,895,000	$1,665,000

Streets Capital Fund 320 - Expenses	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008-2009
EXPENSES					
Street Maintenance - Chip, Seal and Patch			$30,000	30,000	$0
Railroad Avenue Reconstruction			100,000	1,505,000	1,405,000
Street Impact Fee Study				80,000	80,000
233rd Ave SE Repair				35,000	35,000
Lake Sawyer Overlay Project			100,000		-100,000
Lawson & Newcastle Intersection Repair				25,000	25,000
Morgan Street Sidewalk Extension Phase 2				120,000	120,000
Auburn Black Diamond Overlay				100,000	100,000
Past Projects	10,650	271			0
Total Street Capital Uses	$10,650	$271	$230,000	$1,895,000	$1,665,000

City of Black Diamond Budget 2009

Water Department

The Water Department provides clean, safe and reliable drinking water to the residents of Black Diamond. This Department is responsible to efficiently plan, design, construct and maintain the water system to ensure and provide a safe and dependable water supply for our water customers and for the Fire Department.

Operating Revenue

Monthly billing for the water utility is used to pay for the monitoring, testing, pumping, maintenance and replacement of the existing water system. Revenue has increased very little even with growth because of lower per household water consumption due to a wet and cool summer, and from old meters that are suspect of running slower with age. A rate increase will be considered by the City Council along with the budget.

Water Department - Operating Revenue	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008-2009
Operating Revenue					
User Charges	$343,200	$348,758	$351,600	$346,000	-$5,600
Rate Increase 15%				51,750	51,750
Water Operating Revenue	$343,200	$348,758	$351,600	$397,750	$46,150

Other Revenue

New service fees and capital facility charges cover the cost of expanding the water system to meet the needs of new customers and are used for capacity projects. This revenue has been moved to the Water Capital Fund. Because of the slow economy and the troubled housing market, meter installation charges are estimated at a conservatively low level in 2009.

Water Department - Other Revenue	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008-2009
Other Revenue					
YarrowBay PW Reimb			37,415	35,352	-2,063
Late Charges/name changes	11,950	10,553	8,000	9,500	1,500
Meters-Installations chg	22,500	20,750	1,000	200	-800
Investment Interest	22,500	29,426	8,000	1,100	-6,900
Connection Charges	163,250	200,209	12,000		-12,000
Developer Debt Contribution	910,851	910,850	853,114	805,553	-47,561
Transfer Water Capital Debt Svcs			253,900	125,000	-128,900
Subtotal Other Revenue	$1,131,051	$1,171,788	$1,173,429	$976,705	-$196,724
Beginning Cash and Investments		$658,032		$100,000	$100,000
Total Water Sources	$1,474,251	$2,178,578	$1,525,029	$1,474,455	-$50,574

Water Department Operating Expenses

Although some of the traditional staff allocation shifted over to the new Stormwater Fund there is an addition of general fund administration for a more equitable cost share of administrative support resulting in minimal change in salary expense. Insurance, supplies/fuel and training were reduced primarily because of establishing a set distribution of costs between the various public works funds. The cost allocation was increased to cover an equitable share of office and city hall costs. The utility tax increased to reflect the proposed water rate increase.

Water Department - Operating Expenses	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008-2009
EXPENSES					
Operating Expenses					
Salary and Benefits-Direct	$197,824	$183,855	$146,126	$150,593	$4,467
Supplies/fuel	24,850	29,845	5,750	4,800	-950
Caustic	10,000	6,731	10,000	8,800	-1,200
New Hook up meters	20,000	0	10,000	2,000	-8,000
Insurance	26,000	25,778	28,000	21,972	-6,028
Professional Services	5,000	13,352	5,000	5,248	248
Water Testing	3,000	3,119	3,000	3,300	300
Health Dept Permit				1,600	1,600
Repairs & Miscellaneous	20,283	6,091	8,750	1,750	-7,000
Travel, memberships, training	3,250	42	2,750	2,000	-750
Utilities	27,500	32,874	22,140	30,000	7,860
Legal Services				4,140	4,140
Audit	4,000	4,315		5,000	5,000
Central Service Cost Allocation	0	12,894	1,500	18,820	17,320
Taxes - City Utility 6%	36,000	47,032	23,500	29,400	5,900
Taxes - State Utility 3.5%			21,500	17,150	-4,350
Total Water Operating Expenses	$377,707	$365,929	$288,016	$306,573	$18,557

Water Department Other Expenses

The debt service was reallocated between water operating and the water capital fund. The Meter Replacement Program has been shifted to the capital fund.

Water Department - Other Expenses	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008-2009
Other Expenses					
Transfer for Equipment-CIP	80,000	38,750	7,500		-7,500
Transfer to Water Reserves		300,000			0
Debt Services Water Portion	250,851	250,851	254,197	243,369	-10,828
Debt Services Developer Portion	910,851	910,850	853,114	805,553	-47,561
Debt Services-Pay off Rev Bond			32,000		-32,000
Meter Replacement Program			5,000		-5,000
Water Rights			20,000		-20,000
Subtotal Other Expenditures	$1,241,702	$1,500,451	$1,171,811	$1,048,922	-$122,889
Ending Fund Balance		$312,198		$118,960	$118,960
Total Water Uses	$1,619,409	$2,178,578	$1,459,827	$1,474,455	$14,628

City of Black Diamond Budget 2009

Water Facility and Supply Fund 402

Black Diamond adopted the first 2008 – 2013 Capital Improvement Plan November 6, 2008. Part of the plan includes water related projects. The Springs Project will be funded by developer contributions and will prepare capacity and transmission in preparation for City growth. The Capital Improvement Plan includes more detail on this project.

Water Facility and Supply Fund 402 - Revenue	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008-2009
REVENUE					
Developer/Private Contributions			$548,150	$1,330,000	$781,850
Investment Interest		39,695	16,000	2,000	-14,000
Subtotal Revenue	0	39,695	564,150	1,332,000	767,850
Beginning Cash and Investments	$3,044,282	3,105,927		70,000	$70,000
Total Water Facility and Supply Sources	$3,044,282	$3,145,622	$564,150	$1,402,000	$837,850

Water Faciltiy and Supply Fund 402 - Expenses	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008-2009
EXPENSES					
Springs Project				$1,330,000	$1,330,000
Prior Projects	3,044,282	3,009,920	548,150		-$548,150
Ending Cash and Investments		135,702	16,000	72,000	$56,000
Total Water Facility and Supply Uses	$3,044,282	$3,145,622	$564,150	$1,402,000	$837,850

City of Black Diamond Budget 2009

Water Capital Fund 404

Black Diamond adopted the first 2008 – 2013 Capital Improvement Plan November 6, 2008. Part of the plan includes water related projects. In 2009 monies from this fund will be used to pay water debt service, a meter replacement project and to fund equipment reserves for the shared use of purchased equipment.

Water Capital Fund 404 - Revenue	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008-2009
REVENUE					
Public Works Trust Fund Loan	$168,109				$0
Investment Interest	$18,600	27,587	16,000	27,000	11,000
Water Connection Fees					0
Transfer in from Water Fund		300,000			0
Subtotal Revenue	186,709	327,587	16,000	27,000	11,000
Beginning Cash and Investments		545,193	253,900	675,000	421,100
Total Water Capital Sources	$186,709	$872,780	$269,900	$702,000	$432,100

Water Capital Fund 404 - Expenses	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008-2009
EXPENSES					
Principal on Loan	168,109			$125,000	$125,000
Transfer to Equipment Reserve				10,000	10,000
Meter Replacement Project				70,000	70,000
Transfer out to Water			253,900		-253,900
Ending Cash and Investments	18,600	872,780	16,000	497,000	481,000
Total Water Capital Uses	$186,709	$872,780	$269,900	$702,000	$432,100

City of Black Diamond Budget 2009

Wastewater Department

The Wastewater Department provides for the maintenance and replacement of the sewer collection system, customer billing and payment collection. Also this Department provides contract administration for Soos Creek Water and Sewer and King County for transmission and treatment of sewage from Black Diamond.

Operating Revenue

The increase in revenue is due to a pass through of a King County Sewer rate from $27.95 to $31.90 per month and a Soos Creek rate increase of $0.14 a month. There is no local rate increase proposed for sewer.

Wastewater Department - Operating Revenue	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008-2009
Operating Revenue					
Pass-Through Metro Charges				$377,332	$377,332
Pass-Through Soos Creek Charges				42,043	$42,043
City Charges	$540,000	$554,752	$589,360	179,682	-$409,678
Reimbursement Hook-Up Charges	3,700	4,370	2,100		-2,100
Wastewater Operating Revenue	$543,700	$559,122	$591,460	$599,057	$7,597

Other Revenue

Connection Charges are now accounted for in the Wastewater Capital Fund. Investment interest is down due to anticipated lower interest rates on City investments next year.

Wastewater Department - Other Revenue	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008-2009
Other Revenue					
YarrowBay PW Reimbursement			$74,830	$35,352	-$39,478
Investment Interest	43,000	64,366	16,000	3,600	-12,400
Connection Charges	16,000	52,000	12,600		-12,600
Metro Reimbursement		78,251			0
Subtotal Other Rev	$59,000	$194,617	$103,430	$38,952	-$64,478
Beginning Cash and Investments		$926,727		$180,000	$180,000
Total Wastewater Sources	$602,700	$1,680,466	$694,890	$818,009	$123,119

Wastewater Department Operating Expenses

Twenty five percent of the Public Works staff is allocated to the Wastewater Fund after this year's transfer of 25 percent of Public Works staff to the Stormwater Fund. An equitable share of administration and office support was also allocated to the Wastewater Fund which increased salary and benefit expenses. The allocation of uniforms, fuel, tools, insurance and training were reduced and redistributed fairly to the Water, Wastewater, Street and Stormwater Departments. The reduction in repairs and maintenance is due to the manhole sealing and infiltration and inflow reduction programs being shifted to the capital project fund.

Wastewater Department - Operating Expenses	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008-2009
EXPENSES					
Operating Expenses					
Salary and Benefits	$117,879	$83,982	$137,169	$150,590	$13,421
Operating Supplies	3,250	538	3,250	2,300	-950
Safety Supplies and Uniforms	1,000	303	2,500	2,300	-200
Fuel	2,500	3,209	2,500	2,000	-500
Tools	1,500	1,120	2,000	1,000	-1,000
Insurance	8,000	8,837	8,900	7,791	-1,109
Professional Services	23,500	9,155	6,000	2,000	-4,000
Repairs and Miscellaneous	7,000	4,434	43,140	6,000	-37,140
Travel, memberships, training	850	341	450	1,500	1,050
Utilities	5,600	4,040	3,400	3,600	200
Legal Services	29,536	26,898	20,000	4,140	-15,860
Audit	4,000	3,237		5,000	5,000
Cost Allocation		9,671	5,000	18,820	13,820
Taxes Utility	32,000	37,003	33,500	36,447	2,947
Taxes B&O and Excise	2,800	12,207	13,000	3,800	-9,200
Subtotal City Operating Expenses	239,415	204,975	280,809	247,288	-33,521
Metro	365,000	364,328	372,000	377,332	5,332
Soos Creek	48,000	42,750	45,672	42,043	-3,629
Total Operating Expenditures	$652,415	$612,053	$698,481	$666,663	-$31,818

Wastewater Department Other Expenses

The amount of $18,000 in 2009 has been allocated for Capital improvements to the Wastewater Treatment Plant site and also for manhole rehabilitation work.

Wastewater Department - Other Expenses	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008-2009
Other Expenses					
Trans to Capital Fund	$816,000	$800,000	$7,500		-$7,500
Trans to Capital for Wastewater Treatment Plant				$15,000	15,000
Trans to Capital for Manhole Repl.				3,000	3,000
Trans to Equip. CIP	38,750	38,750			0
Subtotal Other Expenditures	$854,750	$838,750	$7,500	$18,000	$10,500
Ending Fund Balance		$229,663		$133,346	
Total Wastewater Uses	$1,507,165	$1,680,466	$705,981	$818,009	$112,028

City of Black Diamond Budget 2009

Wastewater Capital Fund 408

Black Diamond adopted the first 2008 – 2013 Capital Improvement Plan November 6, 2008. Part of the plan includes Wastewater related projects. This fund contains these Wastewater Capital projects planned for 2009.

Wastewater Capital Fund 408 - Revenue	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008-2009
REVENUE					
Stormwater loan repayment				$20,400	$20,400
Investment Interest	$23,000	$24,262	50,000	15,000	-35,000
Developer Contribution				300,000	300,000
Wastewater Connection Fees				12,000	12,000
Transfer in from Wastewater Operating	800,000	800,000		18,000	18,000
Subtotal Revenue	823,000	824,262	50,000	365,400	315,400
Beginning Cash and Investments		549,593	230,564	1,300,000	1,069,436
Total Wastewater Capital Sources	$823,000	$1,373,855	$280,564	$1,665,400	$1,384,836

Wastewater Capital Fund 408 - Expenses	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008-2009
EXPENSES					
Loan to Stormwater Fund			$100,000		-$100,000
Transfer to Wastewater Operating			130,564		-130,564
West BD Lift Station				300,000	300,000
Infiltration and Inflow Reduction Program				50,000	50,000
Preserve Wastewater Treatment Plant				30,000	30,000
Replace Lawson Lift Station				50,000	50,000
Wastewater Comprehensive Plan				80,000	80,000
Manhole Rehabilitation				10,000	10,000
Transfer out to Equipment Reserve				10,000	10,000
Ending Cash and Investments	823,000	1,373,855	50,000	1,135,400	1,085,400
Total Wastewater Capital Uses	$823,000	$1,373,855	$280,564	$1,665,400	$1,384,836

City of Black Diamond Budget 2009

Stormwater Department

The Stormwater Department protects the natural environment from the impacts of stormwater run off by properly maintaining the City stormwater system and implementing the City's Stormwater Management Plan.

Revenue

Revenues are proposed to cover the cost of operating the Stormwater utility and these costs spread to all the citizens and commercial properties within the City.

Stormwater Department - Operating Revenue	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008-2009
Operating Revenue					
User Charges @$13.00x11 months				**$335,500**	**$335,500**
Operating Revenue	**$0**	**$0**	**$0**	**$335,500**	**$335,500**

Stormwater Department - Other Revenue	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008-2009
Other Revenue					
YarrowBay PW Reimbursement				**35,352**	**35,352**
Interest				**200**	**200**
Subtotal Other Revenue	**$0**	**$0**	**$0**	**$35,552**	**$35,552**
Beginning Cash and Investments				**$30,000**	**$30,000**
Total Stormwater Sources	**$0**	**$0**	**$0**	**$401,052**	**$401,052**

Stormwater Department Operating Expenses

Twenty five percent of the Public Works staff expenses will now be covered by the Stormwater utility. The fuel, tools, professional services, training, and general service cost allocation were distributed equitably between the Public Works funds. The King County Water Quality expenditure is for monitoring and testing as required by the Department of Ecology for Lake Sawyer. Included in the expenditures is a proposed 6% utility which is the same rate as the water utility.

Stormwater Department - Operating Expenses					
	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008-2009
EXPENSES			Wastewater Fund		
Operating Expenses					
Salary and Benefits			$143,421	$150,402	$6,981
Operating Supplies				1,000	1,000
KC Water Quality				6,000	6,000
Fuel				2,000	2,000
Tools				500	500
Insurance				2,647	2,647
Professional Services			2,000	3,765	1,765
Repairs and Miscellaneous			1,050	2,000	950
Travel, memberships, training				1,500	1,500
Utilities				2,300	2,300
Legal Services				4,140	4,140
Audit				5,000	5,000
Central Service Cost Allocation				18,820	18,820
Taxes - City Utility				18,452	18,452
Operating Expenses	$0	$0	$146,471	$218,526	$72,055

Stormwater Department Other Expenses

The amount of $100,000 is for implementation of NPDES Phase II as required by State mandate. $10,000 has been reserved for future capital. The debt repayment is to cover the $100,000 loan from the Wastewater Fund.

Stormwater Department - Other Expenses	2007 Budgeted	2007 Actual	2008 Budgeted	2009 Request	Difference 2008-2009
Other Expenses					
NPDES Phase II				$100,000	$100,000
Trans to Strmwtr Cap Equip Fund				10,000	10,000
Debt Payment to repay Wastewater				20,400	20,400
Subtotal Other Expenditures	$0	$0	0	130,400	130,400
Ending Fund Balance				52,126	52,126
Total Stormwater Uses	$0	$0	$146,471	$401,052	$254,581

City of Black Diamond, Washington **Exhibit A**

	2009 Salary Schedule	Level 1	Level 2	Level 3	Level 4	5 & On
*	City Administrator	9,161	9,459	9,913	10,271	10,634
	Assistant City Administrator	7,875	8,269	8,663	9,056	9,450
	Court Administrator	5,775	6,038	6,300	6,563	6,825
	Court Clerk	3,150	3,413	3,675	3,938	4,200
	Economic Development Director	7,350	7,744	8,138	8,531	8,925
	Stewardship Director	7,350	7,744	8,138	8,531	8,925
	City Clerk	7,350	7,744	8,138	8,531	8,925
	Deputy City Clerk	4,410	4,719	5,027	5,336	5,644
	Project/Records Coordinator	4,410	4,719	5,027	5,336	5,644
	Finance Director	7,350	7,744	8,138	8,531	8,925
**	Deputy Finance Director	6,500	6,875	7,250	7,625	8,000
	Utility Clerk	3,150	3,413	3,675	3,938	4,200
**	Senior Accountant 1 75% (hourly)	25.28	26.55	27.87	29.27	30.73
	Accountant 1 Journey (hourly)	16.28	17.09	17.94	18.84	19.78
	Administrative Assistant 2	3,150	3,413	3,675	3,938	4,200
	Administrative Assistant 1	2,310	2,494	2,678	2,861	3,045
	Information Services Manager	6,825	7,219	7,613	8,006	8,400
	Police Chief	9,182	9,496	9,811	10,126	10,490
	Police Commander	7,860	8,122	8,384	8,646	8,948
	Police Sergeant	6,749	6,951	7,152	7,353	7,554
	Senior Police Officer	5,466	5,696	5,926	6,157	6,418
	Police Officer	4,345	4,663	4,916	5,170	5,345
	Police Records Coordinator	4,410	4,719	5,027	5,336	5,644
	Police Clerk 62.5% (hourly)	14.75	16.18	17.61	18.61	20.45
	Facilities Equipment Coordinator	4,410	4,719	5,027	5,336	5,644
	Human Resources Director	7,350	7,744	8,138	8,531	8,925
	Community Development Director	7,350	7,744	8,138	8,531	8,925
	Permit Technician Supervisor	5,775	6,038	6,300	6,563	6,825
	Permit Technician	4,410	4,719	5,027	5,336	5,644
	Compliance Officer	4,410	4,719	5,027	5,336	5,644
	Senior Planner	5,249	5,511	5,787	6,076	6,380
	Planner	4,410	4,719	5,027	5,336	5,644
	Associate Planner	4,394	4,614	4,845	5,087	5,341
	Assistant Planner	4,099	4,304	4,519	4,745	4,982
	Building Official	6,825	7,219	7,613	8,006	8,400
	Parks Department Director	7,350	7,744	8,138	8,531	8,925
	Public Works Director	7,350	7,744	8,138	8,531	8,925
	Utilities Supervisor	6,825	7,219	7,613	8,006	8,400
	Public Utilities Operator	4,620	4,700	4,792	4,884	4,976
	Utility Worker	3,257	3,572	3,887	4,202	4,538
	Utility Worker Seasonal (hourly)	12.98				

* Elected no cola

** Upgraded Position

CITY COUNCIL AGENDA BILL

City of Black Diamond
Post Office Box 599
Black Diamond, WA 98010

ITEM INFORMATION

SUBJECT:
Ordinance No. 08-889, repealing sections 13.12.010 and 12.12.030 of the Black Diamond Municipal Code relating to repealing a water surcharge and disposition of revenue.

Cost Impact: N/A
Fund Source:
Timeline:

Agenda Date: December 18, 2008 **AB08-148**

Department/Committee/Individual	Created	Reviewed
Mayor Howard Botts		
City Administrator –Gwen Voelpel		
City Attorney – Loren D. Combs		
City Clerk – Brenda L. Streepy		
Finance – May Miller	**X**	
Public Works – Seth Boettcher		
Economic Devel. – Andy Williamson		
Police – Jamey Kiblinger		
Court – Kaaren Woods		
Community Devel. – Steve Pilcher		
Natural Resources – Aaron Nix		

Attachments: Ordinance No. 08-889, Communication from Pac West

SUMMARY STATEMENT:

This ordinance is a house keeping ordinance, repealing the Water surcharge. This surcharge was considered and included in the 15% rate increase council passed December 4, 2008. Attached is communications from PacWest, the consultants who prepared the rate increase analysis recommending repeal, as the surcharge is no longer needed. The new base rate was calculated to include only one base charge.

This does not change or increase the water rates to the customers, but removes a charge that is not necessary.

COMMITTEE REVIEW AND RECOMMENDATION:

RECOMMENDED ACTION: **MOTION to adopt Ordinance No. 08-889 repealing sections 13.12.010 and 12.12.030 of the Black Diamond Municipal Code relating to repealing a water surcharge and disposition of revenue.**

RECORD OF COUNCIL ACTION

Meeting Date	*Action*	*Vote*
December 18, 2008		

ORDINANCE NO. 08-889

AN ORDINANCE OF THE CITY OF BLACK DIAMOND, KING COUNTY, WASHINGTON, REPEALING SECTIONS 13.12.010 AND 13.12.030 OF THE BLACK DIAMOND MUNICIPAL CODE RELATING TO A WATER SURCHARGE AND DISPOSITION OF REVENUE.

WHEREAS, after a careful analysis of current needs and expected demand over the next several years, the City adopted an increase in the rates charged to customers of its water utility; and

WHEREAS, because this recently adopted increase in water rates incorporated the existing surcharge authorized under BDMC 13.12.010 and 13.12.030, these sections are now superfluous and may be repealed.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, KING COUNTY, WASHINGTON, ORDAINS AS FOLLOWS:

Section 1. Section 13.12.010 of the Black Diamond Municipal Code ("Surcharge Imposed") is hereby deleted in its entirety.

~~**13.12.010 Surcharge imposed.**~~

~~Effective January 1, 1989, there is imposed upon each and every present and future user of city municipal water a surcharge of two dollars and thirty cents per month, which surcharge shall be in addition to any other charges for city water which have been or may be imposed. For the purpose of this surcharge, the term user shall mean each and every customer of the city water system for which a separate billing is prepared by the city; provided, however, that for the purposes of this surcharge, each and every mobile home which is connected to the city water shall be considered a separate user even though such mobile home may be located in a mobile home park for which the city issues but one monthly billing.~~

Section 2. Section 13.12.030 of the Black Diamond Municipal Code ("Disposition of revenue – Water System Capital Improvements Account Created") is hereby deleted in its entirety.

~~**13.12.030 Disposition of revenue—Water system capital improvements account created.**~~

~~All revenues received by the city from the imposition of the surcharge imposed by Section 13.12.010 of this chapter shall be segregated by the city treasurer from other water system revenues and deposited in a separate account within the water fund. Said revenues shall be used to finance system upgrades to the existing city water reservoirs, springs water source, and other improvements of benefit to the general public and rate payer, engineering studies related to such improvements and acquisition of additional water capacity. The funds so deposited may be used by the city to pay indebtedness incurred by the city in connection with the above listed improvements. In the event that the city shall establish a fund in the future for the payment of bonds issued in connection with the above improvements or any loans to pay for the improvements, all revenue accumulated from the imposition of the surcharge imposed by this chapter may be transferred into the bond and/or loan fund and all revenues subsequently collected from the surcharge may be paid directly into such fund.~~

Section 3. Severability. If any provision of this Ordinance is determined to be invalid or unenforceable for any reason, the remaining provisions of this Ordinance shall remain in force and effect.

Section 4. Effective date. This Ordinance shall be in full force and effect five days after its passage, approval, posting and publication as provided by law. A summary of this Ordinance may be published in lieu of publishing the Ordinance in its entirety.

Introduced the 18th day of December, 2008.

Passed by a majority of the City Council at a meeting held on the 18th day of December, 2008.

_____
Howard Botts, Mayor

Attest:

_____
Brenda L. Streepy, City Clerk

APPROVED AS TO FORM:

_____
Loren D. Combs, City Attorney

Published: _____
Posted:_____
Effective Date: _____

December 11, 2008

City of Black Diamond
Attn May Miller, Finance Director
PO Box 599
24301 Roberts Drive
Black Diamond WA

RE: Water Rates

Dear May:

This letter is to confirm that the proposed rates take into account and include the $2.50 surcharge making unnecessary to continue to have it separately identified in the City Code.

Please let me know if there are any other questions.

Sincerely,
PacWest Engineering of Washington LLC

Leonard L. Smith, PE/PLS

PACWEST ENGINEERING LLC

5009 Pacific Highway E, Unit 9-0
Fife, WA 98424
(253) 926-3400
(253) 926-3402 fax

CITY COUNCIL AGENDA BILL

City of Black Diamond
Post Office Box 599
Black Diamond, WA 98010

ITEM INFORMATION

SUBJECT:

Resolution No. 08-567, authorizing the Mayor to execute an agreement with the Transportation Improvement Board for $170,000 for Morgan Street sidewalk

Cost Impact: **$170,000 revenue**

Fund Source:

Timeline: **Complete by fall 2009**

Agenda Date: December 18, 2008 **AB08-149**

Department/Committee/Individual	Created	Reviewed
Mayor Howard Botts		
City Administrator –Gwen Voelpel		X
City Attorney – Loren D. Combs		
City Clerk – Brenda L. Streepy		
Finance – May Miller		
Public Works – Seth Boettcher	X	
Economic Devel. – Andy Williamson		
Police – Jamey Kiblinger		
Court – Kaaren Woods		

Attachments: Resolution No. 08-567, map, project funding, fuel tax grant distribution agreement, RCW 47.26, WAC 479, page from Six-year Transportation Improvement Program

Background

Phase two of the Morgan Street sidewalk project will extend the current sidewalk along Morgan Street from Abrams west to Roberts Drive. This Fall the City applied for a Community Development Block Grant (CDBG) for the sidewalk. The staff then applied for a TIB grant and amended the Community Development Block Grant request. As a result, both grants were funded--$363,600 from CDBG and $170,000 from the Transportation Improvement Board (TIB).

Action

As a first step in accepting the TIB funds, the City will enter into the Fuel Tax Grant Distribution Agreement. The agreement defines the terms and conditions of the grant.

Funding

The balance of the funds for this project will come from the Community Development Block Grant. After an initial environmental screening, the Department of Community, Trade and Economic Development will send us a grant agreement for signature sometime in January.

In the TIB grant application the City proposed to cover the inspections and the project administration estimated to be at least $46,400 in staff time. This amount is already covered in the proposed 2009 budget.

COMMITTEE REVIEW AND RECOMMENDATION:

RECOMMENDED ACTION: **MOTION to adopt Resolution 08-567, authorizing the Mayor to enter into a Fuel Tax Grant Distribution Agreement for Phase Two of the Morgan Street sidewalk project.**

RECORD OF COUNCIL ACTION

Meeting Date	*Action*	*Vote*
December 18, 2008		

RESOLUTION NO. 08-567

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, KING COUNTY, WASHINGTON AUTHORIZING THE MAYOR TO ENTER INTO A FUEL TAX GRANT DISTRIBUTION AGREEMENT FOR PHASE TWO OF THE MORGAN STREET SIDEWALK PROJECT

WHEREAS, the City of Black Diamond has been awarded a $170,000 grant from the Transportation Improvement Board for a sidewalk project along Morgan Street from Abrams Avenue to City Hall on Roberts Drive; and

WHEREAS, the City of Black Diamond has been awarded a $363,400 grant from the King County Community Development Block Grant Program for the same project;, and

WHEREAS, The City desires to accept the grant funds and move forward with design and construction in 2009.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. Authorizing the Mayor to enter into a Fuel Tax Grant Distribution Agreement for partial funding of Phase Two of the Morgan Street Sidewalk Project, substantially in the form attached hereto as Exhibit A.

PASSED BY THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, WASHINGTON, AT A REGULAR MEETING THEREOF, THIS 18TH DAY OF DECEMBER 2008.

CITY OF BLACK DIAMOND:

_____
Howard Botts, Mayor

Attest:

_____
Brenda L. Streepy, City Clerk

Washington State
Transportation Improvement Board

TIB Members

Councilmember Jeanne Burbidge
Chair, City of Federal Way

Commissioner Greg Partch
Vice Chair, Whitman County

Todd Coleman, P.E.
Port of Vancouver

Councilmember Sam Crawford
Whatcom County

Kathleen Davis
WSDOT

Mark Freiberger, P.E.
City of Sedro-Woolley

Secretary Paula Hammond, P.E.
WSDOT

Mayor James Irish
City of La Center

Doreen Marchione
Hopelink

Councilmember Neil McClure
City of Yakima

Dick McKinley
City of Bellingham

Dave Nelson
Grant County

Jill Satran
Office of Financial Management

Heidi Stamm
HS Public Affairs

Harold Taniguchi
King County Metro Transit

Steve Thomsen, P.E.
Snohomish County

John Vodopich
City of Bonney Lake

Jay Weber
County Road Administration Board

Ralph Wessels, P.E.
Bicycle Alliance of Washington

Commissioner Mike Wilson
Grays Harbor County

November 25, 2008

The Honorable Howard Botts
Mayor
City of Black Diamond
Post Office Box 599
Black Diamond, WA 98010-0599

Dear Mayor Botts:

Congratulations! We are pleased to announce the selection of your project, Morgan Street, Abrams St to Roberts Dr, TIB project number P-P-800(P03)-1. The total TIB contribution for this project is $170,000.

Before any work is allowed on this project, you must:

- Verify the information on the Program Funding Status form, revise if necessary, and sign;
- Submit the section of your adopted Six-Year Transportation Improvement Plan listing this project;
- Sign both copies of the Fuel Tax Agreement;
- Return the above items to TIB;
- You may begin work **only** after you receive notification from TIB.

If you have questions, please contact Greg Armstrong, TIB Project Engineer, at (360) 586-1142 or e-mail GregA@TIB.wa.gov.

Sincerely,

Stevan Gorcester
Executive Director

Enclosure

Stevan Gorcester
Executive Director

P.O. Box 40901
Olympia, WA 98504-0901
Phone: 360-586-1140
Fax: 360-586-1165
www.tib.wa.gov

Washington State Transportation Improvement Board
Fuel Tax Grant Distribution Agreement

LEAD AGENCY:	**BLACK DIAMOND**
PROJECT NUMBER:	**P-P-800(P03)-1**
PROJECT TITLE:	**Morgan Street**
PROJECT TERMINI:	**Abrams St to Roberts Dr**

1.0 PURPOSE

The Washington State Transportation Improvement Board (hereinafter referred to as "TIB") hereby grants funds for the project specified in the attached documents, and as may be subsequently amended, subject to the terms contained herein. It is the intent of the parties, TIB and the grant recipient, that this Agreement shall govern the use and distribution of the grant funds through all phases of the project. Accordingly, the project specific information shall be contained in the attachments hereto and incorporated herein, as the project progresses through each phase.

This Agreement, together with the attachments hereto, the provisions of chapter 47.26 Revised Code of Washington, the provisions of title 479 Washington Administrative Code, and TIB Policies, constitutes the entire agreement between the parties and supercedes all previous written or oral agreements between the parties.

2.0 PARTIES TO AGREEMENT

The parties to this Agreement are TIB, or its successor, and the grant recipient, or its successor, as specified in the attachments.

3.0 TERM OF AGREEMENT

This Agreement shall be effective upon execution by TIB and shall continue through completion of each phase of the project, unless terminated sooner as provided herein.

4.0 AMENDMENTS

This Agreement may be amended by mutual agreement of the parties. Such amendments shall not be binding unless they are in writing and signed by personnel authorized to bind each of the parties.

5.0 ASSIGNMENT

The grant recipient shall not assign or transfer its rights, benefits, or obligations under this Agreement without the prior written consent of TIB. The grant recipient is deemed to consent to assignment of this Agreement by TIB to a successor entity. Such consent shall not constitute a waiver of the grant recipient's other rights under this Agreement.

6.0 GOVERNANCE & VENUE

This Agreement shall be construed and interpreted in accordance with the laws of the state of Washington and venue of any action brought hereunder shall be in the Superior Court for Thurston County.

7.0 TERMINATION

7.1 UNILATERAL TERMINATION

Either party may terminate this Agreement upon 30 days' prior written notice to the other party. If this Agreement is so terminated, the parties shall be liable only for performance rendered or costs incurred in accordance with the terms of this Agreement prior to the effective date of termination.

7.2 TERMINATION BY MUTUAL AGREEMENT

Either party may terminate this contract in whole or in part, at any time, by mutual agreement with a 30 calendar day written notice from one party to the other.

7.3 TERMINATION FOR CAUSE

In the event TIB determines the grant recipient has failed to comply with the conditions of this Agreement in a timely manner, TIB has the right to suspend or terminate this Agreement. TIB shall notify the grant recipient in writing of the need to take corrective action. If corrective action is not taken within 30 days, the Agreement may be terminated. TIB reserves the right to suspend all or part of the Agreement, withhold further payments, or prohibit the grant recipient from incurring additional obligations of funds during the investigation of the alleged compliance breach and pending corrective action by the grant recipient or a decision by TIB to terminate the Agreement. The grant recipient shall be liable for damages as authorized by law including, but not limited to, repayment of misused grant funds. The termination shall be deemed to be a Termination for Convenience if it is determined that the grant recipient: (1) was not at fault, or (2) failure to perform was outside of the grant recipient's control, fault or negligence. The rights and remedies of TIB provided in this Agreement are not exclusive and are in addition to any other rights and remedies provided by law.

7.4 TERMINATION FOR CONVENIENCE

TIB may, by ten (10) days written notice, beginning on the second day after the mailing, terminate this Agreement, in whole or in part, because federal or state funds are no longer available for the purpose of meeting TIB's obligations, or for any reason. If this Agreement is so terminated, TIB shall be liable only for payment required under this Agreement for performance rendered or costs incurred prior to the effective date of termination.

7.5 TERMINATION PROCEDURE

Upon receipt of notice of termination, the grant recipient shall stop work and/or take such action as may be directed by TIB.

8.0 AVAILABILITY OF TIB FUNDS

The availability of Transportation Improvement Board funds is a function of Motor Vehicle Fuel Tax collections and existing contractual obligations. The local agency shall submit timely progress billings as project costs are incurred to enable accurate budgeting and fund management. Failure to submit timely progress billings may result in delayed payments or the establishment of a payment schedule.

9.0 ATTACHMENTS

Attachments are incorporated into this agreement with subsequent amendments as needed.

Approved as to Form
This 14th Day of February, 2003
Rob McKenna
Attorney General

By:

Signature on file

Elizabeth Lagerberg
Assistant Attorney General

Lead Agency		Transportation Improvement Board	
Signature of Chairman/Mayor	Date	Executive Director	Date
Print Name		Print Name	

Transportation Improvement Board

Project Funding Status Form

Agency: **BLACK DIAMOND** TIB Project Number: **P-P-800(P03)-1**

Project Name: Morgan Street
Abrams St to Roberts Dr

Verify the information below and revise if necessary.

Return to:
Transportation Improvement Board
PO Box 40901
Olympia, WA 98504-0901

PROJECT SCHEDULE

	Date Shown on Application	Revised Dates
Construction Approval Date	May 2009	
Contract Bid Award	May 2009	
Contract Completion	Dec 2009	

PROJECT FUNDING PARTNERS

List additional funding partners and amount.

Funding Partners	Amount	Revised Funding
BLACK DIAMOND	46,400	
WSDOT	0	
Federal Funds	0	
King County Community Development Block Grant	363,600	
TOTAL LOCAL FUNDS	**410,000**	

Both agency officials must sign the form before returning it to the TIB office.

Mayor or Public Works Director

Signature _____ Date _____

Printed or Typed Name _____ Title _____

Financial Officer

Signature _____ Date _____

Printed or Typed Name _____ Title _____

Attachment 1

Project Funding Summary

Project Information

Lead Agency	**BLACK DIAMOND**
Project Number	**P-P-800(P03)-1**
Project Title	**Morgan Street**
Project Termini	**Abrams St to Roberts Dr**

TIB funds for the project are:

Phase	**TIB Funds**
Design	20,400
Right of Way	0
Construction	149,600
Total Grant	170,000

PROPOSED DRAFT SIX YEAR TRANSPORTATION IMPROVEMENT PROGRAM
2009 - 2014

Rank	Year	Improvement	From	To	Type of Improvement	Length	Estimated Cost	Funding
1	2008	Rail Road Ave Construction	Merino Street	Baker Street	Rebuild Existing Roadway/ Storm drainage/Parking	0.21	$ 1,700,000	TIB/ Grant
2	2008	Lake Sawyer Road	Auburn Black Diamond Rd.	320th blk	Overlay	0.5	$ 100,000	TIB Grant
3	2009	233rd Avenue SE	SE 293 Pl	So to end	Repair and overlay existing roadway	0.1	$ 35,000	Local
4	2009	Morgan Street Sidewalk Phase II	Abrams Avenue	Robert's Drive	Install new sidewalk	0.3	$ 580,000	Grant/ Local
5	2009	Auburn Black Diamond Road	Bruckner's Way	West City Limits	Repair and overlay existing roadway	0.06	$ 100,000	TIB/Local
6	2010	Lawson St. & Newcastle Dr. Intersection Repair	Lawson St.	Newcastle Drive	Repair and overlay existing intersection	N/A	$ 25,000	Local
7	2010	Robert's Drive Pedestrian Trail/ Sidewalk	S.R. 169	Morganville Neighborhood	Install new pedestrian trail/ sidewalk	0.8	$ 1,500,000	Grant/ TIB
8	2010	SE 288th St	236th Ave SE	216th Ave SE	Overlay existing roadway	0.7	$ 230,000	TIB/Local
9	2011	B.D./ Ravensdale Road Intersection	East City Limits	S.R. 169	Minor widening, radius construction/ improvement, overlay, alignment	N/A	$ 227,000	Local
10	2012	SR 169 widening	300 ft. so of Lawson	300 ft. No of Baker St.	Widen SR 169 to three lanes and widen approaching intersections	0.2	$ 1,350,000	TIF/Local
11	2012	Robert's Drive Reconstruction	S.R. 169	Rock Creek Bridge	Overlay existing roadway, repair broken panels, widen to standard	1.09	$ 2,100,000	Grant/ TIB
12	2012	Pacific Street Neighborhood Improvements	Lawson	Southerly Terminus of Pacific/ Fifth Ave South	Widen and Pave existing gravel roads, install storm drainage improvements	0.2	$ 500,000	DevelopmentLID/ Grant/ Local

PUBLIC HEARING: Thursday, July 7, 2007
7:00 p.m., Black Diamond City Council Chambers

PROPOSED DRAFT SIX YEAR TRANSPORTATION IMPROVEMENT PROGRAM
2009 - 2014

13	2013	Intersection Improvements in Morganville Neighborhood	N/A	N/A	Acquire easements and construct new intersection radii.	8 inter-sections	$ 80,000	Local/ LID
14	2013	Lake Sawyer Road Culvert and Guardrail	N/A	N/A	Replace CMP Culverts to meet fish passage. Install guard rails.	N/A	$ 300,000	Grant
15	2013	Jones Lk Rd/SR-169	Intersection	N/A	Add left turn lanes or refuge lanes	N/A	$ 300,000	TIF
16	2014	Sixth Avenue/ Baker Street	Lawson Street	S.R. 169	Minor widening and overlay of existing asphalt roadway	0.25	$ 26,000	Local
17	2014	Fifth Avenue North	Lawson Street	Northerly End	Minor widening and overlay of existing asphalt roadway with installation of storm drainage	0.2	$ 32,000	Local
16	2014	Commission Avenue	Morgan Street	Appx 300' SW of Morgan St.	Repair and overlay existing roadway	300'	$ 20,000	Local
17	2014	Alley from Park Street to Railroad Ave to S.R. 169	Park St.	S.R. 169	Pave an existing gravel roadway	0.06	$ 31,000	Local
18	2014	Lawson Hill Sidewalk	City Limits	S.R. 169	Install new sidewalk	1.06	$ 450,000	TIB/ Grant
19	2014	Lawson Street	City Limits	S.R. 169	Overlay existing roadway	1.06	$ 500,000	TIB/ Grant
20	2014	Lk Sawyer/ Black Diamond Road	307th PL SE	SE 292 ST	Overlay existing roadway	1.2	$ 225,000	TIB/Grant
21	2014	Plass Road	S.R. 169	City Limits/ Existing Pavement	Pave an existing gravel roadway	0.3	$ 85,000	Local/ LID
					TOTAL ALL PROJECTS		**$ 10,496,000**	

PUBLIC HEARING: Thursday, July 7, 2007
7:00 p.m., Black Diamond City Council Chambers

CITY OF BLACK DIAMOND

24301 Roberts Drive
PO Box 599
Black Diamond, WA 98010

Phone: (360) 886-2560
Fax: (360) 886-2592
www.ci.blackdiamond.wa.us

City of Black Diamond
Morgan Street Sidewalk Phase 2
Budget Revisions

Original CDBG Request	**$580,000**
Total Project Cost	

.....

Revised Budget

Black Diamond will provide in house Services during construction	**$46,400**
TIB	**$170,000**
New CDBG obligation	**$363,600**
Total Project Cost	**$580,000**

Prepared by
PacWest Engineering
5009 Pacific Highway East
Fife, WA 98424
(253) 926-3400 Fax (253) 926-3402

Engineer's Opinion of Probable Construction Costs

PHASE II MORGAN STREET SIDEWALK IMPROVEMENTS

Abrams Avenue to Roberts Drive (Apx. 1,900 LF)

This estimate of construction costs has been developed by using the construction costs for Phase I Morgan Street Sidewalk Improvements (Bakers Street to Abrams Avenue - apx. 2,100 LF). This project is considered similar in nature. Bid item quantities have been prorated as necessary and prices have been adjusted to reflect current construction costs.

ITEM NO.	ITEM DESCRIPTION	EST. QUANTITY	UNITS	UNIT PRICE	TOTAL AMOUNT
1	MOBILIZATION	1	LS	$ 38,500.00	$ 38,500.00
2	MAINTENANCE & PROTECTION OF TRAFFIC	1	LS	$ 35,000.00	$ 35,000.00
3	TEMPORARY EROSION & SEDIMENT CONTROL	1	LS	$ 12,000.00	$ 12,000.00
4	DEMOLITION, CLEARING AND GRUBBING	1	LS	$ 5,000.00	$ 5,000.00
5	REMOVE A/C PAVEMENT	750	SY	$ 20.00	$ 15,000.00
6	GRAVEL BORROW INCLUDING HAUL	500	TON	$ 20.00	$ 10,000.00
7	ROADWAY EXCAVATION	400	CY	$ 25.00	$ 10,000.00
8	DITCH EXCAVATION	20	CY	$ 25.00	$ 500.00
9	CRUSHED SURFACING TOP COURSE	400	TON	$ 50.00	$ 20,000.00
10	CRUSHED SURFACING BASE COURSE	270	TON	$ 50.00	$ 13,500.00
11	ASPHALT CONCRETE APPROACH CLASS B	30	TON	$ 110.00	$ 3,300.00
12	ASPHALT CONCRETE PAVEMENT, CLASS B	180	TON	$ 110.00	$ 19,800.00
13	CEMENT CONCRETE CURB & GUTTER	1500	LF	$ 18.00	$ 27,000.00
14	CEMENT CONCRETE SIDEWALK	1000	SY	$ 30.00	$ 30,000.00
15	CEMENT CONCRETE DRIVEWAY APPROACH	350	SY	$ 60.00	$ 21,000.00
16	ADJUST STRUCTURE TO FINISH GRADE	1	EA	$ 500.00	$ 500.00
17	STORM DRAIN PIPE	1250	LF	$ 50.00	$ 62,500.00
18	MANHOLE	1	EA	$ 3,000.00	$ 3,000.00
19	CATCH BASIN	12	EA	$ 1,500.00	$ 18,000.00
20	PAINTED PAVEMENT MARKINGS	1	LS	$ 3,000.00	$ 3,000.00
21	PERMANENT SIGNING	1	LS	$ 1,200.00	$ 1,200.00
22	LANDSCAPING (TOPSOIL & SOD)	1	LS	$ 10,000.00	$ 10,000.00
23	HAND PLACED RIP RAP	1	LS	$ 600.00	$ 600.00
24	MAIL BOX RELOCATION	1	LS	$ 400.00	$ 400.00
25	MONUMENT CASE & COVER	2	EA	$ 500.00	$ 1,000.00
26	FRANCHISE UTILITY COORDINATION	1	LS	$ 3,500.00	$ 3,500.00
27	FINISHING AND CLEANUP	1	LS	$ 2,400.00	$ 2,400.00
28	CONSTRUCTION SURVEYING	1	LS	$ 12,000.00	$ 12,000.00
29	POTHOLING	1	LS	$ 8,000.00	$ 8,000.00
				SUBTOTAL	$ 386,700.00
				CONTINGENCY (20%)	$ 77,300.00
				ENGINEERING (15%)	$ 69,600.00
				CONSTRUCTION ENGINEERING (10%)	$ 46,400.00
				TOTAL	$ 580,000.00

EXPIRES 05-01-2010

Chapter 47.26 RCW
Development in urban areas — urban arterials

RCW Sections

47.26.010 Declaration of intent.

47.26.020 Motor vehicle fuel tax -- Tax imposed -- Rate -- Distribution of proceeds.

47.26.022 Motor vehicle fuel tax -- Tax required of nondistributors -- Duties -- Procedure -- Distribution of proceeds -- Penalties.

47.26.028 Special fuel tax -- Tax imposed -- Rate.

47.26.030 Special fuel tax -- Disposition of funds.

47.26.040 "Urban area" defined.

47.26.044 "Board" defined.

47.26.050 Regional grouping for purpose of apportioning urban state highway funds.

47.26.080 Urban arterial trust account -- Withholding of funds for noncompliance.

47.26.084 Transportation improvement account -- Certification of funding.

47.26.086 Transportation improvement account projects -- Intent -- Limitations.

47.26.090 "Arterial" defined.

47.26.100 "City" defined.

47.26.110 "Urban arterial" defined.

47.26.115 Small city program.

47.26.121 Transportation improvement board -- Membership -- Chair -- Expenses.

47.26.130 Transportation improvement board -- Travel expenses.

47.26.140 Transportation improvement board -- Executive director, staff -- Finances.

47.26.150 Transportation improvement board -- Meetings.

47.26.160 Transportation improvement board -- Powers and duties.

47.26.164 City hardship assistance program -- Implementation.

47.26.165 Coordination of long-range needs studies.

47.26.167 Jurisdictional transfers.

47.26.170 Long-range arterial construction planning -- Arterial inventory data.

47.26.185 Qualifications for administering and supervising projects -- Rules.

47.26.190 Geographical diversity -- Rules.

47.26.200 Counties -- Perpetual advanced six-year plans for coordinated transportation program, expenditures -- Nonmotorized transportation -- Railroad right-of-way.

47.26.210 Cities -- Perpetual advanced six-year plans for coordinated transportation program, expenditures -- Nonmotorized transportation -- Railroad right-of-way.

47.26.260 Payment of funds -- Rules -- Limitations.

47.26.270 Matching funds requirements.

47.26.282 Land use implications.

47.26.300 Bicycle routes -- Legislative declaration.

47.26.305 Bicycle routes -- Use of board funds.

47.26.320 Advance right-of-way acquisition -- Definition.

47.26.325 Advance right-of-way acquisition -- Revolving fund.

47.26.330 Advance right-of-way acquisition -- Management of properties and funds.

47.26.340 Small city pavement and sidewalk account.

47.26.345 Small city pavement and sidewalk funding.

BOND ISSUE -- STATE HIGHWAYS IN URBAN AREAS

47.26.400 Issuance and sale of general obligation bonds -- Authorized -- Amount -- Declaration of purpose.

47.26.401 Bonds -- Term -- Terms and conditions -- Signatures -- Registration -- Where payable -- Negotiable instruments.

47.26.402 Bonds -- Denominations -- Manner and terms of sale -- Legal investment for state funds.

47.26.403 Bonds -- Bond proceeds -- Deposit and use.

47.26.404 Bonds -- Statement describing nature of obligation -- Pledge of excise taxes.

47.26.405 Bonds -- Designation of funds to repay bonds and interest.

47.26.406 Bonds -- Repayment procedure -- Bond retirement fund.

47.26.407 Bonds -- Sums in excess of retirement requirements -- Use.

BOND ISSUE -- COUNTY AND CITY ARTERIALS IN URBAN AREAS

47.26.420 Issuance and sale of general obligation bonds -- Authorized -- Amount -- Declaration of purpose.

47.26.421 Bonds -- Term -- Terms and conditions -- Signatures -- Registration -- Where payable -- Negotiable instruments.

47.26.422 Bonds -- Denominations -- Manner and terms of sale -- Legal investment for state funds.

47.26.423 Bonds -- Bond proceeds -- Deposit and use.

47.26.424 Bonds -- Statement describing nature of obligation -- Pledge of excise taxes.

47.26.425 Bonds -- Designation of funds to repay bonds and interest.

47.26.4252 Bonds -- Series II bonds, 1979 reenactment -- Designation of funds to repay bonds and interest.

47.26.4254 Bonds -- Series III bonds -- Designation of funds to repay bonds and interest.

47.26.4255 Bonds -- Series II bonds, 1979 reenactment -- Charge against fuel tax revenues.

47.26.426 Bonds -- Repayment procedure -- Bond retirement account.

47.26.427 Bonds -- Sums in excess of retirement requirements -- Use.

47.26.440 Budget for expenditures from funds administered by board -- Estimate of revenues.

47.26.450 Allocation of funds -- Value engineering studies -- Rules.

47.26.460 Increase in funds allocated to a project -- Rules -- Factors.

BOND ISSUE -- TRANSPORTATION PROJECTS IN URBAN AREAS

47.26.500 Issuance authorized.

47.26.501 Term -- Signatures -- Registration -- Negotiable instruments.

47.26.502 Denominations -- Manner and terms of sale -- State investment.

47.26.503 Use of proceeds.

47.26.504 Statement of obligation -- Pledge of excise taxes.

47.26.505 Funds for repayment.

47.26.506 Repayment procedure -- Bond retirement account.

47.26.507 Sums in excess of retirement requirements -- Use.

47.26.900 Severability -- 1967 ex.s. c 83.

47.26.910 Effective dates -- 1967 ex.s. c 83.

47.26.930 Construction -- 1969 ex.s. c 171.

Notes:

Bicycle transportation management program: RCW 47.04.190.

Public-private transportation initiatives -- 1994 act: RCW 47.10.834 through 47.10.839.

RCW 47.26.345
Small city pavement and sidewalk funding.

All cities and towns with a population of less than five thousand are eligible to receive money from the small city pavement and sidewalk account created under RCW 47.26.340 for maintenance, repair, and resurfacing of city and town streets. The board shall determine the allocation of money based on:

(1) The amount of available funds within the small city pavement and sidewalk account;

(2) Whether the city or town meets one or more of the following criteria:

(a) The city or town has identified a street in a six-year transportation improvement plan, as defined by RCW 35.77.010, or a project identified through the use of a pavement management system;

(b) The city or town has provided pavement rating information on the proposed street improvement or street network improvement;

(c) The city or town has provided sidewalk information on the proposed sidewalk system improvement;

(d) The city or town has provided information, where available, on traffic conditions for truck routes, bus routes, and traffic volumes;

(e) The city or town has the ability to provide a local match as demonstrated by one or more of the following:

(i) A funding match based upon a city's assessed valuation;

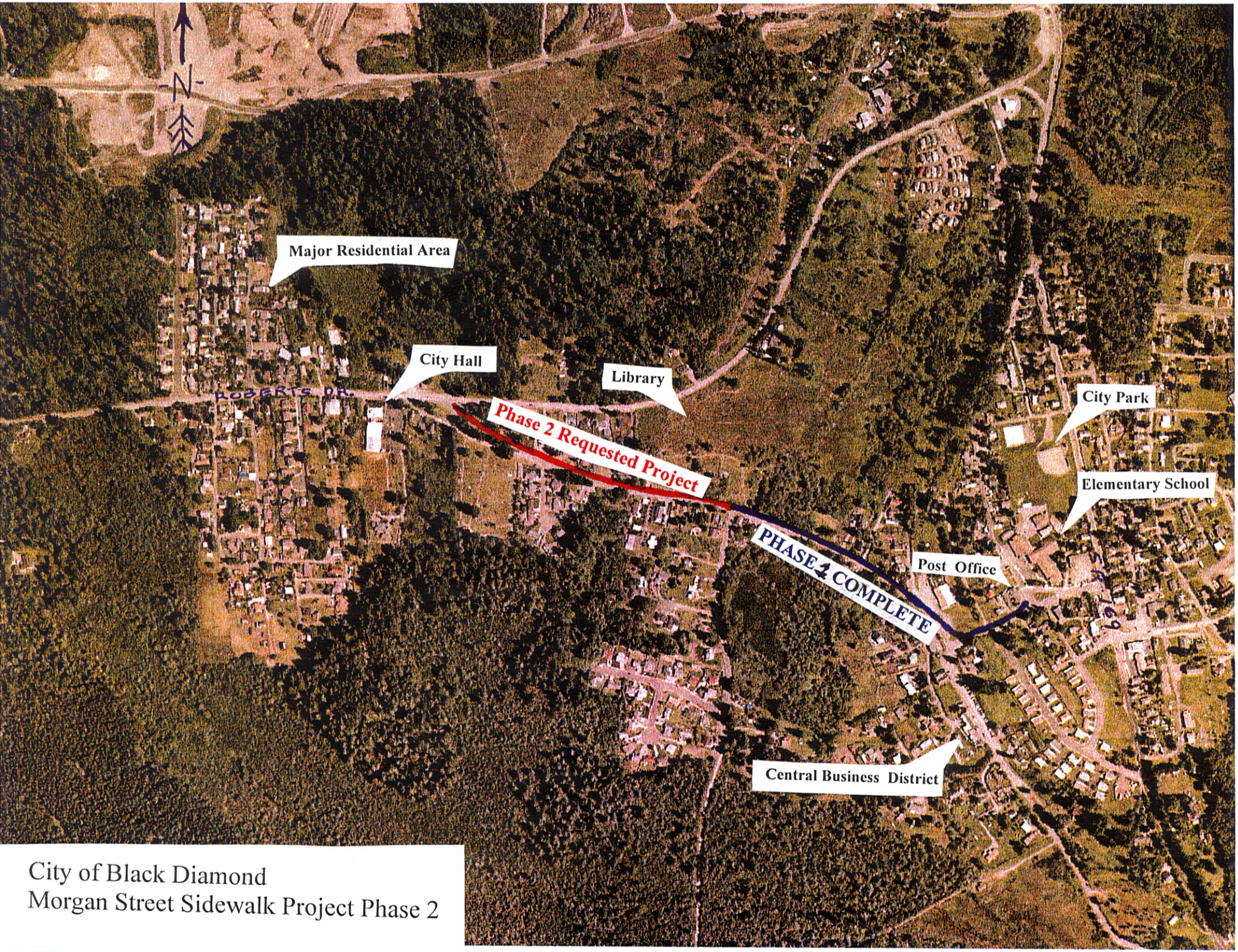
(ii) Community involvement and support, including volunteer participation, such as landscaping and maintaining landscaping along the street or sidewalk system; or

(iii) Partnership efforts with federal or other state programs, including the department of community, trade, and economic development mainstreet program.

[2005 c 83 § 3.]

NOTES:

Findings -- Effective dates--2005 c 83: See notes following RCW 47.26.340.



City of Black Diamond
Morgan Street Sidewalk Project Phase 2

CITY COUNCIL AGENDA BILL

City of Black Diamond
Post Office Box 599
Black Diamond, WA 98010

ITEM INFORMATION

SUBJECT:

Ordinance No. 08-890, amending the method of assessing Water System Connection Fees

Agenda Date: December 18, 2008 **AB08-150**

Department/Committee/Individual	Created	Reviewed
Mayor Howard Botts		
City Administrator –Gwen Voelpel		
City Attorney – Combs & Guilfoil	**X**	**X**
City Clerk – Brenda L. Streepy		
Finance – May Miller		
Public Works – Seth Boettcher	**X**	
Economic Devel. – Andy Williamson		
Police – Chief Kiblinger		
Court – Kaaren Woods		
Natural Resources – Aaron Nix		

Cost Impact: None

Fund Source: Might be more revenue from new large customers than current ordinance

Timeline: Needed soon

Attachments: Ordinance No. 08-890 and red line version

SUMMARY STATEMENT:

The primary need for this ordinance is to change the way connection fees are assessed. Currently the connection fees are assessed by meter size. A more equitable way of assessing these fees is to compare the amount of water proposed to be ***used*** by the new customer to the amount of water ***used by a typical single family residence*** (also known as an Equivalent Residential Unit or "ERU"). Most of our customers are residential and comparing a new large customer to our residential customer base provides the most equity between customer classes.

In this ordinance we are also changing the name of this charge from "Connection Fee" to "Capital Facility Charge" to avoid confusion with the cost of installing a meter and setting up a new utility account and aligning the name of the fee to capital cost of serving a new customer.

With these changes the protections for residential customers needing larger meter sizes for fire sprinklers systems is not needed and therefore has been deleted.

COMMITTEE REVIEW AND RECOMMENDATION: Reviewed by Utilities Committee on December 11, 2008.

RECOMMENDED ACTION: **MOTION to adopt Ordinance No. 08-890, amending the method of assessing "Connection Charges".**

RECORD OF COUNCIL ACTION

Meeting Date	*Action*	*Vote*
December 18, 2008		

ORDINANCE NO. 08-890

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, KING COUNTY WASHINGTON AMENDING TITLE 13 OF THE BLACK DIAMOND MUNICIPAL CODE TO PUT MONTHLY WATER CHARGES IN 13.04.280 AND ONE-TIME CONNECTION CHARGES IN A NEW SECTION 13.04.285, METER INSTALLATION CHARGES IN 13.04.295, AND TO AMEND THE CODE TO RENAME WATER SERVICE CONNECTION FEE AS A CAPITAL FACILITIES CHARGE, AND TO CALCULATE A CAPITAL FACILITIES CHARGE BASED ON EQUIVALENT RESIDENTIAL UNITS RATHER THAN WATER METER SIZE

WHEREAS, the law recognizes that it is fair and equitable for a city to require new users of the City's water system to pay an equitable share of the cost of necessary future improvements to the system created by increased demands on the system; and

WHEREAS, the law also recognizes that the existing water system represents a significant monetary investment by the City and that the City may seek to recover an equitable share of this investment in exchange for granting the privilege of connecting to this system, especially since being able to connect to the system confers a significant monetary value on the new user; and

WHEREAS, for the reasons stated above, the law recognizes that a city may impose a reasonable fee as a requirement of being allowed to connect to the existing water system, and

WHEREAS, using Equivalent Residential Units (ERUs) rather than water meter size to calculate the fee for connecting to the City's water system allows for more accurate measuring of actual water usage, thereby resulting in each new user paying a more equitable share; and

WHEREAS, the ERU standard has been created based on careful analysis of existing average usage and reasonably expected usage from new growth, combined with improvements that will be required based on current usage and reasonably expected growth; and

WHEREAS, putting monthly service rates and one-time capital facilities charges in separate chapters of the municipal code, as well as referring to the one-time fee as a "capital facilities charge" rather than a "connection fee," will help avoid confusion in the public mind about these various fees and charges.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, KING COUNTY, WASHINGTON, ORDAINS AS FOLLOWS:

Section 1. Section 13.04.020 of the Black Diamond Municipal Code is hereby amended to read as follows:

13.04.020 Definitions.

"Capital Facilities Charge" shall mean the fee to be paid by any new customer for the

privilege of connecting to the City of Black Diamond water system. Proceeds from this fee shall be used to offset the costs of future improvements to the water system made necessary by the impact of increased demand on the system and to recognize the value of the monetary investment in the system made by its current users.

"Equivalent Residential Unit" or *"ERU"* shall mean the amount of water typically used by a Black Diamond residence as set forth in the city's most recently adopted water comprehensive plan.

"Person" shall mean and include natural persons of either sex, associations, partnerships and corporations, whether acting by themselves or by a servant, agent or employee. The singular number shall include the plural and both the masculine and feminine pronoun.

*"Director"*shall mean the city's director of public works, and any act in this chapter required to be done by the director may be done on behalf of the director by any authorized officer or employee of the city.

Section 2. Section 13.04.030 of the Black Diamond Municipal Code is hereby amended to read as follows:

13.04.030 Application for use of water--Certificates required--Fee.

All applications for the use of water shall be made at the office of the water department by the landowner along with the required application fee, on printed forms furnished by the city for that purpose, and shall contain the name, property legal description, King County property tax identification number, name of the street upon which the property fronts, also the corresponding official or approximate house number that may be assigned to the premises now or subsequently as shown by the records of the city , the number of units and/or type of use for which water is being requested, and such other information as may be required by the city in determining the availability of water. Each applicant shall also agree to conform to the rules and regulations which the city may establish from time to time as a condition for the use of water, which agreement shall be contained in the application.

Section 3. Section 13.04.035 of the Black Diamond Municipal Code is hereby amended to read as follows:

13.04.035 Certificates of water availability.

A. The city shall not issue certificates of water availability until a complete building permit application has been received and any water system capital facilities charge and water meter installation fees have been paid.

B. No water availability certificates shall be issued unless the city's water system can provide the required amount of water and fire flow to the property for which the building permit is requested.

C. Any certificate of water availability shall expire upon the expiration of the building permit and is not transferable. If the permit expires the water system capital facilities charge and water meter installation fee will be refunded.

D. The city administrator is authorized to enact such administrative policies as are necessary to effectuate the intent of this section.

Section 4. Section 13.04.040 of the Black Diamond Municipal Code is hereby amended to read as follows:

13.04.040 Main extension required.

A. Where property is located within the city's water service area and within the city limits, and where there is no existing water main laid, or where the capacity of existing water mains is not sufficient to meet the demands of new construction, the installation and cost of a water main extension to service such property previously unserviced shall be the responsibility of the applicant. The applicant shall enter into a developers' extension agreement with the city prior to water system plan extension approval. Extensions shall be made to, and past, at least one full side of the property; through all internal streets; loop to all adjacent mains which will, in the water superintendent's opinion, extend past or through the property in the future; and stub to the property line where it is likely that they will be needed to connect to future mains. In addition, the city may require mains to be constructed on more than one, and up to all, full side(s) of the property depending upon property size, shape and the water comprehensive plan. Installation of the main and all other required improvements shall be in accordance with city design and construction standards, and in the locations determined by the superintendent.

B. All water services and meter setters shall, if possible, be installed at a location in front of the property within the public right-of-way, and in accordance with city design and construction standards. No water service connection shall be authorized until the water system extension has been approved and accepted by the city in accordance with the executed developer extension agreement, and all water system general facilities charges have been paid.

Section 5. Section 13.04.045 of the Black Diamond Municipal Code is hereby amended to read as follows:

13.04.045 Exceptions—Single-family residential property.

A. The city administrator may waive the requirements of Section 13.04.040 for the extension of water service for one-single family residence if, and only if, all of the conditions set forth in this section are met.

B. No exception from the requirements of Section 13.04.040 shall be considered unless the city administrator, upon recommendation from the public works director, makes written findings that: (1) the extension of water service to the single-family residence would require significant capital improvements to the city water system in addition to the water main extension; (2) that the cost of the significant system improvements would bear no rational relationship to the increase in value of the property to be served that results from the availability of public water service; and (3) the single-family residence is to be located upon a lot in existence at the time of the adoption of the ordinance codified in this chapter.

C. The water meter shall be installed at the city's nearest standard main, and the property owner shall construct and maintain, at his/her own expense, a service line from the meter to the point of use. The property owner shall pay the city's applicable water system capital facilities charge charge prior to making connection to the city's water system.

D. The property owner shall sign and record against the property an agreement approved by the city attorney to waive any and all rights granted by statute or otherwise, to object or to protest against formation by the city of a local improvement district or utility local improvement district for the purpose of constructing the system improvements that would have been constructed but for the exemption granted by this section, and acknowledges that if the subject property is subdivided the system improvements for which an exemption was obtained must be constructed as a condition of subdivision approval.

E. The city's granting of an exception pursuant to this section does not guarantee that water can be provided to a piece of property without a main extension or other improvements to the city's water system. The property owner shall be responsible for all design and construction necessary to provide water from the meter to the site. The property owner will be responsible for all city costs associated with the review of the proposed design, in addition to all other city charges.

F. Approval Procedure.

1. An application for an exception submitted by a landowner pursuant to this section shall be presented to the city's director of public works, who shall review the request and provide a recommendation to the city administrator. The city administrator may refer the request to the city’s hearing examiner for consideration or take action to approve or deny the application based on the recommendation of the public works director.

2. If the city administrator or the hearing examiner approve the request, the property owner shall execute the required agreements and waivers set forth in this section, in addition to the requirements of Section 13.04.030, prior to receiving a water availability certificate. Any exception granted pursuant to this section shall expire at the same time as the water availability certificate.

Section 6. Section 13.04.050 of the Black Diamond Municipal Code is hereby amended to read as follows:

13.04.050 Installation of service between main and setter—Cost.

The installation of water service lines and appurtenances extending from an existing main to the meter setter or meter, together with the necessary labor and materials for such connection including any roadway restoration, shall be made by the water department and charged to the applicant. This installation cost shall be in addition to any other required water system capital facilities charges and meter installation fees adopted by the city. When a new main is installed, the developer shall be responsible for establishing or re-establishing the service lines and appurtenances between the water main and the meter setter.

Section 7. Section 13.04.120 of the Black Diamond Municipal Code is hereby amended to read as follows:

13.04.120 Installation of service--Cost.

A. The installation of service pipes and appurtenances extending from the main to the meter setter or meter, together with the necessary labor and materials for such construction and roadway restoration if applicable, shall be made by the water department and charged to the applicant. This installation cost shall be in addition to any required water system capital facilities charge and water meter installation fees adopted by the city.

B. All pipes and connections from the city's stop cock located in or over the sidewalk shall be put in at the expense of the owner who will be responsible for all damages resulting from leaks and breaks.

C. All pipes from the city's stop cock shall be laid not less than eighteen inches below the surface of the ground and no work shall be covered until it has been inspected and accepted by the water superintendent.

Section 8. Section 13.04.280 of the Black Diamond Municipal Code is hereby amended to read as follows:

13.04.280 Monthly Water Rates—Customers outside city limits.

A. 1. The water service rates for customers of the City's water utility shall be as set forth in section 2 through 8 below, plus $1.82 per one hundred cubic feet of water used, for water consumption ranging between 0 to 600 cubic feet of water, per month, plus $2.09 per one hundred cubic feet of water used, for water consumption ranging between 601 to 1,200 cubic feet of water per month, plus $2.40 per one hundred cubic feet of water used, for consumption greater than 1,200 cubic feet of water per month.

2. All 5/8" and ¾" meters shall be charged a minimum fee of $17.88 per month. Each additional dwelling/business served from the above described meter shall be charged $14.95 for each additional unit for each month inside the City limits and $29.90 for each additional unit for each month outside the City limits.

3. All 1" meters shall be charged $22.60 per month plus the additional amount per unit served by such meter as established in subsection A(2) above.

4. All 1 ½" meters shall be charged $24.38 per month plus the additional amount per unit served as established in subsection A(2) above.

5. All 2" meters shall be charged $42.55 per month plus the additional amount per unit served as established in subsection A(2) above.

6. All 3" meters shall be charged a minimum of $51.61 per month plus the additional amount per unit served as established in subsection A(2) above.

7. All 4" meters shall be charged a minimum of $96.95 per month. For additional dwellings, apartments, or units, there shall be a minimum charge of $14.95 per month for each additional dwelling, apartment or unit, and $14.95 for each additional commercial use.

8. All 6" meters shall be charged a minimum of $250.70 per month. For additional dwellings, apartments, or units, there shall be a minimum charge of $14.95 per month for each additional commercial use.

B. Customers Outside City Limits. The minimum monthly water rates for all users outside the city limits shall be twice the monthly rate charged to in-city users pursuant to subsection A. In addition, in the event of a shortage of water, all water users within the city limits shall have a first priority over users outside the city limits.

C. Change of Owner or Renter. An additional service charge as set forth in the most recently-adopted city fee schedule shall be assessed each time the water billing records are required to be amended as a result of change from owner to renter, or from seller to new owner, or as a result of any other change due to the actions of the owner or user of water.

Section 9. A new section 13.04.285 is hereby added to the Black Diamond Municipal Code, to read as follows:

13.04.285 Meter installation fees—Approval required for larger meter.

A. Meter installation fees. The monthly service rates in section 13.04.280 do not include meter installation fees. The cost of meter installation shall be as established on the city's current official fee schedule.

B. Approval required for larger meter. No connections requiring meters larger than five-eighths-inch shall be approved until a water needs report is submitted for city review and approval. This report shall include information detailing anticipated water needs and justification for requested meter size.

Section 10. A new section 13.04.295 is hereby added to the Black Diamond Municipal Code, to read as follows:

13.04.295 Capital facilities charge.

Prior to being allowed to physically connect a property or properties to the city's water system for the first time, a customer shall be assessed a water system capital facilities charge. The amount of this charge shall be as follows:

1. Single family. For water system connections serving a single family residential home, the charge shall be five thousand nine hundred seventy-six dollars and thirty-nine cents ($5,976.39).

2. Duplex. For water connections serving a duplex, the charge shall be eleven thousand nine hundred fifty two dollars and seventy eight cents ($11,952.78).

3. Multi-family. For water system connections serving a multi-family complex, the charge shall be five thousand nine hundred seventy-six dollars and thirty-nine cents per equivalent residential unit ($5,976.39).

4. Trailer park. For water system connections serving a trailer park, the charge shall be five thousand nine hundred seventy-six dollars and thirty-nine cents per equivalent residential unit ($5,976.39).

4. Other. For water system connections serving other uses the charge shall be five thousand nine hundred seventy-six dollars and thirty-nine cents ($5,976.39) per equivalent residential unit, based on the projected average annual water consumption needed to serve the connecting facility, provided, if at the end of one year of usage the city determines that actual usage exceeds projected usage by greater than ten percent (10%), the customer shall be billed the capital facility charge for the amount of usage exceeding the equivalent residential units purchased at time of connection to the City water system. If the customer does not pay the outstanding capital facility charge within 6 months or has not entered into an installment plan with the City for payment, the water connection will be shut off after notice according to BDMC section 13.04.190.

Section 5. Severability. If any provision of this Ordinance is determined to be invalid or unenforceable for any reason, the remaining provisions of this Ordinance shall remain in force and effect.

Section 6. Effective date. This Ordinance shall be in full force and effect five days after its passage, approval, posting and publication as provided by law. A summary of this Ordinance may be published in lieu of publishing the Ordinance in its entirety.

Introduced the 18th day of December, 2008.

Passed by a majority of the City Council at a meeting held on the 18th day of December, 2008.

_____
Howard Botts, Mayor

Attest:

_____
Brenda Streepy, City Clerk

APPROVED AS TO FORM:

_____
Loren D. Combs, City Attorney

Published: _____
Posted:_____
Effective Date: _____

VSIClientFiles/SnapDocs/18256/ORD/CapFacCharge Ord

ORDINANCE NO. 08-890

Deleted: 9

Deleted: _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, KING COUNTY WASHINGTON AMENDING TITLE 13 OF THE BLACK DIAMOND MUNICIPAL CODE TO PUT MONTHLY WATER CHARGES IN 13.04.280 AND ONE-TIME CONNECTION CHARGES IN A NEW SECTION 13.04.285, METER INSTALLATION CHARGES IN 13.04.295, AND TO AMEND THE CODE TO RENAME WATER SERVICE CONNECTION FEE AS A CAPITAL FACILITIES CHARGE, AND TO CALCULATE A CAPITAL FACILITIES CHARGE BASED ON EQUIVALENT RESIDENTIAL UNITS RATHER THAN WATER METER SIZE

WHEREAS, the law recognizes that it is fair and equitable for a city to require new users of the City's water system to pay an equitable share of the cost of necessary future improvements to the system created by increased demands on the system; and

WHEREAS, the law also recognizes that the existing water system represents a significant monetary investment by the City and that the City may seek to recover an equitable share of this investment in exchange for granting the privilege of connecting to this system, especially since being able to connect to the system confers a significant monetary value on the new user; and

WHEREAS, for the reasons stated above, the law recognizes that a city may impose a reasonable fee as a requirement of being allowed to connect to the existing water system, and

WHEREAS, using Equivalent Residential Units (ERUs) rather than water meter size to calculate the fee for connecting to the City's water system allows for more accurate measuring of actual water usage, thereby resulting in each new user paying a more equitable share; and

WHEREAS, the ERU standard has been created based on careful analysis of existing average usage and reasonably expected usage from new growth, combined with improvements that will be required based on current usage and reasonably expected growth; and

WHEREAS, putting monthly service rates and one-time capital facilities charges in separate chapters of the municipal code, as well as referring to the one-time fee as a "capital facilities charge" rather than a "connection fee," will help avoid confusion in the public mind about these various fees and charges.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, KING COUNTY, WASHINGTON, ORDAINS AS FOLLOWS:

Section 1. Section 13.04.020 of the Black Diamond Municipal Code is hereby amended to read as follows:

13.04.020 Definitions.

"Capital Facilities Charge" shall mean the fee to be paid by any new customer for the

privilege of connecting to the City of Black Diamond water system. Proceeds from this fee shall be used to offset the costs of future improvements to the water system made necessary by the impact of increased demand on the system and to recognize the value of the monetary investment in the system made by its current users.

"Equivalent Residential Unit" or *"ERU"* shall mean the amount of water typically used by a Black Diamond residence as set forth in the city's most recently adopted water comprehensive plan.

"Person" shall mean and include natural persons of either sex, associations, partnerships and corporations, whether acting by themselves or by a servant, agent or employee. The singular number shall include the plural and both the masculine and feminine pronoun.

"Director" shall mean the city's director of public works, and any act in this chapter required to be done by the director may be done on behalf of the director by any authorized officer or employee of the city.

Section 2. Section 13.04.030 of the Black Diamond Municipal Code is hereby amended to read as follows:

13.04.030 Application for use of water--Certificates required--Fee.

All applications for the use of water shall be made at the office of the water department by the landowner along with the required application fee, on printed forms furnished by the city for that purpose, and shall contain the name, property legal description, King County property tax identification number, name of the street upon which the property fronts, also the corresponding official or approximate house number that may be assigned to the premises now or subsequently as shown by the records of the city, the number of units and/or type of use for which water is being requested, and such other information as may be required by the city in determining the availability of water. Each applicant shall also agree to conform to the rules and regulations which the city may establish from time to time as a condition for the use of water, which agreement shall be contained in the application.

Section 3. Section 13.04.035 of the Black Diamond Municipal Code is hereby amended to read as follows:

13.04.035 Certificates of water availability.

A. The city shall not issue certificates of water availability until a complete building permit application has been received and any water system capital facilities charge and water meter installation fees have been paid.

Deleted: ,
Deleted: wherever used in this chapter,
Deleted: be held to
Deleted: be held and construed to
Deleted: to include the feminine
Deleted: "Superintendent,"
Deleted: whenever used in the water works of the city and in this chapter
Deleted: be held and construed to
Deleted: superintendent
Deleted: of the water
Deleted: of the city
Deleted: superintendent
Deleted: superintendent
Deleted: in the office
Deleted: clerk-treasurer
Deleted: 's public works' supervisor
Deleted: ,
Deleted: The city shall not issue certificates of water availability until a complete building permit application has been approved, and the building permit fees, connection fees, and meter fees and all other applicable fees have been paid. No building construction shall commence unless the city's water system can provide the amount of water and fire flow to the property as required on the application. Any certificate of water availability shall expire upon the expiration of the building permit card is not transferable. If the permit expires, the water connection fee and meter fee will be refunded. The city administrator is authorized to enact such administrative policies as are necessary to effectuate the intent of this section. ¶
Deleted: the
Deleted: connection fees
Deleted: _____

B. No water availability certificates shall be issued unless the city's water system can provide the required amount of water and fire flow to the property for which the building permit is requested.

Deleted: est

C. Any certificate of water availability shall expire upon the expiration of the building permit and is not transferable. If the permit expires the water system capital facilities charge and water meter installation fee will be refunded.

Deleted: connection fee

D. The city administrator is authorized to enact such administrative policies as are necessary to effectuate the intent of this section.

Section 4. Section 13.04.040 of the Black Diamond Municipal Code is hereby amended to read as follows:

13.04.040 Main extension required.

A. Where property is located within the city's water service area and within the city limits, and where there is no existing water main laid, or where the capacity of existing water mains is not sufficient to meet the demands of new construction, the installation and cost of a water main extension to service such property previously unserviced shall be the responsibility of the applicant. The applicant shall enter into a developers' extension agreement with the city prior to water system plan extension approval. Extensions shall be made to, and past, at least one full side of the property; through all internal streets; loop to all adjacent mains which will, in the water superintendent's opinion, extend past or through the property in the future; and stub to the property line where it is likely that they will be needed to connect to future mains. In addition, the city may require mains to be constructed on more than one, and up to all, full side(s) of the property depending upon property size, shape and the water comprehensive plan. Installation of the main and all other required improvements shall be in accordance with city design and construction standards, and in the locations determined by the superintendent.

B. All water services and meter setters shall, if possible, be installed at a location in front of the property within the public right-of-way, and in accordance with city design and construction standards. No water service connection shall be authorized until the water system extension has been approved and accepted by the city in accordance with the executed developer extension agreement, and all water system general facilities charges have been paid.

Deleted: connection fees

Section 5. Section 13.04.045 of the Black Diamond Municipal Code is hereby amended to read as follows:

13.04.045 Exceptions—Single-family residential property.

A. The city administrator may waive the requirements of Section 13.04.040 for the extension of water service for one-single family residence if, and only if, all of the conditions set forth in this section are met.

Deleted: _____

B. No exception from the requirements of Section 13.04.040 shall be considered unless the city administrator, upon recommendation from the public works director, makes written findings that: (1) the extension of water service to the single-family residence would require significant capital improvements to the city water system in addition to the water main extension; (2) that the cost of the significant system improvements would bear no rational relationship to the increase in value of the property to be served that results from the availability of public water service; and (3) the single-family residence is to be located upon a lot in existence at the time of the adoption of the ordinance codified in this chapter.

Deleted: city water superintendent

C. The water meter shall be installed at the city's nearest standard main, and the property owner shall construct and maintain, at his/her own expense, a service line from the meter to the point of use. The property owner shall pay the city's applicable water system capital facilities charge charge prior to making connection to the city's water system.

Deleted: connection

D. The property owner shall sign and record against the property an agreement approved by the city attorney to waive any and all rights granted by statute or otherwise, to object or to protest against formation by the city of a local improvement district or utility local improvement district for the purpose of constructing the system improvements that would have been constructed but for the exemption granted by this section, and acknowledges that if the subject property is subdivided the system improvements for which an exemption was obtained must be constructed as a condition of subdivision approval.

Deleted: city

Deleted: ,

E. The city's granting of an exception pursuant to this section does not guarantee that water can be provided to a piece of property without a main extension or other improvements to the city's water system. The property owner shall be responsible for all design and construction necessary to provide water from the meter to the site. The property owner will be responsible for all city costs associated with the review of the proposed design, in addition to all other city charges.

F. Approval Procedure.

1. An application for an exception submitted by a landowner pursuant to this section shall be presented to the city's director of public works, who shall review the request and provide a recommendation to the city administrator. The city administrator may refer the request to the city's hearing examiner for consideration, or take action to approve or deny the application based on the recommendation of the public works director.

Deleted: water superintendent

Deleted: council

Deleted: at a regular council meeting

2. If the city administrator or the hearing examiner approve the request, the property owner shall execute the required agreements and waivers set forth in this section, in addition to the requirements of Section 13.04.030, prior to receiving a water availability certificate. Any exception granted pursuant to this section shall expire at the same time as the water availability certificate.

Deleted: city council

Section 6. Section 13.04.050 of the Black Diamond Municipal Code is hereby amended to read as follows:

Deleted: _____

13.04.050 Installation of service between main and setter—Cost.

The installation of water service lines and appurtenances extending from an existing main to the meter setter or meter, together with the necessary labor and materials for such connection including any roadway restoration, shall be made by the water department and charged to the applicant. This installation cost shall be in addition to any other required water system capital facilities charges and meter installation fees adopted by the city. When a new main is installed, the developer shall be responsible for establishing or re-establishing the service lines and appurtenances between the water main and the meter setter.

Deleted: connection

Deleted: fees

Section 7. Section 13.04.120 of the Black Diamond Municipal Code is hereby amended to read as follows:

13.04.120 Installation of service--Cost.

A. The installation of service pipes and appurtenances extending from the main to the meter setter or meter, together with the necessary labor and materials for such construction and roadway restoration if applicable, shall be made by the water department and charged to the applicant. This installation cost shall be in addition to any required water system capital facilities charge and water meter installation fees adopted by the city.

Deleted: other

Deleted: connection fees

B. All pipes and connections from the city's stop cock located in or over the sidewalk shall be put in at the expense of the owner who will be responsible for all damages resulting from leaks and breaks.

C. All pipes from the city's stop cock shall be laid not less than eighteen inches below the surface of the ground and no work shall be covered until it has been inspected and accepted by the water superintendent.

Section 8. Section 13.04.280 of the Black Diamond Municipal Code is hereby amended to read as follows:

13.04.280 Monthly Water Rates—Customers outside city limits.

Deleted: Consumption and meter installation

A. 1. The water service rates for customers of the City's water utility shall be as set forth in section 2 through 8 below, plus $1.82 per one hundred cubic feet of water used, for water consumption ranging between 0 to 600 cubic feet of water, per month, plus $2.09 per one hundred cubic feet of water used, for water consumption ranging between 601 to 1,200 cubic feet of water per month, plus $2.40 per one hundred cubic feet of water used, for consumption greater than 1,200 cubic feet of water per month.

2. All 5/8" and ¾" meters shall be charged a minimum fee of $17.88 per month. Each additional dwelling/business served from the above described meter shall be charged $14.95 for each additional unit for each month inside the City limits and $29.90

Deleted: _____

for each additional unit for each month outside the City limits.

3. All 1" meters shall be charged $22.60 per month plus the additional amount per unit served by such meter as established in subsection A(2) above.

4. All 1 ½" meters shall be charged $24.38 per month plus the additional amount per unit served as established in subsection A(2) above.

5. All 2" meters shall be charged $42.55 per month plus the additional amount per unit served as established in subsection A(2) above.

6. All 3" meters shall be charged a minimum of $51.61 per month plus the additional amount per unit served as established in subsection A(2) above.

7. All 4" meters shall be charged a minimum of $96.95 per month. For additional dwellings, apartments, or units, there shall be a minimum charge of $14.95 per month for each additional dwelling, apartment or unit, and $14.95 for each additional commercial use.

8. All 6" meters shall be charged a minimum of $250.70 per month. For additional dwellings, apartments, or units, there shall be a minimum charge of $14.95 per month for each additional commercial use.

B. Customers Outside City Limits. The minimum monthly water rates for all users outside the city limits shall be twice the monthly rate charged to in-city users pursuant to subsection A. In addition, in the event of a shortage of water, all water users within the city limits shall have a first priority over users outside the city limits.

C. Change of Owner or Renter. An additional service charge as set forth in the most recently-adopted city fee schedule shall be assessed each time the water billing records are required to be amended as a result of change from owner to renter, or from seller to new owner, or as a result of any other change due to the actions of the owner or user of water.

Section 9. A new section 13.04.285 is hereby added to the Black Diamond Municipal Code, to read as follows:

13.04.285 Meter installation fees—Approval required for larger meter.

A. Meter installation fees. The monthly service rates in section 13.04.280 do not include meter installation fees. The cost of meter installation shall be as established on the city's current official fee schedule.

B. Approval required for larger meter. No connections requiring meters larger than five-eighths-inch shall be approved until a water needs report is submitted for city review and

Deleted: <#>Water Service Connections. The rates for water service connections shall be as follows:¶
¶
<#>For five-eighths-inch meters the rate shall be five thousand nine hundred seventy-six dollars and thirty-nine cents.¶
¶
<#>For three-fourths-inch meters the rate shall be eight thousand nine hundred sixty-four dollars and fifty-eight cents.¶
¶
<#>For one-inch meters the rate shall be fourteen thousand nine hundred forty dollars and ninety-seven cents.¶
¶
<#>For one-and-one-half-inch meters the rate shall be twenty nine thousand eight hundred eighty-one dollars and ninety-four cents.¶
¶
5. . For two-inch meters the rate shall be forty-seven thousand eight hundred eleven dollars and ten cents.¶
6. . For three-inch meters the rate shall be ninety-five thousand six hundred sixty-two dollars and nineteen cents.¶
¶
7. . For four-inch meters the rate shall be one hundred forty-nine thousand four hundred nine dollars and sixty-eight cents.¶
¶
8. . For six-inch meters the rate shall be two hundred ninety-eight thousand eight hundred nineteen dollars and thirty-five cents.¶

Deleted: The above connection fees do not include meter fees or other installation charges necessary to provide for water connection. ¶
¶
No connections requiring meters larger than five-eighths-inch shall be approved until a water needs report is submitted for city review and approval. This report shall include information detailing anticipated water needs and justification for requested meter size.¶

Deleted: C

Deleted: on

Deleted: u

Deleted: one hundred percent (or

Deleted:)

Deleted: of this section

Deleted: D

Deleted: 's

Deleted: E. Fire Protection Sprinkler Device Meters for Single-Family Residential Structures.¶
¶
<#>Where it is determined that a residential fire protection sprinkler ... [1]

Deleted: C

Deleted: _____

approval. This report shall include information detailing anticipated water needs and justification for requested meter size.

Section 10. A new section 13.04.295 is hereby added to the Black Diamond Municipal Code, to read as follows:

13.04.295 Capital facilities charge.

Prior to being allowed to physically connect a property or properties to the city's water system for the first time, a customer shall be assessed a water system capital facilities charge. The amount of this charge shall be as follows:

1. Single family. For water system connections serving a single family residential home, the charge shall be five thousand nine hundred seventy-six dollars and thirty-nine cents ($5,976.39).

2. Duplex. For water connections serving a duplex, the charge shall be eleven thousand nine hundred fifty two dollars and seventy eight cents ($11,952.78).

3. Multi-family. For water system connections serving a multi-family complex, the charge shall be five thousand nine hundred seventy-six dollars and thirty-nine cents per equivalent residential unit ($5,976.39).

4. Trailer park. For water system connections serving a trailer park, the charge shall be five thousand nine hundred seventy-six dollars and thirty-nine cents per equivalent residential unit ($5,976.39).

4. Other. For water system connections serving other uses the charge shall be five thousand nine hundred seventy-six dollars and thirty-nine cents ($5,976.39) per equivalent residential unit, based on the projected average annual water consumption needed to serve the connecting facility, provided, if at the end of one year of usage the city determines that actual usage exceeds projected usage by greater than ten percent (10%), the customer shall be billed the capital facility charge for the amount of usage exceeding the equivalent residential units purchased at time of connection to the City water system. If the customer does not pay the outstanding capital facility charge within 6 months or has not entered into an installment plan with the City for payment, the water connection will be shut off after notice according to BDMC section 13.04.190.

Section 5. Severability. If any provision of this Ordinance is determined to be invalid or unenforceable for any reason, the remaining provisions of this Ordinance shall remain in force and effect.

Deleted: _____

Section 6. Effective date. This Ordinance shall be in full force and effect five days after its passage, approval, posting and publication as provided by law. A summary of this Ordinance may be published in lieu of publishing the Ordinance in its entirety.

Introduced the _____ day of _____, 2009.

Passed by a majority of the City Council at a meeting held on the _____ day of _____, 2009.

_____
Howard Botts, Mayor

Attest:

_____
Brenda Streepy, City Clerk

APPROVED AS TO FORM:

_____
Loren D. Combs, City Attorney

Published: _____
Posted: _____
Effective Date: _____

VSIClientFiles/SnapDocs/18256/ORD/CapFacCharge Ord

Deleted: _____

E. Fire Protection Sprinkler Device Meters for Single-Family Residential Structures.

Where it is determined that a residential fire protection sprinkler device is required as a condition of the construction of a single-family residence, and when a water needs report prepared in accordance with this section documenting the need for a meter larger than the typical five-eighths inch residential service has been submitted and approved by the city's public works' supervisor, the cost of the water connection requiring this larger meter to supply both domestic and fire sprinkler water shall be the water service connection rate for a typical five-eighths inch water meter as set forth in subsection B of this section, plus the actual cost of the larger meter and all other meter fees or installation charges necessary to provide the water connection. Where a sprinkler system is required as part of new single-family residential construction or remodel activity upon a lot that is currently served by an active five-eighths inch water meter service, the water service connection rate shall be the actual cost of the larger meter and all other meter fees or installation charges necessary to provide the water connection.

When a water meter is installed pursuant to this section, the monthly water service rate shall be for the actual size of the meter installed as set forth in this section or as amended in the future.